

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92675

The Special Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Wednesday, February 14, 1973, at 8:00 P.M.

SPECIAL  
MEETING

Mr. Backus, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus  
Mrs. Donna Berry  
Mr. Alyn Brannon  
Mr. Michael Collins  
Mr. John Lund  
Mr. James Marshall

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Hans Vogel (excused)

BOARD MEMBER

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the Minutes of the Special Meeting held on January 4, 1973, as presented.

MINUTES OF  
1-4-73 APPROVED

Mr. Mitchell, Director of College and Community Services, conducted a ceremony in commemoration of the Sixth Anniversary of the District. Kathleen Hobson and Steven Tomsik, students, provided the music.

CEREMONY -  
SIXTH ANNIVER-  
SARY OF DISTRICT

Dr. Bremer reported that communication items had been mailed to the Members of the Board of Trustees and that he did not have additional items to present.

COMMUNICATIONS

Dr. Bremer presented the following revised Resolution to the Board of Trustees and recommended its adoption:

RESOLUTION -  
STATE APPORTION  
MENT

WHEREAS, the strength of the California Community Colleges lies in their ability to provide training to persons of diverse needs and abilities; and

WHEREAS, Vocational-Technical Education is necessary to prepare for gainful employment those students who do not intend to seek advanced education beyond the community college level; and

WHEREAS, the costly duplication of Vocational-Technical Programs by community colleges which lie in close proximity to one another places an undue burden on the taxpayers of the various districts; and

WHEREAS, such duplication can be alleviated primarily through the adoption of mutually satisfactory attendance policies with respect to those students who wish to enroll in programs not offered by the community college in their district of residence; and

WHEREAS, a reduction in aggregation taxation could be effected by changing the basis for the calculation of Average Daily Attendance for community colleges from the district of residence to the district of enrollment;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Saddleback Community College District urges the California Junior College Association and the Board of Governors of the California Community Colleges to initiate legislation at the next legislative session to change the basis for the calculation of Average Daily Attendance from the district of residence to the district of enrollment;

AND BE IT FURTHER RESOLVED, that such legislation specify that each community college district retain its right of local control by determining through the use of interdistrict permits which students shall attend community colleges not located in their district of residence.

Motion by Mr. Collins, duly seconded and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BERRY, BRANNON, COLLINS, LUND, & MARSHALL  
NOES: MEMBERS: NONE  
ABSENT: MEMBERS: VOGEL

Motion by Mr. Collins, duly seconded and unanimously carried, that Agenda Item 1-b, Claim for Personal Injuries, be deferred to Executive Session.

AGENDA ITEM 1-b  
DEFERRED TO  
EXECUTIVE SESSION

Dr. Bremer recommended that, in compliance with Education Code Section 13085.5 which becomes effective in March, 1973, the following positions at Saddleback College be identified as management positions:

MANAGEMENT  
POSITIONS

- Superintendent/President
- Dean of Instruction
- Dean of Students
- Dean of Admissions and Records
- Coordinator of Counseling and Student Affairs

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the above recommendation as presented.

APPROVED

Dr. Bremer reported that Senate Bill 94, signed by Governor Reagan on August 10, 1972, requires that Area Adult Continuing Education Coordinating Councils be established to review adult education in geographic areas and to make recommendations to affected Boards of Trustees. He therefore recommended that the Board of Trustees appoint the Superintendent/President as the District's representative to meet with the Area Adult Continuing Education Coordinating Council.

AREA ADULT  
COORDINATING  
COUNCIL

Motion by Mr. Brannon, duly seconded and unanimously carried, that the Superintendent/President be appointed as the District's representative to meet with the Area Adult Continuing Education Coordinating Council.

SUPERINTENDENT/  
PRESIDENT  
APPOINTED AS  
REPRESENTATIVE

In conjunction with Education Code Section 939, Dr. Bremer presented to the Board of Trustees the following summary of the financial status of the District as of December 31, 1972:

SUMMARY OF  
DISTRICT'S  
FINANCIAL STATUS  
12-31-72

General Fund

Adjusted net beginning balance	\$ 560,839.00
Estimated income	5,398,279.00
Total adjusted balance, plus estimated income	\$5,959,118.00
Estimated expenditures and transfers	5,712,432.00
Estimated ending balance (6-30-73)	246,686.00

Motion by Mr. Lund, duly seconded and unanimously carried, to accept as presented the summary of the financial status of the District as of December 31, 1972.

APPROVED

Dr. Bremer reported that he had received a corrected memorandum on January 5, 1973, from the Board of Governors of the California Community Colleges advising him that the nonresident tuition fee for 1973-74 had been set at \$27 per semester unit, or \$18 per quarter unit, not to exceed \$810 per academic year, instead of the amount of \$800 maximum per academic year which had been presented to the Board of Trustees on January 4, 1973. He also was advised of the fact that, in accordance with Education Code Section 25508.8, each community college district must set its own nonresident tuition for subsequent fiscal years.

NONRESIDENT  
TUITION FEE  
1973-74

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the above revised nonresident tuition fee for 1973-74 as presented.

APPROVED

Dr. Bremer recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCES

1. Robert Doty -- Meeting of the Liaison Committee on Business Administration - Pomona - March 1, 1973.

- |  |                    |
|--|--------------------|
| <ol style="list-style-type: none"> <li>2. Calvin Nelson -- Engineering Liaison Committee Meeting - Sacramento - March 8 - 9, 1973.</li> <li>3. Roy Stevens -- Community College Basketball Coaches Convention - Ventura - March 8 - 10, 1973.</li> <li>4. George Hartman -- Convention of California Association of Health, Physical Education, and Recreation - San Diego April 13 - 17, 1973.</li> </ol> | <p>CONFERENCES</p> |
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<p>Motion by Mr. Collins, duly seconded and unanimously carried, to approve the above conference requests as presented.</p>	<p>APPROVED</p>
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<p>Mr. Barletta recommended that Progress Payment Number 18, submitted by P &amp; A Construction Company, be approved as follows:</p>	<p>PROGRESS PAYMENT # 18 - P &amp; A CONSTRUCTION CO.</p>
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Library-Classroom Complex

Revised contract price - \$3,179,294.06	
Total earned as of 1-31-73	\$ 2,895,622.39
Less 10% retention	289,562.24
Net due on earned to date	\$ 2,606,060.15
Advance, materials on site	8,100.00
Total payment allowed to date	\$ 2,614,160.15
Less previous payments	2,479,207.63
Total amount payable this estimate	\$ 134,952.52

<p>Motion by Mr. Collins, duly seconded and unanimously carried, to approve Progress Payment Number 18, in the amount of \$134,952.52, to P &amp; A Construction Company.</p>	<p>APPROVED</p>
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<p>Mr. Barletta recommended that the Board of Trustees approve Change Order Number 8, in conjunction with the Library-Classroom Complex, for a net decrease of \$650.00.</p>	<p>CHANGE ORDER #8 LIBRARY-CLASS- ROOM COMPLEX</p>
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<p>Motion by Mr. Lund, duly seconded and unanimously carried, to approve Change Order Number 8, in conjunction with the Library-Classroom Complex, for a net decrease of \$650.00.</p>	<p>APPROVED</p>
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<p>Mr. Barletta presented the following payment request, submitted by Ramberg and Lowrey, and recommended its approval:</p>	<p>PAYMENT REQUEST RAMBERG AND LOWREY</p>
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Library-Classroom Complex

Architectural services - Library Building  
 Fee - 7% of awarded construction contract  
 Building only - \$2,771,000.00

Architectural fee	\$193,970.00
Payments prior to construction	155,176.00
Balance for construction phase	\$ 38,794.00

This billing to 90% construction completion	\$ 34,914.60
Less previous construction payments	29,095.50
Total this request	\$ 5,819.10

Motion by Mr. Lund, duly seconded and unanimously carried, to approve payment in the amount of \$5,819.10 to the Architectural Firm of Ramberg and Lowrey as recommended.

APPROVED

Mr. Barletta recommended that Progress Payment Number 2, submitted by J. B. Allen and Company, be approved as follows:

PROGRESS PAYMENT  
REQUEST # 2 -  
J. B. ALLEN & CO

Science-Mathematics Building

Contract Price - \$3,934,600.00	
Total earned as of 1-20-73	\$ 199,067.00
Less 10% retention	<u>19,906.70</u>
Net due on earned to date	\$ 179,160.30
Less previous payments	<u>64,303.20</u>
Total amount payable this estimate	\$ 114,857.10

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve Progress Payment Number 2, in the amount of \$114,857.10, to J. B. Allen and Company.

APPROVED

Mr. Barletta recommended that the following request for payment submitted by LeRoy Crandall and Associates in conjunction with the Science-Mathematics Building be approved:

PAYMENT REQUEST  
LEROY CRANDALL  
AND ASSOCIATES

Inspection and Testing	
Partial Billing 2 (12-29-72)	\$ 1,235.65
Partial Billing 3 (1-26-73)	<u>1,700.73</u>
	\$ 2,936.38

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve payment in the amount of \$2,936.38 to LeRoy Crandall and Associates.

APPROVED

Mr. Barletta presented the following request for payment, submitted by the Architectural Firm of Ramberg and Lowrey, and recommended its approval:

PAYMENT REQUEST  
RAMBERG AND  
LOWREY

Project Planning Guide 1973

Technology Building	\$ 827.82
Outdoor Physical Education Facilities	2,430.00
Swimming Pool	1,596.25
Entrance and Perimeter Road	593.25
Gym-Physical Education Building	745.62
Central Plant Equipment	<u>77.50</u>
	\$ 6,270.44

Motion by Mr. Lund, duly seconded and unanimously carried, to approve payment in the amount of \$6,270.44 to the Architectural Firm of Ramberg and Lowrey.

APPROVED

Mr. Barletta recommended that payment in the amount of \$730.09 be approved to Leo A. Meyer Associates for consulting services rendered in connection with the Vocational-Technical Building.

PAYMENT  
REQUEST - LEO A.  
MEYER ASSOCIATES

Motion by Mr. Lund, duly seconded and unanimously carried, to approve payment in the amount of \$730.09 to Leo A. Meyer Associates.

APPROVED

Mr. Barletta recommended that payment in the amount of \$1,877.88 be approved for the Architectural Firm of Ramberg and Lowrey for services rendered in conjunction with the Music-Arts Building.

PAYMENT REQUEST  
RAMBERG AND  
LOWREY

Motion by Mr. Lund, duly seconded and unanimously carried, to approve payment in the amount of \$1,877.88 to the Architectural Firm of Ramberg and Lowrey.

APPROVED

Mr. Barletta recommended that payment be authorized to the County of Orange in the amount of \$4,871.54 for the District's share of the November, 1972, election.

PAYMENT FOR  
DISTRICT'S SHARE  
OF ELECTION

Motion by Mr. Lund, duly seconded and unanimously carried, to approve payment in the amount of \$4,871.54 to the County of Orange as recommended.

APPROVED

Mr. Barletta recommended that payment be authorized to the American Association of Community and Junior Colleges in the amount of \$600.00 for the 1973 institutional membership fee.

INSTITUTIONAL  
MEMBERSHIP FEE  
FOR AACJC

Motion by Mr. Lund, duly seconded and unanimously carried, to authorize payment in the amount of \$600.00 for the 1973 institutional membership fee in the American Association of Community and Junior Colleges.

APPROVED

Mr. Barletta recommended that payment be authorized to the Santa Barbara Community College District in the amount of \$3,023.97 for tuition charges during the 1971-72 academic year.

TUITION PAYMENT  
SANTA BARBARA  
COMMUNITY COLLEGE  
DISTRICT

Motion by Mr. Collins, duly seconded and unanimously carried, to approve payment in the amount of \$3,023.97 to the Santa Barbara Community College District for tuition charges during the 1971-72 academic year.

APPROVED

Mr. Barletta recommended that the following bids, which were the lowest meeting specifications, be approved and that payment be authorized upon delivery and acceptance of the items ordered:

BIDS

R-17655	Stereo Tape System	Magnetic - TVI (Awarded 1-4-73 - PO 11353)		BIDS
		Amount	\$1,244.36	
		Delete - Item Disc. -	<u>567.00</u>	
		Amended Amount	\$ 677.36	
R-6896	Painting of Fence	Newmac Custom Painting	1,137.60	
R-9973	Moving present li- brary furniture and equipment to new building	Bekins Moving & Storage	1,125.00	

Motion by Mr. Lund, duly seconded and unanimously carried, to award the above bids as recommended, and to authorize payment upon delivery and acceptance of the items ordered. APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that Purchase Orders 11290 through 11521, totaling \$770,919.84, be approved, and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-13903 through 96-14291, totaling \$679,554.65, be approved and ratified for payment. DISTRICT WARRANTS APPROVED

Motion by Mr. Collins, duly seconded and unanimously carried, to ratify the following payment of personnel services: PAYMENT OF PERSONNEL SERVICES RATIFIED

Certificated Payroll	6A	\$ 148,436.04
Classified Payroll	6B	48,228.24
Classified Payroll	7M	<u>13,650.00</u>
		\$ 210,314.28

Mr. Barletta presented to the Board of Trustees for its approval a position description for Maintenance Man 11. CLASSIFIED POSITION DESCRIPTION

Motion by Mr. Lund, duly seconded and unanimously carried, to approve as presented the position description for Maintenance Man 11. APPROVED

Dr. Bremer presented to the Board of Trustees a brief legislative report concerning Senate Bill 6. In addition, a discussion ensued regarding tuition. Mr. Backus requested that Dr. Bremer and Mr. Brannon explore the situation and present a report to the Board of Trustees on Monday, March 5, 1973. LEGISLATIVE REPORT

Mr. Backus adjourned the Special Meeting into Executive Session at 8:55 P.M. EXECUTIVE SESSION

Mr. Backus reopened the Special Meeting at 10:35 P.M., and stated that the following personnel action had transpired in Executive Session: SPECIAL MEETING

Motion by Mr. Brannon, duly seconded and unanimously carried, to accept the following classified personnel resignations as indicated:

RESIGNATIONS -  
CLASSIFIED  
PERSONNEL

1. Norma Northcross, Clerk Typist 11, effective February 15, 1973.
2. Weir S. Empfield, Construction Inspector, effective February 28, 1973.
3. Lois Ford, Clerk Typist 11, effective March 16, 1973.

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the following classified employment as indicated:

EMPLOYMENT -  
CLASSIFIED  
PERSONNEL

1. Robert Freese, Substitute Custodian, \$3.214 per hour, on an "as-needed" basis, effective February 5, 1973.
2. Rosemary T. Billings, Clerk Typist 11, Grade 20, Step 3, \$553.00 per month, effective February 15, 1973.
3. Jeanne M. Morrison, Clerk Typist 11, Grade 20, Step 3, \$553.00 per month, plus \$12.00 shift differential, effective February 15, 1973.

Motion by Mr. Brannon, duly seconded and unanimously carried, that Elizeo Valdez be reclassified from Custodian II to Custodian III (Grade 30, Step 2, \$673.00 per month, plus \$25.00 shift differential), to serve in this classification during the period of time that Al Fandrick remains absent on sick leave from his position as Custodian III.

RECLASSIFICATION  
ELIZEO VALDEZ

Motion by Mr. Lund, duly seconded and unanimously carried, that Richard Stuetz be approved to serve as Assistant Baseball Coach on a released-time basis for 1973.

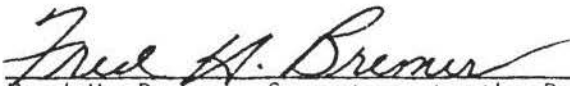
ASSISTANT  
BASEBALL COACH

Motion by Mr. Collins, duly seconded and unanimously carried, to reject the claim for personal injuries from Harvey R. Gerber, Attorney at Law, on behalf of Cornelius Vermeulen, employee of P & A Construction Company.

CLAIM FOR  
PERSONAL INJURIES  
REJECTED

Mr. Backus adjourned the Special Meeting at 10:40 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees