

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
February 9, 1970

The Regular Meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, February 9, 1970, at 8:00 P.M.

REGULAR ME

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Backus led the audience in the Pledge of Allegiance and Mr. Vogel gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon (arrived 9:00 P.M.)
Mr. Michael Collins
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Louis Zitnik (illness)

BOARD MEMBER

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on January 26, 1970 as presented.

MINUTES OF
1-26-70
APPROVED

Dr. Bremer distributed miscellaneous communication items to the Members of the Board.

COMMUNICATIONS

Mr. Collins read a letter, addressed to the President of the Board of Trustees, from Mr. Parsons, President of the Saddleback College Faculty Association. The letter was written on behalf of the Faculty expressing its sincere appreciation to the Members of the Board for their excellent job in developing the College into an outstanding institution and to Dr. Bremer for his outstanding leadership.

The Board of Trustees and Dr. Bremer commended the Faculty for its cooperation.

Dr. Bremer reported that, according to the provisions of Section 54954 of the Government Code, it would be necessary for the next Regular Meeting of the Board of Trustees to be held on February 24, 1970, since the second Monday of the month is a legal holiday. He requested the consideration of the Board of Trustees concerning the matter.

REGULAR MEETING
2-24-70

Motion by Mr. Vogel, duly seconded and unanimously carried, to cancel the Regular Meeting scheduled on February 24, 1970, and to call a Special Meeting on February 25, 1970, at 7:45 P.M.

SPECIAL MEETING
CALLED FOR
2-25-70

Dr. Bremer recommended that the Board of Trustees adopt a policy stating that the Superintendent and Members of the Board of Trustees shall be reimbursed for actual and necessary expenses incurred in connection with any activities pursuant to Education Code Sections 1071, 1072, and 13002.

POLICY --
TO REIMBURSE
SUPERINTENDENT &
BOARD MEMBERS FOR
EXPENSES

Motion by Mr. Backus, duly seconded and unanimously carried, to adopt a policy whereby the Superintendent and Members of the Board shall be reimbursed for actual and necessary expenses incurred in connection with any activities pursuant to Education Code Sections 1071, 1072, and 13002.

ADOPTED

Dr. Bremer recommended that the Board of Trustees approve institutional membership in the American Association of Registrars and Admissions Officers for the 1969-70 academic year at a fee of \$100.

MEMBERSHIP IN
AMERICAN ASSOC.
OF REGISTRARS &
ADMISSIONS OFFICERS

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the above recommendation as presented.

APPROVED

Dr. Bremer recommended that two committees of the Board of Trustees be appointed to work with the Administration concerning salaries and commencement.

BOARD COMMITTEES
RECOMMENDED

Mr. Collins appointed Mr. Vogel and Mr. Zitnik to serve as the Salary Committee.

SALARY COMMITTEE

Mr. Collins appointed Mr. Backus and Mr. Vogel to serve as the Commencement Committee.

Mr. Vogel requested that, since he was presently serving on various committees, another Member of the Board be appointed to the Commencement Committee.

Mr. Backus agreed to serve as a one-man committee.

Mr. Collins appointed Mr. Backus to serve as a one-man Commencement Committee.

COMMENCEMENT
COMMITTEE

Dr. Bremer recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCES

William Kelly - Personnel and Guidance Association Convention - San Diego - February 21 - 23, 1970.

WILLIAM KELLY

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the above conference request as recommended.

APPROVED

Monte LaBonte - Conference of College Band Directors - San Diego - February 19 - 21, 1970.	MONTE LaBONTE
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above conference request as recommended.	APPROVED
Robert Olson - Engineering Liaison Conference - Chico, Calif. - March 5 - 6, 1970.	ROBERT OLSON
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above conference request as recommended.	APPROVED
Mr. Collins deferred the permanent campus report pending the arrival of Mr. Brannon.	PERMANENT CAMPUS REPORT DEFERRED
Motion by Mr. Backus, duly seconded and unanimously carried, to approve Purchase Orders 3248 through 3358, totaling \$12,384.03, and to authorize payment upon delivery and acceptance of the items ordered.	PURCHASE ORDERS APPROVED
Motion by Mr. Vogel, duly seconded and unanimously carried, that District Warrants 96-3971 through 96-4054, totaling \$68,452.01, be approved and ratified for payment.	DISTRICT WARRANTS APPROVED
Dr. Bremer presented Legislative Report Number 2 to the Members of the Board for their information.	LEGISLATIVE REPORT NO. 2
Mr. Collins adjourned the Regular Meeting into Executive Session at 8:25 P.M.	EXECUTIVE SESSION
Mr. Collins reopened the Regular Meeting at 9:15 P.M.	REGULAR MEETING
Dr. Bremer reported that the following personnel action had transpired in Executive Session:	
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the termination of Norman Harrison, Security Officer, effective January 4, 1970.	TERMINATION NORMAN HARRISON
Motion by Mr. Backus, duly seconded and unanimously carried, to approve the termination of Theodore J. Blum, Custodian 11, effective January 28, 1970.	TERMINATION THEODORE J. BLUM
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the termination of Manuel Perez, Custodian 11, effective January 27, 1970.	TERMINATION MANUEL PEREZ
Motion by Mr. Backus, duly seconded and unanimously carried, to employ the following classified personnel as listed:	CLASSIFIED EMPLOYMENT
Kenneth T. Huff, Custodian 11, Grade 21, Step 1, \$495 per month, effective February 2, 1970.	KENNETH T. HUFF

Hamilton Putnam, Custodian 11, Grade 21, Step 1, \$495 per month, effective February 11, 1970.

HAMILTON PUTNAM

Eliseo Valdez, Custodian 11, Grade 21, Step 1, \$495 per month, effective February 10, 1970.

ELISEO VALDEZ

Dr. Bremer stated that Mr. Lowrey, District Architect, would present a report and a recommendation to the Board of Trustees concerning the Master Plan of the permanent campus.

PERMANENT CAMPUS
REPORT

Mr. Lowrey presented to the Board of Trustees for its consideration, a proposed Master Plan model to accommodate an ADA of 7,500 to 10,000 students.

He explained that the model had been developed after consultation with Dr. Colvert, Educational Consultant, and the Administration, and after general research had been conducted on community colleges. He emphasized the fact that the model would serve as a guide, subject to periodic reviews and changes. He also provided maps, charts, and photographs depicting studies of the terrain, drainage flow, and weather, as well as a comprehensive report on the geological and soil surveys.

A detailed discussion ensued by the Board of Trustees and the Administration with regard to the proposed Master Plan model of the permanent campus and the library complex.

Mr. Vogel stated that it was the Site Committee's recommendation to accept the Master Plan proposal and to immediately consider plans for the library complex.

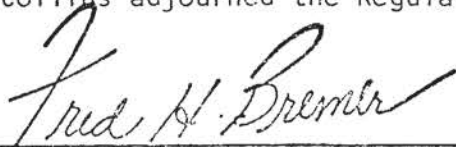
Motion by Mr. Vogel, duly seconded and unanimously carried, to authorize the District Architect to finalize the Master Plan of the campus as presented, both visually and verbally.

DISTRICT ARCH.
AUTHORIZED TO
FINALIZE MASTER
PLAN AND TO
PROCEED WITH
PLANS FOR LIBR.
COMPLEX

Motion by Mr. Vogel, duly seconded and unanimously carried, to authorize the District Architect to proceed with the plans for a library complex with the money that is available.

Mr. Collins adjourned the Regular Meeting at 10:50 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees