

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
January 26, 1970

The Regular Meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, January 26, 1970, at 7:45 P.M.

REGULAR MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Backus led the audience in the Pledge of Allegiance and Mr. Zitnik gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon (arrived 9:22 P.M.)
Mr. Michael Collins
Mr. Hans Vogel
Mr. Louis Zitnik

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on January 12, 1970, as presented.

MINUTES OF
1-12-70 APPROVE

Dr. Bremer presented miscellaneous communication items to the Members of the Board. He informed the Board of Trustees of a meeting to be held on February 19, in Garden Grove, with regard to the Orange Unified School District forming a new junior college district or becoming a member of a district, and that he would attend the meeting. He also reported that California Community College officials would be on campus Friday, January 30, in order to meet with junior college personnel from various districts for the purpose of discussing problems relating to the Junior College Construction Act.

COMMUNICATIONS

Mr. Vogel read a letter which had been sent to Dr. Brossman, Chancellor of the California Community Colleges, from Mr. V. Orr, Director of Finance, indicating Orr's interest in Community Colleges.

Mr. Collins read a Resolution which had been adopted by the Yorba Linda School District Board of Trustees urging more stringent air pollution control legislation in California.

A discussion ensued with regard to the Board adopting such a Resolution.

Motion by Mr. Vogel, duly seconded and unanimously carried, to adopt a Resolution supporting more stringent air pollution control in California.

RESOLUTION
RE: AIR
POLLUTION CONTROL

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, COLLINS, VOGEL, & ZITNIK

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BRANNON

Dr. Bremer stated that the Site Committee would present a report with regard to the meeting held on January 20, 1970, between representatives of the Mission Viejo Company and the District.

SITE COMMITTEE
REPORT

Mr. Vogel reported that the Mission Viejo Company had requested permission to occupy District property temporarily in order to perform necessary grading for construction of a wall along the south portion of the student parking lot and the east portion of the access road. The Mission Viejo Company representatives assured the District that its company would assume all responsibility; that the wall would be placed inside the property line of the Mission Viejo Company; and that, upon completion of the wall, the property of the District would be restored to a natural or acceptable grade. Mr. Vogel stated that it was the Site Committee's recommendation to approve the request of the Mission Viejo Company, subject to the above stated conditions.

MISSION VIEJO CO
REQUEST TO
OCCUPY DISTRICT
PROPERTY FOR
GRADING PURPOSES
FOR CONSTRUCTION
OF A WALL

Motion by Mr. Zitnik, duly seconded and unanimously carried, that permission be granted to the Mission Viejo Company to temporarily enter the District's property to construct a wall separating the property of the District and the Mission Viejo Company property at no cost to the District, subject to the above stated conditions.

APPROVED

Mr. Vogel reported that the Mission Viejo Company had also requested permission to enter District property in order to perform the necessary grading, including the construction of a buttress, in an area east of Marguerite Parkway. He stated that it was stipulated that Mr. Lowrey, District Architect, would present a mathematical model to the Soils Engineers representing the District and the Mission Viejo Company in order to determine the type of buttress which would have to be constructed to support future College buildings, and that the Mission Viejo Company agreed to assume responsibility for fees incurred for both Soils Engineers and for any other financial obligations. He also stated that permission was given to the Mission Viejo Company to immediately begin preliminary grading and it was agreed that, if an acceptable size and configuration of the proposed buttress could not materialize, the Mission Viejo Company would restore to its natural condition that portion of the campus on which the grading transpired.

MISSION VIEJO CO
REQUEST TO
ENTER DISTRICT
PROPERTY FOR
GRADING PURPOSES
& CONSTRUCTION
A BUTTRESS

Mr. Vogel stated that it was the Site Committee's recommendation that approval be granted to the Mission Viejo Company to enter the District's property in order to proceed with the necessary grading and construction of a buttress, subject to the conditions stated above.

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above recommendation as presented by the Site Committee, subject to the conditions stated.

APPROVED

Mr. Collins reported that the Site Committee had met with the Administration and the District Architect concerning the District's first permanent building, and that Mr. Lowrey, District Architect, would present a detailed report on February 9, 1970, with regard to the Master Plan for the permanent campus.

MASTER PLAN
REPORT

Mr. Backus requested that a report be given concerning progress on the baseball diamond.

BASEBALL
DIAMOND

Dr. Bremer reported that a price quote had been requested from the District Architect to increase the backstop from 20 feet to 40 feet and to extend the fences from the backstop to first and third bases. He stated that a meeting had been held with the Site Committee, and that, since the diamond is a temporary one, it was agreed that the estimate was too great to recommend to the Board of Trustees that the work be performed.

Mr. Backus requested that the Site Committee reconsider a 40 foot backstop, based on the fact that the District had been placed in a new conference and should provide the best facilities possible.

A discussion ensued.

Mr. Collins requested Dr. Bremer to meet with the Athletic Department concerning the possibility of using a batting cage in place of a 20 foot backstop.

Dr. Bremer presented a proposed student Club Handbook, prepared by a Committee of the Associated Student Body Government, and recommended its approval.

PROPOSED STUDENT
CLUB HANDBOOK

Motion by Mr. Zitnik, duly seconded and unanimously carried, to adopt the Club Handbook as presented.

ADOPTED

Dr. Bremer presented an unofficial enrollment report for the 1969-70 Winter Quarter. The report included enrollments by classes, classes cancelled, and classes retained with less than an enrollment of 12. The unofficial enrollment for full-time students carrying 12 or more units is 1,130, and for part-time students carrying less than 12 units is 956, with a total of 2,086.

UNOFFICIAL
ENROLLMENT REPORT
WINTER QUARTER

Dr. Bremer reported that the Festival of Arts of Laguna Beach wished to donate its Music Library to the College. He recommended that the Board of Trustees approve the acceptance of the gift and that the Superintendent/President be authorized to write an appropriate letter of appreciation.

GIFT --
MUSIC LIBRARY

Motion by Mr. Backus, duly seconded and unanimously carried, to accept the Music Library from the Festival of Arts of Laguna Beach as recommended.	ACCEPTED
Dr. Bremer reported that dedicatory ceremonies and open house for the permanent campus will be held on Saturday, February 14, 1970, at 2:30 P.M., and that James B. Utt, U. S. Congressman, will be the speaker.	DEDICATORY CEREMONIES & OPEN HOUSE
Dr. Bremer presented the following conference requests and recommended that they be approved, with actual and necessary expenses paid:	CONFERENCE REQUESTS
1. Richard Raub - Western Meeting of American Choral Directors - San Francisco - January 30 - 31, 1970.	MR. RAUB
Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the conference request for Richard Raub as recommended.	APPROVED
2. William Williams - Conference of California Council for Social Studies - San Francisco - March 13 - 15, 1970.	MR. WILLIAMS
Motion by Mr. Backus, duly seconded and unanimously carried, to approve the conference request for William Williams as recommended.	APPROVED
Dr. Bremer reported that, inadvertently, a conference request had not been presented to him in time to be placed on the agenda. He therefore recommended that the Board of Trustees consider approving Mrs. Grignon's attendance at the Annual Convention of California Teachers of English to be held in San Francisco on February 5 - 8, 1970, with actual and necessary expenses paid.	MRS. GRIGNON
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the conference request for Mrs. Grignon as recommended.	APPROVED
Dr. Bremer reported that the Accreditation Team of the Western Association of Schools and Colleges would visit the College on November 4, 5, and 6, 1970.	ACCREDITATION TEAM VISIT
Mr. Vogel distributed copies of an article entitled, "Students of the World...Bah!" which appeared in the <u>Atlas Magazine</u> .	
Mr. Collins adjourned the Regular Meeting for recess at 9:20 P.M.	ADJOURNED FOR RECESS
Mr. Backus reopened the Regular Meeting at 9:45 P.M.	REOPENED REGULAR MEETING
Mr. Barletta explained the need for the District to increase its fire insurance coverage and recommended that the Board of Trustees approve an annual premium of \$3,409.00, to Len Miller and Associates, lowest bidder meeting specifications.	FIRE INSURANCE COVERAGE

Motion by Mr. Zitnik, duly seconded and unanimously carried, that an annual premium of \$3,409.00 be awarded to Len Miller and Associates for fire insurance coverage as recommended.

AWARDED TO
LEN MILLER &
ASSOCIATES

Mr. Vogel suggested that the Budget Committee, instead of an Insurance Committee, be responsible for the District's insurance coverage. He recommended that a meeting be held with the Committee, Administration, and the Insurance Agencies involved, and that a report be presented at the Regular Meeting on February 24, 1970.

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Purchase Orders 3155 through 3247, totaling \$26,252.33, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-3825 through 96-3970, totaling \$115,048.75, be approved and ratified for payment.

DISTRICT WARRANT
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll	6-A	\$102,186.57
Classified Payroll	6-B	<u>26,983.55</u>
		\$129,170.12

Dr. Bremer presented a legislative report in digest form regarding proposed legislation affecting public education for the 1970 regular session.

LEGISLATIVE
REPORT

The Members of the Board discussed the various Bills and requested that certain ones be mailed to them. The Board of Trustees complimented Dr. Bremer and Mr. Barletta for the excellent report.

Mr. Backus adjourned the Regular Meeting into Executive Session at 10:15 P.M.

EXECUTIVE
SESSION

Mr. Collins reopened the Regular Meeting at 11:25 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Zitnik, duly seconded and unanimously carried, to accept the termination of Virgil Klarin, Custodian 11, effective January 19, 1970.

TERMINATION
VIRGIL KLARIN

Motion by Mr. Zitnik, duly seconded and unanimously carried, to employ Carole Neidhardt, Clerk-Typist, Grade 14, Step 2, \$438 per month, effective February 2, 1970.

EMPLOYMENT
CAROLE NEIDHARDT

Motion by Mr. Collins, duly seconded and unanimously carried, to employ the following as extended day instructors for the 1969-70 academic year:

EXTENDED DAY
INSTRUCTORS

Division of Languages and Fine Arts

Harold Akins \$8.00 per hour

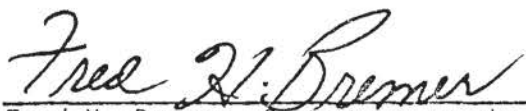
HAROLD AKINS

William B. Hudspeth \$8.50 per hour

WILLIAM HUDSPETH

Mr. Collins adjourned the Regular Meeting at 11:30 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees