

SADDLEBACK COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
January 11, 1971

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, January 11, 1971, at 7:45 P.M.

REGULAR MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mr. Collins led the audience in the Pledge of Allegiance; and Mr. Lund gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus (arrived 8:55 P.M.)
Mr. Alyn Brannon (arrived 8:40 P.M.)
Mr. Michael Collins
Mr. John Lund
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on December 14, 1970, as presented.

MINUTES OF
12-14-70
APPROVED

Dr. Bremer distributed miscellaneous communication items to the Members of the Board. He informed the Board of Trustees of the Orange County School Boards Association dinner meeting to be held at the El Adobe Restaurant, San Juan Capistrano, on January 20, 1971, at 6:45 P.M.

COMMUNICATIONS

Dr. Bremer read a letter from Mr. Anthony Bube, Chief Administrator of the Trabuco Elementary School District, regarding the fact that the Board of Trustees of the Trabuco Elementary School District will hold a tax override election with the election for Members of Governing Boards on April 20, 1971.

Dr. Bremer presented an unofficial enrollment report for the 1970-71 Winter Quarter. The report included enrollments by classes, classes cancelled, and classes retained with less than an enrollment of 12. The unofficial enrollment for full-time students carrying 12 units or more is 1,557, and for part-time students carrying less than 12 units is 1,336, with a total of 2,893.

UNOFFICIAL
ENROLLMENT
REPORT --
WINTER QUARTER
1970-71

Motion by Mr. Collins, duly seconded and unanimously carried, to accept the unofficial enrollment report for the 1970-71 Winter Quarter as presented.

UNOFFICIAL EN-
ROLLMENT REPORT
ACCEPTED

Dr. Bremer presented to the Board of Trustees a proposed Registered Nursing Program for the 1971-72 academic year and recommended its adoption.

PROPOSED
REGISTERED
NURSING PROGRAM

Dr. Bremer introduced Mrs. Baker, Director of the Nursing Program, to the Members of the Press.

The Board of Trustees, the Administration, and Mrs. Baker discussed the proposed Registered Nursing Program with regard to the utilization of off-campus facilities; the procedure for admission to the program; and the role of the Nursing Advisory Committee.

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the Registered Nursing Program for the 1971-72 academic year as recommended.

APPROVED

Mr. Vogel requested that Agenda Item 1-c, Resolution concerning the Science-Mathematics Building, be deferred pending the arrival of Trustees Backus and Brannon.

AGENDA ITEM
1-c DEFERRED

Dr. Bremer recommended that the Board of Trustees approve work on the permanent campus as follows:

WORK ON THE
PERMANENT CAMPUS

1. Jennings-Halderman-Hood to determine the location of the Library-Classroom Complex at a fee not to exceed \$300.
2. LeRoy Crandall and Associates to perform soil tests on the foundation of the Library-Classroom Complex at a fee not to exceed \$3,800.

Mr. Collins asked Mr. Lowrey, District Architect, if the location of the Library-Classroom Complex had been ascertained on the plans.

Mr. Lowrey explained that the building had not been specifically located and that the survey would serve as a basis for the soils engineer to make appropriate soils borings to determine the foundation criteria.

Motion by Mr. Collins, duly seconded and unanimously carried, to approve work on the permanent campus as recommended.

APPROVED

Mr. Vogel requested that Agenda Item 1-e concerning the Governing Board Election be deferred pending the arrival of Trustees Backus and Brannon.

AGENDA ITEM
1-e DEFERRED

Mr. Vogel requested that Agenda Item 1-f concerning the report on the Intramural Program be deferred pending the arrival of Mr. Backus.	AGENDA ITEM 1-f DEFERRED
Dr. Bremer presented the proposed Civil Defense Plan for the 1970-71 academic year and recommended its adoption.	CIVIL DEFENSE PLAN - 1970-71
Motion by Mr. Lund, duly seconded and unanimously carried, to adopt the Civil Defense Plan for 1970-71 as recommended.	ADOPTED
Dr. Bremer recommended that an official emblem of the College Seal be adopted for the College.	OFFICIAL EMBLEM
Motion by Mr. Lund, duly seconded and unanimously carried, to adopt an official emblem for the College as recommended.	ADOPTED
Dr. Bremer recommended that the following conference be approved with actual and necessary expenses paid:	CONFERENCE REQUEST
Paul Brennan and William Williams -- Foreign Policy Briefings Conference - Riverside - January 23, 1971.	BRENNAN AND WILLIAMS
Motion by Mr. Collins, duly seconded and unanimously carried, to approve the above conference request as presented.	APPROVED
Dr. Bremer reported that he had received a letter from the City Clerk of San Clemente requesting that the District permit the City of San Clemente to consolidate its General Obligation Bond Election with the Governing Board Election on April 20, 1971.	CITY OF SAN CLEMENTE -- CONSOLIDATE ELECTION
Motion by Mr. Collins, duly seconded and unanimously carried, to approve the consolidation of the City of San Clemente's General Obligation Bond Election with the Governing Board Election on April 20, 1971.	APPROVED
Dr. Bremer reported that he had received from the Orange County Department of Education correspondence which indicated that the Governing Board of a District may underwrite all or any part of the fee to be charged for the statement of qualifications of Governing Board Candidates. He requested the consideration of the Board of Trustees concerning this matter.	EXPENSES FOR TRUSTEE OFFICES
Motion by Mr. Collins, duly seconded and unanimously carried, that the District adhere to its present policy of not using District funds to underwrite expenses for Trustee offices.	PRESENT POLICY RETAINED
Mr. Barletta recommended that payment in the amount of \$1,760.52 be approved by the Board of Trustees to Ramberg and Lowrey for services performed in connection with the Ten-Year Plan.	RAMBERG & LOWREY PAYMENT - TEN- YEAR PLAN

Motion by Mr. Collins, duly seconded and unanimously carried, to approve payment in the amount of \$1,760.52 to Ramberg and Lowrey as recommended.

APPROVED

Mr. Barletta stated that he had received an interdistrict tuition billing in the amount of \$1,782.90 from the Long Beach Unified School District for the 1969-70 academic year and recommended that payment be authorized.

INTERDISTRICT
TUITION BILLING
LONG BEACH CITY
COLLEGE

Motion by Mr. Collins, duly seconded and unanimously carried, to authorize payment in the amount of \$1,782.90 to the Long Beach Unified School District as recommended.

APPROVED

Mr. Barletta presented the following bid, which was the lowest meeting specifications, and recommended its approval:

BID

R-9115 Microscopes Sargent-Welch Scientific Co. \$3,895.76

Motion by Mr. Lund, duly seconded and unanimously carried, to award the above bid as recommended.

AWARDED

Motion by Mr. Lund, duly seconded and unanimously carried, that Purchase Orders 5676 through 5877, totaling \$36,442.16, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE
ORDERS APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, that District Warrants 96-6420 through 96-6641, totaling \$247,756.92, be approved and ratified for payment.

DISTRICT
WARRANTS APPROVE

Motion by Mr. Collins, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES
RATIFIED

Certificated Payroll	5A	\$117,853.94
Classified Payroll	5B	36,164.19
		<u>\$154,018.13</u>

Dr. Bremer reported that he had received a memorandum from the Chancellor of the California Community Colleges with regard to the availability of District matchings funds for Capital Outlay Projects scheduled for the 1971-72 budget. In compliance with the instructions from the Chancellor of the California Community Colleges, Dr. Bremer presented the following Resolution and recommended its adoption:

DISTRICT
MATCHING FUNDS
FOR CAPITAL
OUTLAY PROJECTS
1971-72 BUDGET

WHEREAS, the Saddleback Community College District has made application to the State of California for matching funds for a Science-Mathematics Building pursuant to the terms of the Junior College Construction Act of 1967, and,

RESOLUTION --
SCIENCE-
MATHEMATICS
BUILDING

WHEREAS, the amount which must be expended by the Saddleback Community College District in 1971-72 as its share for working drawings and construction for the Science-Mathematics Building is 49.2 percent of the total cost of \$3,924,320, or \$1,930,765.44.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Saddleback Community College District that Section 20755 of the Education Code will be implemented to secure the District's share for this purpose in the event that no other funds are available.

Motion by Mr. Collins, duly seconded and unanimously carried, to adopt the above Resolution as recommended.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, LUND, AND VOGEL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: BACKUS

Dr. Bremer reported that, in accordance with Education Code Section 1331, a consolidated election on April 20, 1971, is required for Members of the Governing Board. He therefore presented a Resolution and Order of Governing Board Member Election and Specifications of the Election Order to the Board of Trustees and recommended its adoption.

RESOLUTION &
ORDER OF GOV-
ERNING BOARD
MEMBER ELECTION

Motion by Mr. Collins, duly seconded and unanimously carried, to adopt the Resolution and Order of Governing Board Member Election and Specifications of the Election Order as recommended.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, LUND, AND VOGEL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: BACKUS

Dr. Bremer presented a report to the Board of Trustees with regard to the Intramural Program. Based on the apparent student participation and interest, he recommended that the Program be continued for the remainder of the 1970-71 academic year.

INTRAMURAL
PROGRAM

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the Intramural Program for the remainder of the 1970-71 academic year.

APPROVED FOR
REMAINDER OF
1970-71

Mr. Vogel adjourned the Regular Meeting into Executive Session at 8:55 P.M.

EXECUTIVE
SESSION

Mr. Vogel reopened the Regular Meeting at 10:25 P.M., and reported that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Collins, duly seconded and unanimously carried, that Michael Abbey be suspended from Saddleback College for the Winter Quarter for failure on two occasions to return, to the instructor of California History, tests when directed to do so.

SUSPENSION --
MICHAEL ABBEY

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the employment of the following classified personnel:

CLASSIFIED
PERSONNEL

Norman A. Rock -- Security Officer 1, on an "as-needed" basis. Rate of pay \$2.874 per hour, effective January 15, 1971.

NORMAN A. ROCK

Gregory Reavis -- Groundsman 1, Grade 22, Step 1, \$507 per month, effective February 1, 1971.

GREGORY REAVIS

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the following as an extended day instructor on an "as-needed" basis for the 1970-71 academic year:

EXTENDED DAY
INSTRUCTOR

Division of Fine Arts

Lynn Gamwell \$8.00 per hour

LYNN GAMWELL

Mr. Vogel appointed Mr. Collins, Chairman, and Mr. Lund to a Committee to investigate the possibility of a bond election.

BOND ELECTION
COMMITTEE

Mr. Vogel adjourned the Regular Meeting at 10:33 P.M.

ADJOURNMENT


Fred H. Bremer, Secretary to the Board of Trustees