

A G E N D A

REGULAR MEETING  
BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
October 23, 1973 -- 8:00 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

\* II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

1. Minutes of the Regular Meeting held on October 8, 1973.
2. Resolution as listed in III-4.
3. Conferences as listed in III-5.
4. Progress Payment to contractor as listed in III-6.
5. Awards as listed in III-7.
6. Purchase Orders as listed in III-8.
7. Payment of Bills as listed in III-9.
8. Payment of Personnel Services as listed in III-10.
9. Employment as listed in VI-12.

III. DISCUSSION/ACTION ITEMS

1. BOARD MEETINGS

It is recommended that discussion and action materialize concerning the number of Board Meetings to be held each month.

2. PROPOSITION I

It has been requested that the Board of Trustees discuss the forthcoming Tax and Expenditure Limitation Initiative which is scheduled for vote on November 6, 1973.

3. HARBOR VIEW HOMES

It is recommended that discussion and possible action transpire concerning a communication which has been received from a resident of Harbor View Homes.

\* 4. RESOLUTION

It is recommended that the Resolution directed to the Orange County Transit District be adopted by the Board of Trustees.

\* 5. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

- a. George Denney and David Sariego -- Conference of the Modern and Classical Language Association of Southern California - Anaheim - October 26 - 27, 1973.
- b. Jack Swartzbaugh -- Meeting of Community College Chief Student Personnel Administrators - Anaheim - October 30, 1973.
- c. Robert Doty -- Meeting of the Liaison Committee on Business Administration - Fullerton - November 1, 1973.
- d. Jean Vincenzi -- NSF Short Course - Harvey Mudd College - November 1 - 2, 1973, and February 25 - 26, 1974.  
(no expense to the District)
- e. Dona Berkhimer -- California Art Education Association Conference - San Francisco - November 8 - 11, 1973.

III. DISCUSSION/ACTION ITEMS

\* 6. SCIENCE-MATHEMATICS BUILDING

Progress Payment Number 12 has been submitted by J. B. Allen and Company, as set forth below, and payment is recommended:

Contract price -	\$3,934,600.00	
Total earned as of October 16, 1973		\$ 1,788,574.00
Less 10% retention		<u>178,857.40</u>
Net due on earned to date		\$ 1,609,716.60
Less previous payments		<u>1,385,418.60</u>
Total amount payable this estimate		\$ 224,298.00

\* 7. AWARDS

It is recommended that the insurance coverage for the District buildings and contents be awarded to Len Miller and Associates at an annual premium of \$7,163.00, said policy to be written with a \$1,000.00 deductible clause, for the period November 1, 1973, to November 1, 1976.

\* 8. PURCHASE ORDERS

It is recommended that Purchase Orders 13213 through 13323, totaling \$15,201.67, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

\* 9. PAYMENT OF BILLS

It is recommended that District Warrants 96-16398 through 96-16499, totaling \$28,999.09, be approved and ratified for payment.

\* 10. PAYMENT OF PERSONNEL SERVICES

Classified Payroll	3M	\$ 18,945.00
Classified Payroll	3B	<u>44,094.83</u>
		\$ 63,039.83

ii. MISCELLANEOUS

IV. LEGISLATION

Legislative reports may be given by Members of the Board of Trustees and the Administration.

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion and/or action.

VII. ADJOURNMENT