

A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
October 13, 1971 -- 7:00 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The Minutes of the Regular Meeting held on September 20, 1971, are submitted for your approval.

Communications

I. SUPERINTENDENT'S REPORT

a. PRELIMINARY PLANS

In compliance with the terms of the Junior College Construction Act, the Superintendent/President, on September 29, 1971, submitted to the Board of Governors of the California Community Colleges preliminary plans for the Fine Arts Building and for equipment for the Science-Mathematics Building.

It is recommended that the Board of Trustees approve the submission of the two preliminary plan packages and make the assurances which are necessary under the Junior College Construction Act. Such assurances appear in the two applications.

b. C.T.A. DUES

In conjunction with Board Policy 3220, it is recommended that the Board of Trustees approve payroll deductions for those certificated employees who wish to become members of California Teachers Association.

1. SUPERINTENDENT'S REPORT

c. FACULTY ASSOCIATION

It is recommended that the Board of Trustees give official recognition to the Saddleback College Faculty Association which has submitted to the Superintendent/President its Constitution and Bylaws.

d. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. William Williams - Convention of the Community College Social Science Association - San Francisco - October 28 - 30, 1971.
2. Robert Olson - Engineering Liaison Meeting - Fullerton - November 4 - 5, 1971.  
Robert Olson - Architect/Educators Conference - Orange County Airport - November 5, 1971.
3. Howard Marcou - Registrars and Admissions Officers Conference - Oakland - November 7 - 10, 1971.
4. Arthur Croisette - Management Conference for Business Education Chairmen - Long Beach - November 11 - 12, 1971.

e. SCIENCE-MATHEMATICS BUILDING

It is recommended that the Board of Trustees take action on the manner in which the District will raise its share of funds needed for the construction of the Science-Mathematics Building.

f. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX

1. Progress Payment Request #2 has been submitted by P & A Construction Company, Inc., as follows, and payment is recommended:

Contract Price - \$3,171,000.00	
Total Earned as of 10-11-71	\$229,225.80
Less 10% Retention	22,922.58
Net Due on Earned to Date	\$206,303.22
Less Previous Payments	102,476.52
Total Payable this Estimate	\$103,826.70

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX (Continued)

2. Ramberg & Lowrey has submitted a request for payment for architectural services rendered, representing 80% of the construction contract awarded, and payment is recommended:

Fee - 7% of Awarded Construction Contract,  
Building Only - \$2,771,000.00 = \$193,970.00

This Billing - 80% Construction Contract	\$155,176.00
Less Previous Payments (75% of estimate)	<u>142,800.00</u>
Total Due this Request	\$ 12,376.00

3. LeRoy Crandall and Associates have requested payment for services rendered through September 18, 1971, in the amount of \$2,761.20, and payment is recommended.

b. LEASE PAYMENT

The fourth annual lease payment on the first group of re-locatable buildings will be due and payable on November 25, 1971. Authorization is requested to make payment in the amount of \$81,822.00.

c. INTERDISTRICT TUITION BILLINGS

Tuition billings for the year 1970-71 have been received from the following community college districts for the amounts indicated, and it is recommended that payment be authorized:

Oceanside-Carlsbad Community College District	\$ 663.03
San Jose Community College District	<u>408.37</u>
	\$1,071.40

d. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

e. PURCHASE ORDERS

It is recommended that Purchase Orders 7840 through 8104, totaling \$3,238,816.09, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

2. BUSINESS MANAGER'S REPORT

f. PAYMENT OF BILLS

It is recommended that District Warrants 96-9936 through 96-10137, totaling \$155,404.79, be approved and ratified for payment.

g. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	3A	\$118,730.46
Classified Payroll	3B	<u>41,009.11</u>
		\$159,739.57

h. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Governing Board will be held on Monday, November 15, 1971, at 7:00 P.M.)