

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
September 11, 1973 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The Minutes of the Special Meeting held on August 1, 1973, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. FEDERAL PROGRAMS

A report and a recommendation will be made concerning the following Federal Programs for which the District is eligible for 1973-74.

1. Basic Educational Opportunity Grant Programs.
2. Scholarships for Nursing Students.
3. Funds under the Vocational Education Act.

b. MISSION CONFERENCE DUES

It is recommended that the Board of Trustees approve Mission Conference dues amounting to \$900.00 for 1973-74.

c. EXTENDED CAMPUS PROGRAMS

The Board of Trustees will be given a report concerning courses which will be offered in the community for 1973-74.

1. SUPERINTENDENT'S REPORT

d. PROPOSED CLUB

It is recommended that the Board of Trustees approve the Chamber Ensemble Association and its accompanying Constitution.

e. BOARD POLICY 4102

Mr. Brannon has requested that discussion materialize concerning Board Policy 4102.

f. LeROY CRANDALL AND ASSOCIATES

It is recommended that LeRoy Crandall and Associates be approved to perform testing and inspection of compacted fill and foundation excavations in conjunction with the Science-Mathematics Building.

It is further recommended that such approval be retroactive to August 1, 1973.

g. FOUNDATION INVESTIGATION

It is recommended that LeRoy Crandall and Associates be approved to investigate the soil conditions in conjunction with the foundation of the Music-Arts Building at a fee not to exceed \$3,000.00.

h. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. Roy Barletta -- Meeting of Subcommittee on Fiscal Independence - Sacramento - September 14, 1973.
2. Roy Barletta -- Conference of the California Community College Business Officials - San Diego - October 3 - 5, 1973.
3. Arthur Croisette -- Conference of Community College Real Estate Coordinators - Los Angeles, October 9 - 10, 1973.
4. Roy Barletta -- Convention of the Association of School Business Officials - Anaheim - October 22 - 25, 1973.

i. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX

Ramberg and Lowrey has submitted a request for payment for architectural services rendered in connection with the handi-capped ramp for the Library-Classroom Complex in the amount of \$477.50, and approval is recommended.

b. SCIENCE-MATHEMATICS BUILDING

1. Progress payment Number 10 has been submitted by J. B. Allen and Company, as set forth below, and payment is recommended:

Contract Price - \$3,934,600.00	
Total earned as of 8-28-73	\$ 1,334,933.00
Less 10% retention	133,493.30
Net due on earned to date	\$ 1,201,439.70
Less previous payments	983,923.20
Total amount payable this estimate	\$ 217,516.50

2. Approval of Change Order Number 4 is recommended, covering four items with a net increase of \$10,446.09 in price.

Original contract price	\$ 3,934,600.00
Change Order Number 1 (3-26-73)	-0-
Change Order Number 2 (4-17-73)	-0-
Change Order Number 3 (5-1-73) Deduct	(1,783.49)
Change Order Number 4 (8-13-73) Add	10,446.09
Revised contract price	\$ 3,943,262.60

There is no change in contract time; date of completion as of this Change Order remains July 5, 1974.

3. Ramberg and Lowrey has submitted a request for payment for architectural services as set forth below and payment is recommended:

Science-Mathematics Building and Site Work

Fee - 7% of agreed construction estimate of \$3,704,940.00.

Architectoral fee	\$259,345.00
Payments prior to construction	220,337.60
Balance for construction phase	\$ 39,007.40

This billing, 34% construction complete	\$ 13,262.51
Less previous construction payments	11,016.88
Total due this request	\$ 2,245.63

2. BUSINESS MANAGER'S REPORT

b. SCIENCE-MATHEMATICS BUILDING (Continued)

4. Ramberg and Lowrey has submitted requests for payment for additional services rendered in connection with the Science-Mathematics Building as presented below, and approval is recommended:

Reallocation, Chairman's Office	\$	20.00
Changes in Lab 201 and 129		20.00
Relocation of Telephone Equipment		<u>107.50</u>
Total	\$	<u>147.50</u>

c. MUSIC-ARTS BUILDING

Ramberg and Lowrey has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Music-Arts Building and Site Work

Fee - 7% of agreed revised preliminary estimated construction cost \$3,093,500.00 = \$216,545.00

Construction documents phase (75%)	\$162,408.75
Less design development phase (30%) paid	<u>64,963.50</u>
Balance for working drawings phase	\$ <u>97,445.25</u>

(5 monthly progress payments at \$19,489.05)
 This billing, No. 5 of 5 \$ 19,489.05

d. VOCATIONAL EDUCATION BUILDING

Leo A. Meyer Associates has submitted a request for payment for consulting services on the Project Planning Guide for the Vocational Education Building in the amount of \$211,04, and approval is recommended.

e. ARCHITECTURAL SERVICES

Ramberg and Lowrey has submitted a request for payment for architectural services on Preliminary Plan Packages as presented below, and approval is recommended:

Music-Arts Equipment	\$	200.00
Gym-Physical Education Building		100.00
Technology Building		100.00
Perimeter Road - Phase 1		<u>40.00</u>
Total	\$	<u>440.00</u>

2. BUSINESS MANAGER'S REPORT

f. AWARDS

1. It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.
2. Billing for the athletic insurance for the academic year 1973-74 is \$4,516.50, and payment is recommended.

g. PURCHASE ORDERS

It is recommended that Purchase Orders 12680 through 12980, totaling \$76,301.31, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

h. PAYMENT OF BILLS

It is recommended that District Warrants 96-15875 through 96-16206, totaling \$645,449.84, be approved and ratified for payment.

i. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	13A	\$ 35,142.42
Certificated Payroll	14A	35,142.40
Certificated Payroll	1A	77,479.81
Certificated Payroll	2A	86,589.98
Classified Payroll	1B	37,288.22
Classified Payroll	2M	16,425.00
		<u>\$ 288,067.83</u>

j. MISCELLANEOUS

3. LEGISLATION

1. AB 770 -- Establishment of Postsecondary Education Committee.
2. SB 472 -- Board Vacancy.

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Governing Board will be held on Monday, September 24, 1973, at 8:00 P.M.)