

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
June 22, 1970 - 7:45 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

2.7/0

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on June 8, 1970, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

✓ a. PROPOSED BUTTRESS

A report and a recommendation will be made concerning the proposal of the Mission Viejo company to construct a "south buttress" east of Marguerite Parkway.

✓ b. PROPOSED BUDGET

It is recommended that the Board of Trustees approve the proposed tentative budgets for 1970-71 as follows:

✓ General Fund	\$3,323,106.00
✓ Building Fund	4,023,000.00
✓ Special Reserve	4,709.00

PAID
1970

✓ c. PROPOSED ORGANIZATIONAL CHART

It is recommended that the Board of Trustees approve the proposed Certificated Organizational Chart for the next fiscal year.

✓ d. CLASSIFIED SALARY PROPOSAL

A report and a recommendation will be made with regard to the proposed classified salary schedule.

AGENDA
BOARD OF TRUSTEES
June 22, 1970

1. SUPERINTENDENT'S REPORT

e. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

✓ a. PURCHASE ORDERS

It is recommended that Purchase Orders 4281 through 4340, totaling \$4,550.34, be approved and that payment be authorized upon delivery and acceptance of the items ordered. *ok*

✓ b. PAYMENT OF BILLS

It is recommended that District Warrants 96-4948 through 96-5151, totaling \$46,363.60, be approved and ratified for payment. *ok*

✓ c. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	11A	\$100,024.39
Classified Payroll	11B	27,044.70
		<u>\$127,069.09</u>

ok

✓ d. PURCHASING PROCEDURE

It is recommended that the Business Manager be authorized to procure quotations and bids on items of supplies and equipment that are included in the proposed 1970-71 budget, and which will be required soon after July 1, 1970, subject to adoption of the 1970-71 budget. *ok*

e. MISCELLANEOUS *ok*

3. LEGISLATION *ok*
4. ORAL COMMUNICATIONS
5. EXECUTIVE SESSION - PERSONNEL
6. ADJOURNMENT
- Chit. Session
Business Office*

(The next Regular Meeting of the Board of Trustees will be held on Monday, July 13, 1970, at 7:45 P.M.)