

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
May 24, 1971 -- 7:45 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The Minutes of the Regular Meeting held on May 10, 1971, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. COMPUTER AGREEMENT

It is recommended that the Board of Trustees approve the proposed agreement with Santa Ana College for the use of its computer installation during the 1971 - 72 fiscal year.

b. POLICY CHANGE

A recommendation will be made concerning the number of units which must be taken at Saddleback College in order for a student to be awarded the Associate of Arts degree.

c. COMMENCEMENT

A report will be given to the Board of Trustees concerning the forthcoming commencement exercises.

d. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. CAMPUS

1. Ramberg and Lowrey have submitted a request for payment for architectural services rendered in connection with the Library-Classroom Complex as set forth below:

Revised Fee: 7% of Estimated Construction
Cost of \$2,720,000 - \$190,400.

This Billing: 70% (Construction Documents)	\$133,280.
Less Previous Payments	<u>112,256.</u>
Due this request	\$ 21,024.

2. Ramberg and Lowrey have submitted a request for payment for consulting services in connection with the Ten-Year Plan in the amount of \$743.90.
3. W. J. Shirley, Inc., has submitted the following request for progress payment no. 2, and final payment as agreed upon:

Contract Total	\$24,000.00
Change Order No. 1 - Add	1,057.54
Change Order No. 2 - Add	<u>168.42</u>
	\$25,225.96
Less Paid to Date	16,103.36
Less Liquidated Damages	<u>1,500.00</u>
Amount now due	\$ 7,622.60

Recommend approval of the above requests for payment.

b. TRANSFER OF FUNDS

At the meeting of November 23, 1970, the Board authorized a transfer of \$150,000 from the Building Fund to the General Fund. There are sufficient monies now available to return the sum of \$150,000 to the Building Fund. It is recommended that the proposed resolution requesting the transfer be adopted.

c. AWARD

Approval of the following bid award is recommended, the bidder having submitted the low bid meeting specifications:

Bid No. R-11800 to E & M Instrument Company, for
Physiograph Accessories, in the amount of \$2,223.86.
Account No. 96-2-19-50-1272-116

AGENDA
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2. BUSINESS MANAGER'S REPORT

d. PURCHASE ORDERS

It is recommended that Purchase Orders 6837 through 6984, totaling \$14,719.21, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-7658 through 96-7823, totaling \$31,045.62, be approved and ratified for payment.

f. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	10A	\$115,726.92
Classified Payroll	10B	<u>35,931.53</u>
		\$151,658.45

g. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Governing Board will be held Monday, June 14, 1971, at 7:45 P.M.)