

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

May 17, 1973

Telephone:
831-9700

N O T I C E O F
S P E C I A L M E E T I N G

TO: Mr. Patrick Backus
Mrs. Donna Berry
Mr. Alyn Brannon
Mr. Michael Collins
Mr. John Lund
Mr. James Marshall
Mr. Hans Vogel

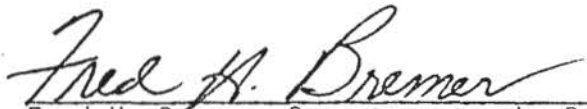
Members of the Board of Trustees of the Saddleback Community College District. You are hereby notified that a Special Meeting of the Board of Trustees is called for the hour of 8:00 o'clock p.m., on the 22nd day of May, 1973, in the Board Room of the Saddleback Community College District, 28000 Marguerite Parkway, Mission Viejo, California.

Said meeting is called for the purpose of discussing and/or taking action on the following:

1. Items of Communications.
2. Approval of Minutes of Previous Meeting.
3. A Proposal from the Associated Student Body in Conjunction with Board Policy 6140.
4. Recommendation Concerning Meeting Dates during the Months of June, July, and August.
5. Proposed Resolution Concerning Transfer of Appropriations from Undistributed Reserve to Other Classifications.
6. Guidelines Pursuant to the Environmental Act of 1970.
7. Proposed Course for the California State Department of Education.

NOTICE OF SPECIAL MEETING
BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
May 17, 1973

8. Proposed Police Science Course.
9. Recommended Job Specifications for Position of Photo-Graphic Arts Specialist.
10. Vacation for Classified Employees for 1973-74.
11. Collective Bargaining and Binding Arbitration.
12. Conference Request.
13. Progress Payments for P & A Construction Company, Inc., and for J. B. Allen and Company.
14. Change Orders in Conjunction with the Library-Classroom Complex and Science-Mathematics Building.
15. Payments to District Architect.
16. Payments to L. Frederick Werder and Associates for Preparation of Ten-Year Construction Plan.
17. Interdistrict Tuition Payment to Long Beach Community College District.
18. Awards to Vendors.
19. Purchase Orders.
20. Payment of Bills.
21. Payment of Personnel Services.
22. Legislation.
23. Oral Communications.
24. Executive Session - Personnel.



Fred H. Bremer, Secretary to the Board of Trustees

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
May 22, 1973 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

SPECIAL MEETING

Pledge of Allegiance and Invocation

The Minutes of the Regular Meeting held on April 23, 1973, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. BOARD POLICY 6140

A recommendation will be made by student representatives concerning a possible change in Board Policy 6140.

b. BOARD MEETING DATES

A recommendation will be made to the Board of Trustees concerning meeting dates during the months of June, July, and August.

c. TRANSFER OF APPROPRIATIONS

It is recommended that the Board of Trustees adopt the Resolution which will permit the County Superintendent of Schools to make necessary transfers from the undistributed reserve to other classifications to permit the payment of obligations incurred by the District during this fiscal year.

d. GUIDELINES PURSUANT TO THE ENVIRONMENTAL ACT OF 1970

It is recommended that the Board of Trustees adopt, as presented, the Resolution which determines the procedures for the environmental evaluations of projects which the District may undertake.

1. SUPERINTENDENT'S REPORT

e. PROPOSED COURSE

The California State Department of Education has requested that the College offer, at no cost for the instructor, a course entitled "Sanitation and Safety for School Food Service Personnel."

It is recommended that the Board of Trustees approve this request for the 1973 Summer Session.

f. PROPOSED POLICE SCIENCE COURSE

It is recommended that Police Science 2, Penal Code 832 - Arrest, Search and Seizure, Firearms, be offered for six weeks, beginning July 5, 1973, at the Tustin Civic Center.

g. PROPOSED JOB SPECIFICATIONS

It is recommended that the Board of Trustees approve the proposed job specifications for the position of Photo-Graphic Arts Specialist as submitted.

h. VACATIONS FOR CLASSIFIED EMPLOYEES

In conjunction with action of the Board of Trustees on June 5, 1972, increasing paid holidays for classified and affected certificated employees from eleven to thirteen, it is recommended that the two extra days for the 1973-74 fiscal year be granted on December 24 and 31, 1973.

i. COLLECTIVE BARGAINING AND BINDING ARBITRATION

It is recommended that discussion and possible action materialize concerning pending legislation in conjunction with collective bargaining and binding arbitration for school employees.

j. CONFERENCE REQUEST

It is recommended that Mrs. Karen Dodson, Computer Science Laboratory Technician, be approved to attend, with actual and necessary expenses paid, the Symposium on College Computer Centers at Claremont College on June 18 - 22, 1973.

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX

1. Progress Payment Number 21 has been submitted by P & A Construction Company, Inc., as set forth below, and payment is recommended:

Revised contract price - \$3,178,522.26

Total earned as of 5-9-73	\$3,176,037.80
Less 10% retention	317,603.78
Net due on earned to date	\$2,858,434.02
Less previous payments	2,849,645.59
Total amount payable this estimate	\$ 8,788.43

2. Approval of Change Order Number 10 is recommended, covering one item with no change in contract price.

Original contract price \$3,171,000.00

Change Order Number 1 (1-10-72)	Add	3,321.52
Change Order Number 2 (1-20-72)	Add	1,240.04
Change Order Number 3 (2-24-72)	Deduct	(261.94)
Change Order Number 4 (8-30-72)	Add	5,433.48
Change Order Number 5 (10-16-72)	Deduct	(761.37)
Change Order Number 6 (11-14-72)	Deduct	(3,062.18)
Change Order Number 7 (12-6-72)	Add	2,374.51
Change Order Number 8 (1-26-73)	Deduct	(650.00)
Change Order Number 9 (4-3-73)	Deduct	(111.80)
Change Order Number 10 (4-17-73)		-0-

Revised contract price \$3,178,522.26

The contract time will be increased by sixteen days. The date of completion as of this Change Order will be May 31, 1973.

3. Ramberg and Lowrey has submitted a request for payment for architectural services as set forth below and approval is recommended:

Architectural Services - Library-Classroom Complex

Fee - 7% of Awarded Construction Contract
 Building Only - \$2,771,000.00

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX

3. (CONTINUED)

Architectural fee	\$193,970.00
Payments prior to construction	<u>155,176.00</u>
Balance for construction phase	\$ <u>38,794.00</u>

This billing to 95% construction completion	\$	36,854.30
Less previous construction payments		<u>34,914.60</u>
Amount payable this request	\$	<u>1,939.70</u>

Fee - 7% of Awarded Contract for Site
 Work - \$400,000.00

Architectural Fee	\$ 28,000.00
Payments prior to construction	<u>25,386.00</u>
Balance for construction phase	\$ <u>2,614.00</u>

This billing to 95% construction completion		<u>2,483.30</u>
Total request	\$	<u>4,423.00</u>

b. SCIENCE-MATHEMATICS BUILDING

1. Progress Payment Number 6 has been submitted by J. B. Allen and Company as set forth below, and payment is recommended:

Contract price - \$3,934,600.00	
Total earned as of 5-9-73	\$ 505,126.00
Less 10% retention	<u>50,512.60</u>
Net due on earned to date	\$ <u>454,613.40</u>
Less previous payments	<u>378,676.80</u>
Total amount payable this estimate	\$ <u>75,936.60</u>

2. Approval of Change Order Number 3 is recommended, covering five items with a net reduction of \$1,783.49 in price.

Original contract price	\$3,934,600.00
Change Order Number 1 (3-26-73)	-0-
Change Order Number 2 (4-17-73)	-0-
Change Order Number 3 (5-1-73) Deduct	<u>(1,783.49)</u>
Revised contract price	\$3,932,816.51

The contract time will be increased by thirteen days. The date of completion as of this Change Order will be July 5, 1974.

2. BUSINESS MANAGER'S REPORT

b. SCIENCE-MATHEMATICS BUILDING (CONTINUED)

3. Ramberg and Lowrey has submitted a request for payment for architectural services as set forth below, and approval is recommended.

Architectural Services - Science-Mathematics Building

Fee - 7% of Awarded Construction Contract
 Building Only - \$3,561,700.00

Architectural fee	\$249,319.00
Payments prior to construction	<u>199,455.20</u>
Balance for construction phase	\$ 49,863.80

This billing to 13% construction completion	\$6,482.29
Less previous construction payments	<u>3,989.10</u>
Amount payable this request	\$2,493.19

Fee - 7% of Awarded Construction Contract
 Site Work - \$372,900.00

Architectural fee	\$ 26,103.00
Payments prior to construction	<u>20,882.40</u>
Balance for construction phase	\$ 5,220.60

This billing to 13% construction completion	\$ 676.68
Less previous construction payments	<u>417.65</u>
Amount payable this request	\$ 261.03

Total request, Building and Site \$2,754.22

c. MUSIC-ARTS BUILDING

- Ramberg and Lowrey has submitted requests for payment as set forth below, and approval is recommended:

Building

Fee - 7% of Revised Preliminary Estimate of Construction
 Cost - \$2,906,445.00 = \$203,451.15

Construction documents to 75%	\$152,588.36
Less design development phase (30% paid)	<u>59,377.50</u>
Balance, working drawings phase	\$ 93,210.86

(5 monthly progress payments @ \$18,642.17)

This billing: Number 2 of 5 \$18,642.17

2. BUSINESS MANAGER'S REPORT

c. MUSIC-ARTS BUILDING (CONTINUED)

Site Work

Fee - 7% of Revised Preliminary Estimate of Construction
Cost - \$324,267.00 = \$22,698.69

Construction documents to 75%	\$17,024.02	
Less design development phase (30% paid)	5,586.00	
Balance, working drawings phase (5 monthly progress payments @ \$2,287.60)	\$11,438.02	
This billing: Number 2 of 5		\$ 2,287.60
Total request		<u>\$20,929.77</u>

d. TEN-YEAR CONSTRUCTION PLAN

L. Frederick Werder and Associates have submitted a request for payment for planning services, consultation, and preparation of Ten-Year Construction Plan, as set forth below, and approval is recommended.

WSCH Projection Tables (1972-1981)	\$ 405.00
Consultations, revised Ten-Year Plan	162.50
Preparation of revised Ten-Year Plan	578.50
Total request	<u>\$ 1,146.00</u>

e. INTERDISTRICT TUITION

Long Beach Community College District has submitted a billing in the amount of \$3,796.81 for interdistrict tuition for the 1971-72 academic year, and approval is recommended.

f. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

g. PURCHASE ORDERS

It is recommended that Purchase Orders 12140 through 12285, totaling \$167,067.39, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

h. PAYMENT OF BILLS

It is recommended that District Warrants 96-14963 through 96-15250, totaling \$241,459.19, be approved and ratified for payment.

AGENDA
BOARD OF TRUSTEES
May 22, 1973

2. BUSINESS MANAGER'S REPORT

i. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	9A	\$154,983.55
Classified Payroll	9B	34,219.75
Classified Payroll	10M	14,580.00
		<u>\$203,783.30</u>

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT