

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
March 23, 1970

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on March 9, 1970, are submitted for your approval.

✓ Communications

1. SUPERINTENDENT'S REPORT

✓ a. STUDENT CLUBS

It is recommended that the proposed clubs and accompanying constitutions be approved by the Board of Trustees.

✓ b. CHANGE ORDER

It is recommended that Change Order Number 4, as presented by the District Architect, be approved by the Board of Trustees.

c. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

- ✓ 1. Roy Barletta - California Association of School Business Officials - Sacramento - April 7 - 10, 1970.
- ✓ 2. Anna McFarlin - California and National Association of Women Administrators and Counselors - Los Angeles - April 8 - 11, 1970.
- ✓ 3. Melvin Mitchell - CJCA Public Relations Workshop - San Francisco - April 23 - 24, 1970.

1. SUPERINTENDENT'S REPORT

✓ d. PROPOSED BOARD POLICY

It is recommended that the Board of Trustees approve the proposed policy concerning drivers for College-sponsored activities.

✓ e. PROPOSED CURRICULAR CHANGES

It is recommended that the Board of Trustees approve proposed curricular changes for 1970-71 as presented.

✓ f. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

✓ a. PUBLIC HEARING - LAND EXCHANGE

Notice has been served that a public hearing will be held at this time. Copies of the proposed Resolution and the report of the Board of Appraisers are included with the Agenda. It is recommended that the proposed Resolution be approved, authorizing the land exchange between the Saddleback Junior College District and the Mission Viejo Company, and authorizing the President and Secretary of the Board of Trustees to execute the necessary documents including a grant deed.

It is recommended that a fee of \$500.00 be authorized for payment to Cedric A. White, who served as a member of the Board of Appraisers.

b. TUITION PAYMENT

We have received a revised tuition billing from the Santa Ana Junior College District during the 1968-69 academic year in the amount of \$148,160.36, which represents the cost of instruction for resident students of the Saddleback Junior College District attending Santa Ana Junior College. Against this amount, a deduction of \$1,258.54 may be made for the expense of instruction of resident students of Santa Ana Junior College District attending Saddleback College, leaving a net amount due Santa Ana of \$146,901.82. It is recommended that payment of this amount be authorized.

2. BUSINESS MANAGER'S REPORT

c. INSURANCE LOSS

On February 10, 1970, one of the District's station wagons was extensively damaged. The insurance company has determined that it is a total loss and has offered a settlement of \$3,100.00. This amount was determined by establishing the cash value of the vehicle at \$3,200.00, less the deductible amount of \$100.00, leaving a net of \$3,100.00. It is recommended that this settlement be accepted and that the Superintendent or Business Manager be authorized to execute the necessary documents.

d. AWARD

It is recommended that the following award be approved, the bidder having submitted the low bid meeting specifications:

Bid No. R-5468 for Gasoline Storage Tank and Pump, Account #96-2-05-81-1269-119, to Art Willey, Orange, in the amount of \$1,028.95.

e. PURCHASE ORDERS

It is recommended that Purchase Orders 3581 through 3670, totaling \$11,756.00, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

f. PAYMENT OF BILLS

It is recommended that District Warrants 96-4207 through 96-4346, totaling \$22,190.55, be approved and ratified for payment.

g. PAYMENT OF PERSONNEL SERVICES

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|----------------------|----|---------------------|
| Certificated Payroll | 8A | \$ 97,938.62 |
| Classified Payroll | 8B | 27,556.11 |
| | | <u>\$125,494.73</u> |

h. MISCELLANEOUS

3. LEGISLATION
4. ORAL COMMUNICATIONS
5. EXECUTIVE SESSION - PERSONNEL
6. ADJOURNMENT

(The next Regular Meeting of the Board of Trustees will be held Monday, April 13, 1970, at 7:45 P.M.)