

A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
February 22, 1971 -- 7:45 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on January 25, 1971,  
are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. PERMANENT CONSTRUCTION

The District Architect will make a report concerning  
permanent construction.

b. CONFERENCES

It is recommended that the following conferences be  
approved with actual and necessary expenses paid:

1. Milton Surface and William Williams -- Eighth Annual  
Economic Seminar - San Clemente - February 19-20, 1971.
2. Roy Stevens -- State Junior College Basketball Coaches  
Convention - Santa Maria - March 11-13, 1971.
3. James Reese -- Conference of the American Society  
of Oceanography - Long Beach - March 11-14, 1971.
4. Peter Tresselt -- Annual Meeting of the Geological  
Society of America - Riverside - March 25-27, 1971.

1. SUPERINTENDENT'S REPORT

c. BOND REPORT

A report and a recommendation will be made by the special bond committee.

d. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. CAMPUS

1. "S" Building Addition -- Change Orders to W. J. Shirley, Inc.

Original Contract Price	\$ 24,000.00
Change Order No. 1, Add (To facilitate access to computer lab from remote stations.)	1,057.54
Change Order No. 2, Add (To provide drainage at the door.)	168.42
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Revised contract price	\$ 25, 225.96

2. A request for payment from Jennings-Halderman-Hood in the amount of \$285.12, for services performed in connection with the preparation of grading studies, is presented for approval. Architects Ramberg & Lowrey have approved this request for payment. It is recommended that the Board authorize payment.

b. CONSULTING SERVICES

The consulting firm of Norris & Gottfried have presented an invoice in the amount of \$1,481.52, representing the amount of professional fees earned in completing Assignment No. 1 in connection with the scope of their employment approved by the Board of Trustees at the meeting of December 14, 1970. Recommend the approval of this request for payment.

c. RENTAL OF FACILITIES

It is recommended that a contract with UCI for use of the track facilities throughout the season be approved at a total rental of \$2,000.00. This amount is included in the current budget.

2. BUSINESS MANAGER'S REPORT

d. PURCHASE ORDERS

It is recommended that Purchase Orders 6017 through 6221, totaling \$30,763.78, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-6758 through 96-6920, totaling \$74,441.17, be approved and ratified for payment.

f. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	7A	\$ 111,965.06
Classified Payroll	7B	35,074.97
		<u>\$ 147,040.03</u>

g. MISCELLANEOUS

3. LEGISLATION
4. ORAL COMMUNICATIONS
5. EXECUTIVE SESSION - PERSONNEL
6. ADJOURNMENT

(The next regular meeting of the Board of Trustees will be held on Monday, March 8, 1971, at 7:45 P.M.)