

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
February 9, 1970

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on January 26, 1970, are presented for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. BOARD MEETING

According to the provisions of Section 54954 of the Government Code, it will be necessary for the next Regular Meeting of the Board of Trustees to be held on Tuesday, February 24, 25, 1970, since the second Monday of the month is a legal holiday. The consideration of the Board of Trustees is requested in this matter.

b. REQUEST FOR REIMBURSEMENT

It is recommended that the Board of Trustees adopt a policy stating that the Superintendent and members of the Board of Trustees shall be reimbursed for actual and necessary expenses incurred in connection with any activities pursuant to Education Code Sections 1071, 1072, and 13002.

c. AMERICAN ASSOCIATION OF REGISTRARS AND ADMISSIONS OFFICERS

It is recommended that the Board of Trustees approve institutional membership in the American Association of Registrars and Admissions Officers at a fee of \$100 per year.

d. BOARD COMMITTEES

A recommendation will be made with regard to the appointment of two committees of the Board of Trustees.

1. SUPERINTENDENT'S REPORT

e. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. William Kelly - Personnel and Guidance Association Convention - San Diego - February 21 - 23, 1970. ✓
2. Monte LaBonte - Conference of College Band Directors San Diego - February 19 - 21, 1970. ✓
3. Robert Olson - Engineering Liaison Conference - Chico, California - March 5 - 6, 1970. ✓

f. PERMANENT CAMPUS

The District Architect will make a presentation and recommendation to the Board of Trustees concerning the Master Plan of the permanent campus.

g. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. PURCHASE ORDERS

It is recommended that Purchase Orders 3248 through 3358, totaling \$12,384.03, be approved and that payment be authorized upon delivery and acceptance of the items ordered. ✓

b. PAYMENT OF BILLS

It is recommended that District Warrants 96-3971 through 96-4054, totaling \$68,452.01, be approved and ratified for payment. ✓

c. MISCELLANEOUS

3. LEGISLATION
4. ORAL COMMUNICATIONS
5. EXECUTIVE SESSION - PERSONNEL
6. ADJOURNMENT

(The next Regular Meeting of the Board of Trustees will be held Tuesday, February 24, 1970, at 7:45 P.M.)