

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
January 26, 1970

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the regular meeting held on January 12, 1970,
are presented for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. SITE COMMITTEE

The members of the Site Committee will make a report with
regard to the following:

1. A meeting with representatives of the Mission Viejo
Company concerning a request for grading.
2. The Master Plan for the permanent campus.

b. PROPOSED CLUB HANDBOOK

The proposed Club Handbook will be presented to the
Board of Trustees for its consideration.

c. ENROLLMENT REPORT

The Board of Trustees will be given a complete enrollment
report by classes for the Winter Quarter.

1. SUPERINTENDENT'S REPORT

d. GIFT

The Festival of Arts of Laguna Beach wishes to give to the College its Music Library consisting of several hundred band and orchestra arrangements. It is recommended that the Board of Trustees approve the acceptance of this gift and that the Superintendent be authorized to write an appropriate letter of appreciation.

e. DEDICATION

The Board of Trustees will be given a report concerning dedicatory ceremonies for the permanent campus.

f. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. Richard Raub - Western Meeting of American Choral Directors - San Francisco - January 30 - 31, 1970.
2. William Williams - Conference of California Council for Social Studies - San Francisco - March 13 - 15, 1970.

g. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. AWARD

It is recommended that the increase in fire insurance coverage be awarded to Len Miller & Associates for an annual premium of \$3,409.00.

b. PURCHASE ORDERS

It is recommended that Purchase Orders 3155 through 3247, totaling \$26,252.33, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

c. PAYMENT OF BILLS

It is recommended that District Warrants 96-3825 through 96-3970, totaling \$115,048.75, be approved and ratified for payment.

AGENDA
BOARD OF TRUSTEES
January 26, 1970

2. BUSINESS MANAGER'S REPORT

d. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	-	6A	\$102,186.57
Classified Payroll	-	6B	26,983.55
			<u>\$129,170.12</u>

e. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next regular meeting of the Board of Trustees will be held
Monday, February 9, 1970, at 7:45 P.M.)