

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
November 22, 1999  
ROOM 240, STUDENT SERVICES CENTER  
IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Fortune at 5:05 p.m.	CALLED TO ORDER
There were no public comments concerning items to be discussed in closed session.	PUBLIC COMMENTS
The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:05 p.m. to 6:30 p.m. All trustees were present.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Fortune at 6:35 p.m.	RECONVENED
<u>Members of the Board of Trustees</u> Dorothy Fortune, President Nancy Padberg, Vice President Donald Wagner, Clerk Steve Frogue, Member Dave Lang, Member Marcia Milchiker, Member John Williams, Member Jennifer Kalena, Student Member	PRESENT
<u>Administrative Officers</u> Cedric Sampson, Chancellor Gary Poertner, Executive Vice Chancellor, Administrative and Business Services Kathleen O'C. Hodge, Vice Chancellor, Educational Services Don Goodwin, Vice Chancellor, Tustin Learning Center Don Busché, Vice President, Saddleback College Raghu Mathur, President, Irvine Valley College	
<u>Faculty Association</u> Sharon MacMillan	

Academic Senate  
Peter Morrison

California School Employees Association  
Mary Williams

Classified Senates/Council  
Tamara Carnine

Associated Student Government  
Hamid Madjd

Trustee Wagner, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 4 to 3 vote with Trustees Lang, Milchiker, and Wagner casting negative votes, the board approved filing an appeal of the summary judgement decision in the Bauer v. Sampson case to the 9<sup>th</sup> Circuit Court of Appeals. On a 7 to 0 vote, the board appointed F. Bruce Stewart to the position of Acting Dean, Advanced Technology and Applied Science, Saddleback College.

Trustee Wagner led the pledge of allegiance and Trustee Milchiker read words of inspiration.

PLEDGE/  
INVOCATION

There were no public comments.

PUBLIC COMMENTS

President Fortune announced that item 1, the ASIVC 1999-2000 Budget, will follow the board, Chancellor's, and presidents' reports, and that item 28, Acceptance of District Annual Audit Report for 1998-99, will follow item 1. Motion by Trustee Lang, seconded by Trustee Padberg, to change the order of the agenda items as indicated by President Fortune. Motion carried unanimously. President Fortune also announced that the following items were pulled: the resolution; item 31, B-1, D-1, E-4, and E-6; and item 33, G-1. She indicated that item 37, the eighth position listed should read *English Composition*.

CHANGES TO  
AGENDA



Trustees Fortune, Padberg, Wagner, Milchiker, Kalena, Lang, Frogue, Chancellor Sampson, President Mathur, and Vice President Busché gave reports. In response to a request from Trustee Padberg for information, Vice President Busché indicated that the college has placed the Paralegal program on hiatus while it is under review. Trustee Padberg moved to request a report on the possible purchase of finger-printing equipment, seconded by Trustee Frogue. Motion carried with Trustee Milchiker casting a negative vote and Student Trustee Kalena casting an affirmative advisory vote.

BOARD, CHANCELLOR, PRESIDENTS' REPORTS

ASIVC President Hamid Madjd and other officers presented the 1999-2000 Budget of the Associated Students of Irvine Valley College and answered the board's questions. Motion by Trustee Lang, seconded by Trustee Wagner, to ratify the ASIVC Budget. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

ASIVC BUDGET  
1999-2000

Motion by Trustee Lang, seconded by Student Trustee Kalena, to accept for review and study the District Annual Audit Report for 1998-99. Mr. Sam Macon and Ms. Beth Connors, representing Boceta, Macon & Workman, Certified Public Accountants, presented a summary of their findings and recommendations and answered board members' questions. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

ANNUAL  
AUDIT REPORT  
1998-99

Items 7 and 8 were removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Trustee Lang, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

CONSENT  
CALENDAR

The board approved the minutes of the Regular Meeting of October 25, 1999, and Special Meeting of November 5, 1999.

MINUTES

The board approved IVC's application for funding from the Funds for Instructional Improvement for "FII RFA Specification for Grant Awards," and from AACC Connections Colleges and Microsoft for "Student and Business Community Success: Creating IT Professionals for the New Millenium for the Technology Coast."

GRANT  
APPLICATION

The board approved payment of \$100 to Susan Doggett for her presentation to the Birds of Southern California class at IVC.

GUEST SPEAKER  
HONORARIUM

The board approved an expenditure not to exceed \$50 for a fundraising recital on December 6 to benefit the IVC Music Department's Opera Program.

BENEFIT  
RECITAL

Motion by Trustee Milchiker, seconded by Student Trustee Kalena, to approve a consultant agreement with Paul Sauer in the amount of \$10,000 for his services in completing the objectives of the CACT grant project. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

CONSULTANT  
AGREEMENT

Motion by Trustee Milchiker, seconded by Student Trustee Kalena, to approve a contract between CACT and California Manufacturing Technology for CACT to manage a contract which will provide \$34,900 to support specific training programs for optical and medical device manufacturing companies. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

EDUCATIONAL  
CONTRACT

The board approved IVC's participation in the Associate/Technical Student Career Experience Program with the IRS.

IRS INTERNSHIP  
PROGRAM

The board approved IVC's participation in the California Early Childhood Mentor Program via Letter of Agreement with Chabot-Las Positas.

STATEWIDE  
MENTORING  
PROGRAM

The board approved payment of \$125 each for three guest lecturers who will provide a slide lecture on December 3 as part of the exhibition "Visualizing Selves: New Visual Autographies" at Saddleback College.

GUEST  
LECTURER  
HONORARIUM

The board approved expenditures for the Critical Care Nurse Advisory Committee Meeting in the amount of \$1,500, and Critical Care RN Curriculum Workshop in the amount of \$30,000 in association with the Regional Health Occupation Resource Center grant project at Saddleback College.

GRANT  
EVENTS

The board approved honorarium in the amount of \$500 for one speaker and no honorarium for the second speaker for their presentations at the annual Women's Conference on March 17, 2000, at Saddleback College.

WOMEN'S  
CONFERENCE



The board approved a subcontracting agreement with Cal Poly Pomona for an amount not to exceed \$20,800 to establish cost-effective learning disability assessment services at Saddleback College.

LEARNING  
DISABILITY  
ASSESSMENT  
SERVICES

The board approved travel by Saddleback College's Sports Medicine Club's advisor and four students March 25-28, 2000, to the Far West Athletic Trainers Association Regional Conference in Las Vegas.

STUDENT  
OUT-OF-STATE  
TRAVEL

The board approved submission of the 2000-01 Scheduled Maintenance Program to the state in order for the district to qualify for state funds.

SCHEDULED  
MAINTENANCE  
PROGRAM

The board approved acceptance of TTIP funds from the State Chancellor's Office and authorization of expenditure of the funds in accordance with the requirements of the 1998-99 Budget Act as stipulated in the grant.

GRANT  
ACCEPTANCE

The board adopted Resolution 99-36 to amend the 1999-2000 General Fund Budget.

BUDGET  
AMENDMENT

The board approved the transfer of budget appropriations as delineated in the exhibit.

BUDGET  
TRANSFERS

The board approved purchase orders 01341 through 01728 totaling \$671,517.34, and confirmed requisitions dated 10/7/99 through 11/4/99 totaling \$2,714,596.50.

PURCHASE  
ORDERS

The board approved checks 109060 through 109850 totaling \$1,920,285.38; Saddleback College Community Education checks 4569 through 4609 totaling \$24,448.42; and IVC Community Education checks 5841 through 5885 totaling \$27,804.84.

PAYMENT  
OF BILLS

The board approved acceptance of various items donated to the district.

GIFTS

The board approved reimbursement to trustees for mileage to and from required board meetings.

TRUSTEES'  
MILEAGE CLAIMS

The board approved the trustees' requests to attend upcoming conferences and events.

TRUSTEES' TRAVEL  
REQUESTS

Motion by Trustee Williams, seconded by Trustee Frogue, to adopt Resolution 99-38 to apply for an associate membership in the El Toro Reuse Planning Authority (ETRPA). Following discussion of the district applying for a waiver of the fee, Trustee Lang amended the motion to include that, as part of the application process, SOCCCD will apply for a waiver of the fee but, if the waiver is not accepted, the district will pay the fee. Amendment, seconded by Trustee Milchiker, carried with Trustee Frogue casting a negative vote. Main motion carried by roll call vote.

ASSOCIATE  
MEMBERSHIP  
IN ETRPA

Information on the adopted budget, revised budget, and transactions through the end of the prior month was provided to the board.

FINANCIAL  
STATUS REPORT

Information on the report for the quarter ending September 30, 1999, was provided to the board.

INVESTMENT  
REPORT

Executive Vice Chancellor Poertner reviewed a number of proposed changes to district procedures including review of contracts by legal counsel, delegation of authority to the Chancellor and/or Executive Vice Chancellor to approve contracts less than \$15,000, monitoring of financial activity to ensure resolution of audit findings and recommendations, request for permission from Chancellor by administrators and other staff to seek legal services, and review of the Child Development Center programs at both colleges to determine the benefit of services to district students and development of a plan to move toward self support. Motion by Trustee Lang, seconded by Trustee Padberg, to accept for review and study the proposed financial management and contract processing issues for future implementation. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

FINANCIAL  
MANAGEMENT  
MATTERS

President Fortune called for a ten-minute recess at 8:20 p.m.

RECESS

The board held a public hearing to provide an opportunity for the public to comment on the initial proposal of the SOCCCD Police Officers Association. There were no comments by the public.

PUBLIC HEARING  
ON POA INITIAL  
PROPOSAL



Items B-1, D-1, E-4, and E-6 were previously pulled from the academic personnel regular actions. Motion by Trustee Lang, seconded by Trustee Frogue, to approve the remaining academic personnel regular actions. Motion by Trustee Lang, seconded by Trustee Milchiker, to vote separately for approval of items A-1 and A-2. Motion to vote separately carried with Trustees Wagner and Williams casting negative votes. Motion to approve item A-1 carried with Trustee Milchiker casting a negative vote. Motion to approve item A-2 carried with Trustees Milchiker and Lang casting negative votes. Trustee Fortune asked that the number of hours be included in future listings of stipends for faculty. Main motion carried unanimously.

**ACADEMIC  
PERSONNEL  
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Lang, to approve the academic personnel ratification items. Motion carried unanimously.

Item G was pulled previously from the classified personnel actions. Motion by Trustee Frogue, seconded by Trustee Lang, to approve the remaining classified personnel actions. Motion carried unanimously.

**CLASSIFIED  
PERSONNEL  
ACTIONS**

Information on the annual report of distance education activity districtwide was provided to the board.

**DISTANCE  
EDUCATION**

Chancellor Sampson indicated that both colleges want the earlier time slot to hold commencement, but several board members indicated they prefer the times to be staggered. Motion by Trustee Lang, seconded by Trustee Wagner, to approve the proposed 2000-2001 South Orange County Community College District Academic Calendar. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**ACADEMIC  
CALENDAR**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the announcement of and recruitment for full-time faculty positions, contingent upon funding, at Saddleback College. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**FACULTY HIRING  
FOR 2000-2001**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the announcement of and recruitment for full-time faculty positions, contingent upon funding, at Irvine Valley College. IVC Academic Senate President Morrison stated that the IVC Academic Senate would like for all faculty positions listed below item 5 to be removed because the hiring policy was violated. President Mathur indicated that he rearranged items 6 through 12 while keeping the board goal of demand driven scheduling in mind. Trustee Lang moved to accept the first 5 replacement positions on the list provided, return the remaining items to President and the Academic Senate to work cooperatively toward reaching agreement, and for them bring back their best recommendation efforts to the board. Trustee Lang's motion was seconded by Trustee Milchiker, but failed with Trustees Lang, Milchiker and Student Trustee Kalena casting affirmative votes. Main motion carried with Trustees Lang and Student Trustee Kalena casting negative votes.

Professors Morrison and MacMillan, and Ms. Williams gave reports.

REPORTS

The meeting was adjourned at 9:55 p.m.

ADJOURNMENT

  
Cedric A. Sampson, Secretary