

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
SEPTEMBER 27, 1999
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Fortune at 5:10 p.m.	CALLED TO ORDER
There were no public comments concerning items to be discussed in closed session.	PUBLIC COMMENTS
The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:10 p.m. to 6:40 p.m. All trustees were present.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Fortune at 6:45 p.m.	RECONVENED

Members of the Board of Trustees

Dorothy Fortune, President	PRESENT
Nancy Padberg, Vice President	
Donald Wagner, Clerk	
Steve Frogue, Member	
Dave Lang, Member	
Marcia Milchiker, Member	
John Williams, Member	
Jennifer Kalena, Student Member	

Administrative Officers

Cedric Sampson, Chancellor
Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services
Kathleen O'C. Hodge, Vice Chancellor, Educational Services
Don Goodwin, Vice Chancellor, Tustin Learning Center
Dixie Bullock, President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

Sharon MacMillan

Academic Senate

Anne Cox

California School Employees Association

Mary Williams

Classified Senates/Council

No representation

Associated Student Government

Christian Barrera

There were no actions to report from closed session.

CLOSED SESSION

Trustee Milchiker led the pledge of allegiance and Trustee Frogue read words of inspiration.

PLEDGE/
INVOCATION

Two individuals addressed the board concerning the possible implementation of a soccer program at Saddleback College, and the Costa Rica Study Abroad Program.

PUBLIC
COMMENTS

Chancellor Samspon introduced Don Goodwin, the new Vice Chancellor, Tustin Learning Center, and welcomed him to the district.

INTRODUCTION

Trustees Williams, Frogue, Milchiker, Kalena, Wagner, Lang, Padberg, and Fortune gave reports on their activities. Chancellor Sampson and Presidents Bullock and Mathur also gave reports.

BOARD, CHANCEL-
LOR, PRESIDENTS'
REPORTS

President Fortune announced that item 32 was pulled from the agenda. Items 2, 3, 9, and 16 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

CONSENT
CALENDAR

President Fortune indicated that the board would be voting on the July 26, 1999, regular board meeting minutes, and the August 11, 1999, special board meeting minutes, not the August 30, 1999, regular meeting minutes because they have not been finalized. Following unanimous approval to change a word in the July 26 minutes, Trustee Milchiker indicated that she did not vote affirmatively for any of the reports requested by the board that are listed under the section titled *Board Requests for Reports* on page 3. She requested that the minutes be changed to reflect the fact that she did not vote at all, which she stated should be counted as an abstention. President Fortune indicated that she would entertain a motion to that effect at a subsequent meeting after the board secretary has reviewed the issue. Motion by Trustee Williams to table the July 26 minutes, seconded by Trustee Padberg. Motion carried with Trustee Milchiker, Lang, and Wagner casting negative votes. President Fortune added that no comment cannot be considered by the chair to be an abstention, and that trustees must vocally state their vote or abstention. President Fortune called for a vote on the July 26 minutes but, following a comment by Trustee Padberg, indicated that the minutes are incomplete with the tabling of Trustee Milchiker's matter so the entire set of minutes are tabled. Motion by Trustee Williams, seconded by Trustee Frogue, to approve the August 11 minutes. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

MINUTES

Motion by Trustee Williams, seconded by Trustee Wagner, to approve Saddleback College's application for funding from the Fund for Instructional Improvement for the grant project Probation Intervention Program. Trustee Wagner asked whether or not it is possible to monitor the program's success if the program is funded, and President Bullock replied that the information should be readily available and reports will be provided quarterly. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

GRANT
APPLICATION

The board approved acceptance of the award of \$20,000 to Saddleback College from the State Chancellor's Office for the Funds for Student Success grant project.

GRANT
ACCEPTANCE

The board approved Saddleback College's staff development activities including the Classified Leadership/Administrator Retreat at a cost not to exceed \$6,000; Classified Staff Development Workshops for 1999-2000 at a cost not to exceed \$3,500; and the Annual Classified Staff Development Day at a cost not to exceed \$3,000.

STAFF
DEVELOPMENT
ACTIVITIES

The board approved the declaration of an emergency in order to fill the Dean, Social and Behavioral Sciences, position at Saddleback College on an interim basis, and an agreement with Professional Personnel Leasing.

EMERGENCY HIRE/
CONSULTANT
CONTRACT

The board approved Saddleback College's Semester Abroad Program in Oxford, England, during Spring 2000.

SEMESTER IN
OXFORD

The board approved the out-of-state field trip for Emeritus Institute photography classes from October 12-16, 1999.

EMERITUS INST.
FIELD TRIP

Motion by Trustee Williams, seconded by Student Trustee Kalena, to approve the extension of services of computer programmers Robert Lindbloom and Bryan Cokeley to continue the development of Title III grant required programs at Saddleback College for an amount not to exceed \$50,000 each. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Kalena cast an affirmative advisory vote.

CONSULTANT
AGREEMENT

The board approved an additional semester of faculty internship at Saddleback College for Steven Kissandu for an amount not to exceed \$600.

FACULTY
INTERNSHIP
PROGRAM

The board approved payment of guest speaker honoraria by Saddleback College to Reverend Carol Aguilar-Mudd, Cantor Shula Kalir, and Reverend Ginny Wheeler in the amount of \$50 each for their presentations to WS 40, Women and Religion, class; to nine guest artists and lecturers for a total amount of \$1,120 for their performances and lectures during the 1999 Fall Concert Hour Program; and to five guest artists and lecturers in the amount of \$100 each for their participation in a panel discussion with the artists from the exhibition *Portfolios* on October 5.

GUEST SPEAKER
HONORARIA

The board approved consultant agreements with Mila Paunovic in an amount not to exceed \$35,000, and with Testimonial Community Love Center and CMC Vocational School for an amount not to exceed \$35,000 each, to assist in meeting the objectives of the Regional Health Occupation Resource Center grant project at Saddleback College.

CONSULTANT
AGREEMENTS

The board approved the Saddleback College Admissions and Records workshop to be held on October 8, 1999, for a total cost of \$689.

WORKSHOP

The board approved Saddleback College student club guest speakers David Yowell for his presentation *Understanding the Bible* to the Christian Students Club on October 8, and Michael Fiorette for his presentation on Tai Chi on November 12 and 13 to the Eastern Arts Club for an honorarium of \$900.

STUDENT CLUB
SPEAKERS

The board approved a conference on November 6 with Lebaron Woodyard as the keynote speaker for an honorarium of \$500, and on May 6, 2000, with Dr. Gavin Huntley-Fenner as the speaker, both hosted by Alpha Gamma Sigma at Saddleback College.

STUDENT
ORGANIZATION
CONFERENCES

Motion by Trustee Padberg, seconded by Trustee Williams, to approve the IVC Child Development Center proposed 1999-2000 fee schedule. Trustee Wagner stated that the increase seems to be high considering it was increased a year ago, and that there is insufficient background detail for him to support the requested increase. Following comments and questions by several board members including the status of the Center's moving toward self-sufficiency, Director Becky Thomas indicated that the general fund support last year totaled \$156,000. Chancellor Sampson recommended that the board approve the increase in fees but added that he will bring a thorough report to the board in the future that will provide information on whether or not the centers should be raising fees or cutting costs, the cost to the district over the years to subsidize the centers, the current combination of academic and service elements and whether or not consideration should be given to continuing to subsidize the centers because they do generate FTES. Motion carried with Trustees Milchiker and Wagner casting negative votes. Student Trustee Kalena cast an affirmative advisory vote.

CHILD
DEVELOPMENT
CENTER FEE
SCHEDULE

The board approved a consultant agreement for IVC with James Oosterhuis, DVM, in the amount of \$6,000 to assist in meeting the objectives of the Center for Applied Competitive Technologies grant; the Tech-Prep Consortium Conference on September 24 for the amount of \$765 in accordance with the objectives of the Tech-Prep Consortium grant; and the Statewide Delivery of Distance Education Conference on November 8-10 in accordance with the objectives of the Statewide Delivery of Distance Education Conference grant.

GRANT
CONSULTANT
AGREEMENT/
CONFERENCES

The board approved the IVC Dance Department production expenditures of \$20,000, and the Music Department production expenditures of \$54,085 for 1999-2000.

PRODUCTION
EXPENDITURES

The board approved contracts for Cosmetology and Manicurist Instruction at Saddleback College with Elegante Beauty College and Lake Forest Beauty College.

INSTRUCTIONAL
SERVICES
CONTRACTS

The board adopted the Designation of Applicant's Agent Resolution authorizing the Executive Vice Chancellor, Administrative and Business Services, or the Director, Business Services, as agents of SOCCCD for purposes of accepting Office of Emergency Services funding.

OES
ASSISTANCE
PROGRAM

The board adopted Resolution 99-33 to amend the 1999-2000 Community Education and Self-Insurance Fund Budgets by \$107,500 and \$150,640, respectively.

BUDGET
AMENDMENT

The board approved purchase orders 00001 through 00943 totaling \$4,554,240.29, and confirming requisitions dated 7/1/99 through 9/14/99 totaling \$1,475,762.44.

PURCHASE
ORDERS

The board approved checks 106105 through 108244 totaling \$7,592,476.05; Saddleback College Community Education checks 4401 through 4561 totaling \$87,595.20; and IVC Community Education checks 5767 through 5813 totaling \$63,269.70.

PAYMENT
OF BILLS

The board rejected the claim against the district by Deanna Bow dated September 8 and directed referral to the district's insurance administrator for processing.

CLAIM AGAINST
THE DISTRICT

The board accepted various items donated to the district.

GIFTS

The board approved the 1999-2000 annual expenditure not to exceed \$4,000 for districtwide in-service activities, meetings, and retreats.

IN-SERVICE
ACTIVITIES

The board approved the 1999-2000 annual expenditure for district staff development workshops and activities.

STAFF
DEVELOPMENT

The board approved trustees' requests for travel and/or local mileage reimbursement.

TRUSTEE
TRAVEL

Director MacDougall reported that all of the district's software systems were tested the previous week and all were Y2K compliant. He stated that outside vendors have indicated they, too, are Y2K compliant and, although he anticipates no problems, IT staff will hold a meeting on December 7 to develop contingency plans.

Y2K STATUS
REPORT

President Fortune called for a ten-minute recess at 8:10 p.m.

RECESS

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the resolution as stated in the agenda item. Chancellor Sampson indicated that considerable support was expressed at the August board meeting for establishing intercollegiate soccer programs for men and women at Saddleback College, and that the resolution was placed on the agenda for board discussion and to capture the board's intent with regard to starting a program. Academic Senate President Cox expressed concern that the item bypasses the established curriculum procedure. Trustee Padberg moved to approve the Chancellor's recommendation with an amendment to the second sentence stating "The President of Saddleback College is directed to develop *in coordination with the budget and curriculum process* and in consultation with. . .," seconded by Trustee Williams. Following suggestions of changes by other trustees and further discussion, Trustee Padberg withdrew her first amendment and moved to amend the same sentence to state "The President of Saddleback College is directed to develop *through appropriate processes* and in consultation with. . .," seconded by Trustee Williams. Motion to amend carried unanimously. In response to a question by Trustee Lang, Chancellor Sampson indicated he does not envision that, following a review of all the athletic programs, the President and Athletic Director will sacrifice any viable programs to add soccer, but they may locate moribund programs whose elimination could finance soccer at no additional cost or find some other type of trade off. President Bullock

SOCCER
TEAMS

indicated that developing a plan to introduce intercollegiate soccer at the college will take considerable time and effort, and that she will bring the plan to the board at the December meeting, not the November meeting. Main motion carried with Trustee Milchiker casting a negative vote. Student Trustee Kalena cast an affirmative advisory vote.

Motion by Trustee Williams, seconded by Trustee Kalena, to approve the academic personnel regular items as submitted. Trustee Padberg expressed concern about hiring a person to work in a department where their spouse is working, and moved to table item D on page 2 of Exhibit A. Motion to table was seconded by Trustee Wagner, and carried with Trustee Milchiker casting a negative vote. Main motion carried unanimously.

ACADEMIC
PERSONNEL
ACTIONS

Motion by Trustee Lang, seconded by Trustee Williams, to approve the academic personnel ratification items as submitted. President Fortune requested a report on how the district accepts applications for academic part-time/substitute staff and how the names are brought forward to the board, and the advertising process for those positions, if any. Motion carried unanimously.

Motion by Trustee Williams, seconded by Trustee Lang, to approve the classified personnel regular items as submitted. Motion carried unanimously.

CLASSIFIED
PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Trustee Lang, to approve the classified personnel reclassification items as submitted. Motion carried unanimously.

Motion by Trustee Lang, seconded by Trustee Wagner, to approve the classified personnel salary realignment items as submitted. Motion carried unanimously.

Motion by Trustee Lang, seconded by Trustee Wagner, to approve the classified personnel ratification items as submitted. In response to a question by Trustee Padberg, Director Ruminer stated that under PERS regulations, the district can employ a person who has retired as long as the individual does not work more than a thousand hours in a year. Motion carried unanimously.

In response to board members' requests for various reports at the July 26, 1999, board meeting, Vice Chancellor Hodge presented information on faculty participation in college and district committees, strategies and progress in meeting student demand for particular classes, employment of relatives involving the district's nepotism policy, and ESL assessment costs. Trustee Frogue read additional questions from a written document concerning faculty participation in committees, and President Fortune read additional questions from a written document regarding student demand-driven class offerings (both documents are included in the public record of this meeting maintained in the Chancellor's Office). Trustee Padberg asked that information be provided in the future, if available, on part-time staff in terms of the nepotism policy.

BOARD
REQUESTED
REPORTS

Mr. Barrera, Professors Cox and MacMillan gave reports.


REPORTS

Motion by Trustee Williams, seconded by Trustee Lang, to approve the Educational Services Agreement with Tymes International Incorporated for Saddleback College to offer international marketing seminars to its clients. Motion carried unanimously.

EDUCATIONAL
SERVICES
AGREEMENT

The meeting was adjourned at 9:58 p.m.

ADJOURNMENT


Cedric A. Sampson, Secretary