

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JULY 26, 1999
ROOM 240, STUDENT SERVICES CENTER
IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Fortune at 5:08 p.m. CALLED TO ORDER

One person addressed the board regarding the position of Vice Chancellor, Tustin Learning Village. PUBLIC COMMENTS

The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:12 p.m. to 6:15 p.m. All trustees were present. CLOSED SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Fortune at 6:20 p.m. RECONVENED

Members of the Board of Trustees

Dorothy Fortune, President PRESENT
Nancy Padberg, Vice President
Donald Wagner, Clerk
Steve Frogue, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member

Absent

Jennifer Kalena, Student Member

Administrative Officers

Cedric Sampson, Chancellor
Gary Poertner, Executive Vice Chancellor, Administrative and Business Services
Dixie Bullock, President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Anne Cox
Peter Morrison

California School Employees Association

Mary Williams

Classified Senates/Council

Leslie Humphrey
Tamara Carnine

Associated Student Government

No representation

Trustee Wagner, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 7 to 0 vote, the board appointed Cathy Hasson to the position of Director, Research, Planning and Grant Development at Saddleback College. On a 7 to 0 vote, the board appointed Dr. Ann Doty to the position of Director, Research, Planning, and Grants at Irvine Valley College. On a 7 to 0 vote, the board appointed Don Goodwin to the position of Vice Chancellor, Tustin Learning Village.

Trustee Frogue led the pledge of allegiance and Trustee Williams read words of inspiration.

PLEDGE/
INVOCATION

Trustee Wagner read a resolution commending Dr. Glenn Roquemore for his outstanding service as a faculty member, and while serving as Acting Vice President of Instruction and Acting Vice President of Student Services at Irvine Valley College. The board unanimously approved Resolution 99-31.

PRESENTATIONS

Two individuals addressed the board to thank the board for their support of the student nurses and nursing program at Saddleback College.

PUBLIC
COMMENTS

Trustees Padberg, Milchiker, Lang, Williams, Frogue, Wagner, and Fortune gave reports on their activities. Chancellor Sampson, and Presidents Bullock and Mathur also gave reports.

BOARD, CHANCELLOR, AND PRESIDENT
REPORTS

Trustee Frogue moved to request a report from the colleges, seconded by Trustee Wagner, as follows: for spring semester 1999, a report on the number of faculty from each division that participated in college or district committees, identification of the committees, the number of hours spent per faculty member at committee meetings, whether or not all faculty participated in the contract-required 16 hours per semester on committees, if committee selection and assignment could be broadened to permit all faculty members to participate and for more professors to volunteer to be chairs, the method used by the Academic Senate to select certain faculty members to serve on particular committees and selection of chairs, and the chairs that have received stipends. Motion carried unanimously.

Trustee Frogue moved to request a second report from the colleges, seconded by Trustee Williams, as follows: a progress report on student demand-driven class offerings, including any new processes that have been implemented or are being implemented, the method by which the demand by students was ascertained, the steps taken to ensure meeting those demands, whether or not it has been a system of stand-by overload class creation, and wait lists on the availability of classes. Motion carried unanimously.

Trustee Williams moved to request that an agenda item be placed on the August agenda, seconded by Trustee Padberg, for both colleges to provide a report on Title IX including a list of all men's and women's sports and number of students enrolled in each, and, specifically from Saddleback College, a report on implementation of intercollegiate soccer programs for both men and women with the intent of moving to a club team in the 1999-2000 academic year and to a full intercollegiate program in the fall of 2000. Motion carried unanimously.

Trustee Padberg moved to request a report, seconded by Trustee Frogue, on the employment of any full-time and part-time district personnel in the past and currently that involves the district's nepotism policy, including all instances where relatives have been hired not only within the same department but within the same college and, particularly, if one relative is in a supervisory position over the other. Motion carried unanimously.

Trustee Padberg moved to request a second report, seconded by Trustee Frogue, on the EON Reality, Inc., project to provide updated information to the board in view of the fact that there have been financial problems associated with the project in the past. She added that she would also like future reports at quarterly intervals or more often. Motion carried unanimously.

President Fortune made a motion, seconded by Trustee Frogue, that the board be given a report of the annual cost of ESL assessment by part-time faculty or other employees at each college, and information about monitoring part-time faculty assignments to ESL assessments to avoid excessive annual overloads. Motion carried unanimously.

Items 2, 4, 16c, and 18 were removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried unanimously.

CONSENT
CALENDAR

Motion by Trustee Padberg, seconded by Trustee Wagner, to approve the minutes of the June 28, 1999, regular meeting with a minor change, and the July 6, 1999, special meeting. Motion carried unanimously.

MINUTES

The board approved acceptance of \$69,900 from the State Chancellor's Office for the Tech-Prep Consortium grant project at IVC.

GRANT
ACCEPTANCE

Trustee Wagner asked that, in the future, the board members' schedules be considered when the colleges are planning meetings to which the trustees will be invited. Motion by Trustee Wagner, seconded by Trustee Williams, to approve the IVC Administrative Retreat on August 12 and 13, 1999, and a consultant agreement at a cost not to exceed \$2,200. Motion carried unanimously.

ADMINISTRATIVE
RETREAT

The board approved IVC's staff development activities during flex-week, August 16-20, 1999, including a guest speaker for a cost not to exceed \$4,000.

FLEX WEEK
ACTIVITIES

The board approved payment of a deposit of \$280 by IVC to hold facilities at Rancho Capistrano for a Tech Prep conference on September 24, 1999.

DEPOSIT FOR
FACILITY

<p>The board approved an agreement with Robert Goudarzian to assist in completing the objectives of the Center for Applied Competitive Technologies grant project at IVC for an amount not to exceed \$5,000.</p>	<p>GRANT CONSULTANT AGREEMENT</p>
<p>The board approved an independent contractor's agreement with Computer Technologies, Inc., in order for IVC to administer their computer-based testing services under the same guidelines as Sylvan Prometric testing center.</p>	<p>INDEPENDENT CONTRACTOR'S AGREEMENT</p>
<p>The board approved expenditures not to exceed \$4,230 for the IVC Visual Arts Department's 1999-2000 exhibition announcements and receptions.</p>	<p>VISUAL ARTS EXPENDITURES</p>
<p>The board approved expenditures not to exceed \$32,700 for the IVC Theatre Department's 1999-2000 productions.</p>	<p>THEATRE EXPENDITURES</p>
<p>The board approved the IVC Community Education programs and presenters' compensation for the 1999 fall season.</p>	<p>COMMUNITY EDUCATION</p>
<p>The board approved Saddleback College's staff development activity on August 12, 1999, at Rancho Capistrano for an estimated amount of \$600.</p>	<p>STAFF DEVELOPMENT ACTIVITY</p>
<p>The board approved the Saddleback College Academic Senate Leadership Retreat on August 19, 1999, at Rancho Capistrano for an amount not to exceed \$800.</p>	<p>ACADEMIC SENATE RETREAT</p>
<p>The board approved Saddleback College's staff development activities during flex week, August 16-20, for a cost not to exceed \$2,500.</p>	<p>FLEX WEEK ACTIVITIES</p>
<p>The board approved payment of honoraria by Saddleback College to Dr. James Ellsworth in the amount of \$500 and to Lucy MacDonald in the amount of \$1,000, plus travel expenses for both, for their presentations during flex/in-service.</p>	<p>HONORARIA</p>
<p>The board approved a consultant agreement with Peggy Wetsch for an amount up to \$4,000 and a CNA Regional Testing Center Consultants Meeting for an amount not to exceed \$5,000 to assist in meeting the objectives of the Regional Health Occupation Resource Center grant project at Saddleback College.</p>	<p>GRANT CONSULTANT AGREEMENT/ MEETING</p>

Motion by Trustee Frogue, seconded by Trustee Williams, to approve Advisory Committee Meetings for an amount not to exceed \$9,200 in association with the requirements of the Regional Health Occupation Resource Center grant project at Saddleback College. Motion carried unanimously.

GRANT
MEETING

The board approved a contract with Jack Iverson for videotaping Saddleback College football games for an amount not to exceed \$1,650.

FOOTBALL GAMES
VIDEOTAPING

Motion by Trustee Frogue, seconded by Trustee Lang, to approve Change Order 1 increasing the contract for the IVC Learning Resources Center Secondary Effects by \$30,790.69 and authorize beneficial occupancy of the building. Motion carried unanimously.

CHANGE
ORDERS

The board approved Change order 2 increasing the contract for the Slope Restoration project at Saddleback College by \$736.39 and authorized filing a Notice of Completion.

Motion by Trustee Williams, seconded by Trustee Wagner, to approve annual district institutional memberships and estimated dues for 1999-2000. Trustee Williams noted that this district alone pays nearly \$20,000 to belong to the Western Association of Schools and Colleges with approximately \$2 million paid statewide, and requested an attorney general opinion on whether or not the Brown Act applies to WASC meetings when they meet to consider accreditation of public tax-payer funded institutions within the state. Trustee Lang asked that future listings of institutional memberships include the expenditures for the prior year for comparative purposes. Trustee Wagner questioned payment of fees by both colleges to various chambers of commerce and other items that appeared to overlap. He expressed concern over a recent action by the American Association of University Women and moved to amend the motion, seconded by Trustee Williams, to strike payments to the AAUW from the agenda item and for the item to be brought back to the board with a report on the organization and benefits derived from the district's continued membership in the organization. Trustee Padberg suggested that the chambers of commerce be included in the motion, seconded by Trustee Fortune. Trustee Milchiker made a motion, seconded by Trustee Lang, to table the item and that administration

INSTITUTIONAL
MEMBERSHIPS

bring the item back to the next meeting with a listing of the prior year's memberships and items requested by Trustees Padberg and Wagner. Motion carried with Trustee Frogue casting a negative vote.

The board awarded a contract to America Retirement Services to provide administrative services for the district's Section 125 Flexible Benefit Plan.

**AWARD OF
CONTRACT**

The board approved acceptance of the gifts donated to the district.

GIFTS

The board approved the trustees' requests for travel and/or local mileage reimbursement.

TRUSTEE TRAVEL

Chancellor Sampson distributed a chronological account of the board's work on the release time/stipend issue and stated that after months of discussion on the issue, his recommendation for policy action is to cap the unrestricted general fund budget for release time/stipends to 2% of the budget. He added that his proposal is not only an attempt to provide adequate funding for duties that need to be completed, but also to provide some mechanism of control as well as guidelines for the presidents as to the board's expectations. The Academic Senate presidents expressed opposition. The college presidents indicated that they both consider the recommendation to be a reasonable solution. Following considerable discussion, Chancellor Sampson indicated that he intends to apply the cap to the development of the college budgets for 1999-2000, but that it is not an ironclad rule and may be difficult goal to attain the first year. Trustee Lang stated that he believes the proposal could be better framed as a guideline rather than as a hard and fast policy and moved to table the item, seconded by Trustee Milchiker. Motion to table failed with Trustees Milchiker and Lang casting affirmative votes. Following further discussion, Trustee Padberg made a motion, seconded by Trustee Frogue, to support the Chancellor's recommendation with the restriction that he return to the board in six months with a report on the progress on the release time issue and, at that time, the board will reconsider the matter. Motion carried with Trustees Milchiker, Lang, and Wagner casting negative votes.

**RELEASE TIME/
STIPENDS**

President Fortune called for a recess at 8:25 p.m.

RECESS

Motion by Trustee Williams, seconded by Trustee Wagner, to approve the academic personnel actions with corrections to Exhibit A, items B-2 and C-1 on page 2, and F-7 on page 3 as indicated in the agenda item in the public record. Motion carried unanimously.

ACADEMIC
PERSONNEL
ACTIONS

Motion by Trustee Padberg, seconded by Trustee Frogue, to table all listings in item C, Change of Status, on page 2, with the exception of the first four listings, and Attachments 1 through 7 until the next meeting. Amendment carried with Trustees Milchiker and Lang casting negative votes. Main motion passed unanimously.

CLASSIFIED
PERSONNEL
ACTIONS

Information on extra-contractual assignments at IVC for fall 1999 was provided for the board's information.

ACADEMIC
STIPENDS

Academic Senate Presidents Cox and Morrison, CSEA President Williams, and IVC Classified Senate President Carnine gave reports.

REPORTS

The meeting was adjourned at 9:38 p.m.

ADJOURNMENT


Cedric A. Sampson, Secretary