

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JUNE 28, 1999
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Fortune at 4:08 p.m.	CALLED TO ORDER
There were no public comments concerning items to be discussed in closed session.	PUBLIC COMMENTS
The open session was adjourned to closed session. The Board of Trustees met in closed session from 4:10 p.m. to 6:40 p.m. All trustees were present with the exception of Trustee Frogue.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Fortune at 6:45 p.m.	RECONVENED

Members of the Board of Trustees

Dorothy Fortune, President	PRESENT
Nancy Padberg, Vice President	
Donald Wagner, Clerk	
Dave Lang, Member	
Marcia Milchiker, Member	
John Williams, Member	

Absent

Steve Frogue, Member
Jennifer Kalena, Student Member

Administrative Officers

Cedric Sampson, Chancellor
Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services
Harry Parmer, Acting Vice Chancellor, Human Resources
Kathleen O'C. Hodge, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Glenn Roquemore, Acting Vice President, Irvine Valley College

Faculty Association

Sharon MacMillan

Academic Senate

Maureen Smith

California School Employees Association

Mary Williams

Classified Senates/Council

Mike Bryant

Gail Stevenson

Associated Student Government

Joey Coburn

President Fortune announced that the closed session meeting will continue following open session. Trustee Wagner, Clerk of the board, read out the following actions from closed session (Trustee Frogue was absent):

CLOSED SESSION

On a motion by Trustee Williams, seconded by Trustee Padberg, and a 5 to 1 vote with Trustee Lang casting a negative vote, the board took the following action: appointment of Dr. Ruth Mulnard as Dean, Health and Human Services and Emeritus Institute, Saddleback College. On a motion by Trustee Williams, seconded by Trustee Lang, and a 5 to 1 vote with Trustee Padberg casting a negative vote, the board took the following action: appointment of Carol Ziehm as Instructor, English/Journalism, Saddleback College. On a motion by Trustee Williams, seconded by Trustee Padberg, and a 6 to 0 vote, the board took the following action: appointment of Armando Ruiz as Vice President, Student Services, Irvine Valley College. On a motion by Trustee Williams, seconded by Trustee Fortune, and a 6 to 0 vote, the board took the following action: appointment of Dr. Howard Gensler as Acting Dean, Humanities and Library Services, Irvine Valley College. On a motion by Trustee Williams, seconded by Trustee Fortune, and a 6 to 0 vote, the board took the following action: appointment of Dr. Glenn Roquemore as Acting Dean, Advanced Technology, Irvine Valley College.

Trustee Williams led the pledge of allegiance and Trustee Wagner read words of inspiration.

**PLEDGE/
INVOCATION**

President Fortune read the instructions at the bottom of the *Request to Address the Board* form, which includes a statement on the rules of conduct while addressing the board.

**ADDRESSING
THE BOARD**

An individual addressed the board concerning the donation of an electric vehicle to Saddleback College for use in Automotive Technology classes.

**PUBLIC
COMMENTS**

Trustee Fortune stated that she wished to change the order of reports to allow the Chancellor to speak first on the issue of accreditation.

REPORTS

Chancellor Sampson stated that he was very disappointed in the decision by the accrediting commission to maintain warning status for both colleges, and intends to make an additional statement following a more thorough review of the reports. He indicated that the commission did not adhere to its own rules when it failed to provide preview copies of the reports to the college presidents before consideration and determination of the colleges' status, and when it included issues in the reports by which the colleges were negatively judged that are not covered by any standard. Chancellor Sampson reported that there were also positive comments in the reports substantiating areas of significant improvement by the colleges which he stated need to be acknowledged.

**CHANCELLOR'S
REPORT**

President Fortune congratulated President Mathur for the improved environment at IVC that was noted in the IVC accreditation report, and indicated that one of the reports also acknowledged the increased commitment by the board to the Chancellor and administration as well as improved board unity. She commended board members for meeting with administrators, faculty, staff, and students in an effort to enhance communication and relations throughout the district. President Fortune urged everyone to continue to work toward creating a better environment within the district.

**TRUSTEES'
REPORTS**

Trustee Padberg stated that she was pleased with the positive comments in the accreditation reports but was concerned about and could not support many of the negative remarks. She pledged her support to administration and to continuing efforts to correct problems and inequities identified in the reports. Trustee Padberg reported that she has had recent meetings with Saddleback College's Academic Senate president elect, Student Trustee Kalena, and the litigation committee whose other members are the Chancellor and Trustee Wagner. She indicated she cast a negative vote on a previously read out personnel action because she perceived a flaw in the process, not because of the candidate.

Trustee Wagner expressed disappointment over the continuation of the warning status for both colleges by the accreditation commission, as well as the tone of the reports and number of factual errors therein. He stated that it is important to note that progress has been made and that the colleges remain accredited. Trustee Wagner reaffirmed the board's commitment to solving problems within the district and urged everyone to join in their efforts.

Trustee Milchiker supported previous trustees' comments and stated that a warning status should not concern students. She, too, pledged her support to resolving issues within the district and added that, with everyone's support, she is certain that the colleges will successfully maintain full accreditation in the future.

Trustee Williams read a written report (included in its entirety in the public record of this meeting maintained in the Chancellor's Office) which covered several topics including his service on the OCLTF and CCLC Committee on Legislation and Finance, settlement in favor of the faculty regarding the COLA issue, and the accreditation reports.

Trustee Lang urged all students to be reassured by the continued accreditation of the colleges and their ability to provide quality education. He noted that there is a positive influence to having received a warning status in that it compels everyone concerned to rededicate themselves to improving the climate at the colleges by increasing mutual respect and reducing negativism. He added that it should also persuade board members to adhere to their primary role as policy makers, and to plan well and make appropriate decisions to ensure the future success of the district.

President Bullock brought the attention of the board to her written report and highlighted several items including the opening of the 22nd season of the Saddleback Civic Light Opera, the new educational video, *Mom & Dad, Your Deaf Child Is O.K.*, authored by Saddleback College Professor Flavia Frazier, and Coach Bill Cunerty's win at the Long Beach men's senior amateur golf championship. She reported that Saddleback College was second in the county in transfers to UC Berkeley, and that enrollments as of June 25 are 103% of the enrollment at the same time last summer. President Bullock expressed disappointment at the college's accreditation report and indicated that, if she had been provided an opportunity to review the report prior to its publication, she would have spoken to the commission about correcting the factual errors.

Vice President Roquemore thanked the board for appointing him to the position of Acting Dean of Advanced Technology, as well as previously appointing him to the Acting Vice President positions. He brought the board's attention to the written report and accented several topics including a 4% increase in summer session enrollment, Professor George Brogan's hosting a Serbian refugee family of four, positive comments from the campus community on the new campus food service contractor, and the election of Hamid Madjd and Torie Young as the student government President and Vice President, respectively.

Chancellor Sampson reminded the board that the next board meeting will be held at Irvine Valley College and that, if there were no objections from the board, the meeting will be televised.

ANNOUNCEMENT

Items 2, 6, 7 and 11 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Padberg, to approve the consent calendar as amended. Motion carried unanimously.

CONSENT
CALENDAR

President Fortune indicated that she removed the minutes from the consent calendar to bring attention to the action on page 2 in the May 24, 1999, minutes which states that any personnel actions to be added to the agenda after the agenda has been distributed to trustees must be sent to the board five days before the board meeting. Motion by Trustee Fortune, seconded by Trustee Williams, to approve the minutes of the Regular Meeting of May 24, and the Special Meeting of June 8, 1999. Motion carried unanimously.

MINUTES

The board approved IVC's application for funding from the State Chancellor's Office for the grant project titled *Orange County Transfer Consortium*.

GRANT
APPLICATION

The board accepted \$437,320 for the *Industry Driven Regional Education and Training Callaboratives Project* at IVC.

GRANT
ACCEPTANCES

The board accepted \$178,875 for the *Health Care Delivery Center* grant project; \$35,900 for the *Service Learning Partnership Using Telecommunications* project; and \$19,000 for the *Long-Term Care/Home Health Nursing/Wound Care* project at Saddleback College.

Motion by Trustee Lang, seconded by Trustee Williams to approve the agreement with Vidella Walker to serve as a clinical evaluator and/or test site coordinator for RHORC at Saddleback College in an amount not to exceed \$35,000 per year. Following a discussion about the frequency of consultant agreements on board meeting agendas, motion carried unanimously.

GRANT
CONSULTANT
AGREEMENTS

Motion by Trustee Williams, seconded by Trustee Lang, to approve consultant agreements with Joanne Gray and Associates for \$194,000; with Celia Hartley and Eileen Hackett for \$200 each; and with Marlies Vandenberg for \$500, to assist in meeting the objectives of the RHORC grant project at Saddleback College. Motion carried unanimously.

The board approved a guest artist contract with Stanley Weinstein/ Arts Management for a single performance at Saddleback College on January 22, 2000, of *Ain't Misbehavin'* for a fee not to exceed \$8,000.

GUEST ARTIST
CONTRACT

The board approved payment of honoraria by Saddleback College to the following guest musicians/speakers: Stanley Breckenridge, \$485.10, and Gretchen Peregrine, \$229.62; Jesus Montoya, \$250, and Kambiz Pakandam, \$150; and Eric Anderson, \$250.

HONORARIA

The board approved a fee of \$7.50 to be charged to each IVC/SC student when a replacement photo ID is issued.

REPLACEMENT
CHARGE FOR ID'S

Motion by Trustee Fortune, seconded by Trustee Williams, to approve participation of the SOCCCD Forensics Team and their coaches in the 1999-2000 speech tournament schedule in the exhibit for a total estimated cost of \$91,800. Following a discussion of the estimated expenses, Trustee Wagner made a motion to strike meals from the expenditures but the amendment failed due to lack of a second. Main motion carried unanimously.

**SOCCCD FORENSICS
TEAM ACTIVITIES
1999-2000**

The board approved the IVC Health and Wellness Center Program events, related activities, and support items for an amount not to exceed \$1,350.

**HEALTH CENTER
EVENTS**

The board approved Educational Services Agreements and an Independent Contractor's Agreement with Ascolta Training Company for IVC to provide a variety of computer courses in Cisco Systems and Microsoft, and with Mitsubishi Digital Electronic America, Inc., and Tony Swaim for IVC to provide training in Effective Business Writing, Effective Meetings, and Time Management.

**ESA'S AND
INDEPENDENT
CONTRACTOR'S
AGREEMENTS**

The board approved Independent Contractor's Agreements with Lasergrade Computer Testing to administer the MOUS computer-based testing services based on the pricing structure in the exhibit, and with Mark Bockstahler to conduct achievement and cognitive assessments for potential learning disabled students in the amount of \$150 for each set of completed assessments not to exceed \$4,500.

The board approved a consultant agreement with Tony Swaim to assist in meeting the objectives of the Center for Applied Competitive Technologies grant project for a fee up to \$25,000.

**CONSULTANT
AGREEMENTS**

The board approved a consultant agreement with Mary Auvil to assist in the preparation and submission of the final report of the Business Education Statewide Advisory Committee Project for a fee of \$1,000.

The board approved an agreement with William Grevatt & Associates to provide a student assessment and evaluation program to increase student success for a fee of \$8,500.

The board accepted the sidewalk replacement project at IVC as complete and authorized filing a Notice of Completion.

**NOTICE OF
COMPLETION**

The board approved the award of Bid 231D for districtwide janitorial supplies to the vendors listed in the amounts listed in the agenda item exhibit.	AWARD OF BID
The board rejected all bids submitted in relation to Bid 997 for the access road/parking lot construction at Saddleback College.	REJECTION OF BIDS
The board approved Change Order 1 increasing the contract for the slope restoration project at Saddleback College by \$10,200.	CHANGE ORDER
The board approved the purchase of 29 new Micron computers for the IVC library for a total amount of \$84,447.99.	PURCHASE OF COMPUTERS
The board adopted Resolution 99-29 to establish the required State constitutional appropriations limit for fiscal year 1999/00 (Gann Limit) for SOCCCD.	APPROPRIATIONS LIMIT 1999-00
The board adopted Resolution 99-25 authorizing the Department of Education to make year-end budget transfers to permit payment of district obligations.	1998-99 YEAR END TRANSFER OF APPROPRIATIONS
The board approved a contract with DMG-MAXIMUS to provide Mandated Cost Claiming Services for a fee of \$6,600.	MANDATED COST PREPARATION
The board adopted Resolution 99-26, 1998-99 Capital Outlay Budget, to amend the 1998-99 Capital Outlay Budget by \$577,000, and Resolution 99-27, Districtwide General Fund – Restricted Programs, to amend the 1998-99 General Fund Restricted Budget by \$20,000.	BUDGET AMENDMENTS
The board approved the transfer of budget appropriations as delineated.	BUDGET TRANSFERS
The board approved purchase orders 85189 through 86096 totaling \$2,218,712.82.	PURCHASE ORDERS
The board approved checks 104194 through 105604 totaling \$4,920,105.50; credit card purchases totaling \$6,436.68; Saddleback College Community Education checks 4258 through 4325 totaling \$53,858.74; and IVC Community Education checks 5681 through 5728 totaling \$109,649.45.	PAYMENT OF BILLS

The board approved the donations to the district described in the exhibits.

GIFTS

The board approved a consultant contract with Kristen Bush to provide specialized Internet and Web site development services at a cost not to exceed \$23,000.

WEB SITE
TECHNOLOGY
SERVICES

The board approved the District Services Staff Development Committee 1999 Annual Retreat to be held on August 11, 1999, with expenses not to exceed \$1,000.

STAFF
DEVELOPMENT
ANNUAL RETREAT

The board approved the trustees' requests for travel and/or local mileage reimbursement.

TRUSTEE TRAVEL

The board adopted Resolution 99-28 authorizing payment to Trustee Milchiker who was absent from the June 8, 1999, special board meeting.

AUORIZATION
TO PAY ABSENT
TRUSTEE

Director MacDougall provided a brief Y2K status report and indicated that 95% of the district's code base is Y2K compliant, with the student record and student reporting systems expected to be compliant by the next scheduled report in September.

Y2K STATUS
REPORT

Several board members indicated they had not received the resolution declaring intent to receive and consider proposals for the operation and maintenance of certain buildings on the base. Motion by Trustee Williams, seconded by Trustee Lang, to table the resolution until the next meeting. Motion carried unanimously. Chancellor Sampson reported that it appears the district will not be able to occupy space at the base until late August or early September when the master lease agreement should be settled. He indicated that, following settlement of the master lease, the district will be a sub-lessee for a year and conveyance of the property to the district will not take place until the middle of 2000. Chancellor Sampson added that there has been considerable interest demonstrated by developers, some of whom would like to develop the entire base which may be an option.

RESOLUTION/
STATUS REPORT
ON THE TUSTIN
BASE

President Fortune called for a recess at 8:10 p.m.

RECESS

Following a brief review of the reports, Chancellor Sampson stated that it would be helpful to administration if the board offered feedback on the numbers provided in terms of increasing or decreasing amounts. Board members comments included evaluating whether or not the administrative tasks performed by faculty members are being accomplished with the current amounts of money expended on stipends and release time, waiting for the final budget before making recommendations on the issue, and utilizing technology rather than faculty to fulfill the more routine tasks.

REPORT ON
STIPENDS/RELEASE
TIME

Darryl Cox, Director of Financial Aid at IVC, and Vice President Hodge and Wendy Baker, Assistant Dean, Student Services and Financial Aid at Saddleback College, presented information on the scholarships and the awards process. Trustee Wagner indicated that he was not satisfied with the content of the reports and found them to be lacking in detail. Chancellor Sampson stated that the questions and responses were in broad, general terms, and the board should now refine the questions so that the exact policy issues of concern can be adequately addressed. He added that the foundations need to focus on collecting more money for scholarships and urging donors not to place heavy restrictions on their donated dollars.

REPORT ON
SCHOLARSHIP
AWARDS/PROCESS

Executive Vice Chancellor Poertner presented an overview of the 1999-2000 Tentative Budget and answered board members' questions. He indicated that the item includes the most recent information available but the actual ending balance and State Budget Act revenue projections will change before the Final Budget is presented to the board on August 30.

FY 1999-2000
TENTATIVE
BUDGET

Motion by Trustee Milchiker, seconded by Trustee Wagner, to approve the submitted academic personnel actions, including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Milchiker, seconded by Trustee Lang, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

Information on the IVC Foundation hosted tennis tournament and clinic on various dates in August was included for the board's review.

ATHLETIC EVENT

Mr. Coburn, representing Saddleback College ASG, reported that ASG just concluded its budget committee meetings and will submit the budget to the business office, and noted that they have received many applications for ASG membership.

ASG REPORT

Professor Morrison reported that the Senate has also reviewed IVC's accreditation report and were also disappointed in its content. He added that the Senate noted errors in fact and judgement and intends to respond to the commission.

ACADEMIC SENATE
REPORT

Ms. Williams reported that Chancellor Sampson and Acting Vice Chancellor Parmer addressed reclassification at the last CSEA meeting and the many classified staff members in attendance appreciated the update. She thanked the classified staff members who took time to serve on hiring committees, and indicated that staff who attended the recent leadership conference returned with many new ideas for conducting business in the future.

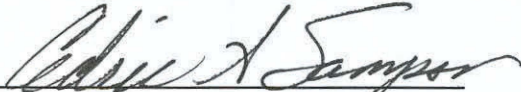
CSEA REPORT

Motion by Trustee Lang, seconded by Trustee Williams, to approve a consultant agreement with Thomas Vu for his services in translating the Saddleback College Student Handbook into Vietnamese. Motion carried unanimously.

STUDENT
HANDBOOK

The meeting was adjourned to closed session at 9:45 p.m.

ADJOURNMENT


Cedric A. Sampson, Secretary