

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APRIL 26, 1999
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Fortune at 5:10 p.m.	CALLED TO ORDER
There were no public comments concerning items to be discussed in closed session.	PUBLIC COMMENTS
The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:12 p.m. to 6:00 p.m. All trustees were present.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Fortune at 6:06 p.m.	RECONVENED
<u>Members of the Board of Trustees</u> Dorothy Fortune, President Nancy Padberg, Vice President Donald Wagner, Clerk Steve Frogue, Member Dave Lang, Member Marcia Milchiker, Member John Williams, Member Marie Hill, Student Member	PRESENT
<u>Administrative Officers</u> Cedric Sampson, Chancellor Gary Poertner, Executive Vice Chancellor, Administrative and Business Services Harry Parmer, Acting Vice Chancellor, Human Resources Kathleen O'C. Hodge, Vice Chancellor, Educational Services Dixie Bullock, President, Saddleback College Raghu Mathur, President, Irvine Valley College	
<u>Faculty Association</u> No representation	

Academic Senate

Maureen Smith
Peter Morrison

California School Employees Association

Mary Williams

Classified Senates/Council

Mike Bryant
Mark Kruhmin
Gail Stevenson

Associated Student Government

Ali Hojat

Trustee Wagner, Clerk of the board, read the following actions from closed session:

CLOSED SESSION

On a motion by Trustee Frogue, seconded by Trustee Williams, and a 7 to 0 vote, the board took the following action: appointment of Dr. Glenn Roquemore as Acting Vice president, Student Services, at Irvine Valley College.

Trustee Williams led the pledge of allegiance and Trustee Milchiker read words of inspiration.

PLEDGE/
INVOCATION

President Fortune indicated that the form to be completed by those wishing to address the board during Public Comments has been revised to include language concerning speaker conduct, and read the contents.

REVISION TO
REQUEST TO ADDRESS
THE BOARD

One person addressed the board to commend and support the selection of Saddleback College Professor Lee Haggerty as nominee for Teacher of the Year.

PUBLIC COMMENTS

President Fortune moved the presentation of a resolution commending the District Forensics Team to after the board members', Chancellor's, and presidents' reports. She also made a motion, seconded by Trustee Lang, to adopt all the resolutions under *Presentations* by one roll call vote. Motion carried unanimously. The roll was called and the board unanimously adopted all resolutions under *Presentations*.

MOTION

The board adopted Resolution 99-17 recognizing the contributions of classified employees to quality education in California and in the district, and declaring May 17-23 as Classified School Employees Week.

PRESENTATIONS

The recipients of the 1999 Outstanding Service Awards were introduced and resolutions of commendation were read. The board adopted Resolution 99-14 commending Sharon Hesse, Career Guidance Officer, Career Center, Irvine Valley College. The board adopted Resolution 99-15 commending Linda Bashor, Curriculum Publication Specialist, Office of Instruction, Saddleback College. The board adopted Resolution 99-16, commending Darlene Collins, Payroll Specialist, Office of Business Services, District.

The board adopted Resolution 99-18 recognizing Marie Hill for her service as Student Trustee during the 1998-99 academic year.

The board adopted Resolution 99-19 congratulating and wishing continued success to the newly incorporated City of Laguna Woods. Public Affairs Director Zanelli indicated that presentation of the resolution is tentatively scheduled at the May 5 Laguna Woods City Council meeting.

The board adopted Resolution 99-20 declaring its opposition to mandatory participation in the federal Social Security system for state and local employees.

There were no public comments on items on the agenda or other topics within the subject matter jurisdiction of the board.

PUBLIC
COMMENTS

Several individuals who gave reports welcomed Gary Poertner, the new Executive Vice Chancellor, Administrative and Business Services, commended those who received awards and resolutions earlier in the evening, and congratulated Professor Haggerty for being nominated Teacher of the Year, as well as newly elected student government officers and Jennifer Kalena for being elected to the position of Student Trustee.

REPORTS

Trustee Lang reported attending several functions including the IVC Technology Showcase event, the awards ceremony at the Annual ED>Net Conference where Marly Bergerud and Bob Stewart were recognized for the V-Tech program, and the IVC Foundation Annual Scholarship Awards Ceremony. He noted that he also sat in on a class taught by Jim Gaston, Applications Project Manager, which he enjoyed and commended Jim, Bob Urell and others for embracing new technology in response to student needs and demands. Trustee Lang indicated that he met with Saddleback College accreditation team members and stated that, while recognizing that deep divisions still exist among factions in the district, he believes the colleges are delivering fine educations to students and deserve to be reaccredited.

TRUSTEES'
REPORTS

Trustee Frogue reported that he, too, attended several recent events including an IVC Bible study group meeting, and the board retreat which he found very beneficial.

Trustee Padberg reported that she enjoyed attending the board retreat, as well as meeting with deans at both colleges, Saddleback ASG, most governance group representatives, a group of IVC counselors, and Saddleback College accreditation members. She indicated she also attended the IVC Foundation Annual Scholarship Awards Ceremony and the IVC Technology Showcase in Distance Learning.

Trustee Wagner reported that he attended the board retreat, the meeting with the Saddleback College accreditation team representatives, IVC Deans' meeting, and the awards ceremony for the IVC Department of Physical Education and Fine Arts preceding the IVC Foundation Annual Scholarship Awards Ceremony.

Trustee Milchiker reported that she attended many of the same events mentioned previously, as well as an excellent production of *Taming of the Shrew* at IVC. She indicated that she invited Bill Mitchell, Senior Vice President, Corporate Marketing, Irvine Company, to speak at the upcoming OCSBA meeting and encouraged board members to attend. Trustee Milchiker urged administration to bring forward as soon as possible a revised policy for executive hiring for board review.

Trustee Williams indicated that he also attended many of the events already mentioned, as well as participating as a volunteer official for the Orange Empire Conference Track and Field Meet.

President Fortune indicated that she attended most of the events mentioned by other trustees, and urged everyone to continue to keep her and the board apprised of activities they are engaged in. She stated that she is trying to do the best job possible as a trustee but is still learning, and encouraged suggestions and input. She thanked Director MacDougall for preparing a report for the board in response to her request, and noted that the colleges and district spend \$3.3 million annually on technology and/or computers.

Chancellor Sampson commended the district for the many fine events held in the past month and noted that the IVC Foundation hosted 350 members of the community at its scholarship awards event, an increase of 125 people over last year. He stated that he thoroughly enjoyed participating in the Classified Recognition Day events, and noted that the rain did not at all dampen the spirits of those participating. He reported that he testified in Sacramento in support of AB861 sponsored by Assemblyman Bill Campbell, which, if adopted, would place the Tustin Base under the requirements of the Uniform Building Code rather than the Field Act, facilitating development of the buildings. Chancellor Sampson introduced new members of the administrative team: Gary Poertner, Executive Vice Chancellor, Administrative and Business Services; Dr. Patricia Spencer, Vice President of Instruction, Irvine Valley College; and Acting Vice President of Student Services, Irvine Valley College.

CHANCELLOR'S
REPORT

President Bullock called the board's attention to the brochure she distributed on the International Student Program and stated that it will be an excellent tool for promoting the program. She noted that several people are wearing a *Respect* button and indicated that, as an outcome of Saddleback's recent three-day workshop, it was decided to hold a campuswide *Respect* campaign which she will initiate tomorrow at an all-campus meeting. President Bullock stated that the campaign is an attempt to improve the campus climate and invited everyone to participate by pledging their support. She reported that she recently attended the American Association of Community Colleges' Convention and participated in informative workshops on planning, distance learning, and other topics. She announced that the repairs currently underway in the BGS building should be completed before the end of summer.

PRESIDENTS'
REPORTS

President Mathur announced that over 300 people participated in the Technology Showcase in Distance Learning on April 16 and was pleased at its success. He announced that the IVC Scholarship Awards Ceremony will be held on May 5, and that the IVC commencement ceremony will be held at 6 p.m. on May 21. President Mathur reported on the KinderCaminata event at IVC and noted that the organization recognizes new chancellors and presidents in Orange County. He presented a plaque, certificate, and resolution from KinderCaminata to Chancellor Sampson who was unable to attend the event. President Mathur commended the AOJ program at IVC and the AOJ students for winning many competitions.

President Fortune indicated that item 14 was removed from the agenda. Items 5, 24a and 25c were removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Student Trustee Hill, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

CONSENT
CALENDAR

The board approved the minutes of the Regular Meeting of March 29, 1999; Special Meeting of April 2, 1999; and Special Meeting of April 2 and 3, 1999 (board retreat).

MINUTES

The board approved IVC's application for funding from the State Chancellor's Office for the grant project titled "Strengthening Curriculum Integration and Student Achievement."

GRANT
APPLICATIONS

The board approved Saddleback College's application for funding from the State Chancellor's Office for the grant project titled "Long Term Care/Home Health Nursing/Wound Care."

Motion by Trustee Williams, seconded by Trustee Frogue, to approve District Services' application for funding from the State Chancellor's Office for the grant project titled "Learning Anywhere Anytime Program." In response to a question asked by Trustee Lang, Dean Bergerud stated that if the state does not award funding for this grant program, item 36, SOCCCD and EON Reality, Inc., Collaborative Agreement, will not be impacted. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

The board accepted the award of \$178,875 from the State Chancellor's Office to IVC for the grant project titled "Center for Applied Competitive Technologies (CACT)."

The board approved the Saddleback College course offerings and travel contract for History 31, Mexican Civilization, and Anthropology 108, Archaeology of Mexico, study abroad July 17 through July 30, 1999.

**STUDY ABROAD
PROGRAMS**

The board approve the Saddleback College course offering and travel contract for a five-week instructional program in Santander, Spain, from July 2 to August 4, 1999.

The board approved the additions, deletions, and changes to Saddleback College's 1999-2000 laboratory fees.

**INSTRUCTIONAL
LAB FEES**

The board approved Guest Artist Contracts for Saddleback College with Gardner Arts Network for a dance master class and performance by Margie Gillis on May 6, 2000, for a fee not to exceed \$5,000 plus expenses; with Britton Management for a single performance by Gaelic Storm on April 29, 2000, for a fee not to exceed \$3,500 plus expenses; and with Irvine Arthur Associates for a single performance by Dale Kristien on September 18, 1999, for a fee not to exceed \$7,000 plus expenses.

**GUEST ARTIST
CONTRACTS**

The board approved payment of guest speaker honoraria by Saddleback College to Roxanne Sexauer and Jay Kvapil in the amount of \$200 each to serve as judges at the Annual Juried Student Art Exhibition May 6-19, 1999; Eric Marienthal in the amount of \$1,250 for his presentation on May 12, 1999, on "JAZZ"; Martha Lewis and Brian Brazil in the amount of \$425 total for their presentations on April 29, 1999; Jason Bond and Don Karwelis in the amount of \$500 each to serve as accompanist and choreographer, respectively, for the spring musical April 23-May 2, 1999; Craig Fleming and Martha McFarland in the amount of \$100 each to serve as judges at the High School Theatre Festival on May 20, 1999; Virginia Fletcher in the amount of \$1,000 for her presentation on career coaching on May 3, 1999; and to the speakers listed for no fee for their presentation at the Sports Medicine Club's health workshop on May 1, 1999.

GUEST
SPEAKER
HONORARIA

The board approved consultant agreements with the following individuals to assist in meeting the objectives of the RHORC grant at Saddleback College: Tony Salas, \$2,000 plus expenses; Dr. Dale Cook, \$5,000 plus expenses; Peggy Wetsch, \$1,000 plus expenses; and Cristina Mora-Lopez, \$200 plus expenses.

GRANT
CONSULTANT
AGREEMENTS

The board approved a consultant agreement with Thomas Levitan to provide technical assistance for Saddleback College's *Local Plan and Application of Funds* for vocational education funding for the amount of \$1,500.

CONSULTANT
AGREEMENT

The board approved a contract with CMTTC for the Center for Applied Competitive Technologies at IVC to provide certain services in order to receive \$24,900 to support workforce training of small and medium-sized manufacturing companies.

EDUCATIONAL
CONTRACT

The board approved the IVC Community Education programs and presenter's compensation as indicated for Summer 1999.

COMMUNITY
EDUCATION

The board approved consultant agreements and workshops as follows to assist in meeting the objectives of the Curriculum and Professional Development in Business Education Program at IVC: Larry Sein, \$3,500; workshops on specialized business topics, \$5,500; Mary Auvil, \$1,000; and Mary Auvil, \$1,000.

GRANT
CONSULTANT
AGREEMENTS AND
WORKSHOPS

The board approved consultant agreements with the following individuals to assist in meeting the objectives of the Tech Prep Local Consortia grant project at IVC: Mary Auvil, \$1,000; and Laszlo Berzsenyi, \$1,000.

GRANT
CONSULTANT
AGREEMENTS

The board approved a consultant with Mary Auvil to assist in meeting the objectives of the Industry Drive Regional Education and Training Project at IVC for a fee of \$1,000.

The board approved a consultant agreement with Karen Klammer to assist in meeting the objectives of the Statewide Delivery of Distance Education grant project at IVC for a fee of \$3,000.

The board approved IVC Music Program concert expenditures in the amount of \$3,500 for Spring 1999 semester.

CONCERT
EXPENDITURES

The board approved participation by IVC Dance Program students in the World Jazz Congress August 1-10, 1999, for a fee not to exceed \$5,000.

DANCE STUDENT
PARTICIPATION

The board adopted Resolution 99-13 approving Negative Declaration for the Building A Demolition and Replacement project at Saddleback College and authorized filing a Notice of Determination.

NEGATIVE
DECLARATION

The board accepted the Distance Learning Studio Equipment and Relocation of Telephone Switch projects at IVC as complete and authorized filing a Notice of Completion for each.

NOTICES OF
COMPLETION

Trustee Lang expressed concern over the fact that the lowest bid for resodding and renovating the football field was considerably less than the other bid amounts, and questioned the ability of the vendor to provide the necessary services for the specified amount. Vice President Hodge stated that an architect with athletic field experience will be working with the vendor and that staff is confident that the company will be able to fulfill its obligations for the amount indicated. Motion by Trustee Lang, seconded by Trustee Hill, to approve the award of Bid 996 for Resod and Renovation of the Football Stadium field at Saddleback College to Mariposa Horticultural Enterprises for \$46,562. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

AWARD
OF BIDS

The board awarded Bid 229D, Three-Year Food Services Agreement at Saddleback College, to Sodexo Marriott Services under the terms indicated in the exhibit.

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the award of Bid 991, Beverage Supplier/Promotion Agreement at Saddleback College to Pepsi Cola Company under the terms indicated in the exhibit. Trustee Lang indicated that he removed the item from the consent calendar so that he could abstain due to conflict of interest. Motion carried with Trustee Lang abstaining. Student Trustee Hill cast an affirmative advisory vote.

The board approved the award of Bid 230D, Printing and Mailing of SC and IVC 1999-00 Class Schedules and Printing of SC Student Handbook, to the vendors indicated in the amounts indicated in the exhibit.

The board adopted Resolution 99-12, Districtwide General Fund - Restricted Programs, to amend the 1998-99 General Fund Restricted Budget by \$15,324.

**BUDGET
AMENDMENT**

The board approved the transfer of budget appropriations as delineated.

**BUDGET
TRANSFERS**

The board approved purchase orders 83802 through 84548 totaling \$1,306,680.38.

**PURCHASE
ORDERS**

The board approved checks 102256 through 103028 totaling \$2,600,677.78; credit card purchases totaling \$15,713.25; SC Community Education checks 4184 through 4225 totaling \$50,185.21; and IVC Community Education checks 5613 through 5650 totaling \$43,197.78.

**PAYMENT
OF BILLS**

The board approved the gifts donated to the district as described.

GIFTS

The board approved payment to Student Trustee Hill who was absent from the April 2, 1999, special board meeting.

**AUTHORIZATION
OF PAYMENT**

The board approved a consultant agreement with Dr. Cindra Smith for consulting services provided at the board retreat on April 2 and 3, 1999, for a fee of \$750 plus expenses.

**CONSULTANT
AGREEMENT**

Chancellor Sampson indicated that the Joint Statement on Community College Governance stresses the leadership role of the Board of Governors and the general supervision of districts in more assertive terms than the actual law, prompting some districts to oppose the statement. Several trustees indicated that they would not support the statement as it appears, and Chancellor Sampson suggested forming a board committee to work with him on revising the statement to reflect the board's ideas. Motion by Trustee Williams, seconded by Trustee Frogue, to form a committee for board members to work with the Chancellor to communicate the board's views on the subject. Motion carried unanimously. Motion by Trustee Lang, seconded by Trustee Milchiker, to table the current item. Trustees Williams, Wagner, and Lang volunteered to serve on the committee to work with the Chancellor. Student Trustee Hill cast affirmative advisory votes.

JOINT BOARD OF
GOVERNORS'/CCCT
STATEMENT ON
COMMUNITY
COLLEGE
GOVERNANCE

Chancellor Sampson presented information on the OC4 Memorandum of Understanding between the four Orange County community college districts to provide more effective services and better coordination of services with other economic development providers in the County. Motion by Trustee Lang, seconded by Trustee Fortune, to approve the Memorandum of Understanding with OC4. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

MOU WITH
OC4

Chancellor Sampson distributed a document containing recommended amendments to the Collaborative Agreement between SOCCCD and EON Reality, Inc., and Trustee Wagner suggested an amendment to 5.1 of Article 5. Motion by Trustee Williams, seconded by Trustee Wagner, to approve the Collaborative Agreement as amended to continue support for the advanced technology center originally established through funds from an Economic Development grant, former partner Prosolvia, Inc., and SOCCCD. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

SOCCCD AND
EON REALITY, INC.,
COLLABORATIVE
AGREEMENT

President Fortune announced that the Forensics Team is present and asked that the board address the resolution commending the team before considering the next item on the agenda. The board adopted Resolution 99-22 commending the SOCCCD Forensics Team Directors Gary Rybold and Larry Radden, Coach Emeritus Craig Grossman, Coaches Chris Lowry, Dewi Hokett, Sandy Betlan, Jennifer Priestley, and Dave Gibson, and team members for an outstanding year culminating in winning the 1998-99 state and national championships.

RESOLUTION
COMMENDING
SOCCCD
FORENSICS TEAM

President Fortune called for a recess at 7:40 p.m. for refreshments in honor of those receiving awards and commendations at the meeting.

RECESS

Motion by Trustee Lang, seconded by Trustee Frogue, to approve the request for reports on the Title III grant project at Saddleback College, the district operated television channels at both colleges, and study abroad programs at both colleges for inclusion in the May 24, 1999, board meeting agenda. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

Chancellor Sampson presented a brief overview of the findings and recommendations in the Rosenow Spevacek Group, Inc., report on the reuse of the Tustin Base.

STATUS REPORT
ON THE TUSTIN
BASE

Executive Vice Chancellor Poertner reviewed the Quarterly Financial Status Report for the quarter ending March 31, 1999, and indicated that he intends to provide monthly financial status reports to the board.

QUARTERLY
FINANCIAL
STATUS REPORT

The board accepted Board Policy 12, Mission, Philosophy, and Functions, for review and study.

REVISIONS
TO BP-12

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the technical revisions to board policies including the district name change, updates to code citations, titles and department references. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

TECHNICAL
REVISIONS TO THE
BOARD POLICY
MANUAL

Motion by Trustee Frogue, seconded by Student Trustee Hill, to approve the revised title and language to Board Policy 5406. Motion carried with Trustees Lang and Milchiker casting negative votes. Student Trustee Hill cast an affirmative advisory vote.

REVISIONS TO
BP-5406

Motion by Trustee Frogue, seconded by Trustee Lang, to approve the submitted academic personnel actions, including replacement pages, with the removal of two stipends in B-8 on page 2, *Additional Compensation: Categorical/Industry Funded/Non General Fund*, as indicated in the agenda item in the public record. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the submitted classified personnel actions, including replacement pages. President Fortune expressed concern over the practice of increasing the hours of an employee, making the individual full-time, to replace another employee without having competed for the job. Motion carried unanimously.

The board was provided with information on the selection of Professor Lee Haggerty as the nominee by Saddleback College for 2000 Teacher of the Year.

TEACHER
OF THE
YEAR

The Saddleback College and Irvine Valley College Annual Accreditation Reports were provided for the board's information.

ACCREDITATION
PROGRESS REPORTS

Mr. Hojat reported that ASIVC is sponsoring a program titled Battle of the Bands on May 15 as a fundraising activity to assist in paying the hospital bills of an IVC student who is in a coma as the result of an accident. He indicated that ASIVC held its first ever multicultural week which was covered by the *Register*, their blood drive will take place tomorrow, and ASIVC officer elections will take place this week.

ASIVC REPORT

Professor Smith reported that she and two other officers attended the State Academic Senate plenary session where they attended workshops on statewide issues that affect faculty, elected new state officers, and passed many resolutions, copies of which will be available at the next Senate meeting. She indicated she also attended the Assessment Institute Conference to learn more about assessing student success, and intends to share information from an impressive workshop on program review.

ACADEMIC
SENATE REPORT

Ms. Williams invited trustees to attend their meetings on the fourth Thursday of each month at noon. She stated that approximately six members of the classified staff attended the Saddleback College retreat and stated it was a very positive experience.

CSEA REPORT

Mr. Kruhmin invited the board to attend the Saddleback College Classified Senate meetings held on the fourth Wednesday of each month at noon. He indicated that past divisiveness between CSEA and the Classified Senate has been resolved, promoting increased willingness to serve on committees and better morale in general among classified staff. Mr. Kruhmin commended classified staff members for their efforts to improve the climate in the district.

CLASSIFIED
SENATE/COUNCIL
REPORTS

Ms. Stevenson reported that the District Classified Council held a *Random Acts of Kindness* event in honor of Secretaries Day where 1,500 flowers and 400 See's Pops were ordered and distributed, and \$1,000 in scholarship money was raised.

Motion by Trustee Williams, seconded by Trustee Milchiker, to approve the nomination of Professor Lee Haggerty as the featured speaker at the Saddleback College commencement ceremony on May 21, 1999. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

COMMENCEMENT
GUEST SPEAKER

Information on the district's response to the January 19, 1999, letters from the Accrediting Commission for Community and Junior Colleges was provided for the board.

DISTRICT
RESPONSE TO
ACCJC

Motion by President Fortune, seconded by Trustee Lang, to adjourn the meeting. The meeting was adjourned at 8:45 p.m.

ADJOURNMENT


Cedric A. Sampson, Secretary