

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
FEBRUARY 25, 1999
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Fortune at 5:10 p.m. Trustee Milchiker was not present.

**CALLED
TO ORDER**

There were no public comments concerning items to be discussed in closed session.

**PUBLIC
COMMENTS**

The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:12 p.m. to 7:10 p.m. All trustees were present, with Trustee Milchiker arriving at 5:40 p.m.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Fortune at 7:14 p.m.

RECONVENED

Members of the Board of Trustees

Dorothy Fortune, President
Nancy Padberg, Vice President
Donald Wagner, Clerk
Steve Frogue, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
Marie Hill, Student Member (left meeting at 7:55 p.m.)

PRESENT

Administrative Officers

Cedric Sampson, Chancellor
Katie Slavin, Director, Business Services
Harry Parmer, Acting Vice Chancellor, Human Resources
Kathleen O'C. Hodge, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

Sherry Miller-White

Academic Senate

Patrizia Boen
Peter Morrison

California School Employees Association

Mary Williams

Classified Senates/Council

Mike Bryant
Linda Davies

Associated Student Government

Suzanne Desaulniers

Trustee Wagner, Clerk of the board, read the following actions from closed session:

CLOSED SESSION

On a motion by Trustee Frogue, seconded by Trustee Williams, and a 6 to 0 vote with Trustee Milchiker absent, the board took the following action: appointment of Gary Poertner to the position of Executive Vice Chancellor, Administrative and Business Services. On a motion by Trustee Frogue, seconded by Trustee Lang, and a 7 to 0 vote, the board took the following action: appointment of Dr. Patricia Spencer to the position of Vice President of Instruction at Irvine Valley College, effective April 1, 1999. On a motion by Trustee Frogue, seconded by Trustee Williams, and a 5 to 2 vote with Trustees Milchiker and Lang casting negative votes, the board took the following action: appointment of Pam Zanelli to the position of Public Affairs Director. On a motion by Trustee Frogue, seconded by Trustee Padberg, and a 5 to 2 vote with Trustees Milchiker and Lang casting negative votes, the board took the following action: the board delegates the authority to the Chancellor to renegotiate the contract of the Vice Chancellor, Educational Services, or to send her a notice of nonrenewal of the existing contract.

Trustee Padberg led the pledge of allegiance and Trustee Frogue read words of inspiration.

**PLEDGE/
INVOCATION**

President Fortune announced that item 1, Saddleback College Associated Student Budget, was pulled from the agenda.

PRESENTATIONS

Six individuals addressed the board on several issues including urging the board to reconsider COLA implementation for faculty members, intended actions of the board in resolving accreditation issues, funds expended on litigation, potential impact to academic programs by certain community education programs, and hiring practices.

**PUBLIC
COMMENTS**

Trustee Frogue read the following statement from a suit filed in Federal Court against the Chancellor: "Over the course of the past two years, the IVC campus has been the focus of significant public attention because of a number of situations, including, among others, a protest against a Holocaust revision class taught by a member of the Board of Trustees, a subsequent recall effort directed at the trustee . . ." (a copy of the official document is included in the public record maintained in the Chancellor's Office). He stated that there was no Holocaust revision class and that the statement was a blatant attempt by the ACLU-associated attorney representing the plaintiff to inflame the court against the Chancellor and district. Trustee Frogue extended an invitation to Professor Morrison and Reverend Buckner Coe, chair of the recall committee, to co-chair prayer breakfasts at both campuses with him in an effort to transcend the ill will within the district the last few years.

**TRUSTEES'
REPORTS**

President Fortune congratulated Saddleback College Professor Robert Bliss on his recently published book and noted that he will sign copies at Barnes and Noble in Aliso Viejo on March 5. She reported that she and Trustee Padberg recently attended a meeting in the Business Science Division at Saddleback College, as well as an IVC Academic Senate meeting, and indicated that several trustees are visiting the colleges to attend various meetings and to meet with individual faculty members and administrators. President Fortune indicated that the board will hold a workshop facilitated by representatives from CCLC to receive training on improving their performance and relations districtwide and in the community. She reminded everyone that the accreditation team evaluation report also notes the existence of factions and negativism between the two colleges, between faculty and administration, among faculty, and so forth, and urged all to take constructive steps toward building a new future.

Trustee Padberg reported that in addition to attending the meetings mentioned by President Fortune, she also met with the Paralegal Program at Saddleback College, and attended the CCLC Trustee Orientation Workshop and Legislative Conference where she visited several legislators with a trustee from Rancho Santiago CCD. She added that she met with two newspaper editors to discuss press coverage and other issues along with Chancellor Sampson, President Fortune, and Director Zanelli.

Trustee Wagner asked that the student who spoke earlier during public comments be notified that the candidate for the IVC Vice President position who received the highest score from the search committee is the same person recommended by the president and approved by the board. He thanked Professors Borron and Willard for addressing the board on the faculty COLA issue and indicated that although it has been a contentious issue, it seems to have brought together different camps to work together more cooperatively.

Trustee Milchiker stated that in addition to receiving 100 acres at the Tustin Marine Base, the district will also receive 45 buildings, 140 units that are 200 sq. ft. each, a 150-seat theatre, a bowling alley, a helicopter repair hangar, 25,000 sq. ft. of office space, a mess hall that seats 2,000 people, and dormitories that could house 1,500 domestic and international students. She indicated that because of the scope of transforming the property into a Learning Village, she would like for a citizens' advisory committee to be formed, consisting of board-appointed individuals from various sectors of the community. Trustee Milchiker reported that she recently attended a CalWorks sponsored workshop at Saddleback College, as well as a very informative OCSBA meeting.

Trustee Williams thanked Business Services Director Katie Slavin for filling in for the Vice Chancellor of Fiscal Services for the next month as well as other district employees who are serving in vacant positions.

Student Trustee Hill reported that she attended the CCLC conference and enjoyed meeting with several legislators. She read from a report titled Investigation Findings – Saddleback ASG Fiscal Policy and Disclosure, in which several points of concern were itemized regarding the ASG travel selection process, fiscal policy, revenue expenditure processes, and other issues. Student Trustee Hill, who co-authored the report with ASG Attorney General Dakota Cornell, reviewed several recommendations at the conclusion of the report which included asking that no further spending by ASG be allowed this year, and cancellation of all commitments and travel (a copy of the report is included in the public record of this meeting maintained in the Chancellor's Office).

Chancellor Sampson reported that he attended a fundraiser for CSU Fullerton at the invitation of Dr. George Giacumakis, Director of the Mission Viejo campus, and was impressed by the community support considering that the \$1,000 a plate dinner resulted in a total of \$1.5 million raised. He stated that he also attended the recent OCSBA meeting with Trustee Milchiker, and continues to meet with the two Academic Senate presidents on a regular basis to discuss issues. Chancellor Sampson indicated that he attended a luncheon at UCI with Chancellor Cicerone where he learned that UCI is developing a 100+ acre research park. He added that he intends to pursue the opportunity to link UCI's development activity to the district's development of the Tustin Base.

**CHANCELLOR'S
REPORT**

President Mathur commended Dr. Glenn Roquemore for the distinguished service he provided to IVC as the Acting Vice President of Instruction. He recognized the District Forensics Team for their continued award-winning performances, as well as the IVC Women's Basketball Team who won the Orange Empire Conference Championship award under the first-year leadership of Head Coach Julie Hanks, who was also named Women's Basketball Coach of the Year. President Mathur reminded the board that the next board meeting will be held in conjunction with the grand opening of the new multimedia studio in the IVC Library.

**PRESIDENTS'
REPORTS**

President Bullock referenced Student Trustee Hill's investigative report about the ASG and stated that it was her understanding that she was going to conduct the investigation with the Chancellor, and that she has considerable concern about students investigating other students. She indicated that she will provide a thorough report to the board on the issue prior to the next board meeting where she hopes the board will approve the ASG budget. President Bullock commended the District Forensics Team and noted that at the recent Western States Invitational Speech Tournament, they won five first places against several four-year schools including the Air Force Academy, CSU Los Angeles, CSU Fullerton, Seattle University, and Portland State.

President Fortune announced that items 6 and 14 were pulled from the agenda, as well as #A-1 from item 43 and #C-2 and C-6 from item 44. Items 12, 18, 26, 29, and 33 were removed from the consent calendar for separate discussion. Motion by Trustee Frogue, seconded by Trustee Williams, to approve the consent calendar as amended. Motion carried unanimously.

CONSENT
CALENDAR

The board approved the minutes of the Special Meeting of November 30, 1998, Special Meeting of January 11, 1999, Regular Meeting of January 25, 1999, and Special Meeting of February 4, 1999.

MINUTES

The board approved Saddleback College's application for funding from the Orange County Coalition/Vision 2020 for the "Workplace Learning Opportunity Pilot Program."

GRANT
APPLICATION

The board approved the Saddleback College 1999-2000 instructional laboratory fees as indicated.

INSTRUCTIONAL
LAB FEES

The board approved a consultant agreement with Doug Vernier to prepare an FCC application and supporting documentation for a KSBR upgrade at Saddleback College at a cost not to exceed \$5,000.

CONSULTANT
AGREEMENT

The board approved an agreement with The Set Company to rent a set for the Saddleback College Civic Light Orchestra's 1999 musical for a cost not to exceed \$10,000, plus a \$5,000 refundable damage deposit.

SCLO SET
RENTAL
AGREEMENT

The board approved the Saddleback College Civic Light Orchestra's 1999 production expenditures totaling \$186,639 for the productions indicated.

SCLO 1999
PRODUCTION
EXPENDITURES

The board approved payment of honoraria by Saddleback College to Greg Thorne in the amount of \$300 for his lecture on February 27 to Fine Arts students, and to Elizabeth Styffe in the amount of \$200 for conducting a seminar for N151 Nursing Process students on February 26.

GUEST
SPEAKER
HONORARIA

The board approved an agreement with Belinda Andrews for her services as Clinical Evaluator and/or Test Site Coordinator for the Saddleback College Regional Health Occupation Resource Center (RHORC) for an amount not to exceed \$35,000 per year.

RHORC
CONSULTANT
AGREEMENT

Motion by Trustee Williams, seconded by Trustee Frogue, to approve an agreement with Daniel Beauchamp, Architect, to provide architectural services for the modification of the Saddleback College CC Building for an amount not to exceed \$10,000. In response to a question by Trustee Lang, President Bullock indicated that payment for the architectural services will come from a compilation of funds from other grants but the actual remodeling should be paid for in the future through Title III grant funds. Motion carried unanimously.

ARCHITECTURAL
SERVICES

The board approved travel in April by up to six Saddleback College students and an advisor to attend the National Student Nurses Association Annual Conference in Pittsburgh at a cost not to exceed \$6,613.38.

STUDENT
OUT-OF-STATE
TRAVEL

The board approved the IVC Spring Semester 1999 guest lecturers as indicated for an amount not to exceed \$10,000.

GUEST LECTURE
SERIES

The board accepted \$5,000 allocated to IVC by the State Chancellor's Office to stimulate articulation efforts for local dissemination of California Articulation Number (CAN) System information.

CAN
FUNDS

The board approved reimbursement of expenses in the amount of \$97.90 to Michele Bonds for her presentation during spring flex week at IVC.

REIMBURSEMENT
FOR GUEST
SPEAKER

Trustee Padberg expressed concern with the issue previously stated by Saddleback College Professor Patrizia Boen concerning the impact on academic programs such as the Paralegal Program at Saddleback College by the non-credit Paralegal Series offered through the IVC Community Education Program. Following comments by Presidents Bullock and Mathur and discussion, motion by Trustee Padberg, seconded by Trustee Lang, to table the fifth item from the top (Basic Dysrhythmias I and II) on page two, and the eighth item from the top (Paralegal Series) on page three of the IVC Community Education program listing. Motion to table carried unanimously. Motion by Trustee Williams, seconded by Trustee Lang, to approve the IVC Community Education presenters and programs as amended for Spring 1999. Main motion carried unanimously.

**COMMUNITY
EDUCATION
PROGRAM**

The board approved participation in the expansion opportunity and acceptance of funding to IVC from the AmeriCorp/America Reads expansion grant.

**AMERICORPS/
AMERICA READS**

The board approved acceptance of \$51,900 from the State Chancellor's Office to IVC for the Tech Prep Local Consortia Project.

**GRANT
ACCEPTANCE**

The board approved the expenditure of \$10,800 for the workshops and consultant services of Patrick Fenton for the Curriculum and Professional Development in Business Education Program at IVC.

**WORKSHOPS/
CONSULTANT
AGREEMENT**

The board approved an expenditure not to exceed \$80 for the PERS retirement workshop on February 10 at IVC.

**STAFF
DEVELOPMENT**

The board approved new and revised IVC instructional materials fees for Summer and Fall 1999 as indicated.

**INSTRUCTIONAL
MATERIALS FEES**

The board approved travel in March by up to two IVC students and one advisor to the 1999 College Media Advisors/Columbia Scholastic Press Association National Convention in New York at a cost not to exceed \$3,000.

**STUDENT
OUT-OF-STATE
TRAVEL**

The board approved hiring EQE International, Inc., to prepare compliance reports for Buildings 539 and 184 as well as provide future structural engineering services as needed for the Learning Village project at Tustin MCAS.

**STRUCTURAL
ENGINEERING
SERVICES**

Motion by Trustee Frogue, seconded by Trustee Fortune, to amend the extension to the lease agreement with Kaplan Educational Centers, Inc., (LCP Institute) to two additional renewal periods rather than five additional renewal periods. President Mathur stated that he consulted with Don Culton, Acting Director of International Projects, and Dr. Culton indicated that the five annual renewal options as recommended are compatible with his plans for international students at the Tustin Base. Judy Christiansen, Acting Vice President of Business Services at IVC, noted that three additional renewal periods were initially proposed but representatives from LCP requested an increase to five renewal periods. She added that both sides have the option every year to renew or not to renew the lease. Following additional discussion, Trustee Frogue withdrew his motion. Motion by Trustee Williams, seconded by Trustee Frogue, to approve an extension to the lease agreement with Kaplan Educational Centers, Inc., (LCP Institute) to provide five additional renewal periods and revised rental amounts. Motion carried unanimously.

AMENDMENT
TO REAL
PROPERTY LEASE
AGREEMENT

The board approved the award of Bid 229 to L.T.G. Construction Company in the amount of \$21,600 for area and emergency lighting upgrades at IVC.

AWARD
OF BID

The board accepted the architectural barrier removal project at Saddleback College as complete and authorized filing a Notice of Completion.

NOTICE OF
COMPLETION

Chancellor Sampson indicated that in item #1 in the contract attached as an exhibit to the agenda item, the period of agreement should be changed to state *for one workshop to occur between March 8, 1999, and May 1, 1999*. Motion by Trustee Lang, seconded by Trustee Williams, to approve the agreement with Bennie Padilla to conduct a workshop between March 8 and May 1, 1999, for district personnel on services and other issues concerning international students for a fee of \$500. Motion as amended carried unanimously.

CONSULTANT
FOR
INTERNATIONAL
STUDENTS
PROGRAM

The board rejected the claim against the district by Roy Bauer and directed referral to the district's insurance administrator for processing.

CLAIM
AGAINST THE
DISTRICT

The board approved Resolution 99-4, IVC Hazardous Substances Removal Program, to amend the 1998-99 Capital Outlay Budget by \$141,245, and Resolution 99-5, Restricted Programs, to amend the 1998-99 General Fund Restricted Budget by \$284,725.

BUDGET
AMENDMENTS

The board approved the transfer of budget appropriations as delineated.	BUDGET TRANSFERS
The board approved purchase orders 82466 through 82988 totaling \$540,381.13	PURCHASE ORDERS
The board approved checks 100260 through 100870 totaling \$1,064,837.98; credit card purchases totaling \$6,363.98; Saddleback College Community Education checks 4113 through 4881 totaling \$60,254.15; and IVC Community Education checks 5557 through 5574 totaling \$28,056.18.	PAYMENT OF BILLS
The board approved an expenditure not to exceed \$6,000 for the 1999 Districtwide Classified Development Day to be held on April 7.	CLASSIFIED DEVELOPMENT
The board approved the trustees' requests for upcoming conference attendance and/or reimbursement for local mileage as indicated.	TRAVEL REQUESTS
The board approved quarterly reimbursement to trustees for mileage to and from required board meetings.	QUARTERLY REIMBURSEMENT
The board adopted Resolution 99-6 authorizing payment to Trustee Lang for his absence from the February 4, 1999, special board meeting.	AUTHORIZATION TO PAY ABSENT TRUSTEE
The board accepted the gifts listed in the agenda item.	GIFTS
Chancellor Sampson indicated that the District Technology Initiative II will continue the strategic emphasis on information technology and extend its use to directly support the learning process. Dr. Allan MacDougall, Director of Information Technology, reviewed the Executive Summary provided earlier to the board, and presented additional details on the competitive challenges and continuing changes in technology. President Fortune asked that the board be provided with a report on how much is currently being spent on technology in terms of staffing and maintenance, separate from the COPs cost.	DISTRICT TECHNOLOGY INITIATIVE II
President Fortune called for a ten-minute recess at 8:55 p.m.	RECESS

Chancellor Sampson stated that although the district does not have to file a separate report, the instructions in the letter from the Accreditation Commission were that the district should give careful attention to all the recommendations contained in the evaluation reports for the two colleges, that the district needs to provide input and support for those recommendations that specify a district role, and include information in their report regarding district planning, actions, and discernible results. He indicated that the district would be part of the college processes but that the colleges were given separate instructions: Saddleback College is to submit a report by April 15 that addresses recommendations to fill all positions in the administrative structure and to call together representatives from constituent groups to determine ways to reduce hostility, mistrust, and other issues, and address seven more extensive recommendations in the evaluation team report by November 1; Irvine Valley College is to submit a report by April 15 that addresses the recommendations related to the board limiting itself to an appropriate policy-setting role and for IVC to reenergize its planning processes, and address a third recommendation by November 1 which is to adopt budgeting principles and effect implementation over a period of time. Chancellor Sampson asked Presidents Bullock and Mathur to describe for the board their specific actions to date as well as future efforts to comply with the evaluation report recommendations. Trustee Padberg indicated that the board is also in the process of planning a workshop with a facilitator to address board related issues in the Accreditation Report.

**ACCREDITATION
REPORT**

The Quarterly Investment Financial Report for the quarter ending December 31, 1998, was provided for the board's information.

**INVESTMENT
REPORT**

Motion by Trustee Williams, seconded by Trustee Milchiker, to approve the academic personnel actions as amended with the removal of item #A-1. Motion carried unanimously.

**PERSONNEL
ACTIONS**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the classified personnel actions as amended with a change in the starting date from March 8 to March 15 in item #A-2 as requested by President Mathur, and removal of item #C-2 and #C-6. Motion carried unanimously.

Ms. Desaulniers reported on several ASG activities including a fundraising activity that resulted in a \$500 donation to the American Cancer Society, recent publication of the ASG's second newsletter, preparation for ASG elections, and an increased allocation of funds to the ASG scholarship program.

ASG REPORTS

President Mathur, on behalf of Mr. Hojat, reported on several ASIVC activities including preparation for the spring semester Blood Drive, planning and coordination of the annual KinderCaminata event, development of scholarship criteria, and planning other events such as a jazz concert in honor of Black History Month, International Women's Day, and Multicultural Week.

Professor Morrison thanked Trustees Fortune and Padberg for attending a recent Senate meeting, and Trustee Frogue for extending an invitation to co-chair a prayer breakfast which he stated he will seriously consider. He reported that the IVC Academic Senate has completed its annual review of curriculum, and had also adopted several initial recommendations related to accreditation, three of which have been forwarded to the Saddleback Senate since they require joint deliberation and action. Professor Morrison read a statement of opposition from the Senate regarding the recent actions of administration in hiring the Vice President of Instruction, and imploring the board to suspend use of the hiring policy and to work in collaboration with the Senates to effect a replacement.

**ACADEMIC
SENATE
REPORT**

Professor Miller-White indicated that the Faculty Association recently held its first meeting with the newly elected Representative Council. She reported that the Faculty Association is working on several issues including collecting donations for its annual trip to the orphanage in Mexico, providing a donation to the CTA Martin Luther King Scholarship Fund which is available to children of CTA members, and settling the COLA matter.

**FACULTY
ASSOCIATION
REPORT**

Ms. Williams reported that CSEA is currently involved in a membership unity campaign in an effort to encourage the classified staff to work together to resolve issues, and added that classified staff members look forward to working with the two colleges to meet the accreditation goals.

CSEA REPORT

Mr. Bryant reported that the IVC Classified Senate is striving to provide input requested by President Mathur for the accreditation report, and is focusing on sharing responsibility for the problems rather than placing blame on others.

CLASSIFIED
SENATE
REPORT

The meeting was adjourned at 10:00 p.m.

ADJOURNMENT


Cedric A. Sampson, Secretary