

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

**ANNUAL ORGANIZATIONAL MEETING OF THE
BOARD OF TRUSTEES**

6:00 P.M., DECEMBER 13, 1999
LIBRARY 105, SADDLEBACK COLLEGE

AGENDA

CALL TO ORDER OF ANNUAL ORGANIZATIONAL MEETING

1. ANNUAL ORGANIZATIONAL MEETING

It is recommended that the board take action on each of the items in Exhibits A through F in order to comply with the requirements of the Annual Organizational Meeting.

EXHIBIT A. Election of Officers	ACTION
EXHIBIT B. Appointment of Secretary and Assistant Secretary	ACTION
EXHIBIT C. Establishment of Regular Meeting Dates and Times	ACTION
EXHIBIT D. Establishment of Agenda Planning Calendar	ACTION
EXHIBIT E. Approval of Agenda Format	ACTION
EXHIBIT F. Appointment of Trustee Representatives	ACTION

RECESS TO SOUTH ORANGE COUNTY COMMUNITY COLLEGE
DISTRICT FACILITIES CORPORATION MEETING

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

DECEMBER 13, 1999

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session.

Speakers are limited to three minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation
of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment:

Dean, Advanced Technology

Asst. Director, Center for Applied Competitive
Technology (CACT)

Conference with Legal Counsel (GC 54956.9):

Pending Litigation -

Bauer v. Sampson

Bauer v. Board

Burbridge v. Sampson

Anticipated Litigation - One Potential Case (54956.9[c])

RECONVENE OPEN SESSION: 6:00 P.M.

**CELEBRATION OF THE 200TH ANNIVERSARY OF THE DEATH OF
GEORGE WASHINGTON (Presentation of the Colors by members of
the Sons of the American Revolution, singing of the National Anthem,
and other activities)**

12/13/99

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PLEDGE OF ALLEGIANCE

Led by Trustee Williams

INVOCATION

Led by Trustee Padberg

ACTIONS TAKEN IN CLOSED SESSION

RECESS TO ANNUAL ORGANIZATIONAL MEETING AND FACILITIES CORPORATION MEETING

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

Speakers are limited to three minutes each.

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Resolution: Armando R. Ruiz
Title III Grant/Student Tracking System
Student Right to Know Report

BOARD/CHANCELLOR/PRESIDENTS' REPORTS

1. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to three minutes each.

a. BOARD MEMBERS

- b. CHANCELLOR
- c. PRESIDENTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 25)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

- 2. MINUTES
Regular Meeting of November 22, 1999, and Special Meeting of December 7, 1999.
- 3. SADDLEBACK COLLEGE: STUDY ABROAD PROGRAMS
 - a. ITEM PULLED
 - b. LONDON THEATER - SHAKESPEARE TO MODERN TIMES
Instructional study abroad program to London, England, April 14 through April 23.
 - c. KUNG FU/TAI CHI
Instructional study abroad program to Beijing and Deng Feng City in China from June 15 through July 6.
 - d. BRITISH THEATRE - THEN AND NOW
Instructional study abroad program to various cities on England from July 17 through July 31.
 - e. SPANISH SUMMER ABROAD/SPAIN
Instructional study abroad program to Santander, Spain, June 30 to August 6.
- 4. SADDLEBACK COLLEGE: STAFF DEVELOPMENT
Expenditure not to exceed \$2,000 for Business Science Division retreat on January 5 during Spring 2000 In-Service.

5. SADDLEBACK COLLEGE: FLEX/IN-SERVICE PROGRAM
Expenditure not to exceed \$2,500 to cover costs associated with faculty development activities during Spring 2000 In-Service.
6. SADDLEBACK COLLEGE: GRANT CONSULTANT AGREEMENTS
 - a. DIANE MASTER - \$4,000
for her assistance in meeting the objectives of the Regional Health Occupation Resource Center grant.
 - b. ROBERT LINDBLOOM AND BRYAN COKELEY - \$50,000 EACH
for their assistance in computer programming to continue development of the required programs for the Title III grant.
7. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS
 - a. VARIETY ARTISTS INTERNATIONAL, INC. - \$7,000
for a single performance on February 5 by jazz guitarist Craig Chaquico.
 - b. STEVE REID - \$3,000
for a single performance on April 28 by jazz percussionist Steve Reid.
 - c. PERIWINKLE PRODUCTIONS - \$5,500
for a single performance of An Evening of Comedy and Magic on May 6.
8. SADDLEBACK COLLEGE: HONORARIA
 - a. INDIVIDUALS LISTED - \$1,380 TOTAL
for their performances during the 2000 Spring Concert Hour Program.
 - b. INDIVIDUALS LISTED - \$300 TOTAL
for their presentations during the Emeritus Institute Guest Lecture Series, Spring 2000 Semester.

9. IRVINE VALLEY COLLEGE: STUDY ABROAD PROGRAMS
 - a. SPANISH SUMMER ABROAD PROGRAM
Four-week instructional program in San Jose, Costa Rica, June 25 to July 23.
 - b. SPORTS MEDICINE OF ASIA
Ten day program in Phuket, Thailand, June 8 to June 19.
10. IRVINE VALLEY COLLEGE: STAFF DEVELOPMENT/
FLEX WEEK
Expenditure not to exceed \$4,000 for the Spring 2000 Staff Development Program January 4-7.
11. IRVINE VALLEY COLLEGE: INDEPENDENT CONTRACTOR AGREEMENTS
 - a. GERKE CONSULTING AND DEVELOPMENT L.L.C.
to provide some of the training specified in an Educational Services Agreement with Irvine Ranch Water District.
 - b. ROGER BURGRAFF
to provide some of the training specified in an Educational Services Agreement with Irvine Ranch Water District.
12. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS
Agreements with the following individuals to assist in meeting the objectives of the Statewide Delivery of Distance Education grant:
 - a. TOM GILLMAN - \$2,000
 - b. KAREN KLAMMER - \$3,000
 - c. KATHY MOORE - \$2,000

- d. ANTHONY SALAS - \$3,000
- e. VIVIAN SINOU - \$2,000

- 13. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENT
Agreement with Susan Raney in the amount of \$3,000 to assist in completing the objectives of the Industry Driven Regional Education and Training Collaborative grant project.

- 14. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT
Agreement with Robin Liston for an amount not to exceed \$3,000 for her services to develop a website to display and promote positive data about IVC student success.

- 15. IRVINE VALLEY COLLEGE: DANCE TEAM COMPETITION
Performance at the United Spirit Associations Collegiate Dance Team Nationals in Las Vegas February 26-27 for a cost of \$2,000.

- 16. SOCCCD: 2000/01 HAZARDOUS SUBSTANCE REMOVAL PROGRAM
Submittal of the Removal of Asbestos at Saddleback College project to the state to qualify for program funding.

- 17. IRVINE VALLEY COLLEGE: AWARD OF BID
Award of Bid 233 for Reroofing of Building B-200 to Redfearn Roofing, Inc., dba Sears Roofing Service in the amount of \$46,777.

- 18. SOCCCD: ORDER OF PRIORITY AND SCHEDULE OF FUNDS FOR THE FIVE-YEAR CONSTRUCTION PLAN
Acceptance of the proposed District Order of Priority and Schedule of Funds for the 2001-2005 Five Year Construction Plan.

- 19. BUDGET AMENDMENT: GENERAL FUND
Adoption of Resolution 99-39 to amend the 1999-2000 General Fund Budget by \$87,863.

20. TRANSFER OF BUDGET APPROPRIATIONS
Transfer of budget appropriations as delineated.
21. PURCHASE ORDERS
Purchase orders 01729 through 01957 totaling \$354,281.91, and confirming requisitions dated 11/5/99 through 11/24/99 totaling \$1,437,006.29.
22. PAYMENT OF BILLS
Checks 109851 through 110331 totaling \$551,963.74; Saddleback College Community Education checks 4610 through 4635 totaling \$134,591.96; and IVC Community Education checks 5886 through 5901 totaling \$64,933.56.
23. CLAIM AGAINST THE DISTRICT
Rejection of claim by Stephanie Wellington and referral to the district's insurance administrator for processing.
24. GIFTS TO THE DISTRICT
Acceptance of various items donated to the district.
25. TRUSTEES' REQUESTS FOR TRAVEL AND LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and for local mileage reimbursement.

CHANCELLOR'S ITEMS (Item 26)

ITES FOR REVIEW AND STUDY

26. BOARD POLICY REVISION: BP 2100.1, DELEGATION OF AUTHORITY TO THE ACADEMIC SENATE
Acceptance of revisions to BP 2100.1 for review and study.

EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 27 through 30)

ADMINISTRATIVE AND BUSINESS SERVICES

ITEM FOR INFORMATION

27. MONTHLY FINANCIAL STATUS REPORT
Report displaying adopted budget, revised budget, and transactions through the end of the prior month.

ITEMS RECOMMENDED FOR APPROVAL

28. ACADEMIC PERSONNEL ACTIONS - REGULAR ITEMS
Additional Compensation, Reduced Workload Program,
Retirement, Authorization to Establish and Announce
Director Positions, and Academic Temporary Part-
Time/Substitute Staff.

29. CLASSIFIED PERSONNEL ACTIONS
 - a. CLASSIFICATION DESCRIPTIONS

 - b. REGULAR ITEMS
New Personnel Appointments, Volunteers, Leave of
Absence, Administrative Leave, Change of Status,
Resignation/Termination/Conclusion of
Employment, Retirement, Authorization to Establish
and Announce Classified Positions, and
Authorization to Revise Existing Classified Position.

 - c. RATIFICATION ITEMS
New Personnel Appointments.

30. CLASSIFIED LEADERSHIP PERSONNEL ACTIONS -
REGULAR ITEMS
Authorization to Establish and Announce a Classified
Leadership Position.

VICE CHANCELLOR'S ITEM (Item 31)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR APPROVAL

31. SOCCCD 2000-2001 SABBATICAL LEAVES
Faculty recommendations for sabbatical leaves during the
2000-2001 academic year.

PRESIDENTS' ITEMS (Items 32 through 34)

SADDLEBACK COLLEGE

ITEMS FOR INFORMATION

32. SADDLEBACK COLLEGE: SOCCER PROGRAM
Report concerning the implementation of Men's and Women's Soccer Programs.
33. SADDLEBACK COLLEGE: ACADEMIC STIPENDS
Extra-contractual assignments for Spring 2000.

IRVINE VALLEY COLLEGE

ITEMS FOR INFORMATION

34. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS
Extra-contractual assignments for Spring 2000.

SPECIAL REPORTS

35. REPORTS

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Speakers are limited to three minutes each.

- a. STUDENT GOVERNMENT REPORTS
Associated Student Government of Saddleback College
Associated Students of Irvine Valley College
- b. ACADEMIC SENATES' REPORTS
Saddleback College Academic Senate
Irvine Valley College Academic Senate
- c. FACULTY ASSOCIATION REPORT
- d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT
- e. CLASSIFIED SENATES'/COUNCIL'S REPORTS
Saddleback College Classified Senate

Irvine Valley College Classified Senate
District Classified Council

CORRESPONDENCE

36. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT: 11:00 P.M.

dm