

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

OCTOBER 25, 1999

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 5:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session.

**Speakers are limited to three minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):  
Appointment - Acting Dean, Advanced Technology and Applied Science  
Conference with Legal Counsel (GC 54956.9):  
Pending Litigation -  
Bauer v. Sampson  
Bauer v. Board  
Burbridge v. Sampson  
CTA (purporting to act as the South Orange County Community College Assoc.) v. SOCCCD; Unfair Practice Charge No. LA-CE-4112  
Anticipated Litigation - One Potential Case (GC 54956.9[c])

**RECONVENE OPEN SESSION: 6:00 P.M.**

#### **ACTIONS TAKEN IN CLOSED SESSION**

## PLEDGE OF ALLEGIANCE

Led by Trustee Padberg

## INVOCATION

Led by Trustee Lang

## PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

**Speakers are limited to three minutes each.**

## PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

1. PRESENTATION OF SADDLEBACK COLLEGE ASG BUDGET, 1999-2000  
Ratification of the Associated Student Government 1999-2000 Budget.

## BOARD/CHANCELLOR/PRESIDENTS' REPORTS

2. REPORTS  
Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to three minutes each.**

- a. BOARD MEMBERS
- b. CHANCELLOR
- c. PRESIDENTS

## APPROVAL OF CONSENT CALENDAR ITEMS (Items 3 through 31)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

3. MINUTES  
Regular Meeting of July 26, 1999, Regular Meeting of August 30, 1999, Regular Meeting of September 27, 1999, and Special Meeting of October 4, 1999.
4. SADDLEBACK COLLEGE: GRANT ACCEPTANCE  
Award of \$50,000 from the State Chancellor's Office for the Foster Parent Training Fund program.
5. SADDLEBACK COLLEGE: CLASSIFIED STAFF DEVELOPMENT ACTIVITY  
Contract with Rancho Capistrano for the April 19, 2000, Annual Classified Staff Development Day for a cost not to exceed \$4,000.
6. SADDLEBACK COLLEGE: SPECIAL TOPICS - ARCHITECTURE  
Architecture 289 class field trip to San Francisco Bay Area.
7. SADDLEBACK COLLEGE: REGIONAL HEALTH OCCUPATION RESOURCE CENTER ACTIVITIES/CONSULTANT AGREEMENTS  
Activities associated with meeting the objectives of the RHORC grant project:
  - a. ADVISORY COMMITTEE MEETING - \$1,500
  - b. JOB ANALYSIS (DACUM) WORKSHOP - \$1,500
  - c. MENTORING PROGRAM WORKSHOP - \$2,500
  - d. WAYNE ZAKO - \$4,000
  - e. KELLY ANNE EVANS - \$15,000

8. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS  
Agreements with:
  - a. MICHAEL GRANAT - \$700  
to assist in meeting the requirements of the Industry-Funded Educational Services Agreement with Tymes International Inc. to hold an international marketing seminar.
  - b. SHERYL GONZALES - \$9,000  
to assist in meeting the requirements of the Foster Care Education Program.
9. SADDLEBACK COLLEGE: LETTER OF AGREEMENT  
Agreement with Chabot-Las Positas CCD to participate in the Orange Regional Mentor Program.
10. SADDLEBACK COLLEGE: CHILD DEVELOPMENT TRAINING CONSORTIUM  
1999-2000 Child Development Training Consortium Instructional Agreement with Yosemite CCD.
11. SADDLEBACK COLLEGE: GUEST ARTIST/SPEAKER HONORARIA
  - a. MARIE BARNETT AND JEANNINE KRUEGER  
\$500 each for their presentations to dance students.
  - b. MUSICIANS FOR MUSICALS  
Total of \$14,200 for their participation in the production of *Personals* and *The Mystery of Edwin Drood*.
  - c. DR. ZAKIYYAH MUHAMMAD  
\$50 for her presentation to the Women and Religion class on November 18.
  - d. LARRY JOHNSON  
\$900 for presenting a Chi Kung/Tai Chi seminar to Eastern Arts Club members and the community.

10/25/99

Page 4

12. SADDLEBACK COLLEGE: COMMUNITY EDUCATION  
Programs and presenters for Spring 2000 session.
13. SOCCCD: FORENSICS TEAM ACTIVITIES DATE  
CHANGES  
Date changes for several tournaments in which the  
Forensics Team will participate during 1999-2000.
14. IRVINE VALLEY COLLEGE: REVISED FEES FOR  
SPRING 2000  
New and revised fees effective for the Spring 2000  
semester.
15. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES  
AGREEMENTS  
Agreements with:
  - a. SHOPPING.COM  
for IVC to provide Business Writing training.
  - b. IRVINE RANCH WATER DISTRICT  
for IVC to provide Supervisory training.
  - c. FIRST AMERICAN REAL ESTATE SOLUTIONS  
for IVC to provide Management, Supervision, and  
Computer training.
  - d. ASCOLTA TRAINING COMPANY  
for IVC to provide training facilities, equipment,  
materials, and trainers for a variety of computer  
courses in Cisco Systems and Microsoft.
16. IRVINE VALLEY COLLEGE: CONTRACT  
ACCEPTANCE  
Additional award of funds of \$2,500 totaling \$15,000 for  
the Business Education Statewide Advisory Committee  
work.
17. IRVINE VALLEY COLLEGE: CONSULTANT  
AGREEMENTS  
Agreements with:

- a. SUSAN RANES - \$3,000  
to assist in meeting the objectives of the Industry Driven Regional Education and Training Collaborative Project.
  - b. KAREN KLAMMER - \$300; SUSAN RANES - \$300;  
AND NEIL EVANS - \$1,000  
to act as presenters at the Distance Learning Consortium Conference November 8-10 to be held in accordance with the objectives of the Statewide Delivery of Distance Education Program.
18. IRVINE VALLEY COLLEGE: CONFERENCE  
Conference and deposit of \$1,100 to hold the facilities for the 16<sup>th</sup> Annual Business and Distance Education Asilomar Conference March 27-29, 2000.
19. IRVINE VALLEY COLLEGE: ATHLETIC EVENT  
Travel to Honolulu April 17-22, 2000, to compete in a softball tournament with expenses paid through fund-raising.
20. SOCCCD: AUCTION NO 46, SURPLUS PROPERTY  
Disposal of surplus property and hiring of a private auction firm to conduct the auction.
21. IRVINE VALLEY COLLEGE: ARCHITECTURAL BARRIER REMOVAL  
Contract with Ralph Allen & Partners to provide architectural services for the Architectural Barrier Removal project.
22. IRVINE VALLEY COLLEGE: COMPLETION OF FACILITIES PROJECTS  
Acceptance of completion of the following projects and authorization to file Notice of Completion:
- a. EMERGENCY REPAIR OF EXTERIOR BRICK VENEER AT B-100 BUILDING
  - b. LEARNING RESOURCES CENTER SECONDARY EFFECTS

10/25/99

23. GENERAL FUND BUDGET AMENDMENT  
Adoption of Resolution 99-34 to amend the 1999-2000 General Fund Budget by \$126,236.
24. TRANSFER OF BUDGET APPROPRIATIONS  
Transfer of funds.
25. PURCHASE ORDERS  
Purchase orders 00943 through 01340 totaling \$441,774.35, and confirming requisitions dated 9/15/99 through 10/7/99 totaling \$1,465,762.44..
26. PAYMENT OF BILLS  
Checks 108244 through 109059 totaling \$2,470,149.61; Saddleback College Community Education checks 4561 through 4568 totaling \$19,575.79; and IVC Community Education checks 5813 through 5840 totaling \$45,636.37.
27. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various items donated to the district.
28. DISTRICTWIDE CLASSIFIED LEADERSHIP RETREAT  
Classified Leadership Retreat on November 5 at Rancho Capistrano for a cost not to exceed \$1,000.
29. DISTRICT INFORMATION TECHNOLOGY CONSULTING SERVICES  
Agreement with Interface Associates to assist in the development of requirements for the management information portion of the project to improve information infrastructure for a fee not to exceed \$30,000.
30. AUTHORIZATION TO PAY TRUSTEE ABSENT FROM REQUIRED MEETING  
Adoption of Resolution 99-35 authorizing payment to Trustee Milchiker for her absence from the 10/4/99 special board meeting.
31. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

## CHANCELLOR'S ITEMS (Items 32 through 33)

### *ITEMS RECOMMENDED FOR APPROVAL*

32. BOARD POLICY 5406, SPEECH AND ADVOCACY  
Review of policy for possible amendment.
33. ORANGE COUNTY LEGISLATIVE TASK FORCE 1999-2000 ISSUES  
Issues recommended for consideration by the Rancho Santiago CCD, the 1999-2000 host district for the Task Force.

## EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 34 through 42)

### ADMINISTRATIVE AND BUSINESS SERVICES

#### ITEMS RECOMMENDED FOR APPROVAL

34. ACADEMIC PERSONNEL ACTIONS - REGULAR ITEMS  
Academic Employment; Additional Compensation, Industry Funded; Additional Compensation, General Fund; Academic Temporary Part-Time/Substitute Staff.
35. ACADEMIC PERSONNEL ACTIONS - RATIFICATION  
Academic Temporary Part-Time/Substitute Staff.
36. CLASSIFIED PERSONNEL ACTIONS - REGULAR ITEMS  
New Personnel Appointments; Volunteers; Out of Class Assignments; Leave of Absence; Retirement; Authorization to Establish and Announce Classified Positions; Authorization to Reclassify and Announce Existing Classified Position.
37. CLASSIFIED PERSONNEL ACTIONS - CLASSIFICATION DESCRIPTIONS  
Five positions descriptions.
38. CLASSIFIED PERSONNEL ACTIONS - RECLASSIFICATION  
Reclassification items.

39. CLASSIFIED PERSONNEL ACTIONS - SALARY REALIGNMENT  
Salary Realignment item.
40. CLASSIFIED PERSONNEL ACTIONS - RATIFICATION  
New Personnel Appointments; Change of Status;  
Authorization to Revise Existing Classified Position.

*ITEM FOR ACCEPTANCE*

41. SOCCCD POLICE OFFICERS ASSOCIATION INITIAL PROPOSAL  
Acceptance for negotiations purposes and to make the proposal a public document.

*ITEMS FOR INFORMATION*

42. QUARTERLY FINANCIAL STATUS REPORT  
Report for the quarter ending September 30, 1999.

VICE CHANCELLORS' ITEMS (Items 43 through 44)

EDUCATIONAL SERVICES

*ITEMS FOR INFORMATION*

43. SPECIAL REPORTS REQUESTED BY THE BOARD  
Information on statistical review of district Child Care Centers, and districtwide use of wait list options for course offerings.

TUSTIN LEARNING CENTER

*ITEMS RECOMMENDED FOR APPROVAL*

44. TUSTIN LEARNING CENTER ORGANIZATIONAL STRUCTURE  
Approval of the proposed organizational structure.

## SPECIAL REPORTS

### 45. REPORTS

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**Speakers are limited to three minutes each.**

#### a. STUDENT GOVERNMENT REPORTS

Associated Student Government of Saddleback  
College  
Associated Students of Irvine Valley College

#### b. ACADEMIC SENATES' REPORTS

Saddleback College Academic Senate  
Irvine Valley College Academic Senate

#### c. FACULTY ASSOCIATION REPORT

#### d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

#### e. CLASSIFIED SENATES'/COUNCIL'S REPORTS

Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Classified Council

## CORRESPONDENCE

### 46. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

CONTINUATION OF CLOSED SESSION IF REQUIRED

**ADJOURNMENT: 11:00 P.M.**

dm

ADDITIONAL ITEM TO THE 10/25/99 REGULAR BOARD  
MEETING AGENDA

*ITEM RECOMMENDED FOR APPROVAL*

47. SADDLEBACK COLLEGE: JOURNALISM  
CONFERENCE ATTENDANCE  
Attendance by four students, journalism faculty member,  
and instructional assistant at the 1999 National College  
Media Convention for an amount not to exceed \$8,000.
  
48. SOCCCD: PURCHASE OF NETWORK WORKSTATIONS  
Purchase of 91 new computers for the Saddleback College  
Business Science Computer Lab from Micron Electronics  
for the amount of \$165,120.41.