

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
OCTOBER 19, 1998
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: ^{4:00}~~5:00~~ P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. Speakers are **limited to three minutes each**.

PUBLIC EMPLOYEE PROPOSED DISCIPLINE (OPEN/CLOSED SESSION):
4:00 P.M. – 5:00 P.M.

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF
THE FOLLOWING:

Labor Negotiations with Represented and
Unrepresented Employees (GC 54957.6)
Public Employee Appointment, Employment, Evaluation
of Performance, Discipline, Dismissal (GC 54957)
Pending Litigation (GC 54956.9):
Bauer v. Board of Trustees
Real Property Negotiations (54956.8):
City of Mission Viejo/Baseball

RECONVENE OPEN SESSION: 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Fortune

INVOCATION

Led by Trustee Lorch

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETINGS

ACTION

- Special Board Meeting of July 29, 1998
- Special Board Meeting of July 30, 1998
- Special Board Meeting of August 5, 1998
- Special Board Meeting of August 11, 1998
- Special Board Meeting of August 12, 1998
- Regular Meeting of September 14, 1998

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PUBLIC COMMENTS

Members of the public may address the board on any item **on the agenda** at this time or during consideration of the item. **Speakers are limited to three minutes each.** Items **not on the agenda** that are within the subject matter jurisdiction of the board may be addressed before the Special Reports section of the meeting.

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. 1998-99 SABBATICAL LEAVE REQUEST: S. MACMILLAN

ACTION

It is recommended that, due to the short notification of the availability of the second semester, the board approve Professor Sharon MacMillan for a Spring 1998 – Fall 1999 one-year sabbatical.

3. SPRING 1999 EMERITUS INSTITUTE GUEST LECTURES

ACTION

It is recommended that the board approve the Emeritus Institute guest speakers and honoraria.

10/19/98

Page 2

4. SADDLEBACK COLLEGE: INTERNATIONAL VOICE INFORMATION

Contributors will read selections from the International Voice and those involved in the production of the publication will be acknowledged.

5. IRVINE VALLEY COLLEGE: GRANT/CONTRACT ACCEPTANCE ACTION

It is recommended that the board approve the award of funds in the amount of \$12,500 for the Business Education Statewide Advisory Committee project and travel expenses for advisory committee members to attend meetings in accordance with the terms of the contract.

6. SADDLEBACK COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of \$9,375 from the Underrepresented Student Special Projects Grant to provide intervention services and strategies in order to increase retention for DSPS students.

7. SOCCCD: ECONOMIC DEVELOPMENT/BRIDGE GRANT ACTION

It is recommended that the board approve Option 1 or Option 2 for the SOCCCD/Prosolvía, Inc. Collaborative Agreement Addendum and Lease/Purchase Agreement for Hardware and Software to Develop Virtual Reality associated with the grant project:

a. OPTION 1

1. SOCCCD/PROSOLVIA, INC. COLLABORATIVE AGREEMENT ADENDUM
2. LEASE/PURCHASE AGREEMENT

b. OPTION 2

1. SOCCCD/PROSOLVIA, INC., COLLABORATIVE AGREEMENT ADENDUM
2. LEASE/PURCHASE AGREEMENT

INSTRUCTION AND STUDENT SERVICES

8. SADDLEBACK COLLEGE: FIELD TRIP ACTION

It is recommended that the board approve the Horticulture 189, Special Topics course which includes out-of-state travel.

9. SADDLEBACK COLLEGE: CHILD DEVELOPMENT TRAINING CONSORTIUM ACTION

It is recommended that the board accept the \$5,000 Child Development Training Consortium Agreement from the Yosemite Community College District.

10. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consulting agreement with Kenneth T. Miller, Ph.D., to serve as Medical Director, Paramedic Training Program, for the 1998-99 fiscal year.

11. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consultant agreements with the following individuals in order to meet the obligations of the Regional Health Occupation Resource Center grant project:

- a. DIEDRE POLLOCK-BLEVINS
- b. PEGGY WETSCH
- c. CAROL RUDD
- d. SUSIE SALAZAR, BRUCE HINES, DENISE MARKUS, DEBORAH GATTI, JONDEA ORR, KATHLEEN ZAJIC, SUSAN LOBI, AND JANET REILLY
- e. VIDELLA WALLER, SUZANNE TANG, LYNDA GRAUSO, PATARICIA VEGA, GLORIA ERVIN, MARIA MARTIN, PAMELA REBER, MARILYN OVERBY, AND PAMELA MARTIN

- f. MT. SAN ANTONIO COLLEGE
 - g. ST. FRANCIS CAREER COLLEGE
12. SADDLEBACK COLLEGE: GUEST SPEAKERS' /MUSICIANS' ACTION
HONORARIA

It is recommended that the board approve honoraria for the following individuals:

- a. ELIZABETH STYFFE

in the amount of \$200 for her presentation to Nursing N151 students.

- b. INDIVIDUALS LISTED

in the amount of \$1,200 total for their presentations for the Fall 1998/Spring 1999 Art Programs.

- c. DR. ROSALIE GIOCCHINO BAKER

in the amount of \$500 for her presentation during the November 18 Humanities Hour.

- d. DR. MICHAEL STONE

in the amount of \$300 for his presentation to students during Red Ribbon Week.

- e. MUSICIANS

in the amount of \$10,500 for their services as orchestra members for the 1999 Spring musical *Bye, Bye Birdie*.

13. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board authorize a guest artist contract with Halau Hula Ka No Eau Hawaii Arts Ensemble for a single performance on Sunday, May 9, 1999, for a fee not to exceed \$8,000.

14. SADDLEBACK COLLEGE: CURRICULUM ADJUSTMENTS FOR SPRING 1999 ACTION

It is recommended that the board approve the changes in the curriculum as indicated.

15. SADDLEBACK COLLEGE: COMMUNITY EDUCATION VTEC 1998-99 PROFICIENCY PROGRAMS ACTION

It is recommended that the board approve the Community Education 1998-99 offering for the Orange County Virtual Technology Education Center proficiency programs of virtual reality tools.

16. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the students listed.

17. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL ACTION

It is recommended that the board approve the out-of-state travel request for up to ten students and an advisor November 20-25 to Washington D.C. at a cost not to exceed \$8,800.

18. SADDLEBACK COLLEGE: GUEST SPEAKERS FOR ABILITIES AWARENESS WEEK ACTION

It is recommended that the board approve the request to invite Sead Bekric and Karen Streeter to this year's Abilities Awareness event on October 21, 1998.

19. IRVINE VALLEY COLLEGE: GUEST LECTURE SERIES, FALL SEMESTER ACTION

It is recommended that the board approve the expenditures for the IVC Guest Lecture Series as presented for the academic year 1998-99 in the amount not to exceed an annual cost of \$10,000.

20. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the workshops listed in the agenda item for the Curriculum and Professional Development in Business Education Program.

21. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION, FALL 1998 ACTION

It is recommended that the board approve the additional IVC Community Education programs and presenters' compensation for the 1998 fall session

22. SOCCCD: FORENSICS TEAM AND IVC CHINESE CULTURE ASSOCIATION SHOWCASE OF PEOPLES REPUBLIC OF CHINA DEBATE TEAM ACTION

It is recommended that the board approve the participation of the District's Forensics Team and IVC Chinese Culture Association in hosting a showcase of the Peoples Republic of China Debate Team on November 6 at a cost not to exceed \$500.

23. IRVINE VALLEY COLLEGE: DANCE TEAM PERFORMANCE ACTION

It is recommended that the board approve the IVC Dance Team's performance in Arizona at a cost not to exceed \$1,634.

24. IRVINE VALLEY COLLEGE: CHORAL CONCERTS FOR 1998-99 SEASON ACTION

It is recommended that the board approve the expenditures for IVC's Choral Program concerts scheduled for the 1998-99 season in an amount not to exceed \$22,250.

25. IRVINE VALLEY COLLEGE: DANCE DEPARTMENT PRODUCTIONS 1998-99 ACTION

It is recommended that the board approve the expenditures for Irvine Valley College Dance Department's activities scheduled during the 1998-99 season in an amount not to exceed \$20,000.

26. IRVINE VALLEY COLLEGE: MUSIC RECITALS FOR FALL ACTION

It is recommended that the board approve the estimated expenditures for IVC's fall semester music recitals with projected expenditures not to exceed \$1,250.

27. IRVINE VALLEY COLLEGE: ATHLETIC EVENT ACTION

It is recommended that the board approve the IVC Men's and Women's Tennis teams travel to Hawaii in April 1-11,1999.

28. IRVINE VALLEY COLLEGE: REQUEST FOR CHANGE TO PREVIOUSLY APPROVED IVC STUDENT TRAVEL DATES ACTION

It is recommended that the board approve changing travel dates for the Geology Club to attend the Annual Meeting of the Geology Society of America in Toronto in October, and the Political Science Club to attend the National Model United Nations Conference in New York in March, in order to take advantage of more cost effective airfares.

29. IRVINE VALLEY COLLEGE: AMERICORPS GRANT EXPENDITURES ACTION

It is recommended that the board approve participation and related expenditures associated with the AmeriCorps Grant project:

- a. TRAVEL EXPENSES FOR A. ILENE BARCENAS,
ADVISORY COMMITTEE MEMBER

in the amount of \$600 for attendance at the Community Service-Learning Conference November 4-6.

- b. EXPENSES FOR FOUR AMERICORPS PROGRAM STUDENTS

in the amount of \$100 per student for attendance at the Emergent Literacy for the 21st Century Conference on October 21.

30. IRVINE VALLEY COLLEGE: AUTHORIZED TESTING CENTER APPLICATION ACTION

It is recommended that the board approve the LaserGrade Computer Testing Center Application, allowing IVC to proceed with additional testing capabilities at no additional cost.

31. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consultant agreements with:

- a. ROBERT LINDBLOOM

in the amount of \$70/hour with maximum cost not to exceed \$15,000 to provide programming services for the Early Alert program.

- b. LOUS MONTULLI

in an amount up to \$5,000 to provided services required to meet the obligations of the Center for Applied Competitive Technologies grant.

- c. SUSAN RANES

in the amount of \$2,000 to provide services required to meet the obligations of the Curriculum and Professional Development in Business Education Program.

- d. ANTHONY SALAS

in the amount of \$8,000 to provide services required to meet the obligations of the Statewide Delivery of Distance Education grant.

- e. BARBARA STOCKLER

in the amount of \$2,500 to provide services required to meet the obligations of the Statewide Delivery of Distance Education grant.

FACILITIES

32. SADDLEBACK COLLEGE: APPROVAL TO USE COUNTY OF ORANGE JUVENILE COURT WORK PROGRAM ACTION

It is recommended that the board approve utilizing the County of Orange Juvenile Court Work Program at a rate of \$375 per day as per the agreement and MOU included in the agenda item.

33. SADDLEBACK COLLEGE: NOTICE OF COMPLETION FOR UNDERGROUND TANK AND SOIL REMEDIATION PROJECT ACTION

It is recommended that the board approve Change Order 1 to decrease the project contract by \$17,003.88, accept the project as complete, and authorize filing a Notice of Completion.

34. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION FOR VENTILATION SYSTEM IN A-400 PROJECT ACTION

It is recommended that the board accept the project as complete and authorize filing a Notice of Completion.

BUSINESS/FISCAL

35. QUARTERLY FINANCIAL STATUS REPORT INFORMATION

The California Community Colleges Quarterly Financial Status Report as of September 30, 1998, is provided for the board's information.

36. SOCCCD: EXTENSION OF CONTRACT AGREEMENT WITH COLLECTECH SYSTEMS, INC. ACTION

It is recommended that the board approve extending the contract with Collectech Systems, Inc. for collection of outstanding accounts.

37. SADDLEBACK COLLEGE: AWARD OF BID ACTION

It is recommended that the board award Bid 989 for a Chilled Water Distribution System to Refrigerated Air Mechanical Systems for \$152,209.

38. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as detailed in the agenda item.

39. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions to amend the budget:

a. RESOLUTION 98-56, DISTRICTWIDE GENERAL FUND – RESTRICTED PROGRAMS

to amend the 1998-99 General Fund Restricted Budget.

b. RESOLUTION 98-57, CHILD DEVELOPMENT TRAINING CONSORTIUM

to amend the 1998-99 Childcare Fund Restricted Budget.

40. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 80293 through 80982 totaling \$851,683.75.

41. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 96624 through 97656 totaling \$2,024,496.64; credit card purchases totaling \$13,259.10; SC Community Education checks 4023 through 4038 totaling \$100,761.29; and IVC Community Education checks totaling 5404 through 5424 totaling \$120,434.59.

42. 1998-99 DISTRICT SERVICES STAFF DEVELOPMENT WORKSHOPS/ACTIVITIES ACTION

It is recommended that the board approve the expenditures for the scheduled 1998-99 workshops and activities provided by District Services staff development funding.

43. TRUSTEES' REQUESTS TO ATTEND CONFERENCES/MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve/ratify requests for travel and/or mileage as indicated.

44. QUARTERLY REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO AND FROM REQUIRED BOARD MEETINGS ACTION

It is recommended that the board approve the trustees' claims for reimbursement for mileage to and from board meetings.

CONSULTATION ON STATEWIDE ISSUES

PUBLIC COMMENTS

Members of the public may address the board on any **item not on the agenda** that is within the subject matter jurisdiction of the board. **Speakers are limited to three minutes each.**

SPECIAL REPORTS

45. REPORTS INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College

3. Academic Senates' Reports
Saddleback College Academic Senate
Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates' / Council's Reports
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Classified Council
7. Presidents' Reports
Saddleback College President
Irvine Valley College President
8. Chancellor's Report

PERSONNEL

46. ACADEMIC EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted academic personnel actions.

47. CLASSIFIED EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted classified personnel actions.

48. EXECUTIVE AND ADMINISTRATIVE EMPLOYEE GROUP INCREASE IN COLA AND BENEFITS ACTION

It is recommended that the board grant Executive and Administrative personnel a 1997-98 0% salary raise and the cost of living increases (COLA) on the appropriate salary schedules for fiscal years 1998-99 and 1999-2000 for the amount of COLA provided by the state budget for each of these two years (subject to the district maintaining its Unrestricted General Fund ending balance of at least three 3%). The increase will represent a 2.26% raise for 1998-99. The same benefit package provided for faculty is to be provided for the Executive and Administrative employee group.

49. CLASSIFIED LEADERSHIP EMPLOYEE GROUP INCREASE ACTION
IN COLA AND BENEFITS

It is recommended that the board grant Classified Leadership personnel a 1997-98 0% salary raise and the cost of living increases (COLA) on the appropriate salary schedules for fiscal years 1998-99 and 1999-2000 for the amount of COLA provided by the state budget for each of these two years (subject to the district maintaining its Unrestricted General Fund ending balance of at least three 3%). The increase will represent a 2.26% raise for 1998-99. The same benefit package provided for faculty is to be provided for the Classified Leadership employee group.

GIFTS TO THE DISTRICT

50. GIFTS ACTION

It is recommended that the board accept the gifts indicated in the agenda item.

CORRESPONDENCE

51. CORRESPONDENCE INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

dm

ADDITIONAL ITEMS TO THE 10/19/98 BOARD MEETING AGENDA

52. SADDLEBACK COLLEGE: GIS MAPPING OF EASTER ISLAND APPROVAL

It is recommended that the board approve the Study Abroad contractors as outlined in the agenda item.

53. ESTIMATED COST OF RETIREMENT INCENTIVES FOR FACULTY INFORMATION

Information is provided regarding estimated costs for faculty retirement incentives.