

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
MEETING OF THE BOARD OF TRUSTEES

SEPTEMBER 27, 1999

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session.

Speakers are limited to three minutes each.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF
THE FOLLOWING:**

Conference with Legal Counsel (GC 54956.9):

Pending Litigation - Bauer v. Board (#781203); Bauer v. Board (#784311);

Bauer v. Sampson (#98-10686); Burbridge v. Sampson (#SACV99-1083)

Anticipated Litigation - Two Potential Cases (54956.9[c])

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Frogue

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to three minutes each.**

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PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Don Goodwin, Vice Chancellor, Tustin Learning Center

BOARD/CHANCELLOR/PRESIDENTS' REPORTS

1. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to three minutes each.

- a. BOARD MEMBERS
- b. CHANCELLOR
- c. PRESIDENTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 28)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES

Regular Meeting of July 26, 1999, Special Meeting of August 11, 1999, and Regular Meeting of August 30, 1999.

3. SADDLEBACK COLLEGE: GRANT APPLICATION

Application for funding from the Fund for Instructional Improvement for the grant project *Probation Intervention Program*.

4. SADDLEBACK COLLEGE: ACCEPTANCE OF GRANT AWARD
Acceptance of \$20,000 from the State Chancellor's Office for the *Funds for Student Success* grant project.
5. SADDLEBACK COLLEGE: STAFF DEVELOPMENT ACTIVITIES
 - a. CLASSIFIED LEADERSHIP/ ADMINISTRATOR RETREAT - \$6,000
 - b. CLASSIFIED STAFF DEVELOPMENT WORKSHOPS FOR 1999-2000 - \$3,500
 - c. ANNUAL CLASSIFIED STAFF DEVELOPMENT DAY - \$3,000
6. SADDLEBACK COLLEGE: EMERGENCY HIRE AND CONSULTANT CONTRACT
Declaration of emergency to fill the Dean, Social and Behavioral Sciences, position on an interim basis and agreement with Professional Personnel Leasing.
7. SADDLEBACK COLLEGE: SEMESTER IN OXFORD
Semester Abroad Program in Oxford, England, during Spring 2000.
8. SADDLEBACK COLLEGE: EMERITUS INSTITUTE OUT-OF-STATE FIELD TRIP
Photography classes field trip from October 12-16, 1999.
9. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Extension of services of computer programmers Robert Lindbloom and Bryan Cokeley to continue the development of Title III grant required programs for an amount not to exceed \$50,000 each.
10. SADDLEBACK COLLEGE: FACULTY INTERNSHIP PROGRAM
Additional semester of faculty internship for Steven Kissandu for an amount not to exceed \$600.

11. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA
 - a. REVEREND CAROL AGUILAR-MUDD, CANTOR SHULA KALIR, REVEREND GINNY WHEELER
\$50 each for their presentations to the WS 40, Women and Religion: A Global Perspective.
 - b. NINE GUEST ARTISTS AND LECTURERS
\$1,120 total for their performance and lectures during the 1999 Fall Concert Hour Program
 - c. FIVE GUEST ARTISTS AND LECTURERS
\$100 each for their participation in a panel discussion with the artists from the exhibition *Portfolios* on October 5, 1999.

12. SADDLEBACK COLLEGE: GRANT CONSULTANT AGREEMENTS
Agreements with the following individual and agencies to assist in meeting the objectives of the Regional Health Occupation Resource Center grant project:
 - a. MILA PAUNOVIC - \$35,000
 - b. TESTIMONIAL COMMUNITY LOVE CENTER AND CMC VOCATIONAL SCHOOL - \$35,000 EACH

13. SADDLEBACK COLLEGE: WORKSHOP
Admissions and Records workshop to be held on October 8, 1999, for a total cost of \$689.

14. SADDLEBACK COLLEGE: STUDENT CLUB GUEST SPEAKERS
 - a. DAVID YOWELL
Presentation on *Understanding the Bible* to the Christian Students Club on October 8, 1999.
 - b. MICHAEL FIORETTE
Presentation of a Tai Chi Seminar on November 12 and 13, 1999, to the Eastern Arts Club for an honorarium of \$900.

15. SADDLEBACK COLLEGE: STUDENT ORGANIZATION
1999-2000 CONFERENCES
A conference on November 6, 1999, with Lebaron
Woodyard as the keynote speaker for an honorarium of
\$500, and a conference on May 6, 2000, with Dr. Gavin
Huntley-Fenner as the speaker, both hosted by Alpha
Gamma Sigma.
16. IRVINE VALLEY COLLEGE: FEE SCHEDULE
IVC Child Development Center proposed 1999-2000 fee
schedule.
17. IRVINE VALLEY COLLEGE: CONSULTANT
AGREEMENT AND CONFERENCES
 - a. JAMES E. OOSTERHUIS, DVM - \$6,000
to assist in meeting the objectives of the Center for
Applied Competitive Technologies grant.
 - b. TECH-PREP CONSORTIUM CONFERENCE - \$765
on September 24, 1999, in accordance with the
objectives of the Tech-Prep Consortium grant.
 - c. STATEWIDE DELIVERY OF DISTANCE EDUCA-
TION CONFERENCE - \$11,000
on November 8-10, 1999, in accordance with the
objectives of the Statewide Delivery of Distance
Education Conference grant.
18. IRVINE VALLEY COLLEGE: DEPARTMENT PRODUC-
TION EXPENDITURES FOR 1999-2000
 - a. DANCE DEPARTMENT - \$20,000
 - b. MUSIC DEPARTMENT - \$54,085
19. SADDLEBACK COLLEGE: CONTRACT FOR
COSMETOLOGY AND MANICURIST INSTRUCTION
Contracts for 1999-2000 with Elegante Beauty College and
Lake Forest Beauty College for instructional services.

20. OES ASSISTANCE PROGRAM: DESIGNATION OF AGENT CERTIFICATION
Designation of Applicant's Agent Resolution to authorize the Executive Vice Chancellor, Administrative and Business Services or Director, Business Services, as agents.
21. BUDGET AMENDMENT: 1999-2000 COMMUNITY EDUCATION AND SELF-INSURANCE FUND BUDGETS
Adoption of Resolution 99-33 to amend the 1999-2000 Community Education and Self-Insurance Fund Budgets by \$107,500 and \$150,640, respectively.
22. PURCHASE ORDERS
Purchase orders 00001 through 00943 totaling \$4,554,240.29, and confirming requisitions dated 7/1/99 through 9/14/99 totaling \$1,465,762.44.
23. PAYMENT OF BILLS
Checks 106105 through 108244 totaling \$7,592,476.05; Saddleback College Community Education checks 4401 through 4561 totaling \$87,595.20; and IVC Community Education checks 5767 through 5813 totaling \$63,269.70.
24. CLAIM AGAINST THE DISTRICT: DEANNA BOW
Rejection of claim dated September 8, 1999, and referral to the district's insurance administrator for processing.
25. GIFTS TO THE DISTRICT
Acceptance of various items donated to the district.
26. 1999-2000 DISTRICTWIDE IN-SERVICE ACTIVITIES, MEETINGS, AND RETREATS
Annual expenditure not to exceed \$4,000.
27. 1999-2000 DISTRICT SERVICES STAFF DEVELOPMENT WORKSHOPS/ ACTIVITIES
Annual expenditures for the scheduled workshops and activities provided for District Services staff.
28. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences and events, and/or requests for local mileage reimbursement.

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CHANCELLOR'S ITEMS (Items 29 through 31)

ITEM FOR INFORMATION

29. Y2K STATUS REPORT
Information on the current status of the district's Y2K compliance efforts.

ITEMS RECOMMENDED FOR APPROVAL

30. (ITEM PULLED)
31. RESOLUTION: SOCCER ATHLETIC TEAMS
Declaration of intent to develop women's and men's intercollegiate soccer teams at Saddleback College.

EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 32 through 34)

ADMINISTRATIVE AND BUSINESS SERVICES

ITEMS RECOMMENDED FOR APPROVAL

32. MCAS TUSTIN: APPROVAL OF SUBLEASE AGREEMENT
Approval in principle of the Agreement of Sublease for the Sublease of Buildings and Associated Land and Equipment with the City of Tustin.
33. ACADEMIC PERSONNEL ACTIONS
Approval of:
- a. REGULAR ITEMS
Administrative Appointments, Additional Compensation, and Academic Temporary Part-Time/Substitute Staff
 - b. RATIFICATION ITEMS
Reduced Contract, Academic Temporary Part-Time/Substitute Staff, and Equivalency.

34. CLASSIFIED PERSONNEL ACTIONS

Approval of:

- a. REGULAR ITEMS
New Personnel Appointments, Volunteers, Change of Status, Leave of Absence, Accumulated Vacation Leave Carry Over, Resignation/Termination/Conclusion of Employment, Authorization to Revise Existing Classified Position.
- b. RECLASSIFICATION ITEMS
- c. SALARY REALIGNMENT ITEMS
- d. RATIFICATION ITEMS
New Personnel Appointments.

VICE CHANCELLOR'S ITEMS (Item 35)

EDUCATIONAL SERVICES

ITEM FOR INFORMATION

35. SPECIAL REPORTS REQUESTED BY THE BOARD
Information on faculty participation in college and district committees; progress report on demand-driven class offerings; employment of relatives involving the district's nepotism policy; and ESL assessment costs.

SPECIAL REPORTS

36. REPORTS
Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."
Speakers are limited to three minutes each.

- a. STUDENT GOVERNMENT REPORTS
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- b. ACADEMIC SENATES' REPORTS
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- c. FACULTY ASSOCIATION REPORT
- d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT
- e. CLASSIFIED SENATES'/COUNCIL'S REPORTS
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council

CORRESPONDENCE

- 37. CORRESPONDENCE
 - Items of correspondence submitted by the district and colleges for the board's information.

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT: 11:00 P.M.

dm

ADDITIONAL ITEM TO THE 9/27/99 REGULAR BOARD
MEETING AGENDA

ITEM RECOMMENDED FOR APPROVAL

38. SADDLEBACK COLLEGE: EDUCATIONAL SERVICES
AGREEMENT
Agreement with Tymes International Incorporated for
Saddleback College to offer international marketing
seminars to its clients.