

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

AUGUST 30, 1999

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 4:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session.

**Speakers are limited to three minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):  
Employment/ Appointment -  
Acting Dean, Social and Behavioral Sciences  
Acting Dean, Health and Human Services and Emeritus Institute  
Contract of Employment - Title, Reassignment, Renewal Clause -  
Dean, Business and Vocational Education  
Director, Planning, Development and Special Projects  
Conference with Legal Counsel (GC 54956.9):  
Pending Litigation - Bauer v. Sampson; Bauer v. Board  
Anticipated Litigation - Two Potential Cases (54956.9[c])  
Conference with Labor Negotiator (GC 54957.6):  
District Negotiator - Dr. Cedric Sampson  
Faculty Association

**RECONVENE OPEN SESSION: 6:00 P.M.**

#### **ACTIONS TAKEN IN CLOSED SESSION**

## PLEDGE OF ALLEGIANCE

Led by Trustee Lang

## INVOCATION

Led by Trustee Fortune

## PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

**Speakers are limited to three minutes each.**

## PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Resolution of Commendation: Dawn Kamber

## BOARD/CHANCELLOR/PRESIDENTS' REPORTS

### 1. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to three minutes each.**

- a. BOARD MEMBERS
- b. CHANCELLOR
- c. PRESIDENTS

## APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 34)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES  
Regular Meeting of July 26, 1999, and Special Meeting of August 11, 1999.
3. SADDLEBACK COLLEGE: GRANT APPLICATION  
Application for funding from the State Chancellor's Office for the grant project "Title IV-E (SSA), Foster Parent Training Fund."
4. SADDLEBACK COLLEGE: GRANT ACCEPTANCE,  
DISTRIBUTION OF FUNDS  
Acceptance of \$69,900 from the State Chancellor's Office to support a Local Tech Prep Consortia.
5. SADDLEBACK COLLEGE: STAFF DEVELOPMENT  
PROJECT  
Contract with Computrax to develop and computerize all forms used by the college for an amount not to exceed \$10,000.
6. SADDLEBACK COLLEGE: SPEAKERS FOR FALL 1999  
IN-SERVICE  
Ratification of honoraria in the amount of \$150 each plus travel expenses for three speakers' presentations.
7. SADDLEBACK COLLEGE: CLASSIFIED SENATE  
ANNUAL RETREAT  
Ratification of expenditures for the retreat not to exceed \$550.
8. SADDLEBACK COLLEGE: CHANGE ORDER 1, BGS  
HVAC REMODEL  
Increase of \$13,750 to the contract with Taylor & Associates Architects for additional architectural services.

9. SADDLEBACK COLLEGE: CHANGE ORDER 1, BGS HVAC REMODEL PROJECT  
Increase of \$16,708 to the contract with Air Conditioning Company, Inc., for several additional items.
10. SADDLEBACK COLLEGE: CHANGE ORDER 1 AND NOTICE OF COMPLETION, RE-SOD/RENOVATE FOOTBALL STADIUM PROJECT  
Increase of \$14,135 to the contract with Mariposa Horticultural Enterprises and authorization to file Notice of Completion.
11. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS  
Contracts with:
  - a. DARLENE NEEL PRESENTATIONS  
for a single performance of La Tania Flamenco Music and Dance on September 17 for a fee of \$6,000.
  - b. ANAHEIM BALLET OF ORANGE COUNTY  
for six performances of *The Nutcracker Ballet* in December for a fee of \$7,500.
  - c. ROBERT BLUESTONE  
for a single performance on February 11, 2000, for a fee of \$3,000.
12. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS  
Agreements with:
  - a. DR. KENNETH T. MILLER  
to serve as Medical Director of the Paramedic Training Program for the 1999-2000 fiscal year for an amount not to exceed \$17,500 plus travel expenses.
  - b. DAYLE MCTINTOSH CENTER FOR THE DISABLED  
to act as a referral source for interpreter services for an amount not to exceed \$3,800.

- c. SARAH WANJIRU  
to conduct additional matriculation research for both credit and noncredit student populations in preparation for the 2002 site review for a fee not to exceed \$19,000.
  
- 13. SADDLEBACK COLLEGE: GRANT CONSULTANT AGREEMENT  
Agreement with Laura Franklin to assist in meeting the objectives of the Title III grant project for an amount not to exceed \$60,000.
  
- 14. SADDLEBACK COLLEGE: REGIONAL HEALTH OCCUPATION RESOURCE CENTER GRANT PROJECT  
Agreement/amended contracts with the following individuals to assist in meeting the objectives of the RHORC:
  - a. STACEY ZEMBIK - \$3,000
  
  - b. TERRENCE BENNETT, CATHY BRENNAN, AND ANDREW GIBSON - \$2,000 EACH PER YEAR
  
- 15. SADDLEBACK COLLEGE: GUEST LECTURERS  
Presentations by nine guest speakers on their specialized fields at fall workshops provided by the Re-Entry and Women's Resources Services Center at no cost to the college.
  
- 16. SADDLEBACK COLLEGE: SPORTS MEDICINE CLUB GUEST SPEAKER  
Presentation by Jim Herkimer on the fields of physical therapy and athletic training on September 22 at no cost to the college.
  
- 17. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION, FALL 1999  
Programs and presenters' compensation for the 1999 Fall Session.

18. IRVINE VALLEY COLLEGE: TECH PREP CONFERENCE  
Conference for consortium members to be held at Rancho Capistrano on September 24 for a fee of \$1,005.75 in accordance with the objectives of the Tech-Prep Consortium Grant.
19. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Robert Lindbloom to optimize and maintain the newly developed web-based Early Alert software system at a cost not to exceed \$2,000.
20. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS  
Agreements with the following individuals to assist in meeting the objectives of the Center for Applied Competitive Technologies grant project:
  - a. SCOTT BRADLEY - \$5,000
  - b. DR. DAVID FAGAN - \$10,000
  - c. TONY SWAIM - \$10,000
21. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS  
Agreements with the following individuals to assist in meeting the objectives of the Statewide Delivery of Distance Education grant project:
  - a. JORGE ASCENCIO - \$5,000
  - b. KAREN KLAMMER - \$3,000
  - c. ANTHONY SALAS - \$5,000
  - d. HAROLD SHAVER - \$3,000
  - e. BARBARA STOCKLER - \$3,000

22. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENT  
Agreement with Susan Ranes to assist in meeting the objectives of the Industry Driven Regional Education and Training Collaborative Project in the amount of \$3,000.
23. IRVINE VALLEY COLLEGE: CONTRACT ACCEPTANCE  
Acceptance of the award of \$12,500 for the Business Education Statewide Advisory Committee project.
24. IRVINE VALLEY COLLEGE: 1999-2000 OUT-OF-STATE STUDENT TRAVEL  
Out-of-state travel by students and advisors to various conferences throughout the year for a total cost not to exceed \$47,850.
25. IRVINE VALLEY COLLEGE: COLLEGE BAND DIRECTORS CONFERENCE  
Expenditures for the Wind Symphony members' participation in the CBDNA Intercollegiate Band March 15-19, 2000, at an estimated cost not to exceed \$4,100.
26. SADDLEBACK COLLEGE: AWARD OF BID  
Award of Bid 998 for purchase and installation of audio visual equipment to Audio Graphics System and CSG Visual Communication for a total cost of \$69,951.30.
27. IRVINE VALLEY COLLEGE: REJECTION OF BIDS  
Rejection of all bids submitted in relation to Bid 232 for furnishing and installing acoustical materials at Hart Gymnasium.
28. SOCCCD: CHANGE ORDER, PRINTING AND MAILING SC/IVC CLASS SCHEDULES AND SC STUDENT HANDBOOK CONTRACT  
Change Order 1 increasing contract by \$24,308.97 for printing additional schedules.

29. IRVINE VALLEY COLLEGE: CHANGE ORDER,  
LEARNING RESOURCES CENTER SECONDARY  
EFFECTS  
Change Order 2 increasing the contract by \$9,928.76 for  
required modifications.
30. GIFTS TO THE DISTRICT  
Donations of various items to the district.
31. CLAIM AGAINST THE DISTRICT: KATHRYN A.  
PONCE  
Rejection of claim and referral to the district's insurance  
administrator for processing.
32. DISTRICT SERVICES: HONORARIA  
Ratification of honoraria for Dr. Rosalind Latiner Raby and  
Ruth Bates in the amount of \$350 each.
33. DISTRICT SERVICES: CONSULTANT AGREEMENT  
Continuation of the contract with the Gartner Group to  
provide specialized consulting services through June 30,  
2000, at a cost not to exceed \$37,700.
34. TRUSTEES' REQUESTS TO ATTEND CONFERENCES  
Requests to attend conferences, meetings, and other  
events.

### CHANCELLOR'S ITEMS (Items 35 through 38)

#### *ITEMS RECOMMENDED FOR APPROVAL*

35. DISTRICT SERVICES: MULTIPLE USE OF GRANT  
APPLICATIONS  
Grant parameters in the sample grant to be used to apply  
for funding from multiple agencies.

#### *ITEM FOR REVIEW AND STUDY*

36. DISTRICTWIDE ORGANIZATIONAL STRUCTURE  
Districtwide organizational charts.



*ITEMS FOR INFORMATION*

37. EL TORO/TUSTIN BASE STATUS REPORT  
Information will be presented at the meeting.
38. REPORTS REQUESTED BY BOARD MEMBERS
  - a. TITLE IX/SOCCER PROGRAM
  - b. EON REALITY, INC.

**EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 39 through 44)**

**ADMINISTRATIVE AND BUSINESS SERVICES**

*ITEMS FOR INFORMATION*

39. QUARTERLY INVESTMENT FINANCIAL REPORT  
Report for the quarter ending June 30, 1999.
40. QUARTERLY FINANCIAL STATUS REPORT  
Report for the quarter ending June 30, 1999.

**RECESS TO PUBLIC HEARING**

The board will conduct a public hearing to provide an opportunity for the public to comment on the proposed 1999-2000 Final Budget.

**RECONVENE REGULAR BOARD MEETING**

*ITEMS RECOMMENDED FOR APPROVAL*

41. ADOPTION OF THE FINAL BUDGET  
SOCCCD Final Budget for 1999-2000.
42. MOU BETWEEN DISTRICT AND SOCCCD FACULTY ASSOCIATION  
Memorandum of Understanding for implementation of guidelines regarding OSH banking.

43. ACADEMIC PERSONNEL ACTIONS

- a. APPROVAL OF ACADEMIC EMPLOYMENT, ADDITIONAL COMPENSATION, RESIGNATION
- b. RATIFICATION OF ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF, EQUIVALENCY

44. CLASSIFIED PERSONNEL ACTIONS

- a. NEW PERSONNEL APPOINTMENTS, VOLUNTEERS, ADMINISTRATIVE LEAVE, RESIGNATION/TERMINATION/CONCLUSION OF EMPLOYMENT, AUTHORIZATION TO PROVIDE BENEFITS, AUTHORIZATION TO ESTABLISH AND ANNOUNCE CLASSIFIED POSITION
- b. RECLASSIFICATION OF CERTAIN POSITIONS
- c. SALARY REALIGNMENT FOR CERTAIN POSITIONS

PRESIDENTS' ITEMS (Item 45)

SADDLEBACK COLLEGE

*ITEMS FOR INFORMATION*

45. SADDLEBACK COLLEGE: ACADEMIC STIPENDS  
Extra-contractual assignments for Fall 1999.

**SPECIAL REPORTS**

46. REPORTS

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**Speakers are limited to three minutes each.**

- a. STUDENT GOVERNMENT REPORTS
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- b. ACADEMIC SENATES' REPORTS
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- c. FACULTY ASSOCIATION REPORT
- d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT
- e. CLASSIFIED SENATES'/COUNCIL'S REPORTS
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Council

**CORRESPONDENCE**

- 47. CORRESPONDENCE
  - Items of correspondence submitted by the district and colleges for the board's information.

CONTINUATION OF CLOSED SESSION IF REQUIRED

**ADJOURNMENT: 11:00 P.M.**

dm

**ADDITIONAL ITEM TO THE 8/30/99 REGULAR BOARD  
MEETING AGENDA**

***ITEM RECOMMENDED FOR APPROVAL***

48. DISTRICT SERVICES: RETAINER AGREEMENTS FOR  
LEGAL SERVICES  
Retainer agreements from Lautsch Law Corporation, a  
Professional Corporation, and Wilion, Kirkwood &  
Kessler, LLP.