

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
AUGUST 17, 1998  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:00 P.M.**  
**RECONVENE OPEN SESSION: 7:00 P.M.**

AGENDA

CALL TO ORDER: 4:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. Speakers are **limited to three minutes each**.

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Labor Negotiations with Represented and Unrepresented Employees (GC 54957.6)  
Public Employee, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)  
Public Employee Appointment (GC 54957):  
Acting Vice Chancellor, Human Resources  
President, Saddleback College  
Pending Litigation (GC 54956.9):  
Bauer v. Board of Trustees  
Initiation of Litigation - One Potential Case (GC 54956.9)

**RECONVENE OPEN SESSION: 7:00 P.M.**

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETINGS

ACTION

Regular Meeting of July 20, 1998

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Introduction: Steven Weibel, Saddleback College Safety Officer  
Spring Athletic Teams Recognition

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Speakers are limited to three minutes each. Items not on the agenda that are within the subject matter jurisdiction of the board may be addressed before the Special Reports section of the meeting.

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT ACCEPTANCE

ACTION

It is recommended that the board accept the award of \$19,000 from the State Chancellor's Office for the Economic Development grant project "Long Term Care (Home Health)."

INSTRUCTION AND STUDENT SERVICES

3. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE:  
ORANGE COUNTY TRANSFER CONSORTIUM

ACTION

It is recommended that the board approve the Sub-Contract agreement with the Rancho Santiago Community College District (Santa Ana College) for IVC and Saddleback College to carry out their programs and activities to increase transfers to the UC System.



4. 1997-98 DISTANCE EDUCATION ANNUAL REPORT INFORMATION

The annual report summarizes the district's distance education activities for 1997-98 and is provided for the board's information.

5. IRVINE VALLEY COLLEGE: AGREEMENT ACTION

It is recommended that the board approve the Deployment Site Agreement with Plexus Corporation to authorize the Center of Applied Competitive Technologies to offer the Year 2000 Project Management Training workshop in the amount of \$700 per participant, with Plexus retaining \$200 and CACT using \$500 for workshop expenses.

6. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve the Educational Services Agreement with Plexus Corporation in the amount of \$3,800 for the Center of Applied Competitive Technologies to provide a session on Project Management for the Year 2000 for General Motors' suppliers.

7. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES/ INDEPENDENT CONTRACTOR'S AGREEMENTS ACTION

It is recommended that the board approve the Educational Services Agreement with Viking Components and an Independent Contractor's Agreement for IVC to provide ESL training.

8. IRVINE VALLEY COLLEGE: VISUAL ARTS EXHIBITIONS FOR 1998-99 ACTION

It is recommended that the board approve the expenditures for IVC Visual Arts Department's Gallery Hall exhibition announcements and receptions not to exceed \$2200.

9. IRVINE VALLEY COLLEGE: STAFF DEVELOPMENT/FLEX WEEK ACTION

It is recommended that the board approve an expenditure not to exceed \$2,000 for the IVC Flex Week, August 17-21, 1998.

10. SADDLEBACK COLLEGE: COLLABORATIVE AGREEMENT ADDENDUM ACTION

It is recommended that the board approve the Addendum to the Collaborative Agreement dated March 23, 1998, between Prosolvia, Inc., and the district.

11. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consulting agreement with Debra Machen for an amount not to exceed \$5,000 for her assistance with graphic publicity and designs associated with the BRIDGE grant project.

12. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: CAMPUS SAFETY EQUIPMENT UPGRADE ACTION

The college presidents recommend that the board approve the change in Campus Safety equipment from the .38 caliber weapons to the 9 mm weapons.

13. SADDLEBACK COLLEGE: JOURNALISM FIELD TRIP ACTION

It is recommended that the board approve the Journalism 120 field trip to the 1998 ACP/CMA National College Media Convention.

14. SADDLEBACK COLLEGE: HUMANITIES HOUR GUEST SPEAKERS ACTION

It is recommended that the board approve payment of honoraria in the amount of \$500 each to the following individuals for their presentations during Humanities Hour:

- a. CRAIG STONE
- b. CORRINE BAYLEY



15. SADDLEBACK COLLEGE: RHORC WORKSHOPS/CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve the following workshops/consultant agreements associated with the Regional Health Occupation Resource Center:

- a. DACUM FACILITATOR WORKSHOP/SCOT KRAUSE  
for amounts not to exceed \$15,000 and \$4,000, respectively.
- b. SCID WORKSHOP/OHIO STATE UNIVERSITY VOCATIONAL INSTRUCTIONAL LAB  
for amounts not to exceed \$50,000 and \$12,000, respectively.

16. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consulting agreement with Stacey Zembik for an amount not to exceed \$2,000 for her services to meet the objectives of the Statewide Medical Assistant Project grant.

17. SADDLEBACK COLLEGE: STAFF DEVELOPMENT ACTION

It is recommended that the board approve the following retreats:

- a. BUSINESS SCIENCE DIVISION  
on August 21 for an amount not to exceed \$600.
- b. SAFETY AND SECURITY DEPARTMENT  
on August 21 for an amount not to exceed \$200.

18. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board grant certificates to the students listed.

19. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL ACTION

It is recommended that the board approve ASG's request for an advisor and seven students to attend the 36<sup>th</sup> Annual National Conferences on Student Services from November 21-25, 1998, for a cost not to exceed \$7,000.

#### FACILITIES

20. SADDLEBACK COLLEGE: COMPLETION OF PROJECT ACTION

It is recommended that the board accept the swimming pool plastering and deck repair project as complete and authorize filing a Notice of Completion.

21. SADDLEBACK COLLEGE: REDUCTION OF PROJECT RETENTION ACTION

It is recommended that the board approve the release of funds above 5% retention of the total contract price for the architectural barrier removal project.

#### BUSINESS/FISCAL

### **ADJOURN TO PUBLIC HEARING**

The board will conduct a public hearing to provide an opportunity for the public to comment on the proposed 1998-99 final budget.

### **RECONVENE REGULAR BOARD MEETING**

22. ADOPTION OF THE FINAL BUDGET FOR 1998-99 ACTION

It is recommended that the board approve the projected revenue and proposed expenditures in the major budget categories for all district funds for fiscal year 1998-99 as indicated.

23. QUARTERLY INVESTMENT FINANCIAL REPORT INFORMATION

The report for the quarter ending June 30, 1998, is provided for the board's information.

24. SADDLEBACK COLLEGE: CONTRACT FOR COSMETOLOGY AND MANICURIST INSTRUCTION ACTION

It is recommended that the board approve entering into contracts for the 1998-99 academic year with Elegante Beauty College and Lake Forest Beauty College for Cosmetology and Manicurist instructional services.

25. CLAIM AGAINST THE DISTRICT: LAURA U'REN ACTION

It is recommended that the board reject the claim and refer it to the district's insurance administrator for processing.

26. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 78713 through 79688 totaling \$4,423,191.01.

27. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 94280 through 95264 totaling \$2,668,248.21; credit card purchases totaling \$5,656.53; SC Community Education checks 3891 through 3975 totaling \$100,806.25; and IVC Community checks 5283 through 5346 totaling \$54,975.77.

28. TRUSTEES' REQUESTS TO ATTEND CONFERENCES/MEETINGS AND/OR MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve/ratify the requests for travel and/or mileage as indicated.

29. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETINGS ACTION

It is recommended that the board adopt the following resolutions authorizing payment to Trustee Milchiker for absences from board meetings:



- a. RESOLUTION 98-51  
for absence May 12, 1998.
- b. RESOLUTION 98-52  
for absence June 15, 1998.
- c. RESOLUTION 98-54  
for absence July 20, 1998.

### CONSULTATION ON STATEWIDE ISSUES

#### PUBLIC COMMENTS

Members of the public may address the board on any **item not on the agenda** that is within the subject matter jurisdiction of the board. **Speakers are limited to three minutes each.**

#### SPECIAL REPORTS

##### 30. REPORTS

##### INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports
2. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College



3. Academic Senates' Reports  
     Saddleback College Academic Senate  
     Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports  
     Saddleback College Classified Senate  
     Irvine Valley College Classified Senate  
     District Classified Council
7. Presidents' Reports  
     Saddleback College President  
     Irvine Valley College President
8. Chancellor's Report

PERSONNEL

31. ACADEMIC EMPLOYMENT AND STATUS CHANGES                      ACTION

It is recommended that the board approve the submitted academic personnel actions.

32. CLASSIFIED EMPLOYMENT AND STATUS CHANGES                      ACTION

It is recommended that the board approve the submitted classified personnel actions.

33. EMPLOYMENT AGREEMENT - DR. CEDRIC A. SAMPSON,                      ACTION  
 CHANCELLOR

It is recommended that the board ratify the employment of Dr. Cedric A. Sampson as Chancellor, South Orange County Community College District, effective September 28, 1998, for a three-year contract at a salary of \$150,000 per year, plus expenses and health benefits.

GIFTS TO THE DISTRICT

34. GIFTS

ACTION

It is recommended that the board accept the gifts as listed in the agenda item.

CORRESPONDENCE

35. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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