

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
JULY 20, 1998
ROOM 240, STUDENT SERVICES CENTER
IRVINE VALLEY COLLEGE

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to three minutes each.**

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Labor Negotiations with Represented and
Unrepresented Employees (GC 54957.6)
Public Employee Employment, Evaluation of Performance,
Discipline, Dismissal, Release (GC 54957)
Public Employee Appointment (GC 54957):
Acting Vice President
Acting Dean
Acting Director, Emeritus Institute
Acting Director, Public Affairs
Pending Litigation (GC 54956.9):
Bauer v. Board of Trustees
Bauer v. Board of Trustees
Settlement Discussions - Three Cases
Initiation of Litigation - One Potential Case (GC 54956.9)
Real Property Negotiations (54956.8):
City of Mission Viejo/Casitas Site
City of Mission Viejo/Baseball

RECONVENE OPEN SESSION: 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Frogue

APPROVAL OF AGENDA

ACTION

MINUTES OF THE PREVIOUS MEETING

ACTION

Regular Meeting of June 15, 1998

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Introduction: Steven Weibel, Saddleback College Safety Officer

PUBLIC COMMENTS

Members of the public may address the board on any item **on the agenda** at this time or during consideration of the item. **Speakers are limited to three minutes each.** Items **not on the agenda** that are within the subject matter jurisdiction of the board may be addressed before the Special Reports section of the meeting.

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT APPLICATION

ACTION

It is recommended that the board approve the college's application for funding from the Archstone Foundation for the project "Caregiver Expansion Grant."

3. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCES ACTION

It is recommended that the board accept the award of funds from the State Chancellor's Office for the following grant projects:

a. CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES (CACT)

in the amount of \$178,875.

b. CURRICULUM AND PROFESSIONAL DEVELOPMENT IN BUSINESS EDUCATION

in the amount of \$100,000.

4. SADDLEBACK COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds from the State Chancellor's Office for the Economic Development Health Care Delivery Center in the amount of \$178,875.

5. SOCCCD: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds from the State Chancellor's Office for the Industry Driven Regional Education and Training Collaborative (BRIDGE) grant project in the amount of \$250,000.

INSTRUCTION AND STUDENT SERVICES

6. IRVINE VALLEY COLLEGE: GRANT AGREEMENTS ACTION

It is recommended that the board approve agreements for services rendered to the Center for Applied Competitive Technologies (CACT) grant project with:

a. PLEXUS CORPORATION

to provide Train the Trainer training for the amount of \$4,000.

b. TONY SWAIM

to provide various services for an amount not to exceed \$15,000.

7. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION PROGRAM, FALL 1998 ACTION

It is recommended that the board approve the Community Education programs and presenters' compensation as indicated.

8. IRVINE VALLEY COLLEGE: ADMINISTRATOR'S RETREAT ACTION

It is recommended that the board approve the August 12, 1998, administrator's follow-up retreat at a cost not to exceed \$600.

9. IRVINE VALLEY COLLEGE: WIND SYMPHONY CONCERTS FOR 1998-99 SEASON ACTION

It is recommended that the board approve the expenditures for the concerts scheduled for the 1998-99 season as indicated.

10. IRVINE VALLEY COLLEGE: THEATRE DEPARTMENT 1998-99 PRODUCTION EXPENDITURES ACTION

It is recommended that the board approve the expenditures for the 1998-99 theatre season as indicated.

11. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT WITH IUSD ACTION

It is recommended that the board approve the educational services agreement with the Irvine Unified School District in the amount of \$8,210 for the instruction of college mathematics classes at Irvine High School.

12. IRVINE VALLEY COLLEGE: 1998-99 OUT-OF-STATE STUDENT TRAVEL ACTION

It is recommended that the board approve the participation of students and advisors in the 1998-99 student travel program at a total cost not to exceed \$45,972.

13. SADDLEBACK COLLEGE: STAFF DEVELOPMENT RETREAT ACTION

It is recommended that the board approve a Classified Senate Retreat on August 14 with expenses not to exceed \$300.

14. SADDLEBACK COLLEGE: 1998-99 FACULTY/STAFF DEVELOPMENT IN-SERVICE ACTION

It is recommended that the board approve expenditures not to exceed \$2,500 to cover costs associated with the college's faculty/staff development activities for the 1998-99 academic year.

15. SADDLEBACK COLLEGE FOUNDATION: ASSISTANT DIRECTOR POSITION ACTION

It is recommended that the board authorize the position at a base salary of \$56,226, classified leadership position, step 235, plus benefits with the district and Saddleback College Foundation each paying 50% of the costs for the first two years.

16. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: CAMPUS SAFETY EQUIPMENT UPGRADE ACTION

It is recommended that the board approve the change in Campus Safety equipment from .38 caliber weapons to 9 mm weapons.

17. SADDLEBACK COLLEGE: GRANT AGREEMENTS ACTION

It is recommended that the board approve agreements for services rendered to the Regional Health Occupation Resource Center (RHORC) grant project with:

- a. PAMELA HANSINK

to serve as Clinical Evaluator for an amount not to exceed \$10,000.

b. JOANNE GRAY AND ASSOCIATES

to serve as the Center Coordinator and grant Project Coordinator from July 21, 1998, through June 30, 1999, for an amount not to exceed \$196,000.

18. SADDLEBACK COLLEGE: HONORARIA

ACTION

It is recommended that the board approve payment of honoraria to:

a. INDIVIDUALS LISTED

to serve as guest performers and coaches for the 1998 Summer and Fall Musical Theatre and Wind Ensemble classes for a total honoraria of \$1600.

b. GUEST ARTIST SERIES PERFORMERS

to provide performances as indicated on the dates listed for a total honoraria of \$18,000.

c. FOOD FAIRE PERFORMERS

to provide performances as part of the Food Faire prior to the Queen Ida Concert on August 22 at a cost not to exceed \$8,000.

19. SADDLEBACK COLLEGE: COMMUNITY EDUCATION,
FALL 1998

ACTION

It is recommended that the board approve the Community Education program and presenters.

20. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF
ACHIEVEMENT

ACTION

It is recommended that the board approve the granting of certificates to the students listed.

FACILITIES

21. SADDLEBACK COLLEGE: PROPOSAL FOR ENGINEERING SERVICES FOR BGS HVAC REPLACEMENT ACTION

It is recommended that the board approve entering into an agreement with Taylor and Associates to provide engineering services for the BGS HVAC replacement for a fee of \$182,847.

22. SADDLEBACK COLLEGE: ACCEPT CAMPUSWIDE BOILER PROJECT AS COMPLETE/NOTICE OF COMPLETION ACTION

It is recommended that the board accept the boiler project as complete and authorize filing a Notice of Completion.

23. RESOLUTION TO DECLARE SURPLUS PROPERTY: CASITAS TEST SITE ACTION

It is recommended that the board adopt Resolution 98-53 declaring the Casitas Test Site as surplus property.

BUSINESS/FISCAL

24. QUARTERLY FINANCIAL STATUS REPORT INFORMATION

The California Community Colleges Quarterly Financial Status Report as of June 30, 1998, for the 1997/98 fiscal year is provided for the board's review.

25. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR REPLACEMENT OF TELEPHONE EQUIPMENT ACTION

It is recommended that the board approve Change Order 2 increasing the contract amount by \$2,250.34.

26. CLAIMS MANAGEMENT SERVICE AGREEMENT FOR LIABILITY AND PROPERTY PROTECTION ACTION

It is recommended that the board extend the Claims Management Services Contract with Carl Warren & Company for the period of July 1, 1998, through June 30, 2001.

27. CONTINUATION OF CONTRACT FOR CONSULTING SERVICES ACTION

It is recommended that the board approve a continuation of the contract with the Gartner Group to continue their services through June 30, 1999, at a cost not to exceed \$37,700.

28. CONSULTANT FOR MCAS TUSTIN "LEARNING VILLAGE" FACILITIES ACTION

It is recommended that the board approve the consultant selected to assess the facilities and infrastructure, and assist in researching sources of support and participation in the early phase of development of the Learning Village. (Consultant interviews have not been completed but final selection will occur prior to the board meeting.)

29. AWARD OF BIDS ACTION

It is recommended that the board approve award of the following bids:

- a. IVC: BID 225, UPGRADE OF A-400 VENTILATION SYSTEM

to South Bay Heating & Air Conditioning, Inc., for \$31,855.

- b. SOCCCD: BID 225D, ATHLETIC INSTRUCTIONAL EQUIPMENT AND SUPPLIES

to the 31 lowest bidders for a total of \$60,254.60.

- c. SOCCCD: BID 227D, PHOTO ID CARD SYSTEM AND RELATED EQUIPMENT AND SUPPLIES

to the four lowest bidders for a total of \$79,657.

30. IRVINE VALLEY COLLEGE: REJECTION OF BIDS FOR PARKING LOT PLANTER REFURBISHING ACTION

It is recommended that the board reject all bids submitted in relation to Bid 221.

31. AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS 1998-99 ACTION

It is recommended that the board approve the 1998-99 memberships and estimated dues for organizations.

32. CLAIMS AGAINST THE DISTRICT ACTION

It is recommended that the board reject claims by the following individuals and refer the claims to the district's insurance administrator for processing:

- a. JOHN PATRICK BROWN
- b. MICHELLE WIDNER

33. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 77776 through 78712 totaling \$2,458,326.37.

34. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 93173 through 97275 totaling \$2,685,781.21; credit card purchases totaling \$6,018.80; Saddleback College Community Education checks 3825 through 3890 totaling \$23,376.74; and IVC Community Education checks 5229 through 5282 totaling \$25,402.31.

35. 1998-99 DISTRICTWIDE IN-SERVICE, MEETINGS, AND RETREATS ACTION

It is recommended that the board approve the staff development expenditures for the scheduled 1998-99 districtwide meetings and retreats, which include district in-service activities, at an annual cost not to exceed \$4,000.

36. AUTHORIZATION OF PAYMENTS TO TRUSTEE ABSENT FROM BOARD MEETINGS ACTION

It is recommended that the board adopt the following resolutions authorizing payment to Trustee Milchiker for absences from board meetings:

a. RESOLUTION 98-51

to authorize payment for absence May 12, 1998.

b. RESOLUTION 98-52

to authorize payment for absence June 15, 1998.

37. QUARTERLY REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO AND FROM REQUIRED BOARD MEETINGS ACTION

It is recommended that the board approve the trustees' claims for reimbursement for mileage to and from board meetings.

38. TRUSTEE'S REQUESTS TO ATTEND CONFERENCES/ MEETINGS, AND LOCAL MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve the trustees' requests for travel and mileage.

CONSULTATION ON STATEWIDE ISSUES

PUBLIC COMMENTS

Members of the public may address the board on any **item not on the agenda** that is within the subject matter jurisdiction of the board. **Speakers are limited to three minutes each.**

SPECIAL REPORTS

39. REPORTS INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a

legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President
8. Chancellor's Report

PERSONNEL

40. ACADEMIC EMPLOYMENT AND STATUS CHANGES

ACTION

It is recommended that the board approve the submitted academic personnel actions.

41. CLASSIFIED EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted classified personnel actions.

GIFTS TO THE DISTRICT

42. GIFTS ACTION

It is recommended that the board accept the gifts listed in the agenda item.

CORRESPONDENCE

43. CORRESPONDENCE INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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