

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
JUNE 15, 1998
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to three minutes each.**

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Labor Negotiations with Represented and Unrepresented Employees (GC 54957.6)
Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)
Pending Litigation (GC 54956.9):
Bauer v. Board of Trustees, Case No. 784311
Real Property Negotiations (54956.8):
City of Mission Viejo/Baseball
City of Mission Viejo/Casitas Site

RECONVENE OPEN SESSION: 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Fortune

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETINGS

ACTION

Special Meeting of May 12, 1998
Regular Meeting of May 18, 1998

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution: Robert A. Lombardi, Chancellor Emeritus
Introduction: Tony Rogers, Irvine Valley College Safety Officer
IVC Institutional Planning Process for 1998-99
MCAS Tustin "Learning Village" Facilities
Spring Athletic Teams Recognition

PUBLIC COMMENTS

Members of the public may address the board on any item **on the agenda** at this time or during consideration of the item. **Speakers are limited to three minutes each.** Items **not on the agenda** that are within the subject matter jurisdiction of the board may be addressed before the Special Reports section of the meeting.

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT APPLICATION

ACTION

It is recommended that the board approve the application for funding from the State of California Petroleum Violation Escrow Account Funds for the grant project "Alternative Fuels Training Center - Automotive Department."

3. SADDLEBACK COLLEGE: GRANT ACCEPTANCES ACTION

It is recommended that the board accept funding for the following grant projects:

- a. CHILD CARE CAPACITY BUILDING

in the amount of \$73,500 from the Orange County Social Services Agency.

- b. LOCAL TECH PREP CONSORTIA

in the amount of \$99,930 from the State Chancellor's Office.

4. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept funding in the amount of \$100,000 from the State Chancellor's Office for the Curriculum and Professional Development in Business Education Project.

5. NEW AND REVISED BOARD POLICIES: BP4000.5, 4000.6, 5403, AND 5405 ACTION

It is recommended that the board approve the new and revised language to Board Policy 4000.5, Policy Prohibiting Discrimination and Harassment; 4000.6, Complaint Policy; 5403, Student Policy Prohibiting Discrimination and Harassment; and 5405, Student Complaint Policy.

INSTRUCTION AND STUDENT SERVICES

6. IRVINE VALLEY COLLEGE: HEALTH AND WELLNESS CENTER PROGRAM EVENTS ACTION

It is recommended that the board approve the events listed and authorize purchase of related items to support the events for an amount not to exceed \$1,825.

7. IRVINE VALLEY COLLEGE: ATHLETIC EVENT ACTION

It is recommended that the board approve the men's basketball team's Community Education activities as indicated.

8. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION, ACTION
SUMMER 1998

It is recommended that the board approve the additional IVC Community Education programs and presenters' compensation for the 1998 summer session.

9. IRVINE VALLEY COLLEGE: INDEPENDENT CONTRACTOR ACTION
AGREEMENT

It is recommended that the board approve the Independent Contractor/Consultant Agreement with Dr. Mark Bockstahler to conduct achievement and cognitive assessments for incoming potential learning disabled students in the amount of \$150 for each set of completed assessment not to exceed \$4,500.

10. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the workshops and personnel providing the training in an amount not to exceed \$1,500 for the Center for Applied Competitive Technologies grant.

11. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consultant agreements with:

- a. BARBARA STOCKLER

for her services in meeting the objectives of the Statewide Delivery of Distance Education grant for \$2,500.

- b. ANTHONY SALAS

for his services in meeting the objectives of the Statewide Delivery of Distance Education grant for \$8,000.

- c. J. PATRICK FENTON

for his services as Consultant/Coordinator in meeting the objectives of the Statewide Delivery of Distance Education grant for \$2,000.

d. TOM HERSCH

for his services in meeting the objectives of the Building a Center of Educational Excellence for the Semiconductor Industry grant for \$9,000.

e. DAN GRIDER

for his services in meeting the objectives of the Tech Prep Local Consortia Project, Phase VI, for \$3,700.

12. IRVINE VALLEY COLLEGE: CONTRACT RENEWAL ACTION

It is recommended that the board approve the contract with Sylvan Learning Systems, Inc., a Maryland corporation, doing business as Sylvan Prometric, for IVC to provide certification testing for computer students.

13. IRVINE VALLEY COLLEGE: EDUCATIONAL CONTRACT ACTION

It is recommended that the board approve the contract for the California Manufacturing Technology Center in order to receive \$24,900 to support the activities of the Pacific Coast Manufacturers Association.

14. SADDLEBACK COLLEGE: DONATION OF SURPLUS PROPERTY ACTION

It is recommended that the board declare the equipment listed as no longer needed for college purposes and that the board authorize the college to donate the equipment to Marco Forster Middle School.

15. SADDLEBACK COLLEGE: ACADEMIC SENATE RETREAT ACTION

It is recommended that the board approve an expenditure not to exceed \$600 for the Saddleback College Academic Senate Leadership Seminar to be held on August 20, 1998.

16. SADDLEBACK COLLEGE: STIPENDS FOR CALWORKS COURSES, FALL 1998 ACTION

It is recommended that the board approve stipends as indicated for Professor Stephen Handa and Dr. Richard Potratz for courses they wrote to be offered this fall for students who are CalWORKS recipients.

17. SADDLEBACK COLLEGE: HONORARIA ACTION

It is recommended that the board approve payment of honoraria to:

- a. INDIVIDUALS LISTED

for their performances during the Midsummer Mondays Cabaret Series from July 20 through August 10 for total honoraria of \$1,550.

- b. ANN QUINN AND HOSE TANAKA

for their recitals and lectures on July 2 for total honoraria of \$225.

18. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION

It is recommended that the board authorize guest artist contracts with:

- a. TRADITIONAL ARTS SERVICES

for a single performance by Queen Ida and her Zydeco Band on August 22 at a cost not to exceed \$10,000.

- b. ANAHEIM BALLET OF ORANGE COUNTY

for six performances of *The Nutcracker Ballet*, December 9-13, for a fee not to exceed \$7,500.

19. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the students listed.

FACILITIES

20. SADDLEBACK COLLEGE: RENOVATION OF SOFTBALL FIELD CHANGE ORDER/NOTICE OF COMPLETION ACTION

It is recommended that the board approve Change Order 1 in the amount of \$2,000 increasing the contract for renovation of the softball field to \$65,000, accept the project as complete, and authorize filing a Notice of Completion.

21. SOCCCD: SEISMIC CILING RETROFIT NOTICE OF COMPLETION ACTION

It is recommended that the board accept the seismic ceiling retrofit project as complete and authorize filing a Notice of Completion.

BUSINESS/FISCAL

22. FY 1998-99 TENTATIVE BUDGET ACTION

It is recommended that the board approve the 1998-99 Tentative Budget as presented.

23. FACILITY LEASE AGREEMENT FOR DANA POINT COMMUNITY HOUSE ACTION

It is recommended that the board approve the lease agreement with the Dana Point Community House, Inc., for Emeritus Institute classes and other district activities as indicated.

24. SOCCCD: CONSULTANT CONTRACT FOR SPECIALIZED WEB SITE TECHNOLOGY SERVICES ACTION

It is recommended that the board approve a contracted services agreement with Kristen M. Bush to provide specialized Internet and Web site development services covering the period July 1, 1998, through June 30, 1999, at a cost not to exceed \$20,000.

25. TRANSFER OF APPROPRIATIONS AT CLOSE OF FISCAL YEAR 1997-98 ACTION

It is recommended that the board approve Resolution 97-48 authorizing the County Department of Education to make necessary year-end budget transfers to permit payment of obligations the district incurred during the 1997-98 fiscal year and to balance cumulative expenditures within budgets.

26. APPROPRIATIONS LIMIT FOR 1998-99 (GANN LIMIT) ACTION

It is recommended that the board adopt Resolution 98-47 establishing the required State constitutional appropriations limit for fiscal year 1998-99 for the SOCCCD.

27. SOCCCD: AWARD OF BIDS ACTION

It is recommended that the board award the following bids:

- a. BID 220D, BASE BID 1, RELOCATION OF TELEPHONE SWITCH AT IVC, AND BASE BID 2, MAINTENANCE OF TELEPHONE SYSTEM DISTRICTWIDE

to GTE Customer Networks, Inc., and Williams Communications, respectively, for the amounts indicated in the exhibit.

- b. BID 222D, CUSTODIAL SUPPLIES FOR 1998-99 FISCAL YEAR

to the sixteen lowest bidders indicated for a total amount of \$65,726.58.

- c. BID 224D, THREE-YEAR PREVENTATIVE MAINTENANCE CONTACT FOR DISTRICTWIDE COPIERS

to the vendors listed in the amounts listed.

- 28. IRVINE VALLEY COLLEGE: AWARD OF BID/CHANGE ORDER FOR DISTANCE LEARNING STUDIO EQUIPMENT ACTION

It is recommended that the board award Bid 222 to Hoffman Video Systems and Change Order 1 decreasing the contract to a total of \$459,297.

- 29. IRVINE VALLEY COLLEGE: REJECTION OF BIDS FOR SOCCER FIELD RENOVATION ACTION

It is recommended that the board reject all bids submitted in relation to Bid 224.

- 30. IRVINE VALLEY COLLEGE: REPLACEMENT OF TELEPHONE EQUIPMENT/CHANGE ORDER ACTION

It is recommended that the board approve Change Order 1 increasing the contract amount by \$10,309.52.

- 31. BUDGET AMENDMENT: IVC FEDERAL WORK-STUDY PROGRAM ACTION

It is recommended that the board adopt Resolution 98-49 to amend the 1997-98 General Fund Restricted Budget.

- 32. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

- 33. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 77040 through 77775 totaling \$1,447,292.

34. PAYMENT OF BILLS

ACTION

It is recommended that the board approve checks 92307 through 93172 totaling \$1,800,059.16; credit card purchases totaling \$6,654.32; SC Community Education checks 3800 through 3821 totaling \$10,176.98; and IVC Community Education checks 5184 through 5225 totaling \$65,046.49.

35. TRUSTEES' REQUESTS TO ATTEND CONFERENCES/
MEETINGS AND/OR LOCAL MILEAGE

ACTION

It is recommended that the board approve the trustees' requests for travel and/or mileage as indicated.

CONSULTATION ON STATEWIDE ISSUES

PUBLIC COMMENTS

Members of the public may address the board on any **item not on the agenda** that is within the subject matter jurisdiction of the board. **Speakers are limited to three minutes each.**

SPECIAL REPORTS

36. REPORTS

INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports
2. Student Government Reports

Associated Student Government of Saddleback
College
Associated Students of Irvine Valley College

3. Academic Senates' Reports
Saddleback College Academic Senate
Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Classified Council
7. Presidents' Reports
Saddleback College President
Irvine Valley College President
8. Chancellor's Report

PERSONNEL

37. ACADEMIC EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted academic personnel actions.

38. CLASSIFIED EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted classified personnel actions.

GIFTS TO THE DISTRICT

39. GIFTS ACTION

It is recommended that the board accept the gifts listed in the agenda item exhibits.

CORRESPONDENCE

40. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

dm

ADDITIONAL ITEM

41. SADDLEBACK COLLEGE: HIRE ENGINEER FOR SLOPE RESTORATION BELOW GOLF DRIVING RANGE APPROVAL

It is recommended that the board authorize the Acting Vice Chancellor of Fiscal Services to award a contract for engineering services for slope restoration at Saddleback College to the lowest qualified offeror for an amount not to exceed \$20,000.