

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

MAY 24, 1999

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:30 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 5:30 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session.

**Speakers are limited to three minutes each.**

#### **ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Pending Litigation (GC 54956.9):

Bauer v. Board of Trustees

Bauer v. Sampson

Anticipated Litigation (GC 54956.9): One Potential Case

**RECONVENE OPEN SESSION: 6:00 P.M.**

#### **ACTIONS TAKEN IN CLOSED SESSION**

#### **PLEDGE OF ALLEGIANCE**

Led by Trustee Fortune

#### **INVOCATION**

Led by Trustee Padberg

#### **PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to three minutes each.**

5/24/99

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## PRESENTATIONS AND INTRODUCTION OF GUESTS

Introduction: Dale Carranza, Staff Diversity/ Affirmative  
Action Officer, Irvine Valley College  
Swearing in of Student Trustee Jennifer Kalena  
Resolution: Conduct at Board Meetings  
Resolution: Support of SCA 1

## BOARD/CHANCELLOR/PRESIDENTS' REPORTS

### 1. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."

**Speakers are limited to three minutes each.**

- a. BOARD MEMBERS
- b. CHANCELLOR
- c. PRESIDENTS

## APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 32)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

### 2. MINUTES

Regular Meeting of April 26, 1999

### 3. IRVINE VALLEY COLLEGE: GRANT APPLICATIONS

Applications for funding from the State Chancellor's Office for the grant projects titled *On-Line Course: Off-Shore Manufacturing Support*; *On-Line Course: Quality Function Deployment*; *On-Line Course: Electronic Commerce Course*; *On-Line Industrial Enterprise Applications Software Training*; *On-Line Laser and Fiber Optics Training*; and *Tech-Prep Consortium*.

4. SADDLEBACK COLLEGE: GRANT APPLICATION  
Applications for funding from the State Chancellor's Office for the grant projects titled *Orange County Transfer Consortium*; *The Real Estate Appraisal Project*; and *VTEA Title II - Tech Prep Grant*.
5. DISTRICT SERVICES: GRANT APPLICATION  
Application for funding from the State Chancellor's Office for the grant project titled *California Community Colleges Virtual University Regional Centers*.
6. EMERITUS INSTITUTE: GUEST LECTURES, SPRING 1999  
Payment of airfare of \$100.62 for guest lecturer Doris Earnshaw.
7. EMERITUS INSTITUTE: ARTS AND CRAFTS SHOW, SPRING 1999  
Payment of stipend of \$150 for Pamme Turner to serve as Coordinator of the Arts and Crafts Show.
8. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENTS, INDEPENDENT CONTRACTOR AGREEMENTS
  - a. TRIAD FINANCIAL AND TONY SWAIM  
for IVC to provide Supervisor Series training through and independent contractor.
  - b. BOB SIEMON DESIGNS AND TONY SWAIM  
for IVC to provide Supply Chain Management training through an independent contractor.
9. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS, WORKSHOPS  
Agreements with the following individuals, and workshops indicated, to assist in meeting the objectives of the Curriculum and Professional Development in Business Education Program:
  - a. MARY BETH SUSMAN - \$300; NEIL EDWARDS - \$300, AND ELLIOTT MASIE - \$1,500

- b. DEBORAH CAROLLA - \$4,000
  - c. WORKSHOPS FOR BUSINESS EDUCATORS - \$6,600
10. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS  
Agreements with the following individuals to assist in meeting the objectives of the Statewide Delivery of Distance Education grant project:
- a. BARBARA STOCKLER - \$3,000
  - b. ANTHONY SALAS - \$5,000
11. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS  
Agreements with the following individuals to assist in meeting the objectives of the Industry Driven Regional Education and Training Collaborative Project:
- a. SUSAN RANES - \$1,000
  - b. SUSAN RANES - \$6,000
12. IRVINE VALLEY COLLEGE; CONSULTANT AGREEMENT  
Agreement with Thomas Levitan for an amount not to exceed \$500 for his technical assistance in developing the Carl Perkins' 1999-2000 Local Plan and Application of Funds.
13. IRVINE VALLEY COLLEGE: GENERAL EDUCATION REVISIONS  
Revisions to degree and general education requirements for implementation in the 1999-2000 academic year.
14. SADDLEBACK COLLEGE: GREAT TEACHERS SEMINAR  
Expenditure of \$5,000 for the Seminar to be held January 5-7, 2000.

15. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT  
Contract with SRO Artists for a single performance by the Moscow Boys Choir on November 13, 1999, for a fee not to exceed \$8,000.
16. SADDLEBACK COLLEGE: GRANT CONSULTANT AGREEMENTS  
Agreements with Sandra Bosfield, Ruby Tyler, Johnaline Lipkins and Cynthia Lipkins for an amount not to exceed \$35,000 each per year to assist in meeting the objectives of the Regional Health Occupation Resource Center.
17. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Mark Cornheiser for an amount not to exceed \$390 for his services in providing assistive technology training in the use of Naturally Speaking.
18. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS  
Agreements with the following individuals to translate/typeset the Student Handbook into other languages:
  - a. WENYING TONG WOODWARD - \$5,000
  - b. MAHYASH TAKESTANI - \$5,000
19. SADDLEBACK COLLEGE: STUDENT OUT-OF-COUNTRY TRAVEL  
Travel by up to two Rotoract Club advisors and ten students on June 19, 1999, to participate in a community service outreach program in Tijuana, Mexico.
20. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION FOR AREA AND EMERGENCY LIGHTING UPGRADE  
Acceptance of the project as complete and authorization to file a Notice of Completion .

21. IRVINE VALLEY COLLEGE: AWARD OF BIDS
  - a. BID 229D, THREE-YEAR FOOD SERVICES AGREEMENT  
To Food Systems under the terms indicated in the exhibit.
  - b. BID 230 AND ALTERNATES 1, 2, AND 3, LEARNING RESOURCES SECONDARY EFFECTS  
To Adams/Mallory Construction Company, Inc., for \$487,042.
  - c. BID 231, SIDEWALK REPLACEMENT  
To J.B. Bostick Company for \$30,351.
22. SADDLEBACK COLLEGE: AWARD OF BID  
Bid 994 (Base Bids 1 and 2), Slope Restoration Below Golf Driving Range, to Brongo Construction for \$75,400.
23. SOCCCD: PURCHASE OF NETWORK WORKSTATIONS  
Purchase of 98 new computers from Micron Electronics for \$231,100.58.
24. ESTABLISHMENT OF RETIREE BENEFITS FUND  
Adoption of Resolution 99-23 establishing Retiree Benefit Fund with the Orange County Treasury.
25. BUDGET AMENDMENT: DISTRICTWIDE GENERAL FUND - RESTRICTED PROGRAMS  
Adoption of Resolution 99-24 to amend the 1998-99 General Fund Restricted Budget by \$185,849.
26. TRANSFER OF BUDGET APPROPRIATIONS  
Transfer of funds as delineated.
27. PURCHASE ORDERS  
Purchase orders 84550 through 85188 totaling \$1,844,933.48.

28. PAYMENT OF BILLS  
Checks 103029 through 104193 totaling \$2,161,027.35; credit card purchases totaling \$7,935.71; Saddleback College Community Education checks 4229 through 4254 totaling \$61,168.86; and IVC Community Education checks 5654 through 5677 totaling \$7,253.84.
29. CLAIM AGAINST THE DISTRICT: CHRISTINA BREWER  
Rejection of claim and referral to district' insurance administrator for processing.
30. GIFTS TO THE DISTRICT  
Donations as described in the exhibits.
31. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests for upcoming conference attendance and/or reimbursement for local mileage.
32. REIMBURSEMENT TO TRUSTEE FOR MILEAGE TO AND FROM REQUIRED BOARD MEETINGS  
Claims for mileage reimbursement for attendance at required meetings.

### **CHANCELLOR'S ITEMS (Items 33 through 34)**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

33. CONSULTANT AGREEMENT  
Agreement with Bev Browning & A\$\$ociate\$ for an amount not to exceed \$7,500 for her services in assisting in research and preparation of a grant application titled *California Community Colleges Virtual University Regional Centers*.

#### ***ITEM FOR INFORMATION***

34. STATUS REPORT ON REUSE OF THE TUSTIN BASE  
Information will be presented.

## VICE CHANCELLORS' ITEMS (Items 35 through 38)

### BUSINESS SERVICES

#### *ITEMS FOR INFORMATION*

35. QUARTERLY INVESTMENT FINANCIAL REPORT  
Report for the quarter ending March 31, 1999.

### EDUCATIONAL SERVICES

#### *ITEMS FOR INFORMATION*

36. SPECIAL REPORTS REQUESTED BY THE BOARD  
Review of the Saddleback College Title III grant project, television stations at both colleges, and study abroad programs at both colleges.

### HUMAN RESOURCES

#### *ITEMS RECOMMENDED FOR APPROVAL*

37. ACADEMIC EMPLOYMENT AND STATUS CHANGES  
Submitted items.
38. CLASSIFIED EMPLOYMENT AND STATUS CHANGES  
Submitted items.

### SPECIAL REPORTS

#### 39. REPORTS

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#### a. STUDENT GOVERNMENT REPORTS

Associated Student Government of Saddleback  
College



Associated Students of Irvine Valley College

- b. ACADEMIC SENATES' REPORTS  
Saddleback College Academic Senate  
Irvine Valley College Academic Senate
- c. FACULTY ASSOCIATION REPORT
- d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
REPORT
- e. CLASSIFIED SENATES' / COUNCIL'S REPORTS  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Classified Council

**CORRESPONDENCE**

- 40. CORRESPONDENCE  
Items of correspondence are submitted by the district and colleges for the board's information.

CONTINUATION OF CLOSED SESSION IF REQUIRED

**ADJOURNMENT: 11:00 P.M.**

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