

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES

MARCH 29, 1999

ROOM 240, STUDENT SERVICES CENTER
IRVINE VALLEY COLLEGE

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.

RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session.

Speakers are limited to three minutes each.

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation
of Performance, Discipline, Dismissal, Release (GC 54957)

Pending Litigation (GC 54956.9):

Bauer v. Board of Trustees

Bauer v. Board of Trustees

Bauer v. Sampson

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Wagner

INVOCATION

Led by Trustee Lang

3/29/99

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PRESENTATIONS AND INTRODUCTION OF GUESTS

ITEM RECOMMENDED FOR APPROVAL

1. SADDLEBACK COLLEGE: ASSOCIATED STUDENT BUDGET
Presentation and ratification of the 1998-99 ASG Budget.

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

Speakers are limited to three minutes each.

BOARD/CHANCELLOR/PRESIDENTS' REPORTS

2. REPORTS
Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."

Speakers are limited to three minutes each.

- a. BOARD MEMBERS
- b. CHANCELLOR
- c. PRESIDENTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 3 through 52)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

3. MINUTES
Regular Meeting of February 25, 1999.

4. EMERITUS INSTITUTE FIELD TRIP
Beginning and Intermediate Photography classes field trip to Las Vegas from March 30 to April 2, 1999.
5. EMERITUS INSTITUTE GUEST LECTURES
Guest speakers and honoraria as indicated for History 216, Guest Lecture Series.
6. SADDLEBACK COLLEGE: GRANT APPLICATION
Application for funding from the State Chancellor's Office for the grant project titled "Health Care Delivery Centers (RHORC)."
7. IRVINE VALLEY COLLEGE: SUMMER POPS 1999
Performance on July 11, 1999, at a cost not to exceed \$3,600.
8. IRVINE VALLEY COLLEGE: KINDERCAMINATA 1999
Event to be held on March 26, 1999, for an estimated cost of approximately \$3,000.
9. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS
Proposed changes in curriculum for implementation in the 1999-2000 academic year.
10. IRVINE VALLEY COLLEGE: DEAN'S TEA
Reception to honor 1999 Dean's List students on April 30, 1999, for a cost not to exceed \$4,500.
11. IRVINE VALLEY COLLEGE: ADMINISTRATIVE RETREATS
Two retreats for administrators, managers, and governance group representatives on March 10, and March 19, 1999, for a total cost not to exceed \$5,000.
12. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS, WORKSHOPS
Agreements with the following individuals and workshops as indicated to assist in meeting the objectives of the Statewide Delivery of Distance Education grant:
 - a. KAREN KLAMMER - \$2,000
 - b. JORGE ASCENCIO - \$5,000

- c. ANTHONY SALAS - \$5,000
 - d. HAROLD SHAVER - \$3,000
 - e. PEG SARAGINA - \$500; DISTANCE LEARNING CONSORTIUM WORKSHOP - \$8,000
 - f. DAVID ARCH - \$2,500 PLUS EXPENSES
 - g. TECHNOLOGY SHOWCASE IN DISTANCE LEARNING WORKSHOP - \$3,000
13. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENT, WORKSHOPS, INDEPENDENT SERVICE AGREEMENT
 Agreements and workshops as indicated to assist in meeting the objectives of the Curriculum and Professional Development in Business Education grant:
- a. CONSULTANT AGREEMENT WITH SUSAN RANES - \$3,000
 - b. COMPUTER WORKSHOPS - TOTAL OF \$16,125
 - c. SERVICE AGREEMENT WITH COAST COMMUNITY COLLEGE DISTRICT - ORANGE COAST COLLEGE DESIGN WORKS - \$5,625
14. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENT, WORKSHOP
 Agreement and workshops indicated to assist in meeting the objectives of the Center for Applied Competitive Technologies grant:
- a. TONY SWAIM - \$10,000
 - b. BUSINESS TRAINING WORKSHOPS - TOTAL OF \$3,000
15. IRVINE VALLEY COLLEGE: AOJ BASIC SKILLS WORKSHOP
 Instruction to integrate academic competencies with AOJ content for a total of \$1,500.

16. IRVINE VALLEY COLLEGE: AMERICORPS SITE SUPERVISOR HONORARIA
Honoraria in the total amount of \$2,800 for the 14 site supervisors listed.
17. IRVINE VALLEY COLLEGE: OUT-OF-STATE STUDENT TRAVEL
Amendment to Washington D.C. trip to include two additional students and one advisor for an added expenditure not to exceed \$2,000.
18. SADDLEBACK COLLEGE: STAFF DEVELOPMENT RETREAT
Communication workshops for the governance groups on March 31, April 1, and April 2, 1999, for an estimated cost of \$2,000.
19. SADDLEBACK COLLEGE: GLOBAL POSITIONING SYSTEM AGREEMENT
Agreement with the U.S. Geological Survey Earthquake Hazards Team and Southern California Integrated GPS Network for a continuous Global Positioning System on campus.
20. SADDLEBACK COLLEGE: PROFESSIONAL DEVELOPMENT WORKSHOP
Workshop for faculty and staff in the use of the Blackboard software program in association with the TTIP grant project for an amount not to exceed \$1,859.65.
21. SADDLEBACK COLLEGE: GRANT CONSULTANT AGREEMENTS
Agreements with the following organization and individuals to assist in meeting the objectives of the RHORC grant:
 - a. PALO VERDE COLLEGE - \$10,000
 - b. LOU ELLA HARP, CHERLY BRUNO-MOFU, AND MARIA MIRANDA-COPPLE - \$10,000 EACH
 - c. COLLETTE JOHNSON AND LISA HOLMES - \$2,000 EACH

22. SADDLEBACK COLLEGE: GRANT CONSULTANT AGREEMENTS
Agreements with Robert Lindbloom and Bryan Cokeley in the amounts of \$32,400 and \$16,200, respectively, to assist in developing required computer programs in association with the Title III Grant project.
23. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT
Contract with Gary Lindsey Artist Services for a single performance by Tangokinesis on October 24, 1999, for a fee not to exceed \$8,000.
24. SADDLEBACK COLLEGE: SCLO RENTAL AGREEMENT
Agreement with American Musical Theatre of San Jose to rent a set of the SCLO 1999 musical *La Cage aux Folles* for a cost not to exceed \$18,000 plus a \$5,000 refundable damage deposit.
25. SADDLEBACK COLLEGE: MIDSUMMER MONDAYS CABARET SERIES '99
Performances by five to ten cabaret vocalists in July and August for a cost not to exceed \$10,000.
26. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA
 - a. ROSE MISANCHUK AND STEVE DILLEY
In the amount of \$150 each for their slide lecture on March 30.
 - b. IRV RUBIN
In the amount of \$100 for his lecture during a History 75 class on April 14.
27. SADDLEBACK COLLEGE: PAYMENT SCHEDULE CHANGE
Additional fiscal year expenditure of \$500 from general funds to pay membership dues to the American Bar Association for the Legal Assisting Program.
28. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
Courses, presenters, and compensation as indicated for Summer 1999.

29. SADDLEBACK COLLEGE: GRANT ACCEPTANCE
Acceptance of \$2,250 from the Orange County
Coalition/Vision 2020 for the PathFinder Pilot program.
30. SADDLEBACK COLLEGE: ELECTRIC VEHICLE
CHARGING STATION
Contract with Edison EV for the installation of an electric
vehicle charging station on campus.
31. SADDLEBACK COLLEGE: SPANISH ABROAD
PROGRAM IN SPAIN
Five-week Spanish Study Abroad Program in Santander,
Spain, from July 2 to August 4, 1999.
32. SADDLEBACK COLLEGE: JACC JOURNALISM
CONFERENCE ATTENDANCE
Attendance by ten students and one advisor at the state
Journalism Association Community College conference in
Fresno April 8 through 11, 1999, at a cost not to exceed
\$3,900.
33. SADDLEBACK COLLEGE: 1999-00 CATALOG
Approval of changes in the catalog as indicated and
authorization to publish.
34. SADDLEBACK COLLEGE: 1999-00 LABORATORY FEES
Instructional lab fees for 1999-00 as indicated.
35. SADDLEBACK COLLEGE: GUEST SPEAKERS,
PERFORMER
 - a. KEN MALONEY AND RUDY VIETMEIR.
Proposed by ASG to speak at Earth Day on April 21 at
no charge.
 - b. EDWARD JAMES OLMOS AND DR. BLASÉ
BONPANE
Proposed by ASG to speak at the ASG Human Rights
Forum on March 31 for a fee of \$1,000 and \$200,
respectively.

- c. KEVIN BEAN AND MICHAEL FIORETTE
Proposed by ASG to present a Tai Chi Seminar on April 16 and April 17 for the Eastern Arts Club and community members for approximately \$1,100.
 - d. MUSSUKEBA SANE WEST AFRICAN DANCE ENSEMBLE
Ratification of performance on March 18 at the ASG hosted KinderCaminata event.
36. SADDLEBACK COLLEGE: ALCOHOL AND DRUG EDUCATION CONFERENCE
Attendance by nine students and one faculty advisor at the California Association of Alcohol and Drug Educators Conference in Las Vegas April 28-30 at a cost of \$3,500.
37. SADDLEBACK COLLEGE: COMPENSATION FOR COMMENCEMENT PRESENTERS
Compensation for presenters and technicians assisting with the 1999 commencement ceremony.
38. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Travel by four students and one advisor from the Sports Medicine Club to the Far West Athletic Trainers Association Regional Conference in Reno April 7-10 at a cost of \$1,810.
39. SADDLEBACK COLLEGE: ARCHITECTURAL SERVICES FOR PARKING LOT 5A
Agreement with Daniel Beauchamp to provide architectural services for parking lot additions and alterations to the existing parking lot located adjacent to the tennis courts for a fee of \$22,790.
40. SADDLEBACK COLLEGE: CHILLED WATER DISTRIBUTION SYSTEMS PROJECT NOTICE OF COMPLETION
Acceptance of the project as complete and authorization to file a Notice of Completion.

41. IRVINE VALLEY COLLEGE: RELOCATION OF TELEPHONE SWITCH PROJECT - CHANGE ORDER
Change Order 1 increasing the contract by \$9,262.06 with no change to project completion date.
42. UPDATE OF AUTHORIZED SIGNATURE LIST OF BOARD OF TRUSTEES' DESIGNEES
Adoption of Resolution 99-7 authorizing the individuals occupying the positions listed to sign documents and contracts as indicated.
43. 1999-00 TAX AND REVENUE ANTICIPATION NOTES
Adoption of Resolution 99-8 to authorize the issuance of TRANS.
44. CLAIM AGAINST THE DISTRICT: CEDRIC SAMPSON
Rejection of claim and referral to district's insurance administrator for processing.
45. BUDGET AMENDMENT: DISTRICTWIDE GENERAL FUND - RESTRICTED PROGRAMS
Adoption of Resolution 99-9 to amend the 1998-99 General Fund Restricted Budget by \$151,632.
46. TRANSFER OF BUDGET APPROPRIATIONS
Transfer of funds as delineated.
47. PURCHASE ORDERS
Purchase orders 82989 through 83801 totaling \$3,959,505.85.
48. PAYMENT OF BILLS
Checks 100871 through 102255 totaling \$2,692,755.65; credit card purchases totaling \$23,621.17; Saddleback College Community Education checks 4119 through 4180 totaling \$57,867.92; and IVC Community Education checks 5578 through 5609 totaling \$87,886.22.
49. GIFTS TO THE DISTRICT
Donations as described in the exhibits.

50. SOCCCD FACULTY INTERSHIP PROGRAM
Participation of two interns during Spring Semester 1999 in the Faculty Internship Program at a rate of \$12 per hour, not to exceed \$600 per semester.
51. BOARD OF TRUSTEES' WORKSHOP/CONSULTANT AGREEMENT
Consultant to assist in conducting a board workshop on April 2 and 3 at Rancho Capistrano Conference Center for an amount not to exceed \$3,500.
52. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests for upcoming conference attendance and/or reimbursement for local mileage.

CHANCELLOR'S ITEMS (Items 53 through 56)

ITEMS RECOMMENDED FOR APPROVAL

53. REFUNDING OF 1989 CERTIFICATES OF PARTICIPATION ISSUE
Adoption of Resolution 99-10 to approve the form and authorize execution of necessary documents.

ADJOURN TO FACILITIES CORPORATION MEETING

54. REFUNDING OF 1989 CERTIFICATES OF PARTICIPATION ISSUE
Adoption of Resolution 99-11 to approve the form and authorize execution of necessary documents.

RECONVENE REGULAR BOARD MEETING

55. CCCT BOARD OF DIRECTORS ELECTION – 1999
Board members' nominees for ten vacancies on CCCT Board for tallying and transmittal to the League Office by the April 25 deadline.

ITEMS FOR INFORMATION

56. Y2K STATUS REPORT
Information on the district's data conversion and program modification necessary for Y2K compliance will be presented.

VICE CHANCELLORS' ITEMS (Items 57 through 61)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR REVIEW AND STUDY

57. TECHNICAL REVIEW OF THE BOARD POLICY MANUAL
Technical revisions to board policies including changing the district name, and updates to code citations, titles and department references.
58. REVISED BOARD POLICY: BP-5406, SPEECH AND ADVOCACY
Revised title and language to Board Policy 5406.

ITEMS RECOMMENDED FOR APPROVAL

59. IRVINE VALLEY COLLEGE: GRANT APPLICATION
Application for funding from the State Chancellor's Office for the grant projects titled "California Community Colleges Satellite Network," and "Industry Driven Regional Education and Training Collaboratives."

HUMAN RESOURCES

ITEMS RECOMMENDED FOR APPROVAL

60. ACADEMIC EMPLOYMENT AND STATUS CHANGES
Submitted items.
61. CLASSIFIED EMPLOYMENT AND STATUS CHANGES
Submitted items.

SPECIAL REPORTS

62. REPORTS

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Speakers are limited to three minutes each.

a. STUDENT GOVERNMENT REPORTS

Associated Student Government of Saddleback
College
Associated Students of Irvine Valley College

b. ACADEMIC SENATES' REPORTS

Saddleback College Academic Senate
Irvine Valley College Academic Senate

c. FACULTY ASSOCIATION REPORT

d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

e. CLASSIFIED SENATES' /COUNCIL'S REPORTS

Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Classified Council

CORRESPONDENCE

63. CORRESPONDENCE

Items of correspondence are submitted by the district and colleges for the board's information.

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT: 11:00 P.M.

dm

ADDITIONAL ITEMS TO THE 3/29/99 REGULAR BOARD MEETING AGENDA

ITEMS RECOMMENDED FOR APPROVAL

64. JOINT BOARD OF GOVERNORS/CCCT STATEMENT
Draft of *Joint Statement on Community College Governance*.
65. CONSULTANT AGREEMENT
Agreement with Beverly Browning to assist in research and preparation of a FIPSE grant for an amount not to exceed \$10,000.
66. DISTRICT SERVICES: GRANT APPLICATION
Application for funding from the State Chancellor's Office for the grant project titled "Industry Driven Regional Education and Training Collaborative."