

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2800 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

## MEETING OF THE BOARD OF TRUSTEES

FEBRUARY 25, 1999

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**

**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 5:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session.

**Speakers are limited to three minutes each.**

#### **ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment : Executive Vice Chancellor,  
Administrative and Business Services

Public Employee Appointment: Vice President of Instruction

Public Employee Appointment: Public Affairs Director

Public Employee Contract of Employment – Renewal Clause:  
Vice Chancellor, Educational Services

Public Employee Evaluation: Counselor, School of Guidance  
and Counseling

Pending Litigation (GC 54956.9):

Bauer v. Board of Trustees

Bauer v. Board of Trustees

Bauer v. Sampson

**RECONVENE OPEN SESSION: 6:00 P.M.**

#### **ACTIONS TAKEN IN CLOSED SESSION**

##### **PLEDGE OF ALLEGIANCE**

Led by Trustee Padberg

##### **INVOCATION**

Led by Trustee Frogue

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## PRESENTATIONS AND INTRODUCTION OF GUESTS

### *ITEM RECOMMENDED FOR APPROVAL*

1. SADDLEBACK COLLEGE: ASSOCIATED STUDENT BUDGET  
Presentation and ratification of the 1998-99 ASG Budget.

## PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

**Speakers are limited to three minutes each.**

## TRUSTEE AND CHANCELLOR REPORTS

2. REPORTS  
Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."  
**Speakers are limited to three minutes each.**

- a. BOARD MEMBERS
- b. CHANCELLOR
- c. PRESIDENTS

## APPROVAL OF CONSENT CALENDAR ITEMS (Items 3 through 39)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

3. MINUTES  
Special Meeting of November 30, 1998; Special Meeting of January 11, 1999; Regular Meeting of January 25, 1999; Special Meeting of February 4, 1999.

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4. SADDLEBACK COLLEGE: GRANT APPLICATION  
Application for funding from Orange County  
Coalition/Vision 2020 for the "Workplace Learning  
Opportunity Pilot Program."
5. SADDLEBACK COLLEGE: 1999-2000 LABORATORY  
FEES  
Instructional lab fees for 1999-00 as indicated in exhibit.
6. SADDLEBACK COLLEGE: BIOLOGY FIELD STUDY –  
NATIONAL PARKS OF THE NORTHWEST  
Biology Field Study, Biology 189, National Parks of the  
Northwest, from August 5-14, to include travel to Canada.
7. SADDLEBACK COLLEGE: CONSULTANT  
AGREEMENT FOR KSBUR UPGRADE  
Agreement with Doug Vernier to prepare an FCC  
application and supporting documentation at a cost not to  
exceed \$5,000.
8. SADDLEBACK COLLEGE: SCLO SET RENTAL  
AGREEMENT  
Agreement with The Set Company to rent set for SCLO's  
1999 musical for a cost not to exceed \$10,000 plus a \$5,000  
refundable damage deposit.
9. SADDLEBACK COLLEGE: SCLO 1999 PRODUCTION  
EXPENDITURES  
Expenditures totaling \$186,639 for the productions  
indicated in the exhibit.
10. SADDLEBACK COLLEGE: PAYMENT OF GUEST  
SPEAKER HONORARIA
  - a. GREG THORNE  
In the amount of \$300 for his lecture on February 27  
to Fine Arts students.
  - b. ELIZABETH STYFFE  
In the amount of \$200 for conducting a seminar for  
N151 Nursing Process students on February 26.

11. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Belinda Andrews for her services as Clinical Evaluator and/or Test Site Coordinator for the RHORC for an amount not to exceed \$35,000 per year.
12. SADDLEBACK COLLEGE: ARCHITECTURAL SERVICES  
Agreement with Daniel Beauchamp, Architect, to provide architectural services for the modification of the Saddleback College CC Building for an amount not to exceed \$10,000.
13. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL  
Travel in April by up to six students and an advisor to attend the National Student Nurses Association Annual Conference in Pittsburgh at a cost not to exceed \$6,613.38.
14. SADDLEBACK COLLEGE: COMMENCEMENT GUEST SPEAKER  
Selection of State Chancellor Tom Nussbaum as the college's 1999 Commencement Speaker on May 21.
15. IRVINE VALLEY COLLEGE: GUEST LECTURE SERIES  
Spring Semester 1999 guest lecturers as indicated for an amount not to exceed \$10,000.
16. IRVINE VALLEY COLLEGE: 1998-99 BUDGET CHANGE FOR CAN FUNDS  
Acceptance of \$5,000 allocated by the State Chancellor's Office.
17. IRVINE VALLEY COLLEGE: STAFF DEVELOPMENT / FLEX WEEK GUEST SPEAKER  
Reimbursement of expenses in the amount of \$97.90 to Michele Bonds for her presentation during spring flex week.
18. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION PROGRAM, SPRING 1999  
Approval of programs and presenters' compensation for 1999 Spring Session.



19. IRVINE VALLEY COLLEGE: AMERICORPS/AMERICA READS EXPANSION PROGRAM  
Participation in expansion opportunity and acceptance of funding from the AmeriCorps/America Reads expansion grant.
20. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE  
Acceptance of \$51,900 from State Chancellor's Office for the Tech Prep Local Consortia Project.
21. IRVINE VALLEY COLLEGE: WORKSHOPS AND CONSULTANT AGREEMENT  
Expenditure of \$10,800 for the workshops and consultant services of Patrick Fenton for the Curriculum and Professional Development in Business Education Program.
22. IRVINE VALLEY COLLEGE: CLASSIFIED STAFF DEVELOPMENT ACTIVITY  
Expenditure not to exceed \$80 for the PERS retirement workshop on February 10.
23. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES FOR SUMMER AND FALL 1999  
Instructional materials fees for Summer and Fall 1999 as indicated in exhibit.
24. IRVINE VALLEY COLLEGE: STUDENT TRAVEL  
Travel in March by up to two students and one advisor to the 1999 College Media Advisors/Columbia Scholastic Press Association National Convention in New York at a cost not to exceed \$3,000.
25. SOCCCD: STRUCTURAL ENGINEER FOR TUSTIN MCAS  
Approval to hire EQE International, Inc., to prepare compliance reports for Buildings 539 and 184 as well as provide future structural engineering services as needed for the Learning Village project.
26. IRVINE VALLEY COLLEGE: AMENDMENT TO REAL PROPERTY LEASE AGREEMENT  
Extension to lease agreement with Kaplan Educational Centers, Inc., (LCP Institute) to provide five additional renewal periods and revised rental amounts.

27. IRVINE VALLEY COLLEGE: AWARD OF BID FOR AREA AND EMERGENCY LIGHTING UPGRADE  
Award of Bid 229 to L.T.G. Construction Company in the amount of \$21,600.
28. SADDLEBACK COLLEGE: NOTICE OF COMPLETION FOR ARCHITECTURAL BARRIER REMOVAL PROJECT  
Acceptance of project as complete and authorization to file Notice of Completion.
29. CONSULTANT FOR INTERNATIONAL STUDENT PROGRAMS  
Agreement with Bennie Padilla to conduct a workshop for district personnel on services and other issues concerning international students on or before March 19 for a fee of \$500
30. CLAIM AGAINST THE DISTRICT: ROY BAUER  
Rejection of claim and referral to district's insurance administrator for processing.
31. BUDGET AMENDMENTS
  - a. RESOLUTION 99-4, IVC HAZARDOUS SUBSTANCES REMOVAL PROGRAM  
Amendment of 1998-99 Capital Outlay Budget by \$141,245.
  - b. RESOLUTION 99-5, RESTRICTED PROGRAMS  
Amendment of 1998-99 General Fund Restricted Budget by \$284,725.
32. TRANSFER OF BUDGET APPROPRIATIONS  
Transfer of funds as delineated.
33. PURCHASE ORDERS  
Purchase orders 82466 through 82988 totaling \$540,381.13.
34. PAYMENT OF BILLS  
Checks 100260 through 100870 totaling \$1,064,837.98; credit card purchases totaling \$6,363.98; Saddleback College Community Education checks 4113 through 4881 totaling \$60,254.15; and IVC Community Education checks 5557 through 5574 totaling \$28,056.18.

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35. 1999 DISTRICTWIDE CLASSIFIED DEVELOPMENT DAY  
Expenses not to exceed \$6,000 for event to be held on  
April 7.
36. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL  
MILEAGE REIMBURSEMENT  
Requests for upcoming conference attendance and/or  
reimbursement for local mileage as indicated.
37. QUARTERLY REIMBURSEMENT TO TRUSTEES FOR  
MILEAGE TO AND FROM REQUIRED MEETINGS  
Reimbursement for mileage as indicated in exhibit.
38. AUTHORIZATION OF PAYMENT TO TRUSTEE  
ABSENT FROM SPECIAL BOARD MEETING  
Payment to Trustee Lang for absence February 4, 1999.
39. GIFTS TO THE DISTRICT  
Donations as described in the exhibits.

### **CHANCELLOR'S ITEMS (Items 40 through 41)**

#### *ITEMS FOR INFORMATION*

40. DISTRICT TECHNOLOGY INITIATIVE II  
Proposal to extend the use of technology in direct support  
of the learning process.
41. ACCREDITATION REPORT  
Discussion between board and administrators regarding  
response to recent accreditation.

### **VICE CHANCELLORS' ITEMS (Item 42 through 44)**

#### **FISCAL SERVICES**

#### *ITEMS FOR INFORMATION*

42. QUARTERLY INVESTMENT FINANCIAL REPORT  
Report for quarter ending December 31, 1998.

## HUMAN RESOURCES

### *ITEMS RECOMMENDED FOR APPROVAL*

43. ACADEMIC EMPLOYMENT AND STATUS CHANGES  
Submitted items as indicated in exhibit.
44. CLASSIFIED EMPLOYMENT AND STATUS CHANGES  
Submitted items as indicated in exhibit.

### SPECIAL REPORTS

#### 45. REPORTS

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- a. STUDENT GOVERNMENT REPORTS  
Associated Student Government of Saddleback College  
Associated Students of Irvine Valley College
- b. ACADEMIC SENATES' REPORTS  
Saddleback College Academic Senate  
Irvine Valley College Academic Senate
- c. FACULTY ASSOCIATION REPORT
- d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT
- e. CLASSIFIED SENATES' /COUNCIL'S REPORTS  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Classified Council

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT: 11:00 P.M.

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