

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES

JANUARY 25, 1999

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.

RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session.

Speakers are limited to three minutes each.

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation
of Performance, Discipline, Dismissal, Release (GC 54957)

Pending Litigation (GC 54956.9):

City of Mission Viejo v. SOCCCD

SOCCCD v. City of Mission Viejo

Bauer v. Board of Trustees

Real Property Negotiations (GC 54956.8):

Hillpointe Apartments, Marguerite Pkwy., Mission Viejo

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Fortune

PRESENTATIONS AND INTRODUCTION OF GUESTS

ITEM FOR INFORMATION

1. DISTRICT TECHNOLOGY INITIATIVE
Presentation and discussion on the District Technology Initiative and the district's role in distance education.

ITEM RECOMMENDED FOR APPROVAL

2. SADDLEBACK COLLEGE: ASSOCIATED STUDENT BUDGET
Presentation and ratification of the 1998-99 ASG Budget.

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

Speakers are limited to three minutes each.

TRUSTEE AND CHANCELLOR REPORTS

3. REPORTS
Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."

Speakers are limited to three minutes each.

- a. BOARD MEMBERS
- b. CHANCELLOR

CONSENT CALENDAR (Items 4 through 43)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

4. MINUTES
Regular Meeting of November 16, 1998; Annual Organizational Meeting of December 7, 1998; and Regular Meeting of December 7, 1998
5. SOCCCD: FORENSICS TEAM REVISED SCHEDULE
Additions to the Spring 1999 season tournament schedule at an estimated cost of \$2,400.
6. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE-
Acceptance of first year award of \$249,725 for the Industry Driven Regional Education and Training Collaboratives Project and approval of attendance at advisory committee meetings.
7. IRVINE VALLEY COLLEGE: HEALTH AND WELLNESS CENTER PROGRAM EVENTS
Events and expenditures for items to support the events in an amount not to exceed \$1,575.
8. IRVINE VALLEY COLLEGE: STAFF DEVELOPMENT – FLEX WEEK JANUARY 5-8, 1999
 - a. ACTIVITIES
Expenditures of \$3,500 for Flex Week activities.
 - b. GUEST SPEAKER
Honorarium of \$250 for Dr. Robert B. Barr's presentation
9. IRVINE VALLEY COLLEGE: THEATRE DEPARTMENT SPRING STUDENT PRODUCTION
Expenditures of \$3,500 for the student-directed production of *Sister Mary Ignatius Explains It All For You*.
10. IRVINE VALLEY COLLEGE: GRANT CONSULTANT AGREEMENTS
 - a. LARRY SOCCIA AND TONY DESIMONE
In the amount of \$3,000 each in association with the Curriculum and Professional Development in Business Education grant.

- b. KAREN KLAMMER
In the amount of \$500 in association with the Statewide Delivery of Distance Education grant.
 - c. DAVID-MICHAEL RENGH
In the amount of \$3,000 in association with the Statewide Delivery of Distance Education grant.
 - d. RICHARD GROSS AND SUSAN RANES
In the amount of \$2,000 and \$3,000, respectively, in association with the Curriculum and Professional Development in Business Education grant.
 - e. TONY SWAIM
In the amount of \$15,000 in association with the Center for Applied Competitive Technologies grant.
11. IRVINE VALLEY COLLEGE: CURRICULUM AND PROFESSIONAL DEVELOPMENT IN BUSINESS EDUCATION PROGRAM
- a. WORKSHOPS
Expenditure of \$11,000 for workshops and workshop presenters associated with the grant project.
 - b. WORKSHOP/CONFERENCE
Expenditure of \$8,000 to cover travel and meeting expenses for twelve participants at a statewide workshop.
12. IRVINE VALLEY COLLEGE: CONFERENCE
Expenditure of \$700 to serve as deposit for facilities at the Asilomar Conference Center for the Statewide Delivery of Distance Education Conference on November 8-10, 1999.
13. IRVINE VALLEY COLLEGE: CONTRACT
Partnership contract between the Center for Applied Competitive Technologies and the California Manufacturing Technology Centers in the amount of \$178,875.

14. IRVINE VALLEY COLLEGE: INDEPENDENT CONTRACTOR'S AGREEMENT
Agreement with LaserGrade Computer Testing to administer Microsoft Office User Specialists tests.
15. IRVINE VALLEY COLLEGE: WIND SYMPHONY MEMBERS PARTICIPATION
Participation by selected members in the Small College Intercollegiate Band February 23-27, 1999, at an estimated cost of \$3,500.
16. IRVINE VALLEY COLLEGE: AMENDMENT TO OUT-OF-STATE STUDENT TRAVEL
Addition of ASACC National Legislative Conference for a total cost not to exceed \$12,000 to cover attendance by ten students and one advisor.
17. SADDLEBACK COLLEGE: SEISMOGRAPH EQUIPMENT AGREEMENT
Agreement for the installation of a data logger and sensors on the campus by TriNet through the Seismological Laboratory, California Institute of Technology.
18. SADDLEBACK COLLEGE: KSBR SEMINAR EXPENDITURE
Expenditure of \$1,200 to send student Music Director Judy Davila to the Gavin Seminar February 17-21, 1999.
19. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Agreement with Laura Franklin to serve as Project Director and Activity II Director for the Title III Grant in the amount of \$36,000.
20. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT AMENDMENTS
 - a. JOANNE GRAY AND ASSOCIATES
Travel expenses, conference fees, and workshop expenses related to her oversight of the RHORC.

- b. BRUCE HINES, CAROL RUDD, AND SUSIE SALAZAR
Amended amounts not to exceed \$2,000 per year due to adjustment in fees at the test sites.
21. SADDLEBACK COLLEGE: PAYMENT OF HONORARIA
- a. RICHARD YARBOROUGH
In the amount of \$500 for his lecture on February 17, 1999, during the college's Humanities Hour.
- b. GUEST SPEAKERS LISTED
For a total of \$1,950 for their lectures during Spring 1999 semester.
- c. MICHAEL KERZE
In the amount of \$500 for his presentations to various classes regarding resolving conflicts and related issues.
- d. LINDA KING PRUIT
In the amount of \$100 for her presentation during the annual Women's Conference on March 12, 1999.
22. SADDLEBACK COLLEGE: 1998-99 BUDGET CHANGE PROPOSAL FOR CAN FUNDS
Acceptance of \$5,000 from the State Chancellor's Office to stimulate articulation efforts for local dissemination of California Articulation Number (CAN) System information.
23. SADDLEBACK COLLEGE: ACCEPTANCE OF GRANT EXTENSION
Extension of three months for the continuation of development of the Caregiver Training Program funded by a grant from the Irvine Health Foundation.
24. SADDLEBACK COLLEGE: ACCEPTANCE OF GRANT AWARD
Acceptance of \$30,000 from the State Chancellor's Office for a Vocational Education Title II-B, New Horizons grant.

25. SADDLEBACK COLLEGE: GRANT APPLICATION
Application for funding from Kaiser Permanente for the
"Support for Caregiver Training Program."
26. 1999-2000 SABBATICAL LEAVES
Recommended faculty members for sabbatical leaves
during the 1999-2000 academic year.
27. SOCCCD: OCTA COLLABORATION
Agreement with the Orange County Transportation
Authority and the district to establish guidelines for
outfitting and use of the educational learning mobile lab.
28. SPRING 1999 EMERITUS INSTITUTE GUEST LECTURES
Guest speakers and honoraria as listed.
29. SOCCCD: AWARD OF BID FOR SURPLUS REAL
PROPERTY
Sale of the Casitas Test Site to the Roman Catholic Bishop
of Orange, c/o St. Kilian Church, for \$24,000.
30. SOCCCD: 1999-00 HAZARDOUS SUBSTANCE
REMOVAL PROGRAM
Approval of 1999-00 Hazardous Substance Removal
Program and certification of district's intention to
participate in program.
31. SADDLEBACK COLLEGE: BGS BUILDING HVAC
REMODEL
Award of Bid 990 to Air Conditioning Company, Inc., for
\$2,638,882.
32. SADDLEBACK COLLEGE: NOTICE OF INTENT TO
ADOPT NEGATIVE DECLARATION
Adoption of Resolution 99-01 indicating intention to adopt
Negative Declaration for Building A, Demolition and
Replacement Project.
33. SADDLEBACK COLLEGE: ARCHITECTURAL BARRIER
REMOVAL - CHANGE ORDER 3
Increase to the present contract by \$2,122.45.

34. REVISED AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS 1998-99
Revised list of memberships and estimated dues.
35. TRANSFER OF BUDGET APPROPRIATIONS
Transfers of funds as indicated.
36. BUDGET AMENDMENTS
 - a. RESOLUTION 99-03, RESTRICTED GENERAL FUND BUDGET - CITY OF MISSION VIEJO
Amendment of 1998-99 General Fund Restricted Budget by \$126,324.
 - b. RESOLUTION 99-02, CAPITAL OUTLAY BUDGET - FEMA FUNDS
Amendment of 1998-99 Capital Outlay Budget by \$12,130.
37. CLAIMS AGAINST THE DISTRICT
Rejection of claims by the following individuals for referral to the district's insurance administrator:
 - a. DONALD RICKNER
 - b. JACK GRAHAM
38. PURCHASE ORDERS
Purchase orders 81868 through 82465 totaling \$3,092,040.05.
39. PAYMENT OF BILLS
Checks 99211 through 10025 totaling \$4,400,772.06; credit card purchases totaling \$3,596.35; Saddleback College Community Education checks 4096 through 4110 totaling \$149,346.40; and IVC Community Education checks 5525 through 5553 totaling \$41,576.30.
40. GIFTS TO THE DISTRICT
Donations as described in the exhibits.

41. **SPRING 1999 DISTRICTWIDE FLEX DAY ACTIVITY**
Honorarium in the amount of \$300 plus travel expenses for Dr. Samuel Q. Chan for his presentation on January 5, 1999.
42. **ATTENDANCE OF JOHN BEN AT ACCCA RECEPTION AND DINNER MEETING IN SACRAMENTO**
Expenditure not to exceed \$1,000 for Mr. Ben's attendance in Sacramento as the SOCCCD Community Representative to the Orange County Legislative Task Force.
43. **TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT**
Requests for upcoming conference attendance and/or reimbursement for local mileage.

CHANCELLOR'S ITEMS (Items 44 through 45)

ITEMS RECOMMENDED FOR APPROVAL

44. **CCCT BOARD OF DIRECTORS NOMINATION - 1999**
Determination of whether or not the board wishes to make a nomination, and approval of nominee, if applicable, for transmittal to the CCCT office.
45. **SOCCCD ADMINISTRATIVE REORGANIZATION**
Recommendations as indicated on SOCCCD administrative organizational charts.

ITEM FOR INFORMATION

46. **IVC/SC FOUNDATIONS: 1997-98 ANNUAL REPORTS AND 1998-99 ACTIVITIES**
College Foundations' Annual Reports and lists of future activities and events provided for the board's information.

VICE CHANCELLORS' ITEMS (Items 46 through 50)

FISCAL SERVICES

ITEMS RECOMMENDED FOR APPROVAL

47. SOCCCD: ORDER OF PRIORITY AND SCHEDULE OF FUNDS FOR FIVE-YEAR CONSTRUCTION PLAN
Approval for transmittal to the State Chancellor's Office by the February 1 deadline.
48. ACADEMIC YEAR 1999-00 NON-RESIDENT TUITION FEES
Non-Resident Tuition Fee of \$125 per semester unit; capital outlay fee of \$12; and application fee of \$46.

ITEMS FOR INFORMATION

49. QUARTERLY FINANCIAL STATUS REPORT
California Community Colleges Quarterly Financial Status Report as of December 31, 1998.

HUMAN RESOURCES

ITEMS RECOMMENDED FOR APPROVAL

50. ACADEMIC EMPLOYMENT AND STATUS CHANGES
Submitted items.
51. CLASSIFIED EMPLOYMENT AND STATUS CHANGES
Submitted items.

PRESIDENTS' ITEMS (Item 51)

IRVINE VALLEY COLLEGE

ITEM FOR INFORMATION

52. STATEWIDE CACT DIRECTORS CONFERENCE
Two-day Statewide CACT Directors Conference to be hosted by CACT Irvine Valley College on February 3 and 4, 1999.

SPECIAL REPORTS

53. REPORTS

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Speakers are limited to three minutes each.

a. STUDENT GOVERNMENT REPORTS

Associated Student Government of Saddleback
College
Associated Students of Irvine Valley College

b. ACADEMIC SENATES' REPORTS

Saddleback College Academic Senate
Irvine Valley College Academic Senate

c. FACULTY ASSOCIATION REPORT

d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

e. CLASSIFIED SENATES' /COUNCIL'S REPORTS

Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Classified Council

CORRESPONDENCE

54. CORRESPONDENCE

Items of correspondence are submitted by the district and colleges for the board's information.

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT: 11:00 P.M.

dm