

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OCTOBER 23, 2000
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 5:05 p.m.	CALLED TO ORDER
There were no public comments concerning items to be discussed in closed session.	PUBLIC COMMENTS
The open session was recessed to closed session. The Board of Trustees met in closed session from 5:05 p.m. to 6:00 p.m. All trustees were present.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:05 p.m.	RECONVENED

Members of the Board of Trustees

Nancy Padberg, President	PRESENT
Donald Wagner, Vice President	
Dorothy Fortune, Clerk	
Thomas Fuentes, Member	
Dave Lang, Member	
Marcia Milchiker, Member	
John Williams, Member	
Jason Wamhoff, Student Member	

Administrative Officers

Cedric Sampson, Chancellor
Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services
Richard Jones, Acting Vice Chancellor, Educational Services
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park
Dixie Bullock, President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Patrizia Boen
Traci Fahimi

California School Employees Association

Mary Williams

Classified Senates

Linda Bashor
Mary Anstadt

Associated Student Government

David Placek
Wyndle Jordan

Trustee Fortune, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 7 to 0 vote the board appointed Anthony Lipold to the position of Assistant Dean/Athletic Director, Saddleback College. On a 7 to 0 vote the board appointed Sandra Marzilli to the position of Director, Emeritus Institute, Saddleback College. On a 7 to 0 vote the board appointed Khaver Akhter to the position of Acting Director, Emeritus Institute, Community and Contract Education, Irvine Valley College, effective October 30, 2000. On a 7 to 0 vote the board appointed Timothy Shaw to the position of Director, Foundation, Irvine Valley College, effective November 1, 2000.

Trustee Fuentes led the pledge of allegiance and Student Trustee Wamhoff read words of inspiration.

PLEDGE/
INVOCATION

President Padberg announced that items 1a, 22, and 27 C-3 were pulled from the agenda. Chancellor Sampson indicated that Trustee Fuentes asked that item 22 be pulled and that he not be paid for his absence from the September 25 board meeting.

ANNOUNCEMENTS

There were no public comments.

PUBLIC COMMENTS

<p>The board unanimously adopted by roll call vote Resolution 00-41 commending the Saddleback College Journalism Program, leadership of J. Mike Reed, Carol Ziehm, Ted Martin and instructional staff, <i>Lariat</i> Editor Audrey Dorman and the spring 2000 <i>Lariat</i> staff for their excellent performance and achievement. The board unanimously adopted by roll call vote Resolution 00-42 commending <i>The Voice</i> Advisor Tammy Livingstone and the Journalism instructional and student staff for superior performance and achievement.</p>	<p>RESOLUTIONS</p>
<p>Dean Kevin O'Connor, Saddleback College Liberal Arts and Learning Resources, presented a division activities report for the board's information and distributed a summary (a copy is included in the public record maintained in the Chancellor's Office).</p>	<p>PRESENTATION</p>
<p>President Padberg asked that the board allow the Saddleback College Student Government 2000-2001 Budget to be presented next. ASG President David Placek presented an overview of the budget with Vice President Julie Breverman and Treasurer Cyndee San Luis, and answered board members' questions. Motion by Trustee Fortune, seconded by Trustee Wagner, to ratify the 2000-2001 Budget for the Associated Student Government of Saddleback College. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>SADDLEBACK COLLEGE ASG BUDGET 2000-01</p>
<p>Dean Jim Wright, Saddleback College Mathematics, Science and Engineering, presented a division activities report for the board's information and distributed a summary of the report (a copy is included in the public record maintained in the Chancellor's Office).</p>	<p>PRESENTATION</p>
<p>Items 6, 8, 12, and 23 were removed from the consent calendar for separate discussion. Motion by Trustee Fortune, seconded by Trustee Lang, to approve the consent calendar as amended. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>CONSENT CALENDAR</p>
<p>The board approved Minutes of the Special Meeting of July 12, 2000, Regular Meeting of July 31, 2000, and Regular Meeting of September 25, 2000.</p>	<p>MINUTES</p>
<p>The board approved a consultant agreement with Michael E. Wilson for \$40 per hour, plus reimbursable expenses, not to exceed \$50,000 for facilities project management assistance at Saddleback College.</p>	<p>PROJECT MANAGEMENT ASSISTANCE</p>

<p>The board approved an agreement with Moraes/Pham & Associates to provide an HVAC System Investigation Study for the Science/Math/Engineering Building at Saddleback College for \$45,000.</p>	<p>ENGINEERING SERVICES AGREEMENT</p>
<p>The board approved an expenditure of \$5,000 by Saddleback College for the Great Teachers Seminar to be held from January 3 -5, 2001, at Lake Arrowhead.</p>	<p>GREAT TEACHERS SEMINAR</p>
<p>Motion by Trustee Williams, seconded by Trustee Lang, to approve the Saddleback College one-week field study course, Architecture Special Topics: Design in Arizona, Riverside, and Palm Springs. In response to a question, Vice President Busché noted that the ratio of instructor to student is one instructor per thirty students. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>ARCHITECTURE FIELD-STUDY COURSE</p>
<p>The board approved the Saddleback College one-day field study course, Environmental Studies 201, Ecological Restoration Techniques, to Esperanza Colona School in Tijuana, Mexico.</p>	<p>ENVIRONMENTAL STUDIES FIELD- STUDY COURSE</p>
<p>Motion by Trustee Wagner, seconded by Trustee Williams, to approve the Saddleback College Community Education fee-based programs, presenters, and compensation for the 2001 Spring Session. Trustee Lang indicated he removed the item from the consent calendar so that he could abstain. Motion carried with Trustee Lang and Student Trustee Wamhoff abstaining.</p>	<p>COMMUNITY EDUCATION</p>
<p>The board approved participation by the Saddleback College men's and women's tennis teams in the Hawaii Pacific and Chaminade Colleges' tennis matches on January 29 and 30, 2001.</p>	<p>HAWAII TENNIS MATCHES</p>
<p>The board approved IVC's new and revised fees for individual courses for Spring 2001.</p>	<p>REVISED FEES</p>
<p>The board accepted \$15,000 from the State Chancellor's Office for the Business Education Statewide Advisory Committee project at IVC and approval of advisory committee meeting expenditures.</p>	<p>GRANT ACCEPTANCE</p>

Motion by Trustee Wagner, seconded by Trustee Williams, to approve the lease to own four copiers from OCE-USA, Inc., using CMAS Schedule B-GSA #GS26F-1005B for a cost including maintenance of \$242,983.68 for forty-eight months. Trustee Lang asked that, in the future, cost comparison information for other vendors be provided even when negotiated through CMAS contract. Following discussion on the high cost of monthly maintenance of the copiers, President Mathur stated that the college budgeted for the maintenance cost in the general fund because it is a high priority need. Motion carried unanimously with Student Trustee Wamhoff casting a affirmative advisory vote.

LEASE TO OWN
COPIERS

The board accepted the easement for the construction of a new entrance to the IVC campus, and authorized the quit claim of the previous easement and payment of \$80,514 for the deceleration pocket lane easement.

EASEMENTS
FOR NEW
ENTRANCE

The board approved Change Order 1 for the IVC Parking Lot 3 construction project, increasing the contract by \$946 with no change to the project completion date.

PARKING LOT 3
CHANGE
ORDER

The board adopted Resolution 00-43 to amend the 2000-2001 Adopted Budget by \$1,162,291.

BUDGET
AMENDMENT

The board approved the transfer of budget appropriations as delineated.

BUDGET
TRANSFERS

The board approved purchase orders 01370 through 01721 totaling \$842,032.22; and confirming requisitions dated 9/09/00 through 10/06/00 totaling \$192,014.29.

PURCHASE
ORDERS

The board approved checks 118502 through 119319 totaling \$2,095,907.77; Saddleback College Community Education checks 4989 through 5027 totaling \$95,313.12; and IVC Community Education checks 6118 through 6136 totaling \$22,775.20.

PAYMENT OF
BILLS

The board approved acceptance of various items donated to the district.

GIFTS TO
DISTRICT

The board approved expenditures for the scheduled District Services staff development workshops and activities for 2000-2001.

STAFF
DEVELOPMENT

<p>The board approved the Trustees' requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.</p>	<p>BOARD TRAVEL/ MILEAGE</p>
<p>Motion by Trustee Fuentes, seconded by Trustee Wagner, to approve changing the board meeting date in November from November 20 to November 27. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>BOARD MEETING DATE CHANGE</p>
<p>Information on the adopted budget, revised budget, and transactions through the end of the prior month were provided for the board's review.</p>	<p>MONTHLY FINANCIAL REPORT</p>
<p>The California Community Colleges Quarterly Financial Status Report as of June 30, 2000, for the 2000/01 fiscal year was provided for the board's review.</p>	<p>QUARTERLY FINANCIAL REPORT</p>
<p>Information on the summary of contracts for September and October was provided for the board's review.</p>	<p>CONTRACTS UNDER \$15,000</p>
<p>Motion by Trustee Wagner, seconded by Trustee Williams, to approve the academic personnel actions with item C-3 removed. Trustee Lang questioned why C-3 was removed, and President Padberg explained that there is a conflict with Professor Haggerty serving as Staff Diversity and Affirmative Action EEO Officer and Faculty Association President in terms of grievances. Professor Haggerty raised his hand to address the issue and Trustee Williams reminded the board the item cannot be discussed because it is not on the agenda. Motion by Trustee Milchiker, seconded by Trustee Lang, to allow Professor Haggerty to speak to the issue. Trustee Fortune raised a point of order that the item cannot be discussed because it has been pulled. Trustee Fuentes stated that he believes the motion is out of order. President Padberg ruled that the motion was out of order. Following additional comments, motion to call the question carried. Main motion carried with Trustee Lang casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>ACADEMIC PERSONNEL ACTIONS</p>
<p>Motion by Trustee Fuentes, seconded by Trustee Wagner, to approve/ratify the classified personnel actions. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>CLASSIFIED PERSONNEL ACTIONS</p>

The board accepted for review and study new Board Policy 5506, Accommodations for Students with Disabilities, and the draft of Procedures for Providing Academic Adjustments for Students with Disabilities.

BOARD
POLICY 5506

Vice Chancellor Jones indicated that there were so many comments and questions in the past few days concerning Board Policy 4000.4, Affirmative Action and Diversity, that it may be advisable to table the policy for further review. Motion by Student Trustee Wamhoff to table BP 4000.4, seconded by Trustee Lang. Motion to table carried unanimously. Motion by Trustee Williams, seconded by Trustee Wagner, to approve the remaining board policies, 6110 and 6170. Following further discussion, President Padberg called for separate votes on the remaining policies. Motion by Trustee Fuentes, seconded by Trustee Wagner, to approve Board Policy 6110, Articulation of Courses and Programs. Motion carried unanimously. Motion by Trustee Wagner, seconded by Trustee Williams, to approve Board Policy 6170, Counseling. Motion carried unanimously. Student Trustee Wamhoff cast affirmative advisory votes on both policies.

BOARD
POLICIES 6110,
6170, AND 4000.4

Vice Chancellor Goodwin presented information on leasing space on an interim basis at the El Toro MCAS in order to locate ATEP projects there that will later be relocated to the Tustin MCAS. He indicated that an initial projection on student activities resulted in an annual estimate of 3,000 students enrolled in evening programs alone such as through the CACT Center, expanded VTEC offerings, and training on the donated IBM equipment. Following several comments, Trustee Lang stated that, although he has concerns, he would like to see the donated equipment deployed and used, and suggested negotiating for a lesser amount of square footage for lower rent. Following additional comments and discussion, Chancellor Sampson indicated that the purpose of the agenda item is to allow him to *begin* the discussions with the County about the cost and nature of a possible lease at El Toro, and urged the board to support ATEP by giving the programs a place to flourish. Trustee Fuentes moved to authorize the Chancellor to investigate facilities at El Toro for the purpose of implementing ATEP projects that may later be relocated to Tustin, and to report back to the board. Motion seconded by Trustee Williams. President Padberg requested that the motion be amended

ATEP INTERIM
LEASE AT
EL TORO

to include investigation of the possibility of moving the district office there and placing some of the grants within the district office space so that any tenant improvements required would benefit actual property the district owns rather than leases. Trustee Fuentes accepted the amendment. Motion as amended carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

President Padberg called for a break at 8:30 p.m.

BREAK

Vice Chancellor Goodwin indicated that, following the RFQ process, Bastien and Associates, Inc., was selected and that they have an outstanding reputation in the film and movie industry for developing production facilities. Motion by Trustee Wagner, seconded by Trustee Williams, to approve the selection of Bastien and Associates, Inc., for architectural services on ATEP Building 524, with approval and contract contingent on a Master Lease being consummated by the Navy and City of Tustin and property occupation by SOCCCD. Trustee Lang indicated that he wanted to make certain that absolutely no money would be expended until the Master Lease has been negotiated. Following discussion, Trustee Fortune moved to amend the recommendation to state that the architectural contract will be brought to the board for approval. Motion as amended carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**ARCHITECT
FOR ATEP
BUILDING 524**

Vice Chancellor Goodwin stated that the contract in this item is directly related to the DI-CAST grant from the Chancellor's Office, and noted that Research Triangle Institute is a very sophisticated and well known nonprofit organization in the virtual reality instructional content development arena. Motion by Trustee Lang, seconded by Trustee Wagner, to approve the Proposal with the Research Triangle Institute and authorize the Chancellor to execute a contract for content development of modules within the Critical Care Nurses project. Following discussion, motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**ATEP
INDEPENDENT
CONTRACTOR
AGREEMENT**

Trustees Fuentes, Lang, Fortune, Wagner, Padberg, Milchiker, Williams, Student Trustee Wamhoff, Chancellor Sampson, and Presidents Bullock and Mathur gave reports.

**BOARD, CHANCELLOR,
PRESIDENTS'
REPORTS**

Trustee Fortune requested that staff prepare a report for the November board meeting indicating current student enrollment and reporting what resources and plans exist to increase the spring semester enrollment. President Padberg requested a report at the next few meetings from Vice Chancellor Jones on the SOCCCD Master Plan and how it is progressing. Student Trustee Wamhoff requested a report on the status of the student drop date. All requests for reports were passed unanimously by the board.

BOARD REQUESTS
FOR REPORTS

Messrs. Placek and Jordan, and Ms. Bashor gave reports.

REPORTS

The meeting was adjourned at 9:25 p.m.

ADJOURNMENT


Cedric A. Sampson, Secretary