

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AUGUST 28, 2000
ROOM 213, LEARNING RESOURCE CENTER/LIBRARY
IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:20 p.m. President Padberg made a motion that a report be provided to the board for information during the next closed session on three threats of potential litigation; that all threats of litigation go to legal counsel within twenty days; and that they be reviewed by counsel and brought to the board within thirty days. Motion seconded by Trustee Wagner. Following discussion, President Padberg changed her motion to state that the three threats of potential litigation be evaluated by counsel and, if appropriate, brought to the board's attention at the next meeting, and that there should be certain timelines for handling threatened litigation. Motion carried with Trustee Lang casting a negative vote, and Trustee Williams absent. (Trustee Williams arrived at 4:35 p.m.)

**CALLED
TO ORDER**

There were no public comments concerning items to be discussed in closed session.

**PUBLIC
COMMENTS**

The open session was adjourned to closed session. The Board of Trustees met in closed session from 4:36 p.m. to 6:45 p.m. All trustees were present.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:50 p.m.

RECONVENED

Members of the Board of Trustees

Nancy Padberg, President
Donald Wagner, Vice President
Dorothy Fortune, Clerk
Thomas Fuentes, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
Jason Wamhoff, Student Member

PRESENT

Administrative Officers

Cedric Sampson, Chancellor

Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services

Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park

Dixie Bullock, President, Saddleback College

Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Alannah Rosenberg

Traci Fahimi

California School Employees Association

Mary Williams

Classified Senates/Council

Linda Bashor

Associated Student Government

David Placek

Raul Caudillo

Trustee Fortune, Clerk of the board, read out the following actions
taken in closed session:

CLOSED SESSION

On a 7 - 0 vote, the board appointed Tran Hong to the
position of Director, Technology Services, Irvine Valley
College, effective September 25, 2000. On a 6 - 1 vote with
Trustee Lang casting a negative vote, the board appointed
David Brownell to the position of Acting Dean, Advanced
Technology, Irvine Valley College, effective September 1,
2000.

Trustee Fortune led the pledge of allegiance and Trustee Wagner read
words of inspiration.

PLEDGE/
INVOCATION

Two individuals addressed the board to provide information on the
recent Kung Fu/Tai Chi Study Abroad program.

PUBLIC
COMMENTS

<p>Student Trustee Wamhoff, Trustees Williams, Milchiker, Padberg, Wagner, Fortune, Lang, and Fuentes, Chancellor Sampson, and Presidents Mathur and Bullock gave reports.</p>	<p>BOARD, CHANCELLOR, PRESIDENTS' REPORTS</p>
<p>Trustee Williams requested a report on cell phones issued and paid for by the district at the next meeting. Trustee Fuentes requested that the board president name a board committee to work with staff in preparing guidelines on leasing, buying, and using district facilities and property.</p>	<p>BOARD REQUESTS FOR REPORTS</p>
<p>The board adopted by unanimous roll call vote Resolution 00-38 commending Dr. Donald Rickner for his twenty years of dedicated service to the district. The board adopted by unanimous roll call vote Resolution 00-39 commending Gregory Bishopp for his twenty-three years of outstanding service to the district.</p>	<p>PRESENTATIONS</p>
<p>President Padberg said she would like to advance item 28, Special Reports, to this point in the meeting on a trial basis.</p>	<p>ADVANCEMENT OF ITEM</p>
<p>Messrs. Placek and Caudillo, Professors Rosenberg, Fahimi, and Haggerty, and Ms. Bahor gave reports.</p>	<p>REPORTS</p>
<p>President Padberg called for a break at 7:38 p.m.</p>	<p>BREAK</p>
<p>Item 13 was removed from the consent calendar for separate discussion. Motion by Trustee Fuentes, seconded by Trustee Wagner, to approve the consent calendar as amended. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>CONSENT CALENDAR</p>
<p>The board approved the award of State Chancellor's Office Economic Development funds to Saddleback College in the amounts of \$35,900 for the Service Learning Partnership (Renewal) project; \$135,000 for the P-PIE Professional - Partnership with Industry and Education project; and \$178,875 for the Health Care Delivery Centers Grant (RHORC) project.</p>	<p>GRANT ACCEPTANCES</p>
<p>The board approved a consultant agreement with Laura Franklin in an amount not to exceed \$60,000 to continue as Project Director and Activity II Director for the Title III grant project at Saddleback College.</p>	<p>CONSULTANT AGREEMENT</p>

The board approved a contract with Joanne Rile Artists Management, Inc., for an amount not to exceed \$15,000 for two performances at Saddleback College by the China Dance Theater of Guangzhou.	GUEST ARTIST CONTRACT
The board approved the IVC Community Education course offerings, presenters, and compensation for Fall 2000.	IVC COMMUNITY EDUCATION
The board approved the agreement with Phone Tel Technologies for pay phone installation on both campuses.	PAY PHONE INSTALLATION
The board approved contracts with Elegante Beauty College and Lake Forest Beauty College to provide instructional services in the Saddleback College Cosmetology and Manicurist Programs	COSMETOLOGY/ MANICURIST INSTRUCTION
The board adopted Resolution 00-37 appointing Gary Poertner, Executive Vice Chancellor, as the designated custodian and signatory for the revolving cash fund, and Cedric Sampson, Chancellor, and Katie Slavin, Business Services Director, as designated alternates.	REVOLVING CASH FUND SIGNATORIES
The board rejected the claim of Marion Cain dated August 15, 2000, and directed referral to the district's insurance administer for processing.	CLAIM AGAINST DISTRICT
The board approved purchase orders 00476 through 01041 totaling \$10,631,427.76, and confirming requisitions dated 7/19/00 through 8/11/00 totaling \$140,376.61.	PURCHASE ORDERS
The board approved checks 117071 through 117783 totaling \$2,862,535.74; Saddleback College Community Education checks 4871 through 4961 totaling \$175,826.31; and IVC Community Education checks 6086 through 6106 totaling \$30,067.34.	PAYMENT OF BILLS
The board approved acceptance of various items donated to the district and foundations.	GIFTS
Motion by Trustee Lang, seconded by Trustee Wagner, to adopt Resolution 00-40 authorizing payment to Trustee Milchiker for her absence from the July 31, 2000, board meeting. Motion carried with Trustee Milchiker abstaining and Student Trustee Wamhoff casting an affirmative advisory vote.	ABSENT TRUSTEE

Information on the Amended California Community Colleges Quarterly Financial Report as of June 30, 2000, was provided for the board's review.

QUARTERLY
FINANCIAL
STATUS REPORT

Information on the Quarterly Financial Investment Report for the quarter ending June 30, 2000, was provided for the board's review.

INVESTMENT
REPORT

The summary of contracts for August 2000 was provided for the board's review.

CONTRACTS
UNDER \$15,000

Information on the production of the first-annual marketing mailing to the SOCCCD service area was provided for the board's review.

DISTRICTWIDE
MAILING

Motion by Trustee Lang, seconded by Trustee Wagner, to continue the practice of delegating authority to the Chancellor and Executive Vice Chancellor relative to contracts under \$15,000. Trustee Fortune stated that she is concerned about some of the lease agreements for district property that continue over a number of years which, because the lease amount is under \$15,000, the board does not have an opportunity to review. Executive Vice Chancellor Poertner responded that the type of agreement Trustee Fortune described in a couple of examples falls under facilities use permits, not contracts that would appear in the standard contract agenda item. Following discussion, Trustee Williams amended the motion to include that at any time contracts awarded to individuals or vendors exceed \$15,000 in multiple contracts or renewals of existing contracts, once the \$15,000 threshold is reached, that the board be informed in advance before any more renewals. Motion carried with Trustee Fortune casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.

REVIEW OF
DELEGATION OF
AUTHORITY

Dean Marly Bergerud read a statement from Vice Chancellor Goodwin which conveyed his regret for not being able to attend the meeting as well as his support for Dean Bergerud and the Industry Driven Regional Education and Training Collaborative grant project. She indicated that the State Chancellor's Office Economic Development award amounts to \$2,000,909 over two years, and is the largest grant the district has ever received. Dean Bergerud reviewed the project plan and stated that the first building to be occupied at ATEP is the hangar, but, if the facility is not available, the project would move to another lease facility or seek space on one of the other campuses. Trustee Wagner asked if it is advisable to accept the grant

GRANT
ACCEPTANCES

funding given the uncertainty of the conveyance of the Tustin Base property at this point, and Dean Bergerud responded that it is. Following considerable discussion, Trustee Fortune expressed concern about the district being able to meet the obligations in the grant if the district does not receive the property, in terms of the property itself and with private enterprise connections who want to develop their activities. She stated she would prefer to delay acceptance of the grant or be assured of the ability to rearrange the grant if the property is not received without obligating the district to a \$2 million rental situation at another location. Chancellor Sampson answered that the State has worked with the district in the past when modifications to the VTEC grant were necessary due to the delay in conveyance of the Tustin property, and believes the State will work with the district in the future toward the success of the current project. Motion by Trustee Lang, seconded by Trustee Williams, to approve the first-year award of a two-year grant for \$943,991.00 from the Chancellor's Office, California Community Colleges, for the Industry Driven Regional Education and Training Collaborative grant, and authorize discussions with the grant's industry partners to develop agreements to ascertain compliance with the industry match for the grant that will be brought to the Board of Trustees for approval. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote. Saddleback College Professor Terri Whitt presented information on two similar grants that were approved earlier: Service Learning Partnership renewal, and P-PIE Professional - Partnership with Industry and Education.

Motion by Trustee Williams, seconded by Student Trustee Wamhoff, to approve proceeding with the selection of a professional design firm, using the RFQ process, to develop design and construction/renovation documents for the building 524 complex in order to meet anticipated programming and enrollment goals, with funding from the ATEP capital construction fund budget and EDA if funded. Motion by Trustee Fortune, seconded by President Padberg, to amend the motion to add that final approval of the architect should not be given until the district has a lease or a contract with the City of Tustin for the base. Motion to call the question on the amendment carried. Motion to amend carried unanimously. Main motion as amended carried unanimously. Student Trustee Wamhoff cast affirmative advisory votes on the amendment and main motion.

SELECTION OF
ARCHITECT FOR
HANGAR

Motion by Trustee Williams, seconded by Student Trustee Wamhoff, to approve/ratify the academic personnel actions. Trustee Fortune moved to table item B-1 and then changed her motion from table to eliminate the item from the agenda, seconded by President Padberg. Chancellor Samspon stated that extending the contract for Dean Bergerud who generated the grant and activity will assure maximum efficiency and stability in administering the grant. Trustee Fortune indicated that the position of Dean of Business Science and Vocational Education at Tustin does not exist and believes the process of continuing the position is incorrect. Trustee Fuentes stated that he is uncomfortable acting on item B-1 because it seems inadequately prepared, and moved to table it and refer it back to the Chancellor to be brought back at the next meeting. Motion to table seconded by Trustee Wagner. Trustee Fortune agreed to Trustee Fuentes' amendment. Following additional discussion, Dean Bergerud reminded the board that the new position of Director of Education Planning will oversee multiple grants, whereas the Industry Driven Regional Education and Training Collaborative grant, effective September 13, can only be accepted and run with a full-time director. Trustee Fuentes withdrew his amendment. Trustee Fortune again moved to remove item B-1 from the agenda. Motion to call the question on the amendment carried. Motion to amend failed with Trustee Fortune casting an affirmative vote. Motion to call the question on the main motion carried. Main motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

ACADEMIC
PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify the classified personnel actions. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

CLASSIFIED
PERSONNEL
ACTIONS

Executive Vice Chancellor Poertner stated that, in anticipation of recruiting for the position of Director, Human Resources, he would like to gain approval from the board to increase the salary level to parallel the salaries of other community college Human Resources Director positions in Orange County. Following discussion, motion to amend by Trustee Lang, seconded by Trustee Milchiker, to change the recommendation to state, instead of range 244, range 242. Trustee Williams indicated he believes all district directors should be paid the same and moved to amend the amendment to include that all district

DIRECTOR OF
HUMAN RESOURCES
SALARY
REALIGNMENT

director positions be included in any movement of salary for the Human Resources Director, seconded by President Padberg. Following general lack of support, Trustee Williams withdrew his amendment, but moved to table the item. Motion to table failed due to lack of a second. Motion to call the question carried. Main motion carried with Trustee Williams casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.

Motion by Trustee Lang, seconded by Trustee Wagner, to approve the Educational and Facilities Master Planning process with a budget of \$195,000, the schedule and steering committee indicated in the exhibit, and an agreement with tBP Architecture to provide consulting services for a fee of \$130,000 plus reimbursable expenses not to exceed \$10,000. Student Trustee Wamhoff requested that a student from each campus be included on the steering committee, and Saddleback College Classified Senate President Bashor requested that classified staff be represented as well. Following discussion, motion by Trustee Fuentes to include the student and classified representatives in the steering committee, seconded by Trustee Lang. For clarification, Trustee Fuentes stated his amendment is to include one student body president from each campus. Vice Chancellor Jones indicated that he would like to limit committee membership to about fifteen individuals, and President Padberg stated that the board should defer to staff to provide a recommendation on the composition of the committee. Motion to amend carried unanimously. Main motion as amended carried unanimously. Student Trustee Wamhoff cast affirmative advisory votes on the amendment and main motion.

EDUCATIONAL
AND FACILITIES
MASTER PLAN

Motion by Trustee Williams, seconded by Trustee Milchiker, to approve an agreement with tBP Architecture to provide architectural services for the Building "A" Demolition and Replacement Project at Saddleback College. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

BUILDING A
DEMOLITION/
REPLACEMENT

President Padberg called for a break at 9:45 p.m.

BREAK

President Padberg recessed the meeting to a public hearing to provide an opportunity for the public to comment on the proposed 2000-2001 Final Budget. There were no comments by the public.

PUBLIC HEARING

Motion by Trustee Wagner, seconded by Trustee Lang, to continue the meeting until at least 10:30 p.m. to complete the agenda. Motion carried with Trustees Fortune and Padberg casting negative votes and Student Trustee Wamhoff casting an affirmative advisory vote.

SUSPENSION
OF RULES

Motion by Trustee Fuentes, seconded by Trustee Lang, to close the public hearing and reconvene the regular meeting of the Board of Trustees. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

RECONVENE
MEETING

Motion by Trustee Wagner, seconded by Trustee Fuentes, to approve the 2000-2001 Final Budget. Executive Vice Chancellor Poertner presented details and answered board members' questions. Following a discussion on growth, Chancellor Sampson indicated that growth in this budget is expressed as one percent and the district will probably achieve that goal. He added that, being a basic aid district, more students do not mean more money, and, whereas one percent has been enough so far, it is incumbent upon the board to set the goal to ensure district resources are spent where they determine necessary. Trustee Wagner asked for clarification on information, and Director Slavin indicated that the beginning balance as of July 1 needs to be added to the revenue total of all funds to obtain a figure representing total resources available. Following further discussion, motion carried with Trustee Wagner casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.

ADOPTION OF
THE 2000-2001
FINAL BUDGET


Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the participation of the District Forensics Team and their coaches in the speech tournament schedule at an estimated budget of \$53,700. Professor Larry Radden reviewed the previous agenda item, which was tabled at the July board meeting, and current proposed modifications. In response to President Padberg's concern about having cut the program, Professor Radden stated that the figure in the previous agenda item was overestimated because they had little information on student participation from which to base their proposed tournament schedule, but, in fact, their conference budget was cut by approximately \$11,000 as compared to the previous year. Motion by President Padberg, seconded by Trustee Fortune, to increase the not-to-exceed figure by \$11,000. Following additional dis-

REVISED
FORENSICS
TEAM ACTIVITIES
FOR 2000-2001

cussion, motion to amend failed with Trustees Padberg and Fortune casting affirmative votes. Main motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

The meeting was adjourned at 10:55 p.m.

ADJOURNMENT


Cedric A. Sampson, Secretary