

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JULY 31, 2000
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:02 p.m.

CALLED
TO ORDER

There were no public comments concerning items to be discussed in closed session.

PUBLIC
COMMENTS

President Padberg advanced item 27, Election of Clerk of the Board, in order to elect a replacement for the vacancy created by Steve Frogue's retirement. Motion by Trustee Fuentes, seconded by Trustee Williams, to nominate Trustee Fortune to the office of Clerk. Motion carried with Trustee Milchiker absent. Student Trustee Wamhoff was not present.

ELECTION OF
CLERK

The open session was adjourned to closed session. The Board of Trustees met in closed session from 4:10 p.m. to 6:15 p.m. All trustees were present with the exception of Trustee Milchiker.

CLOSED
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6.22 p.m.

RECONVENED

Members of the Board of Trustees

Nancy Padberg, President
Donald Wagner, Vice President
Dorothy Fortune, Clerk
Tom Fuentes, Member
Dave Lang, Member
John Williams, Member
Jason Wamhoff, Student Member

PRESENT

Absent

Marcia Milchiker, Member

Administrative Officers

Cedric Sampson, Chancellor

Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services

Richard Jones, Acting Vice Chancellor, Educational Services

Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park

Dixie Bullock, President, Saddleback College

Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Traci Fahimi

California School Employees Association

Mary Williams

Classified Senates/Council

No representation

Associated Student Government

David Placek

Trustee Fortune, Clerk of the board, read out the following actions
taken in closed session:

CLOSED SESSION

On a 6 - 0 vote with Trustee Milchiker absent, the board adopted Notice of Intent to terminate a Classified Leadership employee. On a 6 - 0 vote with Trustee Milchiker absent, the board adopted Resolution of Intention to terminate a Classified Leadership employee, and delegated to the Chancellor all authority necessary and proper to accomplish the purposes of the resolution.

Trustee Williams led the pledge of allegiance and Trustee Padberg read words of inspiration.

PLEDGE/
INVOCATION

There were no public comments.

PUBLIC COMMENTS

Trustees Fuentes, Lang, Wagner, Padberg, Williams, Student Trustee Wamhoff, Chancellor Sampson, and Presidents Mathur and Bullock gave reports.

BOARD, CHANCELLOR, PRESIDENTS' REPORTS

Trustee Fortune requested that the colleges present a report on the amount of money spent for release time and/or stipends to determine that the total is not in excess of 2% of each college's unrestricted general fund budget. Chancellor Sampson and the presidents indicated that they are prepared to bring such a report to the board but, until the books are closed, the figures are tentative. President Padberg asked that the organization charts, which are on the current agenda for information, be brought back to the next meeting for action.

BOARD REQUESTS FOR REPORTS

The board adopted Resolution 00-36 commending Steven J. Frogue upon his retirement for this thirty-three years of service to education, and more than seven years of dedicated service to the district as a member of the Board of Trustees. President Padberg presented Mr. Frogue with a plaque from the board commemorating his service to the district, and Presidents Bullock and Mathur presented brass lifetime passes for college sponsored events, athletics, and library privileges.

PRESENTATIONS/INTRODUCTIONS

Director Allan MacDougall and Jim Gaston, Applications Project Manager, previewed the new Web based student portal that provides individualized services. They indicated that MySite will be implemented for use by all students on August 21, the first day of fall semester, and that plans are being developed to add faculty and staff portals as well.

Chancellor Sampson introduced and welcomed Dick Jones, the newly appointed Acting Vice Chancellor, Educational Services.

Items 3, 5a, 6, 7, 12, 16, 18, and 20 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Williams, to approve the consent calendar as amended. Motion carried with Trustee Milchiker absent. Student Trustee Wamhoff cast an affirmative advisory vote.

CONSENT CALENDAR

The board approved the application for funding from the California Integrated Waste Management Board for "Irvine Valley College Used Oil Non-Profit Grant."

GRANT APPLICATION

Vice Chancellor Goodwin explained that application has been made through an Orange County process to the Department of Commerce Economic Development Administration for an infrastructure grant to remodel Hangar Building 524, and reviewed matching funds requirements. He added that EDA hopes that the base lease is signed by the beginning of their fiscal year, which is October, and, if not, they may ask ATEP to reapply so they can use the proposed grant funds in the current fiscal year. Motion by Trustee Lang, seconded by Trustee Wagner, to approve ATEP's application for funding from the Department of Commerce Economic Department Administration for the "Center for digital Innovation Business Incubator." Following further discussion, motion carried with Trustee Milchiker absent. Student Trustee Wamhoff cast an affirmative advisory vote.

ATEP GRANT
APPLICATION

The board approved acceptance of Phase Two of AmeriCorps Literacy Grant funding for IVC from the State Chancellor's Office.

AMERICORPS
FUNDING

Motion by Trustee Williams, seconded by Trustee Lang, to accept \$277,827 from the State Chancellor's office to fund the "Teachers, Not Trainers" grant project at IVC. Motion carried with Trustee Milchiker absent. Student Trustee Wamhoff cast an affirmative advisory vote.

GRANT
ACCEPTANCE

The board accepted \$71,000 from the State Chancellor's Office to fund the Irvine Valley College Tech-Prep Consortia.

Motion by Trustee Wagner, seconded by Trustee Williams, to approve the Child Development Center Kindergarten Program for Fall 2000 at IVC. Several trustees indicated they were surprised by this new program item and, in response, President Mathur indicated that IVC is attempting to reduce general fund support for the Center by instituting a kindergarten program. Becky Thomas, Director of the Child Development Center, stated that a private kindergarten would be a natural transition from their preschool program and would offer a considerably lower student to teacher ratio than the public schools. Following considerable discussion, Trustee Wagner stated that he believes the issue should be more fully debated and should be brought back to the board in a different form. Following additional questions and further discussion, motion by Trustee Lang,

CHILD DEVELOP-
MENT CENTER
KINDERGARTEN
PROGRAM

seconded by Trustee Fortune, to table the item to be brought back to a future meeting. Motion carried with Trustee Williams casting a negative vote and Trustee Milchiker absent. Student Trustee Wamhoff cast a negative advisory vote.

Motion by Trustee Williams, seconded by Trustee Wagner, to approve the participation of the District Forensics Team and their coaches in the speech tournament schedule at a total estimated cost of \$109,000. Student Trustee Wamhoff questioned several proposed expenditures listed and pointed out inconsistencies. Trustee Fortune asked the amount that will be funded by student government, and Student Trustee Wamhoff stated each will provide \$20,400. Following further discussion, Trustee Fuentes moved to table the item, seconded by Trustee Lang. Motion to tabled carried with Trustee Williams casting a negative vote and Trustee Milchiker absent. Student Trustee Wamhoff cast an affirmative advisory vote.

**FORENSICS TEAM
PARTICIPATION
FOR 2000-2001**

The board approved the agreement between Saddleback College and Mission Hospital Regional Medical Center for Mission to donate funding to help fund associate faculty salaries to train more nurses.

**MISSION
HOSPITAL
AGREEMENT**

The board approved an agreement with Joanne Gray and Associates for an amount not to exceed \$200,000 for Ms. Gray to serve as Center Coordinator and Grant Project Director for the Regional Health Occupations Resource Center project at Saddleback College.

**RHORC
CONSULTANT**

The board approved the ratification of the Regional Health Occupations Resource Center agreement with Saddleback College for testing for an additional two-year period from December 1, 1998, through June 30, 2000.

**RHORC
CONTRACT
AGREEMENT**

The board approved an agreement with the state Department of Alcohol & Drug Prevention for Saddleback College Community Education to facilitate developing professional standards in the field of prevention.

**CALIFORNIA
PREVENTIVE
PROGRAM**

Motion by Student Trustee Wamhoff, seconded by Trustee Wagner, to approve the Saddleback College Community Education program and presenters for the 2000 Fall session. Student Trustee Wamhoff stated he will abstain because he knows one of the independent contractors. Motion carried with Trustee Lang and Student Trustee Wamhoff abstaining and Trustee Milchiker absent.

**COMMUNITY
EDUCATION**

The board approved expenditures for the Saddleback College 2000-2001 musicals.

MUSICIANS
HONORARIA

The board accepted the award of \$178,875 for the Center for Applied Competitive Technologies by the State Chancellor's Office.

ATEP GRANT
ACCEPTANCE

The board approved a consultant agreement with Paul Sauer for an amount not to exceed \$25,000 to assist in completing the objectives of the Center for Applied Competitive Technologies grant.

ATEP CONSULTANT
AGREEMENT

Trustee Lang noted that Exhibit B of the agreement includes a requirement for there to be a contribution to a scholarship fund and he asked if legal counsel found any problem with that from a foundation standpoint. Executive Vice Chancellor Poertner stated that counsel reviewed the contract and did not comment on that issue. Motion by Trustee Fortune, seconded by Trustee Wagner, to table the agreement with PhoneTel Technologies for pay phone installation at both campuses to be brought back to a future meeting. Motion carried with Trustee Milchiker absent. Student Trustee Wamhoff cast an affirmative advisory vote.

PAY PHONE
INSTALLATION
AGREEMENT

The board approved a new one-year lease with California State University, Fullerton - Mission Viejo Campus, under similar terms and conditions as in the past.

CSUF LEASE
EXTENSION

Motion by Trustee Williams, seconded by Trustee Wagner, to award Bid 238 for the construction of Parking Lot 3 at IVC to E.A. Mendoza for \$347,790. President Padberg noted that the agenda item cover sheet identifies the project location as Irvine Valley College but the exhibit indicates Saddleback College. Executive Vice Chancellor Poertner responded that the project is at IVC. Following a brief discussion, motion to call the question carried. Motion carried with Trustee Milchiker absent. Student Trustee Wamhoff cast an affirmative advisory vote.

AWARD OF
BID

The board relieved Excel Paving Company from its bid submitted in relation to the construction of the IVC Fire Safety Emergency Access Road and approved the agreement for construction of the project to R.J. Noble Company.

RELIEF/AWARD
OF BID

Trustee Fortune asked why there are three separate memberships in two different amounts for the Orange County Forum. Trustee Fuentes asked if a review is conducted annually and how memberships are determined, and the college presidents and Chancellor described the process. Trustee Fuentes noted the high rate for membership to the Orange County Business Council, and Trustee Wagner commented that he believes they are pro airport. Following discussion, motion by Trustee Wagner, seconded by Trustee Williams, to amend the agenda item to omit payment for the Orange County Business Council. Motion to amend carried with Trustee Milchiker absent and Student Trustee Wamhoff abstaining. Motion by Trustee Wagner, seconded by Trustee Fuentes, to amend the agenda item to omit payments to the American Association of University Women. Trustee Williams moved to table the amendment and the AAUW line item to be brought back with a report at the next meeting, seconded by Trustee Fortune. Motion to table carried with Trustees Lang and Wagner casting negative votes, Trustee Milchiker absent, and Student Trustee Wamhoff casting an affirmative advisory vote. Trustee Wagner stated that he cast a negative vote because by tabling the amendment it leaves AAUW in the item. Motion by Trustee Wagner, seconded by Trustee Fuentes, to amend item 20 to take out reference to the American Association of University Women so that it may be brought back to the board with a report at the next meeting. Motion to amend carried with Trustee Lang casting a negative vote, Trustee Milchiker absent, and Student Trustee Wamhoff casting an affirmative advisory vote. Motion by Trustee Fortune, seconded by Trustee Fuentes, to eliminate Orange County Forum in the Saddleback College listing, and Orange County Forum in the IVC listing, leaving the district membership in the Orange County Forum to cover divisions at both colleges. Amendment carried with Trustee Milchiker absent and Student Trustee Wamhoff casting an affirmative advisory vote. Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the item as amended. Main motion carried with Trustee Milchiker absent and Student Trustee Wamhoff casting an affirmative advisory vote.

INSITUTIONAL
MEMBERSHIPS

The board approved a declaration of emergency to fill two vacant positions on an interim basis and approved hiring Richard A. Jones, Acting Vice Chancellor, Educational Services, and William Kelly, Acting Dean, Fine Arts, Physician Education, and Athletics, through Professional Personnel Leasing, Inc.

EMERGENCY
HIRES/CONTRACTS

The board approved purchase orders 04352 through 00476 totaling \$15,104,000.41 and confirming requisitions dated 6/4/00 through 7/18/00 totaling \$629,039.40.

PURCHASE
ORDERS

The board approved checks 115539 through 117070 totaling \$5,362,488.11; Saddleback College Community Education checks 4822 through 4870 totaling \$56,396.58; and IVC Community Education checks 6042 through 6085 totaling \$56,944.91.

PAYMENT
OF BILLS

The board approved acceptance of various items donated to the district.

GIFTS

The board approved requests to attend upcoming conferences/ events, and/or requests for local mileage reimbursement.

TRUSTEE TRAVEL/
REIMBURSEMENT

The board approved the recommendation by the Chancellor for no further action on the advisory ballot issue for the November election.

BALLOT
MEASURE

Motion by Trustee Williams, seconded by Student Trustee Wamhoff, to adopt the resolution appealing to federal, state, and local officials to assist the SOCCCD in expediting the conveyance of the Tustin property from the Navy to the LRA, and through a sublease to the district. An error was pointed out in the resolution and the words "and grants" were added in the next to the last paragraph after the word "alliances." Motion carried by roll call vote with Trustee Milchiker absent.

TUSTIN
PROPERTY
CONVEYANCE

Chancellor Sampson indicated that the charts were placed on the agenda for information as a statement of the current status, and noted that any changes made at this meeting will be incorporated and brought back to the next meeting. Following comments on several items, Trustee Fortune stated that, if the charts are going to be brought back, she would like them to reflect what the board has actually approved and be agendized for action, not for information. Trustee Wagner indicated that he believes it is appropriate for the charts to be on the agenda with proposed changes by administration to improve the structure. Chancellor Sampson commented that in the past he has utilized the organization charts to gain general approval from the board to fill positions, but that there has been no discussion of the organization as a whole in terms of cost savings, efficiency, and other issues, which has been disappointing.

ORGANIZATION
CHARTS

President Padberg called for a break at 8:40 p.m.

BREAK

Information on the adopted budget, revised budget, and transactions through the end of the prior month were provided for the board's review.

MONTHLY
FINANCIAL
REPORT

The California Community Colleges Quarterly Financial Status Report as of June 30, 2000, for the 1999/00 fiscal year was provided for the board's review.

QUARTERLY
FINANCIAL
REPORT

Information on the summary of contracts for July was provided for the board's review. Trustee Lang asked that contracts in future agenda items include which department is paying for particular items.

CONTRACTS
UNDER \$15,000

Motion by Trustee Wagner, seconded by Student Trustee Wamhoff, to approve that the board direct the review and update of the District Educational and Facilities Master Plan. Following presentation of information by Executive Vice Chancellor Poertner, motion by Trustee Fortune, seconded by Trustee Williams, to add to the last sentence on the cover sheet "as described in Exhibits A, B, and C." Motion to amend carried with Trustee Lang casting a negative vote and Trustee Milchiker absent. Trustee Lang expressed concern about the agenda item not including any costs, and Executive Vice Chancellor Poertner responded that the facilities master plan consultant should cost approximately \$250,000. He added that if the district engages the services of a consultant for the educational master plan, it will come back as a separate item for approval. Trustee Williams moved to amend Exhibit C, seconded by Trustee Fortune, to include "Board President and Designee" under the College Vice Presidents of Student Services in the Steering Committee listing. He added that the designee does not necessarily have to be another trustee. Following discussion concerning board representative(s) reporting back to the board, motion to call the question carried. Motion to amend carried with Trustee Lang casting a negative vote and Trustee Milchiker absent. Trustee Lang moved to table the item but there was no second. Motion to call the question failed. Motion by Trustee Fuentes, seconded by Trustee Wagner, to approve the item and to direct the Chancellor to bring an action item

MASTER PLAN

to the next meeting on cost projections. Amendment carried with Trustee Milchiker absent. Main motion carried with Trustee Milchiker absent and Student Trustee Wamhoff casting an affirmative advisory vote.

Motion by Trustee Wagner, seconded by Student Trustee Wamhoff, to approve the Budget Development Guidelines. Executive Vice Chancellor Poertner presented the item and noted updated information. Trustee Williams amended item 9, seconded by Trustee Fortune, to include an item "d" to state "The needs and demands of students and the community;" and a one-sentence paragraph at the end of item 9 to state "FTES compensation shall be based upon the same compensation per FTES for each college to ensure fair and equal compensation." Chancellor Sampson stated the last issue is an extremely complex and delicate affair, briefly described the resource allocation process, and stated that the board would need to study this issue at great length before making such a fundamental change. Trustee Williams split his amendment into two parts and stated that the first part will include item "d" which he believes should become item "a," and the incorporation of Executive Vice Chancellor Poertner's suggestion of replacing "should" with "shall" in item 7. Motion to call the question carried. First part of Trustee Williams' amendment carried with Trustee Milchiker absent and Student Trustee Wamhoff casting an affirmative advisory vote. Following considerable discussion, Trustee Fuentes stated perhaps the second part of Trustee Williams motion could be softened to state that the district approach equity in the process as a goal, and, in addition, that the board might seek input in the near future from the presidents and executive vice chancellor as to how we are approaching this equity and how we are implementing item "a." Trustee Williams said he would withdraw the amendment if the board would consider a mid-year augmentation to the IVC budget if the revenues are greater than anticipated as projections indicate. Following further comments and discussion, Trustee Williams withdrew his amendment. Motion to call the question carried. Main motion carried with Trustee Wagner casting a negative vote, Trustee Milchiker absent, and Student Trustee Wamhoff casting an affirmative advisory vote.

**BUDGET
DEVELOPMENT
GUIDELINES**

Motion by Trustee Williams, seconded by Trustee Wagner, to extend the meeting until 10:30 p.m. Motion carried.

**SUSPENSION
OF RULES**

President Padberg advanced item 39, Saddleback College Energy Utilization and Cost Implications. President Bullock stated that the college's SDG&E bill for June 2000 was \$152,000 versus \$90,000 for the same period in 1999, an increase of 70.5%. She stated that if the percentage of increase remains the same, it will total \$611,000 and urged everyone to join the college's efforts in attempting to resolve the issue.

ELECTRICITY
COST INCREASE

Motion by Trustee Williams, seconded by Trustee Lang, to adopt the plan described in the agenda item to completely retire the COP debt by June 2008. Following review of the item by Executive Vice Chancellor Poertner, Trustee Fortune moved to amend the recommendation, seconded by Trustee Padberg, to add "or other funds" in the second line of the Recommendation after "from basic aid funds;" and add a sentence to the end that states "This will be included as part of item 34, Budget Development Guidelines." Following comments by Trustees Lang and Wagner, Trustee Fortune withdrew the first part of her amendment. Motion by Trustee Lang, seconded by Student Trustee Wamhoff, to reopen item 34 and consider incorporating item 35 within item 34. Motion carried with Trustee Fortune casting a negative vote, Trustee Milchiker absent, and Student Trustee Wamhoff casting an affirmative advisory vote.

CERTIFICATES OF
PARTICIPATION
DEBT RETIREMENT
PLAN

Motion by Trustee Lang, seconded by Trustee Wamhoff, to approve item 34, Budget Development Guidelines, incorporating by reference approval of item 35, Certificates of Participation Debt Retirement Plan. Trustee Wagner asked questions about #4 in item 34, and President Bullock explained that if the colleges end the year with a positive balance, it is carried forward the next year and the same is true with a negative balance. Motion to call the question carried. Main motion carried with Trustee Wagner casting a negative vote, Trustee Milchiker absent, and Student Trustee Wamhoff casting an affirmative advisory vote.

COMBINATION
OF ITEMS 34
AND 35

Motion by Trustee Williams, seconded by Student Trustee Wamhoff, to approve the Irvine Valley College administrative structure. President Mathur reviewed the proposed changes as described in the exhibits. Motion carried with Trustee Milchiker absent and Student Trustee Wamhoff casting an affirmative advisory vote.

IVC
ADMINISTRATIVE
STRUCTURE

President Padberg suggested that the meeting be continued on Wednesday. Following discussion, motion by Trustee Lang, seconded by Student Trustee Wamhoff, to extend the meeting to 11:00 p.m. including continuation of closed session, if necessary. Trustee Williams stated he would like to add to the motion that the governance group representatives provide written reports to board secretary Martin to fax to the board. Trustee Lang did not accept the addition to his motion. Motion carried with Trustee Padberg casting a negative vote.

SUSPENSION
OF RULES

Motion by Student Trustee Wamhoff, seconded by Trustee Williams, to approve/ratify the academic personnel actions. Executive Vice Chancellor Poertner stated that items D-1 and F-2 need to be pulled and indicated there are corrections to item E-17, to the third Equivalency listing, and to item I-1 (see agenda item in official record of meeting maintained in the Chancellor's Office). Trustee Lang moved to vote on item B-1 separately but there was no second to the motion. Main motion carried with Trustee Lang casting a negative vote, Trustee Milchiker absent, and Student Trustee Wamhoff casting an affirmative advisory vote.

ACADEMIC
PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Student Trustee Wamhoff, to approve/ratify the classified personnel actions. Executive Vice Chancellor Poertner pointed out corrections to the exhibits (see agenda item in official record of meeting maintained in the Chancellor's Office). Motion carried with Trustee Milchiker absent and Student Trustee Wamhoff casting an affirmative advisory vote.

CLASSIFIED
PERSONNEL
ACTIONS

Mr. Placek, Mr. Caudillo, Ms. Williams, and Professors Fahimi and Haggerty gave reports.

REPORTS

Motion by Trustee Fuentes, seconded by Trustee Wagner, to recess to closed session to appoint individuals to positions at IVC. Motion to amend by Trustee Fortune, seconded by Trustee Williams, to limit closed session to ten minutes. Motion as amended carried.

RECESS TO CLOSED
SESSION

Trustee Fortune, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 5 - 1 vote with Trustee Lang casting a negative vote and Trustee Milchiker absent, the board appointed Dr. Glenn Roquemore to the position of Vice President, Instruction, Irvine Valley College. On a 5 - 1 vote with Trustee Lang casting a negative vote and Trustee Milchiker absent, the board appointed Helen Locke to the position of Director, Student Affairs, Irvine Valley College. On a 6 - 0 vote with Trustee Milchiker absent, the board appointed Dr. Aracely Mora to the position of Acting Dean, Health Sciences, Physical Education, and Athletics, Irvine Valley College.

The meeting was adjourned at 11:16 p.m.

ADJOURNMENT



Cedric A. Sampson, Secretary