

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JUNE 19, 2000  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:08 p.m. (Trustee Wagner was not present.)

CALLED  
TO ORDER

There were no public comments concerning items to be discussed in closed session.

PUBLIC  
COMMENTS

The open session was recessed to closed session. The Board of Trustees met in closed session from 4:09 p.m. to 7:30 p.m. All trustees were present.

CLOSED  
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 7:37 p.m.

RECONVENED

Members of the Board of Trustees

Nancy Padberg, President  
Donald Wagner, Vice President  
Steve Frogue, Clerk  
Dorothy Fortune, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Jason Wamhoff, Student Member

PRESENT

Administrative Officers

Cedric Sampson, Chancellor  
Gary Poertner, Executive Vice Chancellor, Administrative and  
Business Services  
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Traci Fahimi

California School Employees Association

Mary Williams

Classified Senates/Council

Linda Bashor

Associated Student Government

David Placek

Raul Caudillo

Trustee Frogue, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 4 to 3 vote with Trustees Lang, Milchiker, and Wagner casting negative votes, the board appointed Dr. Howard Gensler to the position of Dean, Humanities and Library Services, Irvine Valley College, effective July 5. On a 7-0 vote the board appointed Richard A. Jones to the position of Acting Vice Chancellor, Educational Services, Grants, Research and Planning. On a 4 to 3 vote with Trustees Lang, Milchiker, and Wagner casting negative votes, the board appointed John Edwards to the position of Director, Admissions, Records, and Enrollment Services, Irvine Valley College, effective July 5.

Trustee Wagner led the pledge of allegiance and Trustee Milchiker read words of inspiration.

PLEDGE/  
INVOCATION

There were no public comments.

PUBLIC COMMENTS

Trustees Lang, Milchiker, Frogue, Wagner, Padberg, Fortune, Williams, Student Trustee Wamhoff, Chancellor Sampson, and Presidents Bullock and Mathur gave reports.

BOARD, CHANCELLOR,  
PRESIDENTS' REPORTS

Motion by Trustee Williams, seconded by Trustee Frogue, to include an item on the next agenda for action concerning placement of an Advisory Ballot Measure on the ballot for the November, 2000, election that will allow voters to voice their opinions on issues such as the proposed commercial/cargo airport at the former El Toro Marine Base. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote. Trustee Milchiker requested a report on the feasibility of offering a computer class at Leisure World. Trustee Fortune requested that the colleges provide a report on daily and hourly student/counselor scheduling to explain why college counselors make up over 15% of the faculty earning between \$100,000 and \$122,000 a year. Trustee Frogue requested a report on wait lists by department, and by class section, particularly transferable classes. President Padberg requested that Trustee Lang present any evidence he has of cronyism at this time to the appropriate staff person so that it can be investigated and reported back to the board immediately.

REQUEST FOR  
REPORTS

Saddleback College Professors Kathleen Smith, Janice Jensen, and Carol Bander presented information on the writings of ESL and international students in the publication titled *International Voice*, and distributed copies to the board.

PRESENTATIONS

Motion by Trustee Williams, seconded by Trustee Lang, to approve the consent calendar. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

CONSENT  
CALENDAR

The board approved the Minutes of the Special Meeting of March 9, 2000, Special Meeting of May 16, 2000, and the Special Meeting/Retreat of May 16, 2000.

MINUTES

The board approved the agreement with Jennifer Mason, M.D., to direct the Saddleback College Paramedic Training Program for the 2000-2001 fiscal year.

CONSULTANT  
AGREEMENT

The board approved one Saddleback College student's attendance at the Annual Best Buddies 2000 Leadership Conference in Chicago at a cost of \$150.00.

STUDENT  
OUT-OF-STATE  
TRAVEL

<p>The board approved IVC's applications for funding for the "IVC Internship Network," "FII RFA Specification for Grant Awards - Integration of Instruction and Student Services," "FII RFA Specification for Grant Awards - Office Workplace Proficiency through the Development of E-Skills, Applications Using the Integration of Data in Microsoft Office, and Industry-Based Office Standards," and "FII RFA Specification for Grant Awards - Teachers, Not Trainers" grant projects.</p>	<p><b>GRANT APPLICATIONS</b></p>
<p>The board approved IVC's application for funding for an AmeriCorps phase two three-year funding cycle from the State Chancellor's Office.</p>	
<p>The board approved the award of Bid 236D for an SOCCCD charter bus service contract to Pacific Coachways Charter Services; and Bid 1001 for an electronic scoreboard at Saddleback College to Fair-Play Scoreboards for \$65,954.52.</p>	<p><b>BID AWARDS</b></p>
<p>The board accepted the resurfacing of the tennis courts project at IVC as complete and authorized filing a Notice of Completion.</p>	<p><b>NOTICE OF COMPLETION</b></p>
<p>The board adopted Resolution 00-31 for the transfer of appropriations at the close of fiscal year 99/00.</p>	<p><b>APPROPRIATIONS TRANSFER</b></p>
<p>The board adopted Resolution 00-32 establishing the required State constitutional appropriations limit for 2000/01 for SOCCCD (Gann Limit).</p>	<p><b>APPROPRIATIONS LIMIT</b></p>
<p>The board approved the agreements to purchase emission credits for IVC and Saddleback College from Market Based Solutions totaling \$22,230 and \$38,449, respectively.</p>	<p><b>EMISSION CREDITS</b></p>
<p>The board approved the contract for specialized web technology services with Kristen Bush from July 1, 2000, through June 30, 2001, at a cost not to exceed \$23,000.</p>	<p><b>WEB TECH SERVICES</b></p>
<p>The board approved a consulting contract with the Gartner Group for new and continuing technology projects from July 1, 2000, through June 30, 2001, at a cost not to exceed \$39,000.</p>	<p><b>CONSULTING SERVICES</b></p>
<p>The board adopted Resolution 00-33 to amend the 1999/2000 General Fund, Child Development Fund, and Capital Outlay budgets.</p>	<p><b>BUDGET AMENDMENT</b></p>

The board approved the transfer of budget appropriations as delineated.

BUDGET  
TRANSFERS

The board approved purchase orders 04003 through 04352 totaling \$1,267,476.31, and confirming requisitions dated 5/9/00 through 6/2/00 totaling \$230,394.78.

PURCHASE  
ORDERS

The board approved checks 114661 through 115538 totaling \$1,602,661.37; SC Community Education checks 4811 through 4821 totaling \$5,044.93; and IVC Community Education checks 6012 through 6041 totaling \$94,846.98.

PAYMENT OF  
BILLS

The board approved acceptance of various items donated to the district.

GIFTS TO  
DISTRICT

The board approved the trustees' requests to attend upcoming conferences/events, and /or requests for local mileage reimbursement.

TRAVEL/  
MILEAGE

President Padberg corrected the title of the Tustin base facility in the fifth item listed to *Advanced Technology & Education Park of South Orange County*. Motion by Trustee Fortune, seconded by Trustee Williams, to adopt the annual goals and objectives as developed at the May 16, 2000, special board meeting. Motion by Trustee Fortune, seconded by Trustee Frogue, to amend the motion to add to item 2 after the word *solvency*, a semi-colon and the words *decrease bonded debt this year*. Following discussion, Trustee Fortune changed her amendment to state *decrease bonded debt by 10% this year*, seconded by Trustee Frogue. Motion to call the question failed. Following further discussion, amendment carried unanimously. President Padberg reminded the board that a special meeting was devoted to formulating the goals listed, and Trustee Lang stated that the current list has been synthesized from the original recommendations which were not adopted, and this meeting provides an opportunity to refine as well as adopt the goals. Motion to call the question on the agenda item failed. Motion by Trustee Fortune, seconded by Trustee Wagner, to eliminate item 6. Motion to call the question carried. Motion to amend failed with Trustees Fortune and Wagner casting affirmative votes. Motion to call the question on the agenda item carried. Main motion as amended carried with Trustees Lang and Wagner casting negative votes and Student Trustee Wamhoff casting an affirmative advisory vote.

2000-2001  
BOARD GOALS

Motion by Trustee Wagner, seconded by Trustee Williams, to approve changes to the district and college organization charts. President Mathur stated that he has no recommendations for changes to the IVC organization chart at this time. He corrected the title of the Director, Admissions, Records, and Enrollment Services on the chart to state Director, Admissions and Records, and noted that the permanent position will have Enrollment Services added to the title. President Bullock recommended the following changes to the Saddleback College chart: change Assistant Director to Director of Foundation; add Assistant Dean, Athletic Director, under Dean, Fine Arts, PE and Athletics; and add Director, Emeritus Institute. Chancellor Sampson indicated that he recommends eliminating the Director of Foundations from the district chart, and changing the Assistant Director of the Center for Applied Competitive Technologies (CACT) to Director, CACT, in accordance with the grant requirements. Following discussion, motion to call the question passed. Trustee Frogue moved to table the item and added that the item should have been brought forward for review and study, seconded by Trustee Williams. Motion to table carried with Trustees Lang and Wagner casting negative votes and Student Trustee Wamhoff casting an affirmative advisory vote.

DISTRICT AND  
COLLEGE ORGANIZA-  
TION CHARTS

President Padberg announced that the board will probably adjourn the meeting to Wednesday at 3:30 p.m. to address items on the open and closed session agendas that cannot be addressed at this time. She added that she believes the adjourned meeting will be held at IVC if a location can be arranged. President Padberg called for a recess at 9:30 p.m.

ANNOUNCEMENT/  
BREAK

Information on the adopted budget, revised budget, and transactions through the end of the prior month were provided for the board's review. Executive Vice Chancellor Poertner brought the board's attention to the exhibit and indicated that, from the estimates by the County office, the district expects that basic aid money received this year should go up over \$5 million.

MONTHLY  
FINANCIAL  
REPORT

Information on the summary of contracts for May and June was provided for the board's review.

CONTRACTS  
UNDER \$15,000

Executive Vice Chancellor Poertner commenced review of the process for development of the tentative budget, pertinent regulations, and contents of the proposed budget.

2000-2001  
TENTATIVE  
BUDGET

Motion by Trustee Wagner, seconded by Student Trustee Wamhoff, to extend the 10:00 p.m. deadline rule for ending meetings to as long as necessary to complete the entire agenda. Trustee Frogue amended the motion to advance the shared governance reports to within the next half hour, accepted and seconded by Trustee Wagner. Motion to amend by Trustee Fortune, seconded by Trustee Williams, to conclude the meeting at 11:00 p.m. and reconvene at IVC on Wednesday night. Motion to conclude at 11 p.m. and adjourn to IVC carried unanimously. Main motion as amended carried unanimously. Motion by Trustee Frogue, seconded by Trustee Wagner, to forward item 33, Special Reports, to 10:30 p.m. Trustee Frogue changed his motion from 10:30 p.m. to hear the reports at the conclusion of the tentative budget item. Motion carried unanimously. Student Trustee Wamhoff cast affirmative advisory votes.

SUSPENSION  
OF RULES/  
ADJOURNMENT

Executive Vice Chancellor Poertner completed review of the proposed tentative budget. He stated that the assumption has been made based on conversations with the County that assessed valuations would increase by 8.25%, which is probably conservative since in the just-ending fiscal year it increased between 13 and 14%. Following discussion of a page distributed earlier by Executive Vice Chancellor Poertner covering proposed reduction to bonded debt and other issues, motion by Trustee Williams, seconded by Trustee Frogue, to include the page as part of the tentative budget. Trustee Milchiker moved to add to the amendment the removal of the area titled Recommended Use of Funds for 2000-2001 Budget on the additional page; Trustee Williams would not accept the addition to his amendment. Motion to amend carried with Trustees Lang and Milchiker casting negative votes and Student Trustee Wamhoff casting an affirmative advisory vote. Following further discussion, motion by Trustee Lang, seconded by Trustee Wagner, to raise the Reserve for Economic Uncertainties from 6% to 8%. Motion to call the question carried unanimously. Motion to raise Reserve failed with Trustees Lang and Milchiker casting affirmative votes and Student Trustee Wamhoff casting an affirmative advisory vote. Trustee Williams requested that the Chancellor agendize funding of the foundation director positions. Main motion as amended carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

CONTINUATION  
OF TENTATIVE  
BUDGET ITEM

Ms. Bashor, Professors Fahimi and Haggerty, and Ms. Williams gave reports.

REPORTS

Motion by Trustee Williams, seconded by Trustee Wagner, to approve that all Executive Staff and Administrative personnel be granted a salary COLA increase for fiscal year 2000-2001 equal to the percentage amount of COLA provided by the State budget for 2000-2001 for Program Based Funding (3.17% when the agenda was printed), with the adjustment representing an increase totaling \$98,916 (when the agenda was printed), including salary and benefits, effective July 1, 2000. Motion to amend by Trustee Lang to use the most current information of 4.17% totaling an increase of \$130,120. Motion to amend carried with Trustee Fortune casting a negative vote. Main motion carried with Trustee Fortune casting a negative vote. Student Trustee Wamhoff cast an affirmative advisory vote.

INCREASE IN  
COLA AND  
BENEFITS

Motion by Trustee Williams, seconded by Trustee Lang, to approve that all Classified Leadership personnel be granted a salary COLA increase for fiscal year 2000-2001 equal to the percentage amount of COLA provided by the State budget for 2000-2001 for Program Based Funding (3.17% when the agenda was printed), with the adjustment representing an increase totaling \$123,026 (when the agenda was printed), including salary and benefits, effective July 1, 2000. Motion by Student Trustee Wamhoff, seconded by Trustee Lang, to amend the recommendation to include the most current information of 4.17% totaling an increase of \$161,835. Motion to amend carried with Trustee Fortune casting a negative vote. Main motion carried with Trustee Fortune casting a negative vote. Student Trustee Wamhoff cast an affirmative advisory vote.

Motion by Trustee Wagner, seconded by Trustee Milchiker, to suspend the rules for concluding at 11:00 p.m. and complete the agenda. Following discussion, motion to call the question carried unanimously. Main motion failed with Trustee Wagner, Lang, and Milchiker casting affirmative votes.

SUSPENSION  
OF RULES



President Padberg announced that the meeting is adjourned to Wednesday, June 21, 2000, at 3:30 p.m. in the board meeting room, Library 105, at Saddleback College. Trustee Wagner stated that the motion that was approved earlier was to conclude the meeting at 11 p.m. and adjourn to IVC. Following discussion, President Padberg stated that there's a question procedurally concerning the location but, unless otherwise posted in the Notice of Adjournment, the location will be Library 105, Saddleback College. Motion by Trustee Fortune, seconded by Trustee Williams, to adjourn the meeting to Wednesday at 3:30 p.m. in Library 105. Motion carried with Trustees Wagner, Lang, and Milchiker casting negative votes.

ADJOURNMENT  
TO JUNE 21

  
Cedric A. Sampson, Secretary

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
ADJOURNMENT OF REGULAR JUNE 19 MEETING TO JUNE 21, 2000  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the June 19, 2000, regular meeting of the Board of Trustees that was adjourned to June 21, 2000, was called to order by President Padberg at 3:45 p.m. CALLED TO ORDER

The open session was recessed to closed session. The Board of Trustees met in closed session from 3:47 p.m. to 4:20 p.m. All trustees were present. CLOSED SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 4:20 p.m. RECONVENED

Members of the Board of Trustees

Nancy Padberg, President  
Donald Wagner, Vice President  
Steve Frogue, Clerk  
Dorothy Fortune, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Jason Wamhoff, Student Member  
PRESENT

Administrative Officers

Cedric Sampson, Chancellor  
Gary Poertner, Executive Vice Chancellor, Administrative and Business Services  
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

No representation

California School Employees Association  
Mary Williams

Classified Senates/Council  
Tamara Carnine  
Mark Sierakowski

Associated Student Government  
No representation

Motion by Trustee Frogue, seconded by Trustee Lang, to approve the academic personnel actions. Executive Vice Chancellor Poertner corrected item B-22 to read \$2,550, and pulled items B-62, and all of item K. Motion by Trustee Wagner, seconded by Trustee Lang, to amend the items as indicated by Executive Vice Chancellor Poertner. Motion to amend carried unanimously. Main motion as amended carried unanimously.

ACADEMIC  
PERSONNEL  
ACTIONS

Executive Vice Chancellor Poertner corrected item C-1 on the academic personnel actions addendum (item 27a) to read Category III. Motion by Trustee Wagner, seconded by Trustee Williams, to approve the academic personnel actions addendum as amended. Following discussion on the Assistant Dean/Athletic Director position at Saddleback college, motion to call the question failed. Following further discussion, motion carried with Trustee Fortune casting a negative vote.

Motion by Trustee Wagner, seconded by Trustee Lang, to approve the classified personnel actions. Executive Vice Chancellor Poertner corrected item A-8 to June 26, 2000, and President Bullock stated she would like to change item L-1 to Range 242, Step C, but would accept Step B. Motion by Trustee Williams, seconded by Trustee Lang, to amend item 28 to approve items K-2 and L-1, with a change in L-1 to state Step C, and add that funding for both positions upon approval will be born by the two colleges. Following discussion, Trustee Williams modified his amendment, seconded by Trustee Lang, to state that funding be on an annual basis, that funding be for the next fiscal year subject to review before the 2001-2002 budget. Motion to call the question on the amendment carried with Trustees Fortune and Frogue casting negative votes. Motion by Trustee Wagner, seconded by Trustee Frogue, to separate items K-2 and L-1 for purposes of voting. Trustee Wagner added separating out items A-2,

CLASSIFIED  
PERSONNEL  
ACTIONS

A-5, A-6, B-2, and K-1 for voting as well, seconded by Trustee Frogue. Motion to amend carried with Trustee Lang casting a negative vote. Motion by Trustee Lang, seconded by Trustee Milchiker, to change the effective date of 6/20 to 6/22/00 in various items listed throughout the agenda item. Motion to change date carried unanimously. Main motion excluding the items included in the amendment carried unanimously. Motion by Trustee Lang, seconded by Trustee Williams, to approve items A-2, A-5, and A-6. The board approved item B-2 with Trustees Milchiker and Lang casting negative votes. Motion to call the question on K-1 carried unanimously. The board approved item K-1 with Trustee Fortune casting a negative vote. Motion to call the question on K-2 and L-1 carried unanimously. The board approved K-2 and L-1 as previously amended with Trustee Fortune and Frogue casting negative votes.

President Padberg advanced item 37, Advanced Technology & Education Park Master Plan, to accommodate Trustees Lang and Wagner who she stated need to leave at 5:30 p.m. Vice Chancellor Goodwin distributed an analysis of space and land mass use based on the City of Tustin's zoning regulations for development of the base, which basically states that one third of a foot of space can be built for every square foot of land. He also distributed a rendering by Capstone of a possible new residential project if the board should decide that the condition of the current dormitories, in terms of cost to market, suggests that building may be more appropriate than renovating. He added that the last document reflects a series of options for master planning facilities and locations. Following presentation of additional details and discussion, Vice Chancellor Goodwin and Chancellor Sampson indicated that, by structure of the agreement, Capstone will bond and build and the district will not be liable for any of that money. Chancellor Sampson emphasized that it is Capstone's belief that it is financially feasible for them to demolish and rebuild, and, based on that plan, more readily sell bonds.

ATEP MASTER  
PLAN

Information on the extra-contractual assignments for Fall 2000 at Saddleback College was provided for the board's review. President Bullock indicated that the college will provide a final report in August or September when all the figures are in, but by preliminary calculations, the total will fall below the 2% level approved by the board.

ACADEMIC  
STIPENDS

Information on the extra-contractual assignments for Fall 2000 at Irvine Valley College was provided for the board's review. President Mathur indicated that, based on their preliminary calculations, IVC is also under the 2% level.

Item 21, Classified Employee Layoff, from the May 22, 2000, board agenda, was placed on the June agenda for additional clarification. President Bullock indicated that the last three positions listed on the second page of the exhibit were not grant funded as indicated, but were funded by unanticipated ending balance funds given to the colleges to spend as they deemed appropriate. She added that a committee comprised of shared governance group representatives chose to utilize the funds for Partnership for Excellence projects and the related positions were always intended to end on June 30.

CLASSIFIED  
EMPLOYEE  
LAYOFF

Motion by Trustee Williams, seconded by Trustee Frogue, to reject the claim of Dr. Raghu Mathur dated June 15, 2000, and refer it to the district's insurance administrator for processing. Motion carried with Trustees Lang and Wagner absent.

CLAIM  
AGAINST THE  
DISTRICT

The meeting was adjourned at 5:55 p.m.

ADJOURNMENT



Cedric A. Sampson, Secretary