

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
MAY 22, 2000
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:12 p.m.	CALLED TO ORDER
There were no public comments concerning items to be discussed in closed session.	PUBLIC COMMENTS
The open session was adjourned to closed session. The Board of Trustees met in closed session from 4:13 p.m. to 6:00 p.m. All trustees were present.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:04 p.m.	RECONVENED

Members of the Board of Trustees

Nancy Padberg, President
Donald Wagner, Vice President
Steve Frogue, Clerk
Dorothy Fortune, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
Jason Wamhoff, Student Member

PRESENT

Administrative Officers

Cedric Sampson, Chancellor
Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park
Raghu Mathur, President, Irvine Valley College
Don Busché, Vice President, Instruction, Saddleback College

Faculty Association

Lee Haggerty

Academic Senate

Anne Cox

California School Employees Association
Mary Williams

Classified Senates/Council
No representation

Associated Student Government
David Placek

Trustee Frogue, Clerk of the board, read out the following actions taken in closed session:

ACTIONS TAKEN
IN CLOSED SESSION

The board directs the Chancellor to instruct Carl Warren and Associates to pay Alan Wilion's invoices of March 7 and April 7 at the earliest possible date. Motion passed 5-2 with Trustees Lang and Milchiker dissenting. The board approves the dismissal of Employee Number 6346 effective 5/22/00. The vote was 6-1 with Trustee Frogue dissenting.

Trustee Padberg led the pledge of allegiance and Trustee Lang read words of inspiration.

PLEDGE/
INVOCATION

Three individuals addressed the board on various topics including end of year highlights of the Saddleback College student newspaper, the *Lariat*, introduction of the *Lariat's* new editor, and the Metrolink's college discount program.

PUBLIC
COMMENTS

President Padberg announced that item 13 was pulled from the agenda and item 19 will be considered before the presentations to accommodate Trustee Frogue who needs to leave the meeting.

CHANGES TO
THE AGENDA

Trustees Lang, Milchiker, Frogue, Wagner, Padberg, Fortune, Williams, Student Trustee Wamhoff, Chancellor Sampson, and President Mathur gave reports.

BOARD, CHANCEL-
LOR, PRESIDENTS'
REPORTS

Trustee Frogue stated two requests: a recommendation from the Chancellor on the possibility of joining with other government agencies in seeking an appeal from the California Supreme Court to the US Supreme Court to release the Grand Jury report on the Orange County bankruptcy; and information for the trustees and for Human Resources to post concerning the US Civil Rights Commission's guidelines on the rights of workers to be free from workplace harassment. Trustee Lang indicated that he wanted to make the board aware that he has requested "heads-up" college budget information from Executive Vice Chancellor Poertner so that the board can identify any problems early on. President Padberg noted that the administrative organization chart is on the agenda and, in association with that item, she would like to have a report back to the board at the June closed session meeting on the performance of the Director of Human Resources, and on how well the consolidation of the Vice Chancellor of Fiscal Services and Vice Chancellor of Human Resources position is functioning.

**BOARD REQUESTS
FOR REPORTS**

Motion by Trustee Lang, seconded by Trustee Wagner to approve the academic personnel actions. A correction was made by President Mathur to item A-5 (see agenda item in official record of meeting maintained in the Chancellor's Office). Motion by Trustee Fortune, seconded by Trustee Lang, to change item C to replace the word *business* with the word *calendar*; to replace the words *or until* to *while*; and to replace the words *can be* with the words *is being*. Amendment passed unanimously. Vice President Busché made corrections to the Academic Addendum, items A5 and A7 (see agenda item in official record of meeting maintained in the Chancellor's Office). Trustee Williams expressed several concerns about item G, Attachment 6, the job description titled Vice Chancellor Education, Strategic Planning & Institutional Development. Following discussion, motion by Trustee Williams, seconded by Trustee Lang, to pull item G and bring it back to the next meeting. Trustee Williams added to his motion that the board, on the recommendation of the Chancellor, appoint someone in an acting role to the current position as it currently exists. Amendment carried with Trustee Milchiker casting an affirmative advisory vote. Main motion as amended carried unanimously. (Trustee Frogue left the meeting.)

**ACADEMIC
PERSONNEL
ACTIONS
(ITEM 19)**

The board adopted Resolution 00-28 commending President Bullock, students, faculty, and staff for the success of the ongoing "Campus Pride, Campus Wide" campaign to improve the physical environment at Saddleback College.

PRESENTATIONS

The board adopted Resolution 00-29 commending archaeology students and Dr. Gary S. Hurd for their excellent academic contributions to Saddleback College.

The board adopted Resolution 00-30 commending KSBR Radio Station at Saddleback College for its 21st birthday and contributions to quality education.

Items 2 and 15 were removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Trustee Milchiker, to approve the consent calendar as amended. Motion carried with Trustee Frogue absent and Student Trustee Wamhoff casting an affirmative advisory vote.

CONSENT
CALENDAR

The board pulled the minutes from the Special Meeting of March 9, 2000, for clarification of an issue. Motion by Trustee Padberg, seconded by Trustee Lang, to approve the minutes of the Regular Meeting of February 22, 2000. Motion carried with Trustee Frogue absent and Student Trustee Wamhoff casting an affirmative advisory vote.

MINUTES

The board approved the IVC final Vision Statement as approved by the IVC President's Council on May 2, 2000.

VISION
STATEMENT

The board rejected all bids submitted in relation to Bid 1000 for the Saddleback College Library and Lower Campus HVAC Upgrade project.

REJECTION OF
HVAC BIDS

The board approved the SOCCCD lease of duplicating equipment by piggybacking on the Los Angeles County promotional agreement and five-year lease agreement with Xerox for four copiers.

DISTRICT OFFICES
COPIER LEASE

The board approved the award of Bid 235D for printing and mailing Saddleback College/IVC 2000-01 class schedules and printing the Saddleback College Student Handbook to various vendors.

PRINTING/
MAILING BID

The board approved adoption of Resolution 00-26 to amend the General Fund restricted budget by \$29,926 and Capital Outlay Fund unrestricted budget by \$487,246.

**BUDGET
AMENDMENT**

The board approved budget transfers as delineated.

BUDGET TRANSFERS

The board approved purchase orders 03628 through 04002 totaling \$665,535.23, and confirming requisitions dated 4/13/00 through 5/8/00 totaling \$174,508.91.

**PURCHASE
ORDERS**

The board approved checks 114085 through 114660 totaling \$1,102,521.50; SC Community Education checks 4773 through 4810 totaling \$127,408.51; and IVC Community Education checks 5996 through 6006 totaling \$12,536.00.

**PAYMENT
OF BILLS**

The board approved acceptance of various items donated to the district.

**GIFTS TO THE
DISTRICT**

The board approved adoption of Resolution 00-27 to notify the Orange County DOE of the consolidated election specifications.

**BOARD ELECTION
SPECIFICATIONS**

The board approved Trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**TRUSTEE
TRAVEL**

Motion by Trustee Fortune, seconded by Trustee Wagner, to approve a change in the current student class withdrawal date as advised by Saddleback College and the Saddleback College Academic Senate. Several trustees agreed that both colleges should have the same withdrawal date. President Mathur stated that it is his understanding that the IVC Academic Senate has discussed the issue but they have not forwarded a recommendation to administration. Following discussion, motion by Trustee Fortune, seconded by Trustee Williams, to table the item. Motion failed with Trustees Lang, Milchiker, and Wagner casting negative votes, Trustee Frogue absent, and Student Trustee Wamhoff cast an affirmative advisory vote. Trustee Lang suggested an emergency meeting of the academic senates on the issue so that both colleges can bring the item to the next board meeting. Chancellor Sampson indicated that he believes the IVC Academic Senate is in agreement with Saddleback's recommendation that the final date upon which a student may withdraw from classes be estab-

**STUDENT
WITHDRAWAL
DATE**

lished at 65% of any term. Following further discussion, motion by Trustee Fortune, seconded by Trustee Wagner, to table the item. Motion carried with Trustee Frogue absent and Student Trustee Wamhoff casting an affirmative advisory vote.

The board approved a contract with Williams Communications in the amount of \$53,416.12 to relocate the telephone panel in Building A to a freestanding outdoor pedestal.

RELOCATION
OF TELEPHONE
PANEL

A summary of contracts under \$15,000 for April and May was provided for the board's information.

CONTRACTS
UNDER \$15,000

Information on the adopted budget, revised budget, and transactions through the end of the prior month was provided for the board's review.

MONTHLY
FINANCIAL
REPORT

Motion by Trustee Williams, seconded by Trustee Wagner, to approve the regular classified personnel actions. Following considerable discussion on the item titled Classified Employee Layoff, CSEA President Williams indicated that whereas she does not have a problem with the elimination of the positions indicated, she does with laying off the person in the first listing. Motion to call the question carried. Motion to approve the regular classified personnel actions carried with Trustee Frogue absent.

CLASSIFIED
PERSONNEL
ACTIONS

Motion by Trustee Wagner, seconded by Trustee Lang, to approve the classified employee layoff personnel actions. Vice President Busché stated that the last two items on the list representing three positions are not grant-funded positions as indicated. Director Ruminer stated that they are Title 3 grant-funded positions. Trustee Fortune suggested separating the items for voting. Motion by Trustee Padberg, seconded by Trustee Wagner, to approve the layoff of the first item listed, 1 Data Management Analyst. Motion by Trustee Padberg, seconded by Trustee Wagner, that the 2 Program Assistant and 1 Matriculation Specialist positions be a separate item and layoff be approved. Following discussion, several trustees asked that there be a vote called to bifurcate the main motion vote as President Padberg's motions indicated. President Padberg called for a vote on bifurcating with Trustees Lang, Milchiker, and Wagner casting negative votes and Trustee Frogue absent. Main motion carried with Trustee Frogue absent.

Motion by Trustee Wagner, seconded by Trustee Williams, to approve hiring Hardy Holzman Pfeiffer Associates of Los Angeles to provide master planning services for the Advanced Technology and Education Park. Vice Chancellor Goodwin stated that he is still operating under the idea that the City of Tustin and Navy will sign the lease on June 15 and, a few days later, the district would enter into a subtenant agreement with the City which will allow immediate occupancy. Then, he continued, the district will apply to the Navy for a lease and furtherance of conveyance, which will authorize commencement of extensive renovation, demolition, and other modifications. Vice Chancellor Goodwin explained that, at that point, the issue moves to the U.S. Department of Education for the long term lease of the property or deeding of the property. Trustee Lang expressed concern over spending money on the property before ownership is secured and, in response to his question concerning the architect's fees, Vice Chancellor Goodwin indicated that the money has been set aside in the Tustin project's current year budget. Amendment by Trustee Lang to state that no work under this contract be performed until such time as there was a signed agreement between the City of Tustin and the Navy. Amendment carried with Trustee Frogue absent. Main motion carried with Trustee Frogue absent. Student Trustee Wamhoff cast affirmative advisory votes.

ARCHITECT FOR
MASTER PLAN
OF ATEP

Mr. Placek, and Professors Cox and Haggerty gave reports.


REPORTS

President Padberg announced that the board needs to meet briefly in closed session and recessed the open session at 8:31 p.m. She reconvened open session at 8:40 p.m. and stated that the item to be considered was not agendized properly so the board cannot hold a closed session on the item.

RECESS

Motion by Trustee Fortune, seconded by Trustee Wagner, to adjourn the meeting at 8:45 p.m. Motion carried with Trustee Frogue absent and Student Trustee Wamhoff casting an affirmative advisory vote.

ADJOURNMENT


Cedric A. Sampson, Secretary