

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
APRIL 24, 2000  
ROOM 240, STUDENT SERVICES CENTER, IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:40 p.m. CALLED TO ORDER

One individual addressed the board concerning district legal costs. PUBLIC COMMENTS

The open session was adjourned to closed session. The Board of Trustees met in closed session from 4:44 p.m. to 6:15 p.m. All trustees were present. CLOSED SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:20 p.m. RECONVENED

Members of the Board of Trustees

Nancy Padberg, President PRESENT  
Donald Wagner, Vice President  
Steve Frogue, Clerk  
Dorothy Fortune, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Jennifer Kalena, Student Member

Administrative Officers

Cedric Sampson, Chancellor  
Gary Poertner, Executive Vice Chancellor, Administrative and Business Services  
Kathleen O'C. Hodge, Vice Chancellor, Educational Services  
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Sharon MacMillan

Academic Senate

Peter Morrison

California School Employees Association  
Mary Williams

Classified Senates/Council  
No representation

Associated Student Government  
Christian Barrera

There were no actions to report from closed session.

CLOSED SESSION

Trustee Milchiker led the pledge of allegiance and Trustee Frogue read words of inspiration.

PLEDGE/  
INVOCATION

There were no public comments.

PUBLIC COMMENTS

Trustees Lang, Milchiker, Frogue, Wagner, Padberg, Fortune, Williams, Student Trustee Kalena, Chancellor Sampson, Presidents Mathur and Bullock, and Vice Chancellor Goodwin gave reports.

BOARD, CHANCELLOR, PRESIDENTS' REPORTS

Trustee Milchiker requested a report on whether or not computer classes can be offered at Leisure World by Saddleback College. Trustee Frogue requested two reports: one on the percentage of student growth for both colleges for 1999/00 and a comparison to the same periods in 1998/99 and 1997/98; and the second on the number of new sites added for each college, their locations and number of students they serve for 1998/99 and 1999/00. Trustee Williams requested a report at the May, 2000, board meeting on release/reassigned time and extra duty days granted for faculty members at both colleges (complete text of request on file in public record of this meeting maintained in the Chancellor's Office).

REQUEST FOR REPORTS

The recipients of the 1999 Outstanding Service Awards were introduced and resolutions of commendation were read. The board adopted Resolution 00-24 commending Pamela Hewitt, Senior Administrative Assistant, School of Humanities and Languages, Irvine Valley College. The board adopted Resolution 00-25 commending Julie Anderson, Senior Laboratory Technician, Math/Science/Engineering, Saddleback College. The board adopted Resolution 00-23, commending Beverly Stumberg, Senior Administrative Assistant, Office of Information Technology, District.

PRESENTATIONS

The board adopted Resolution 00-22 recognizing the contributions of classified employees to quality education in California and in the district, and declaring May 15-19 as Classified School Employees Week.

The board adopted Resolution 00-19 recognizing Jennifer Kalena for her service as Student Trustee during the 1999-00 academic year.

The board adopted Resolution 00-21 commending and congratulating the award-winning performance of the SOCCCD Forensics Team.

The board adopted Resolution 00-20 commending and congratulating Irvine Valley College Dance Team Coach Aimee Moyle and the team members for their outstanding performance.

Greg Bishopp, Dean of Fine Arts, Physical Education, and Athletics, Irvine Valley College, presented information on the 14 intercollegiate sports programs, coaches, students, and outstanding performances.

President Padberg announced that items 28 E-8 and 29 J were pulled from the agenda.

CHANGES  
TO AGENDA

Items 2, 7, 8, 10, 12, 14 and 16 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Milchiker, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

CONSENT  
CALENDAR

Motion by Trustee Fortune, seconded by Trustee Williams, to approve the minutes of the Regular Meeting of January 24, 2000, with correction to item A-1 on the attachment from Human Resources to the minutes. The minutes of the Regular Meeting of February 22, 2000, and Special Meeting of March 9, 2000, were not completed for inclusion on the agenda. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

MINUTES

The board approved Saddleback College's proposed course entitled Horticulture Special Topics: Grand Canyon and Adjacent Areas.

SPECIAL TOPICS  
COURSE

The board approved Dr. Ann Mineo-Kania as Saddleback College's commencement speaker on May 19, 2000.

COMMENCEMENT  
SPEAKER

The board approved the IVC Community Education course titles, presenters, and compensation for Summer 2000.

COMMUNITY  
EDUCATION

Motion by Trustee Frogue, seconded by Trustee Wagner, to approve hiring Ralph Allen & Partners to provide architectural services for the Fine Arts Facilities Remodel project at Saddleback College. Trustee Lang stated that he pulled the item from the consent calendar because it represents a conflict of interest and he will abstain. Following discussion, Trustee Williams moved to amend the recommendation to allow staff to negotiate the dates of completion in the agreement, seconded by Trustee Milchiker. Motion as amended carried with Trustee Lang abstaining. Student Trustee Kalena cast an affirmative advisory vote.

ARCHITECT FOR  
FINE ARTS  
FACILITIES  
REMODEL

Motion by Trustee Fortune, seconded by Trustee Frogue, to approve the award of contract for the Saddleback College Parking Lot 5 Expansion project to E.A. Mendoza in the amount of \$437,100. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

AWARD OF BID

The board rejected all bids received in relation to Bid 236 for the HVAC replacement in Building A-500 project at Irvine Valley College.

REJECTION OF  
BIDS

Motion by Trustee Williams, seconded by Trustee Wagner, to approve Saddleback College's purchase of a Cannon CLC 2400 system from Ikon Office Solutions using CMAS contract for a total after-trade-in price of \$40,289 plus tax. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

PURCHASE OF  
COPIER/PRINTER

The board approved changes to the prescription drug and mental health benefit plans for all currently covered employee groups, effective July 1, 2000.

CHANGE TO  
BENEFITS

Motion by Trustee Fortune, seconded by Trustee Williams, to approve the listed contracts under \$15,000 for March/April 2000. Trustee Fortune asked that a standard contract form be brought to the board for action at a future meeting. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

CONTRACTS  
UNDER \$15,000

The board approved awarding a contract to Quezada Godsey & Company to perform the district's financial audit for the fiscal years 1999/00 for \$48,100, 2000/01 for \$50,240, and 2001/02 for \$52,180.

INDEPENDENT  
AUDITING  
SERVICES

Motion by Trustee Fortune, seconded by Trustee Lang, to approve an agreement with Interface Associates for the purpose of developing the requirements specifications for improving the district information technology infrastructure at a cost not to exceed \$42,000. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

CONSULTING  
SERVICES  
AGREEMENT

The board adopted Resolution 00-18 to amend the 1999/00 General Fund Budget by \$22,228.

BUDGET  
AMENDMENT

Trustee Lang expressed concern over significant transfers by the colleges from contingency funds for various items and requested specific information at the next meeting on how the colleges are doing with their budgets. Motion by Trustee Lang, seconded by Trustee Milchiker, to approve the transfer of budget appropriations as delineated. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

BUDGET  
TRANSFERS

The board approved purchase orders 03156 through 03627 totaling \$851,551.47, and confirming requisitions dated 3/16/00 through 4/13/00 totaling \$238,708.78.

PURCHASE  
ORDERS

The board approved checks 112952 through 114084 totaling \$2,020,982.18; Saddleback College Community Education checks 4734 through 4772 totaling \$75,156.47; and IVC Community Education checks 5977 through 5995 totaling \$119,264.56.

PAYMENT  
OF BILLS

The board approved acceptance of various items donated to the district.

GIFTS

The board ratified/approved the relocation of the April 24, 2000, board meeting to Irvine Valley College and the May 22, 2000, board meeting to Saddleback College.

CHANGE OF  
BOARD MEETING  
LOCATION

The board approved the trustees' requests for travel/attendance at upcoming conferences and events.

TRUSTEE TRAVEL/  
REIMBURSEMENT

The board approved the trustees' claims for mileage to and from required board meetings.

Chancellor Sampson indicated that the status report on SOCCCD parking was provided at the request of the board and attempts to lay out strategic plans for overcoming parking problems, particularly at the beginning of semesters. Trustee Fortune commended the report and the excellent suggestions for solutions to the parking problems.

REPORT ON  
SOCCCD  
PARKING

Chancellor Sampson and Vice Chancellor Hodge presented details on the review of district compliance with the provisions of Title 5, and noted that the board will need to develop policies on eight items to attain full compliance.

TITLE 5  
COMPLIANCE  
REPORT

Information on the adopted budget, revised budget, and transactions through the end of the prior month was provided for the board's review.

MONTHLY  
FINANCIAL  
REPORT

The California Community Colleges Quarterly Financial Status Report as of March 31, 2000, for the 1999/00 fiscal year was provided for the board's review.

QUARTERLY  
FINANCIAL  
REPORT

Motion by Trustee Williams, seconded by Trustee Frogue, to direct administration to prepare the 2000-2001 budget by using basic aid and bankruptcy funds for a combination of new district initiatives, and for the repayment of the specified one-time type of general expenses that will result in deed resources for the college operating budgets. Following Executive Vice Chancellor Poertner's presentation of the item, Trustee Lang stated that he would like more information on the item and to see the contingency increased to 6 - 8%, and believes the item should be tabled. Several trustees agreed with Trustee Lang and, following considerable discussion, Trustee Lang moved to table the item, seconded by Trustee Milchiker. Motion carried with Trustees Frogue and Williams casting negative votes. Student Trustee Kalena cast an affirmative advisory vote.

BUDGET PLANNING -  
USE OF BASIC AID  
AND BANKRUPTCY  
RECOVERY FUNDS

President Padberg called for a recess at 8:35 p.m.

RECESS

Motion by Trustee Frogue, seconded by Trustee Williams, to approve the submitted academic personnel actions. Item E-8 was previously pulled from the academic personnel actions. Trustee Fortune expressed concern over receiving the attachments referenced in item B via fax on Thursday evening preceding the board meeting and Executive Vice Chancellor Poertner replied that, in fact, the items were prepared but unintentionally left out of the agenda item. Motion carried unanimously.

ACADEMIC  
PERSONNEL  
ACTIONS

Motion by Trustee Williams, seconded by Trustee Lang, to approve the submitted classified personnel actions. President Padberg stated that although item J, Revision of Classification, was previously pulled, Executive Vice Chancellor Poertner requested that Director Ruminer be given the the opportunity to explain the item. Director Ruminer stated that there were minor changes to the Safety Officer and Lead Safety Officer position descriptions due to changes in the law, and that the revised descriptions were faxed to the board Thursday. Trustee Fortune reminded the board that, by board rule, all personnel items are to be sent to the board five days before the board meeting. Chancellor Sampson indicated that the items and positions are not new, the descriptions have been brought to the board on other agendas, and that he recommends action. Following discussion, motion to call the question carried. Motion to approve the classified personnel actions including item J carried with Trustee Fortune casting a negative vote.

CLASSIFIED  
PERSONNEL  
ACTIONS

President Padberg indicated that she had neglected to ask a question concerning the MOU's in the academic personnel actions, item 28. She asked Director Ruminer if the MOU's were reviewed and signed by legal counsel, and if there is documentation available attesting to that process. Director Ruminer stated there is supporting documentation and she would provide the board with a copy.

QUESTION  
CONCERNING  
ACADEMIC  
PERSONNEL  
ACTIONS

Information on the nomination of Dr. Dennis Hada as the 2000 Saddleback College Teacher of the Year was provided for the board's review.

TEACHER  
OF THE YEAR

Information on the 1999-2000 Annual Report to the Accreditation Commission submitted by Saddleback College was provided for the board's review.

ANNUAL  
ACCREDITATION  
REPORT

Information on Saddleback College's academic extra-contractual assignments for Summer 2000 was provided for the board's review.	ACADEMIC STIPENDS
Information on the nomination of Ron Ellison as the 2000 Irvine Valley College Teacher of the Year and Geordan Reynolds as the Part-Time Teacher of the Year was provided for the board's review.	TEACHER OF THE YEAR
Information on the 1999-2000 Annual Report to the Accreditation Commission submitted by Irvine Valley College was provided for the board's review.	ANNUAL ACCREDITATION REPORT
Information on Irvine Valley College's academic extra-contractual assignments for Summer 2000 was provided for the board's review.	ACADEMIC STIPENDS
Mr. Barrera, Professor Morrison and MacMillan, and Ms. Williams gave reports.	SPECIAL REPORTS
Item 37, Request for Report on Faculty Salary/Stipends, was not acted upon because Trustee Williams already requested the report during the Board Requests for Future Staff Reports segment of the meeting.	PUBLIC AGENDA: REQUEST FOR REPORT
The meeting was adjourned at 9:28 p.m.	ADJOURNMENT



Cedric A. Sampson, Secretary