

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
January 24, 2000  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:13 p.m. **CALLED TO ORDER**

One individual addressed the board regarding district legal costs. **PUBLIC COMMENTS**

The open session was adjourned to closed session. The Board of Trustees met in closed session from 4:15 p.m. to 7:20 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 7:25 p.m. **RECONVENED**

Members of the Board of Trustees

Nancy Padberg, President  
Donald Wagner, Vice President  
Steve Frogue, Clerk  
Dorothy Fortune, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Jennifer Kalena, Student Member

**PRESENT**

Administrative Officers

Cedric Sampson, Chancellor  
Gary Poertner, Executive Vice Chancellor, Administrative and Business Services  
Kathleen O'C. Hodge, Vice Chancellor, Educational Services  
Don Goodwin, Vice Chancellor, Tustin Learning Center  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Sharon MacMillan

Academic Senate

Peter Morrison

Anne Cox

California School Employees Association

Mary Williams

Classified Senates/Council

No representation

Associated Student Government

Christian Barrera

Trustee Frogue, Clerk of the Board, read out the following actions taken in closed session:

CLOSED SESSION

On a 7 to 0 vote the board voted to read out this item: During his sixteen months as Chancellor of the South Orange County Community College District, Dr. Cedric Sampson has provided strong and effective leadership in addressing the District's challenges and opportunities. Financial stability has been restored. Reserves were increased sufficiently to remove State concerns about District solvency, budgeting policies were put in place to assure continued fiscal prudence, and college budget needs have been met. Outstanding professional administrators have been put in place. District educational programs remain fully accredited and rank the District among the State's top transfer institutions. The Chancellor has been an articulate advocate of the quality of our programs and services and has promoted a positive image of the District to the public. The Board of Trustees looks forward to working with Dr. Sampson on the District's goals in the coming year. Dr. Sampson has a three year contract which extends to September 30, 2001.

On a 7 to 0 vote the board approved amendments to item 27 on the public agenda: a) add 7.10.1 to item, and b) amend 9.5 on page 26 to pay for medical premiums to age 65. On a 7 to 0 vote the board appointed Dr. Glenn Roquemore to the position of Acting Vice President, Instruction, Irvine Valley College.

Trustee Fortune led the pledge of allegiance and Trustee Wagner read words of inspiration.

PLEDGE/  
INVOCATION

One individual addressed the board to express concern over comments in two newsletters.

PUBLIC  
COMMENTS

Trustees Lang, Milchiker, Frogue, Wagner, Padberg, Fortune, Williams, Student Trustee Kalena, Chancellor Sampson, and President Mathur and Bullock gave reports.

BOARD, CHANCELLOR,  
PRESIDENTS'  
REPORTS

President Padberg announced that item 7 was pulled from the agenda, and that item 38, ACCT Regional Awards - 2000, will follow item 21. Motion by Trustee Lang, seconded by Trustee Williams, to change the order of the agenda items as indicated by President Padberg. Motion carried unanimously. Student Trustee Kalena cast an affirmative advisory vote.

CHANGES TO  
AGENDA

President Padberg read a statement concerning the loss of the portion of the December 13, 1999, board meeting videotape covering the nomination/election of the Clerk of the Board, as well as an error in a graphic reporting the vote for the nomination of Trustee Lang for that office. She introduced Paul Schramel, Television Production Specialist, who also read a statement explaining his unintentional deletion of approximately four minutes of the videotape. (Both statements are included in the public record of this meeting maintained in the Chancellor's Office.)

PRESENTATIONS

Items 3c, 9, 11, 12, 13, and 20 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

CONSENT  
CALENDAR

The board approved the minutes of the Annual Organizational Meeting of December 13, 1999.

MINUTES

The board approved consultant agreements with Dr. Jennifer Mason, in the amount of \$8,000 to serve as Medical Director of the Paramedic Training Program, and Tony Salas in the amount of \$300 to facilitate computer classes for the Regional Health Occupation Resource Center at Saddleback College.

CONSULTANT  
AGREEMENTS

The board approved agreements with David A. Fagan in the amount of \$6,000, and Paul M. Sauer in the amount of \$10,000 to assist in meeting the objectives of the Center for Applied Competitive Technologies grant at IVC.

Motion by Trustee Frogue, seconded by Trustee Wagner, to approve a consultant agreement with Scott C. Bradley in the amount of \$5,000 to assist in meeting the objectives of the Center for Applied Competitive Technologies grant at IVC. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

The board approved agreements with the following individuals to assist in meeting the objectives of the Statewide Delivery of Distance Education grant at IVC: Jorge Ascencio - \$7,500; Anthony Salas - \$7,500; Karen Klammer - \$7,500; John Stacy - \$300; Kathy Moore - \$300; Vivian Sinou - \$500; Robin Liston - \$14,500; Bernie Mendiondo - \$10,500; Stacey Zembick - \$7,500; Realitybuy.com - \$41,000; and Judith Boettcher, K.C. Green, David Brown and Carl Berger - \$1,000 each.

The board approved nine Irvine and Tustin USD instructors for a total amount of \$7,000 to serve as Site Lead Teachers at their respective high schools to assist in meeting the obligations of the TechPrep Local Consortia Project at IVC; and Kristine Chang for a fee of \$4,000 to conduct workshops for business educators in order to meet the objectives of the Industry-Driven Regional Education and Training Collaborative Grant at IVC.

**CONSULTANT  
AGREEMENTS/  
WORKSHOPS**

The board approved acceptance of the B-200 reroofing project at IVC as complete and authorized filing a Notice of Completion.

**NOTICE OF  
COMPLETION**

Motion by Trustee Frogue, seconded by Trustee Lang, to approve the SOCCCD Order of Priority and Schedule of Funds for the 2001-2005 Five-Year Construction Plan. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**FIVE-YEAR  
CONSTRUCTION  
PLAN**

The board approved increasing the amount in the district's Property and Liability Trust Account from \$15,000 to \$35,000.

**TRUST ACCOUNT  
INCREASE**

Motion by Trustee Frogue, seconded by Trustee Lang, to approve the revised listing of district memberships and estimated dues for various organizations. Trustee Wagner indicated that there was no identification of items that were changed or added which resulted in a \$17,371.93 over the previous listing. Following discussion, Trustee Wagner moved to table the item, seconded by Trustee Lang. Motion to table carried with Trustees Fortune and Frogue casting negative votes. Student Trustee Kalena cast an affirmative advisory vote.

**INSTITUTIONAL  
MEMBERSHIPS**

Motion by Trustee Williams, seconded by Trustee Lang, to adopt the non-resident tuition fee of \$132 per semester unit, capital outlay fee of \$13 per semester unit, and application fee of \$46. In response to a question about the increase over last year, Chancellor Sampson indicated that the calculation of the formula is related to the *real* cost of instruction because foreign students do not pay taxes in California and need to pay their own way. Motion by Trustee Lang, seconded by Trustee Frogue, to call the question. Motion carried with Trustee Wagner casting a negative vote. Main motion carried with Trustees Padberg and Wagner casting negative votes. Student Trustee Kalena cast an affirmative advisory vote.

**NON-RESIDENT  
TUITION FEES**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve purchase orders 01958 through 02268 totaling \$1,317,138.73, and confirming requisitions dated 11/6/99 through 1/7/00 totaling \$3,307,238.11. Trustee Williams asked that a description be provided in the future for every item over \$100,000. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**PURCHASE  
ORDERS**

The board approved checks 110332 through 111278 totaling \$3,255,703.06; Saddleback College Community Education checks 4636 through 4662 totaling \$18,014.68; and IVC Community Education checks 5902 through 5918 totaling \$8,352.50.

**PAYMENT  
OF BILLS**

The board approved adoption of Resolution 00-01 to amend the 1999-2000 General Fund Budget by \$57,033.

**BUDGET  
AMENDMENT**

The board approved transfer of funds as delineated in the agenda item.

**BUDGET  
TRANSFERS**

The board rejected the claim against the district by Teddi Lorch and directed referral to the district's insurance administrator for processing.

**CLAIM AGAINST  
THE DISTRICT**

The board approved acceptance of various items donated to the district.

**GIFTS**

The board approved the trustees' requests to attend upcoming conferences and events, and requests for local mileage reimbursement.

**TRUSTEE TRAVEL/  
MILEAGE**

Motion by Trustee Lang, seconded by Trustee Milchiker, to change the November 2000 board meeting date from November 28 to November 13. Following discussion, motion to call the question failed. Motion by Trustee Wagner, seconded by Trustee Padberg, to table the item. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**CHANGE TO  
NOVEMBER  
BOARD MEETING  
DATE**

Motion by Trustee Wagner, seconded by Trustee Frogue, to nominate Trustee Fortune for membership on the California Community College Trustees Association (CCCT) Board of Directors. Motion carried with Trustees Milchiker and Lang, and Student Trustee Kalena casting negative votes.

**CCCT BOARD  
OF DIRECTORS  
NOMINATION**

Trustee Frogue read the evaluation statement concerning Chancellor Sampson that he read out earlier, and moved to nominate him for the Chief Executive Officer award, seconded by Trustee Wagner. Motion carried with Trustee Lang casting a negative vote, and Trustee Milchiker abstaining. Motion by Trustee Fortune, seconded by Trustee Frogue, to nominate Trustee Williams for the Trustee Leadership Award. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**ACCT  
REGIONAL  
AWARDS**

Motion by Trustee Frogue, seconded by Trustee Williams, to authorize the Chancellor to meet and confer with academic senate leaders to attempt to reach agreement to changes in Board Policy 2100.1, and, in the event, agreement is not reached, to seek technical assistance from the State Chancellor's Office or through the Academic Senate/California technical assistance process prior to returning the issue to the board for further action. Chancellor Sampson indicated that the introductory paragraph in Board Policy 2100.1 has caused confusion in that the senates have argued that it was intended to delegate the full powers of the board in academic and professional matters to the senates. He added that the policy is under review by the board for possible revision to conform more closely to state law and board intent. Following comments by the senate presidents and board discussion, Trustee Milchiker moved to amend the wording to strike "to change," seconded by Trustee Lang. Motion to amend failed with Trustees Milchiker and Lang casting positive votes. Following further discussion, motion by Trustee Williams, seconded by Trustee Fortune, to call the question. Motion carried with Trustee Wagner and Student Trustee Kalena casting negative votes. Main motion carried with Trustees Milchiker and Lang casting negative votes and Student Trustee casting an affirmative advisory vote.

**BP 2100.1,  
DELEGATION OF  
AUTHORITY TO  
ACADEMIC  
SENATES**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve that announcements for future dean level positions not require discipline specific preparation. Chancellor Sampson distributed historical information on the issue and noted that it is not an item for which the board needs to rely on the academic senates' recommendations. Following comments by the senate and college presidents and board discussion, motion to call the question passed. Main motion carried with Trustees Milchiker and Lang casting negative votes, and Student Trustee Kalena casting an affirmative vote.

**MINIMUM  
REQUIREMENT  
FOR HIRING  
OF DEANS**

President Padberg called for a five-minute recess at 9:40 p.m.

**RECESS**

Motion by Trustee Lang, seconded by Trustee Milchiker, to suspend the rule of adjourning board meetings at 10:00 p.m. and extend the time to 11:00 p.m. if necessary. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**SUSPENSION  
OF RULE**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the academic personnel regular items. Motion by Trustee Lang, seconded by Trustee Wagner, to approve an amendment to item A-1 as indicated in the document distributed by Director Ruminer (attached to the minutes). Motion as amended carried unanimously.

**ACADEMIC  
PERSONNEL  
ACTIONS**

Motion by Trustee Lang, seconded by Trustee Frogue, to approve the academic personnel ratification items. Motion carried unanimously.

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the classified personnel regular items with a correction to item C-1 (see attachment to minutes), and the classified personnel ratification items. Motion carried unanimously.

**CLASSIFIED  
PERSONNEL  
ACTIONS**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the classified leadership personnel items, including a change to item B-1 (see attachment to minutes). Trustee Lang expressed concern over whether or not item A-1 had gone through the shared governance process and moved to strike the item, seconded by Trustee Milchiker. Amendment to strike failed with Trustee Lang casting an affirmative vote. Main motion carried unanimously.

**CLASSIFIED  
LEADERSHIP  
PERSONNEL  
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Williams, to adopt the initial proposal of the SOCCCD, as amended in closed session, for negotiations with the SOCCCD Police Officers Association (POA) and to set a public hearing on February 22, 2000. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**PROPOSAL  
TO POA**

Information on the adopted budget, revised budget, and transactions through the end of the prior month was provided to the board.

**MONTHLY FINAN-  
CIAL REPORT**

Information on the report for the quarter ending December 31, 1999, was provided to the board.

**QUARTERLY INVEST-  
MENT REPORT**

Motion by Trustee Williams, seconded by Trustee Lang, to approve the student housing RFP document and authorize the Chancellor to initiate the process for the final selection of a company to provide dormitory and dining hall renovations, and financing and management services at the Tustin Base. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**TUSTIN BASE  
STUDENT  
HOUSING RFP**



Motion by Trustee Frogue, seconded by Trustee Wagner, to approve district participation in a master survey in an effort to define boundaries for all property recipients with each property recipient paying a prorated share of the survey cost. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**TUSTIN SURVEY**

Motion by Trustee Frogue, seconded by Trustee Lang, to approve application to the U.S. Department of Commerce Economic Development Administration for a matching grant of \$1,000,000 for the renovation of Hangar Building 524 at the Tustin base. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**EDA FUNDING  
APPLICATION  
FY 2001**

Motion by Trustee Lang, seconded by Trustee Milchiker, to ratify hiring Dr. Cecil Groves to serve as a facilitator to assist district and Tustin Learning Center staff in building alliances within the higher education community for a fee of \$1,500. Motion carried unanimously with Student Trustee Kalena casting an affirmative advisory vote.

**CONSULTANT  
AGREEMENT**


Information on proposed faculty stipends for creation of on-line courses associated with the Statewide Delivery of Distance Education Project was provided for the board's review.

**CONSULTANT  
AGREEMENT**

Student Trustee Kalena gave a report in the absence of the ASIVC president. Mr. Barrera, Ms. Williams, and Professor MacMillan also gave reports.

The meeting was adjourned at 10:30 p.m.

**ADJOURNMENT**

  
Cedric A. Sampson, Secretary

REVISIONS TO PERSONNEL BOARD AGENDA ITEMS -JANUARY 24, 2000

Item 24a, Academic Personnel Actions - Regular

A.1. Revise to read:

Larry De Shazer is to be employed as Assistant Director, Center for Applied and Competitive Technologies (CACT), Irvine Valley College, Administrative Salary Schedule, Category III, Step 1, effective January 3, 2000. This position was approved by the Board of Trustees on May 18, ~~1999~~. Position is grant funded and will terminate upon expiration of grant funds in accordance with Education Code Section 87470.

Item 25a, Classified Personnel Actions - Regular

C.1. Revise to read:

Owen Kreza (last name misspelled)

*1998 corrected at the 4/24/00 Bd. mtg. when approved by board. JM*

Item 26a, Classified Leadership Personnel Actions - Approve/Ratify

B.1. Revise to read:

Sophie Miller, Administrative Secretary II (Confidential), Office of the Chancellor, Range 321, Step F, is to be placed in an out-of-class assignment as an Executive Assistant to the Vice Chancellor, Range 331, Step C, effective December 14, 1999 and ending on or before June 30, 2000.

Item 27, District Proposal to SOCCCD Police Officers Association

Revise page 22 to include 7.10.1 which reads:

The provisions of Article 7.10 will be discontinued for all classified bargaining unit members hired after October 1, 1998. An employee working for the District, but not included in a classified bargaining unit position, will not be eligible for the provisions under Article 7.10.

A copy of the class descriptions for Director, Admission, Records and Enrollment Services and Human Resources Specialist and the revised POA proposal are available at the back table.

*and amend 9.5 pg 26  
" to pay for med. premiums to age 65 "*

9.2.3 Salary protection insurance, provided by UNUM Insurance Company. (On file in the Office of Fiscal Services)

### 9.3 Eligibility

9.3.1 All employees in the bargaining unit who work at least seventy-five (75) percent of the workweek shall be covered under the programs provided in Sections 7.1 and 7.2 of this article in accordance with those Sections. Employees shall be enrolled in insurance programs on the first of the month following fulfillment of the eligibility requirement.

~~9.4 — **Benefits Administration:** CSEA shall have the right to appoint at least one (1) representative to a Districtwide committee formed for the purpose of research and reviewing insurance plans, proposals and benefits in order to insure that quality and cost effectiveness criteria are maintained. The District has the right to select the insurance carrier as long as same coverage is maintained.~~

9.5 **Benefits Upon Retirement:** For the term of this Agreement, the District shall underwrite the cost of health, dental, and vision insurance for employees who retire from the District at sixty-two (62) years of age who have been employed in the District the equivalent of ten (10) years or longer until employee is eligible for Medicare.

9.6 **General Provisions:** All enrollments are subject to carrier restrictions. A District approved employee assistance program may be implemented at no cost to employees.

9.7 ~~CSEA, with up to three (3) representatives, and the District, with up to three (3) representatives, will meet as a committee with the District's insurance broker for purposes of studying and making recommendations to implement a Section 125 flexible benefit plan that could include dependent care reimbursement, medical care reimbursement and premium conversion. It will be the goal of this committee to make recommendations to the negotiating teams so that a Section 125 plan could be implemented by July 1, 1992, or possibly sooner (for example February 1, 1992) for eligible classified employees. The effective date for implementation and eligibility will be studied by the committee. The committee will report its recommendations to the CSEA and District negotiating teams. The recommendations of the committee will be subject to negotiations between the District and CSEA prior to implementing the Section 125 flexible benefit plan. The initial start up costs for the plan, including the preparation of an actuarial study, shall be paid by the District. Employees using the plan will pay for their own monthly administrative fee. In the event that a Benefits Committee is established, POA may have one representative on that committee.~~