

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

NOVEMBER 27, 2000

ROOM 240, STUDENT SERVICES CENTER, IRVINE VALLEY COLLEGE
5500 IRVINE CENTER DRIVE, IRVINE, CALIFORNIA 92720

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 4:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Conference with Legal Counsel (GC 54956.9):

Pending Litigation (GC59456.9[a])

Mathur v. SOCCCD

Anticipated Litigation -

Significant Exposure to Litigation (GC54956.9[b][1], [b][2], and [3][A])

One Potential Case

Conference with Real Property Negotiator (GC 54956.8)

Portion of Tustin MCAS

Negotiators: Cedric Sampson; City of Tustin

Under Negotiation: Price and Payment Terms

Public Employee Appointment, Employment, Evaluation

of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment/Employment

Acting Director, Foundation, SC

Public Employee Evaluation - Contract of Employment, Renewal Clause -
Chancellor

Executive Vice Chancellor, Administrative and Business Services

Vice Chancellor, Advanced Technology & Education Park

President, Saddleback College

President, Irvine Valley College

Dean, Liberal Arts and Learning Resources, Saddleback College

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Conference with Labor Negotiators (GC54957.6):

District Negotiator - President of the Board or President's Designee
Unrepresented Employee - Chancellor

District Negotiator - Chancellor

Unrepresented Employees -

Executive Vice Chancellor, Admin. and Business Services

Vice Chancellor, Advanced Technology & Education Park

President, Saddleback College

President, Irvine Valley College

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Fortune

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Presentations:

Irvine Valley College Humanities, Fine Arts, and Library
Services Activities Report by Dean Howard Gensler

Update on Irvine Valley College Facilities Projects by
Director Nelson Cayabyab

1. PRESENTATION OF ASSOCIATED STUDENTS OF IVC
2000-2001 BUDGET
Presentation of ASIVC Budget for ratification.
2. PRESENTATION OF PROPOSED SADDLEBACK
COLLEGE FUNDRAISING PROJECT
Presentation of fundraising project and agreement with
Fund Raisers, Inc., for approval.

APPROVAL OF CONSENT CALENDAR ITEMS (Items 3 through 30)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

3. MINUTES
Regular Meetings of August 28 and October 23, 2000.
4. IRVINE VALLEY COLLEGE: COMMUNITY
EDUCATION - SPRING 2001
Programs, presenters, and compensation.
5. IRVINE VALLEY COLLEGE: STUDY ABROAD
PROGRAMS
Sports Medicine of Asia, Music of South America, and
Spanish Program in Costa Rica and related contracts.
6. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE
Award of first year F.I.P.S.E. funds in the amount of
\$151,721 for the project "Grammar from the Ground Up."
7. SADDLEBACK COLLEGE: GRANT ACCEPTANCE AND
DISTRIBUTION OF FUNDS
Award of \$71,000 from the State Chancellor's Office to
support a Local Tech Prep Consortia and distribution of
funds to Consortium members.
8. SADDLEBACK COLLEGE: EMERITUS INSTITUTE OUT-
OF-STATE FIELD TRIP
Field trip for Photography classes to Nevada at no cost to
the district.
9. SADDLEBACK COLLEGE: SADDLEBACK CIVIC LIGHT
OPERA 2001 PRODUCTION EXPENDITURES
Projected expenditures for the 2001 summer season.
10. SADDLEBACK COLLEGE: EARLY CHILDHOOD
MENTOR PROGRAM
Participation of the college in the Orange County Regional
Early Childhood Mentor Program.

11. SADDLEBACK COLLEGE: CHILD DEVELOPMENT TRAINING CONSORTIUM
2000-2001 Child Development Training Consortium Instructional Agreement with Yosemite Community College District in the amount of \$10,000.
12. SADDLEBACK COLLEGE: CHILD DEVELOPMENT CENTER FEE SCHEDULE CHANGE
Proposed new fee schedule for services provided by the Child Development Center effective January 8, 2001.
13. SADDLEBACK COLLEGE: STUDY ABROAD PROGRAMS
Florence Summer Program, Semester in Salamanca, Semester in Florence, Santander Summer Program, London Theatre, Cuban Civilization, British Theatre, Kung Fu/Tai Chi, Culinary Arts of Bali, China, Oxford Semester, Summer in Paris, and Art in Europe and related contracts.
14. SADDLEBACK COLLEGE: ALTERNATIVE DISABILITIES ASSESSMENT AND PSYCHOEDUCATIONAL TRAINING
Subcontracting agreement with California Polytechnic State University, Pomona, for an amount not to exceed \$22,290 for second year of participation.
15. IRVINE VALLEY COLLEGE: FIRE SAFETY EMERGENCY ACCESS ROAD CHANGE ORDER
Change Order 1 increasing the present contract by \$36,679.73 and adding seven days to construction time.
16. IRVINE VALLEY COLLEGE: ARCHITECT FOR BASEBALL FIELD
Agreement with RJM Design Group to provide architectural services for the Baseball Field project for \$35,755.
17. SADDLEBACK COLLEGE: PURCHASE OF NETWORK WORKSTATIONS
Purchase of 31 computers from Micron Electronics for \$57,686.12 through CMAS.

18. SADDLEBACK COLLEGE: PURCHASE OF MAC-INTOSH COMPUTERS
Purchase of 33 Apple computer systems for \$112,065.39 by piggybacking on Glendale Unified School District's Bid P-1098a.
19. SADDLEBACK COLLEGE: AWARD OF BID
Award to Southwest Offset Printing in the amount of \$72,296.99 for printing, mailing and preparation of the Community Education brochure.
20. SOCCCD: 2001-02 SCHEDULED MAINTENANCE PROGRAM
List of 45 projects totaling \$8,220,649 for submission to the State.
21. STATE CHANCELLOR'S OFFICE TTIP GRANT
Award of \$547,386 for expenditures in accordance with the requirements provided in the 2000-2001 Budget Act.
22. CONFLICT OF INTEREST CODE
Adoption of Resolution 00-47 and approval of the revised Conflict of Interest Code in Exhibit B, subject to review and approval by the Orange County Board of Supervisors.
23. BUDGET AMENDMENTS
 - a. RESOLUTION 00-45, RESTRICTED GENERAL FUND
to amend the 2000/01 Adopted Budget by \$942,882.
 - b. RESOLUTION 00-46, RESTRICTED COMMUNITY EDUCATION FUND AND CHILD DEVELOPMENT FUND
to amend the 2000/01 Adopted Budget by \$271,000.
24. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
25. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 01722 through 02126 totaling \$1,088,992.30; confirming requisitions dated 10/07/00 through 11/09/00 totaling \$140,928.58.

26. PAYMENT OF BILLS
Checks 119320 through 120537 totaling \$2,802,818.13; Saddleback College Community Education checks 5028 through 5061 totaling \$105,218.79; and IVC Community Education checks 6137 through 6143 totaling \$19,047.95.
27. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various items donated to the district.
28. SADDLEBACK COLLEGE: GRANT APPLICATION
Application for funds from the Community Colleges Broadening Horizons Through Service Learning (SL) Grant for the project "Encircling Disciplines with Service Learning at Saddleback College."
29. ATEP: EDUCATIONAL CONTRACT
Contract for the California Manufacturing Technology Center in order to receive \$14,188 in funding for safety training for the Employment Training Panel (ETP).
30. TRUSTEE TRAVEL TO CONFERENCES AND/OR PERSONAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

31. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
32. QUARTERLY INVESTMENT FINANCIAL REPORT
Information on the quarter ending September 30, 2000.
33. CONTRACTS UNDER \$15,000
Summary of contracts for October/November 2000.
34. DISTRICT INTERNAL CONTROL - BANK ACCOUNTS
Information on bank accounts and their balances as of September 30, 2000.

EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 35 through 37)

ADMINISTRATIVE AND BUSINESS SERVICES

ITEMS RECOMMENDED FOR APPROVAL

35. **ACADEMIC PERSONNEL ACTIONS**
Administrative Appointments; Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Leave of Absence; Sabbatical Leave Rescission; and Sabbatical Leave Alternate.
36. **CLASSIFIED PERSONNEL ACTIONS**
New Personnel Appointments; Change of Status; Volunteers; Retirement; Authorization to Establish and Announce Classified/Classified Leadership Positions; and Authorization to Abolish Classified Leadership Positions.

ITEMS RECOMMENDED FOR REVIEW AND STUDY

37. **ACCEPTANCE OF DISTRICT ANNUAL AUDIT REPORT: 1999/2000**
Summary of findings and recommendations and district's responses.

VICE CHANCELLORS' ITEMS (Items 38 through 45)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR APPROVAL

38. **2001-2002 SOCCCD ACADEMIC CALENDAR**
Proposed 2001-2002 Academic Calendar as it appears in Exhibit A.
39. **NEW BOARD POLICY: BP-5506, ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES**
New BP 5506 and draft of Procedures for Providing Academic Adjustments for Students with Disabilities.

ITEMS RECOMMENDED FOR REVIEW AND STUDY

40. BOARD POLICY REVISION: BP-2100.1, DELEGATION OF AUTHORITY TO THE ACADEMIC SENATE
Proposed amendments to BP 2100.1.
41. BOARD POLICY REVISION: BP-5300, GRADING POLICY
Proposed revisions BP 5300 in the current student class withdrawal date which, if approved, will be effective Fall 2001.
42. BOARD POLICY: BP-4056, CLASSIFIED EMPLOYEES PARTICIPATION IN DECISION MAKING
Newly drafted BP4056.
43. BOARD POLICY 5627: STUDENT PARTICIPATION IN GOVERNANCE
Newly drafted BP 5627.
44. BOARD POLICY 6120: ACADEMIC FREEDOM
Revised proposed BP 6120.

ITEMS FOR INFORMATION

45. DISTRICT EDUCATIONAL AND FACILITIES MASTER PLAN STATUS REPORT
A verbal status report will be presented at the meeting.

PRESIDENTS' ITEMS (Items 46 through 47)

SADDLEBACK COLLEGE

ITEM RECOMMENDED FOR APPROVAL

46. SADDLEBACK COLLEGE: FACULTY HIRING FOR 2001-2002
Announcement of and recruitment for full-time faculty positions contingent upon funding.

IRVINE VALLEY COLLEGE

ITEMS RECOMMENDED FOR APPROVAL

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47. IRVINE VALLEY COLLEGE: FACULTY HIRING FOR 2001-2002
Announcement of and recruitment for full-time faculty positions contingent upon funding.

REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." **Speakers are limited to two minutes each.**

48. BOARD/CHANCELLOR/PRESIDENTS' REPORTS;
BOARD REQUESTS FOR FUTURE STAFF REPORTS
- a. Board Members
 - b. Chancellor
 - c. Presidents
 - d. Board Requests for Reports
49. SHARED GOVERNANCE GROUPS' REPORTS
- a. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College

- b. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate

CORRESPONDENCE

50. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

ADDITIONAL ITEM TO THE 11/27/00 REGULAR BOARD
MEETING AGENDA

INFORMATION ITEM

ITEM RECOMMENDED FOR ACTION

51. ENROLLMENT
Review of enrollment numbers in light of board goals and
action as deemed appropriate.