

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

OCTOBER 23, 2000

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment/Employment -

Assistant Dean/Athletic Director, SC

Director, Emeritus Institute, SC

Acting Director, Emeritus Institute, Community and

Contract Education, IVC

Director, Foundation, IVC

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Fuentes

INVOCATION

Led by Student Trustee Wamhoff

10/23/00

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PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Resolutions:

Saddleback College Journalism Program and
Lariat Honors
Irvine Valley College *The Voice* Honors

Presentations:

Saddleback College Liberal Arts and Learning Resources
Division Activities Report by Dean Kevin O'Connor
Saddleback College Math, Science, and Engineering
Division Activities Report by Dean Jim Wright

1. PRESENTATION OF STUDENT GOVERNMENT 2000-2001 BUDGETS
 - a. IRVINE VALLEY COLLEGE
 - b. SADDLEBACK COLLEGE

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 23)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES
Special Meeting of July 12, 2000, and Regular Meeting of July 31, 2000, and Regular Meeting of September 25, 2000.
3. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT FOR PROJECT MANAGEMENT ASSISTANCE
Agreement with Michael E. Wilson for \$40 per hour plus reimbursable expense not to exceed \$50,000 for project management assistance.

4. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT FOR ENGINEERING SERVICES
Agreement with Moraes/Pham & Associates to provide an HVAC System Investigation Study for the Science/Math/Engineering Building for \$45,000.
5. SADDLEBACK COLLEGE: GREAT TEACHERS SEMINAR
Expenditure of \$5,000 for the Seminar to be held from January 3 to 5, 2001, at Lake Arrowhead.
6. SADDLEBACK COLLEGE: ARCHITECTURE FIELD STUDY COURSE
One-week field study course, Architecture Special Topics: Design in Arizona, Riverside, and Palm Springs.
7. SADDLEBACK COLLEGE: ENVIRONMENTAL STUDIES FIELD TRIP
One-day field trip for Ecological Restoration Techniques class to Esperanza Colona School in Tijuana, Mexico.
8. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
Not-for-credit, fee based programs, presenters, and compensation for the 2001 Spring Session.
9. SADDLEBACK COLLEGE: HAWAII TENNIS MATCHES
Participation by the men's and women's tennis teams in the Hawaii Pacific and Chaminade Colleges' tennis matches.
10. IRVINE VALLEY COLLEGE: REVISED FEES FOR SPRING 2001
New and revised fees for individual courses.
11. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE
Acceptance of \$15,000 by the State Chancellor's Office for the Business Education Statewide Advisory Committee project and approval of advisory committee meeting expenditures.

12. IRVINE VALLEY COLLEGE: LEASE TO OWN FOUR COPIERS
Lease to own four copiers from OCE-USA, Inc., using CMAS Schedule B-GSA #GS-26F-1005B for a cost including maintenance of \$242,983.68.
13. IRVINE VALLEY COLLEGE: EASEMENTS FOR NEW ENTRANCE
Construction of new entrance to the IVC campus; authorization of quit claim of the previous easement and payment of \$80,514 for deceleration pocket lane easement.
14. IRVINE VALLEY COLLEGE: PARKING LOT 3 CHANGE ORDER
Change order 1 increasing current contract by \$946 with no change in the contract completion date.
15. BUDGET AMENDMENT
Adoption of Resolution 00-43 to amend the 2000/2001 Adopted Budget by \$1,162,291.
16. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
17. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 01370 through 01721 totaling \$842,032.22; confirming requisitions dated 9/009/00 through 10/06/00 totaling \$192,014.29.
18. PAYMENT OF BILLS
Checks 118502 through 119319 totaling \$2,095,907.77; Saddleback College Community Education checks 4989 through 5027 totaling \$95,313.12; and IVC Community Education checks 6118 through 6136 totaling \$22,775.20.
19. GIFTS TO THE DISTRICT
Acceptance of various items donated to the district.
20. 2000-01 DISTRICT SERVICES STAFF DEVELOPMENT WORKSHOPS/ACTIVITIES
Expenditures for scheduled 2000-01 workshops and activities.

21. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.
22. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM REGULAR BOARD MEETING
Adoption of Resolution 00-42 authorizing payment to Trustee Fuentes for his absence from the September 25, 2000, board meeting.
23. POSSIBLE CHANGE TO NOVEMBER BOARD MEETING DATE
Discussion/approval of the date for the November 2000 board meeting.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

24. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
25. QUARTERLY FINANCIAL STATUS REPORT
California Community Colleges Quarterly Financial Status Report as of June 30, 2001.
26. CONTRACTS UNDER \$15,000
Summary of contracts for September/October 2000.

EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 27 through 28)

ADMINISTRATIVE AND BUSINESS SERVICES

ITEMS RECOMMENDED FOR APPROVAL

27. ACADEMIC PERSONNEL ACTIONS
Academic Employment; Acting Administrative Appointments; Additional Compensation; Academic Temporary Part-Time/Substitute Staff; OSH Banking Leave Provision.

28. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Change of Status;
Volunteers; Resignation/Termination/Conclusion of
Employment; Retirement; Authorization to Establish and
Announce a Classified Position; Authorization to Abolish a
Classified Leadership Position; Revised Hourly Rate for
Professional Models.

VICE CHANCELLORS' ITEMS (Items 29 through 33)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR REVIEW AND STUDY

29. NEW BOARD POLICY: BP 5506, ACCOMMODATIONS
FOR STUDENTS WITH DISABILITIES
New policy and draft of the Procedures for Providing
Academic Adjustments for Students with Disabilities.

ITEMS RECOMMENDED FOR APPROVAL

30. BOARD POLICIES FOR TITLE 5 COMPLIANCE REPORT
TO THE STATE CHANCELLOR
Board Policies 6110, Articulation of Courses and Programs;
6170, Counseling; and 4000.4, Affirmative Action and
Diversity.

ADVANCED TECHNOLOGY & EDUCATION PARK OF
SOUTH ORANGE COUNTY

ITEMS RECOMMENDED FOR APPROVAL

31. ATEP INTERIM LEASE AT EL TORO
Authorization for Chancellor to negotiate for up to 75,000
square feet of interim lease space at the El Toro MCAS for
the purpose of implementing ATEP projects that later will
be relocated to the Tustin MCAS.
32. SELECTION OF ARCHITECT FOR DI-CAST BUILDING
524 AT ATEP
Selection of Bastien and Associates, Inc., for architectural
services on ATEP Building 524 with subsequent contract
for services contingent on a Master Lease agreement and
occupation of property by SOCCCD.

33. ATEP: INDEPENDENT CONTRACTOR AGREEMENT
Agreement with Research Triangle Institute not to exceed \$100,000 for content development of modules within the Critical Care Nurses project.

REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." **Speakers are limited to two minutes each.**

34. BOARD/CHANCELLOR/PRESIDENTS' REPORTS;
BOARD REQUESTS FOR FUTURE STAFF REPORTS
 - a. Board Members
 - b. Chancellor
 - c. Presidents
 - d. Board Requests for Reports
35. SHARED GOVERNANCE GROUPS' REPORTS
 - a. Student Government Reports
Associated Student Government of
SaddlebackCollege
Associated Students of Irvine Valley College

- b. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate

CORRESPONDENCE

36. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm