

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

JULY 31, 2000

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 4:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session.

Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Conference with Legal Counsel (GC 54956.9):

Pending Litigation -

Bauer v. Sampson

Bauer v. Board

Burbridge v. Sampson

Conference with Labor Negotiators (GC54957.6):

District Negotiator - Mr. Alan Atlas; SOCCCD Police

Officers Association

District Negotiators - Board President or Designee, Chancellor;

Unrepresented Employees

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Dismissal

Public Employee Appointment/Employment -

Vice President, Instruction, IVC

Director, Student Affairs, IVC

Acting Dean, Fine Arts, Phys. Ed., and Athletics, IVC

Acting Director, Foundation, IVC

Acting Director, Human Resources

7/31/00

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Public Employee Evaluation, Reappointment
Chancellor
Executive Vice Chancellor
Vice Chancellor, ATEP

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Williams

INVOCATION

Led by Trustee Padberg

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

Speakers are limited to two minutes each.

**BOARD/CHANCELLOR/PRESIDENTS' REPORTS; BOARD REQUESTS
FOR FUTURE STAFF REPORTS**

1. **REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

a. **BOARD MEMBERS**

b. **CHANCELLOR**

- c. PRESIDENTS
- d. BOARD REQUESTS FOR REPORTS

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Launch of Web Student Portal

Resolution: Steven J. Frogue

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 26)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

- ✓ 2. IRVINE VALLEY COLLEGE: GRANT APPLICATION
Application for funding from the California Integrated Waste Management Board for "Irvine Valley College Used Oil Non-Profit Grant."
- ✓ 3. ATEP: GRANT APPLICATION
Application for funding from the Department of Commerce Economic Development Administration for the "Center for Digital Innovation Business Incubator" grant project.
- ✓ 4. IRVINE VALLEY COLLEGE: ACCEPTANCE OF PHASE TWO OF AMERICORPS PROGRAM FUNDING
Acceptance of Phase Two of AmeriCorps Literacy Grant funding from the State Chancellor's Office.
- 5. IRVINE VALLEY COLLEGE: GRANT ACCENTANCE
Acceptance of funds for the following grant projects:
 - ✓ a. TEACHERS, NOT TRAINERS - \$277,827
 - ✓ b. TECHPREP CONSORTIA - \$71,000
- 6. IRVINE VALLEY COLLEGE: CHILD DEVELOPMENT CENTER KINDERGARTEN PROGRAM
Kindergarten Program for Fall 2000.

7. SOCCCD: FORENSICS TEAM ACTIVITIES 2000-20001
Participation of the District Forensics Team and their coaches in the speech tournament schedule at an estimated cost of \$109,000.
8. SADDLEBACK COLLEGE: MISSION HOSPITAL AGREEMENT
Agreement between the college and Mission Hospital Regional Medical Center for Mission to donate funding to help fund associate faculty salaries to train more nurses.
9. SADDLEBACK COLLEGE: CONSULTANT
Agreement with Joanne Gray and Associates for an amount not to exceed \$200,000 for Ms. Gray to serve as Center Coordinator.
10. SADDLEBACK COLLEGE: CONTRCT AGREEMENT
Ratification of Regional Health Occupations Resource Center agreement for testing for an additional two-year period from December 1, 1998, through June 30, 2000.
11. SADDLEBACK COLLEGE: CALIFORNIA PREVENTIVE PROGRAM
Agreement with the state Department of Alcohol & Drug Prevention for Commuity Education to facilitate developing professional standards in the field of prevention.
12. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
Programs and presenters for the 2000 Fall session.
13. SADDLEBACK COLLEGE: MUSICIANS HONORARIA
Expenditures for the 2000-2001 musicals.
14. ATEP: GRANT ACCEPTANCE
Award of \$178,875 for the Center for Applied Competitive Technologies by the State Chancellor's Office.
15. ATEP: CONSULTANT AGREEMENT
Agreement with Paul Sauer for an amount not to exceed \$25,000 to assist in completing the objectives of the Center for Applied Competitive Technologies grant.

16. SOCCCD: PAY PHONE INSTALLATION AGREEMENT
Agreement with PhoneTel Technologies for pay phone installation at both campuses.
17. CSU FULLERTON, MISSION VIEJO CAMPUS, LEASE EXTENSION
New one-year lease with CSUF under similar terms and conditions as in the past.
18. IRVINE VALLEY COLLEGE: AWARD OF CONTRACT
Award of Bid 238 for the construction of Parking Lot 3 to E.A. Mendoza for \$347,790.
19. IRVINE VALLEY COLLEGE: AWARD OF CONSTRUCTION AGREEMENT AND RELIEF OF BIDDER
Relief of Excel Paving Company's bid submitted in relation to construction of the Fire Safety Emergency Access Road and approval of R.J. Noble Company for the project.
20. AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS
Memberships and estimated organization dues for 2000-01.
21. EMERGENCY HIRE AND CONSULTANT CONTRACTS
Declaration of emergency and approval to hire the following individuals through PPL, Inc.:
 - a. RICHARD A JONES, ACTING VICE CHANCELLOR, EDUCATIONAL SERVICES
 - b. WILLIAM KELLY, ACTING DEAN, FINE ARTS, PHYSICAL EDUCATION, AND ATHLETICS
22. PURCHASE ORDERS
Purchase orders 04352 through 00476 totaling \$15,104,000.41, and confirming requisitions dated 6/4/00 through 7/18/00 totaling \$629,039.40.
23. PAYMENT OF BILLS
Checks 115539 through 117070 totaling \$5,362,488.11; Saddleback College Community Education checks 4822 through 4870 totaling \$56,396.58; and IVC Community Education checks 6042 through 6085 totaling \$56,944.91.

24. GIFTS TO THE DISTRICT
Acceptance of various items donated to the district.
25. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.
26. ADVISORY BALLOT MEASURE
Recommendation by Chancellor of no further action on the advisory ballot issue for the November election.

CHANCELLOR'S ITEMS (Items 27 through 29)

ITEMS RECOMMENDED FOR APPROVAL

27. ELECTION OF CLERK OF THE BOARD
Election of clerk to fill the remainder of the current term until the next scheduled election of officers in December.
28. RESOLUTION TO EXPEDITE CONVEYANCE OF TUSTIN PROPERTY
Adoption of Resolution 00-35 to appeal to the federal, state, and local officials for assistance in expediting the conveyance of the Tustin property.

ITEMS FOR INFORMATION

29. DISTRICT AND COLLEGE ORGANIZATION CHARTS
Updated charts for information.

EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 30 through 38)

ADMINISTRATIVE AND BUSINESS SERVICES

ITEMS FOR INFORMATION

30. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.

31. QUARTERLY FINANCIAL STATUS REPORT
California Community Colleges Quarterly Financial Status Report as of June 30, 2000, for the 1999-00 fiscal year.
32. JULY 2000 CONTRACTS UNDER \$15,000
Summary of contracts for July.

ITEMS RECOMMENDED FOR APPROVAL

33. DISTRICT EDUCATIONAL AND FACILITIES MASTER PLAN
Initiation of process for review and update of the District Educational and Facilities Master Plan.
34. BUDGET DEVELOPMENT GUIDELINES
Revision to included recent changes in circumstances, and in format and wording.
35. CERTIFICATES OF PARTICIPATION DEBT RETIREMENT PLAN
Adoption of proposed plan to completely retire the COP debt by June 2008.
36. IRVINE VALLEY COLLEGE: ADMINISTRATIVE STRUCTURE
Changes to the administrative structure of the college.
37. ACADEMIC PERSONNEL ACTIONS
Academic Employment; Administrative Appointment; Change of Status; Leave of Absence; Additional Compensation; Temporary Part-Time/Substitute Staff; OSH Banking Leave Provision; Administrative Reassignment.
38. CLASSIFIED PERSONNEL ACTIONS
Change of Status; Voluntary Reversion; New Personnel Appointments; Volunteers; Out-of-Class Assignments; Conclusion of Out-of-Class Assignments; Administrative Leave; Resignation/Termination/Conclusion of Employment; Retirement; Accumulated Vacation Leave Carry Over; Reclassification; Authorization to Revise Existing Classified Position.

PRESIDENT'S ITEM (Item 39)

SADDLEBACK COLLEGE

ITEMS FOR INFORMATION

39. ENERGY UTILIZATION AND COST IMPLICATIONS
Presentation on current electricity costs, projections for FY 2000-01 increases, strategies for energy conservation, and overall budget implications.

SPECIAL REPORTS

40. REPORTS
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Speakers are limited to two minutes each.
- a. STUDENT GOVERNMENT REPORTS
Associated Student Government of Saddleback College
Associated Students of Irvine Valley College
- b. ACADEMIC SENATES' REPORTS
Saddleback College Academic Senate
Irvine Valley College Academic Senate
- c. FACULTY ASSOCIATION REPORT
- d. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT
- e. CLASSIFIED SENATES'/COUNCIL'S REPORTS
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Classified Council

CORRESPONDENCE

41. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm