

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

MAY 22, 2000

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 4:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session.

Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Dismissal/Release

Conference with Legal Counsel (GC 54956.9):

Pending Litigation -

Kaufmann v. Mathur

Stephansky, et al, v. Sampson, et al

Burbridge v. Sampson

Anticipated Litigation -

Initiation of Litigation (GC54956.9[c])

One Potential Case

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Padberg

5/22/00

Page 1

INVOCATION

Led by Trustee Lang

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time.

Speakers are limited to two minutes each.

BOARD/CHANCELLOR/PRESIDENTS' REPORTS; BOARD REQUESTS FOR FUTURE STAFF REPORTS

1. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

- a. BOARD MEMBERS
- b. CHANCELLOR
- c. PRESIDENTS
- d. BOARD REQUESTS FOR REPORTS

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Resolution: Campus Pride, Campus Wide

Resolution: Dr. Gary Hurd and Archaeology Students

Resolution: KSBR 21st Birthday

Presentation: ESL Publication of Student Writings

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 16)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES
Regular Meeting of February 22, 2000, and Special Meeting of March 9, 2000.
3. IRVINE VALLEY COLLEGE: VISION STATEMENT
Final statement as approved by President's Council on May 2, 2000.
4. SADDLEBACK COLLEGE: REJECTION OF BIDS FOR LIBRARY AND LOWER CAMPUS HVAC UPGRADE
Rejection of all bids submitted in relation to Bid No. 1000.
5. SOCCCD: LEASE OF COPIERS FOR DISTRICT OFFICES
Lease of duplicating equipment by piggybacking on Los Angeles County promotional agreement and approval of five-year lease agreement with Xerox for four copiers.
6. SOCCCD: AWARD OF BID FOR PRINTING/MAILING
Award of Bid 235D for printing and mailing of SC/IVC 2000-01 class schedules and printing of SC Student Handbook to the various vendors
7. BUDGET AMENDMENT: GENERAL FUND
RESTRICTED AND CAPITAL OUTLAY FUND
UNRESTRICTED
Adoption of Resolution 00-26 to amend the budget by \$29,926 and \$487,246 respectively.
8. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
9. PURCHASE ORDERS
Purchase orders 03628 through 04002 totaling \$665,535.23, and confirming requisitions dated 4/13/00 through 5/8/00 totaling \$174,508.91.

10. PAYMENT OF BILLS
Checks 114085 through 114660 totaling \$1,102,521.50;
Saddleback College Community Education checks 4773
through 4810 totaling \$127,408.51; and IVC Community
Education checks 5996 through 6006 totaling \$12,536.00.
11. GIFTS TO THE DISTRICT
Acceptance of various items donated to the district.
12. CONSOLIDATED ELECTIONS FOR MEMBERS OF
GOVERNING BOARDS
Adoption of Resolution 00-27 notifying Orange County
DOE of the consolidated election specifications.
13. CHANGE OF DATE FOR JULY BOARD MEETING
From July 31 to July 24, 2000.
14. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL
MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or
requests for local mileage reimbursement.
15. SADDLEBACK COLLEGE: STUDENT WITHDRAWAL
DATE
16. SADDLEBACK COLLEGE: CONTRACT TO RELOCATE
TELEPHONE PANEL IN LOWER CAMPUS

**EXECUTIVE VICE CHANCELLOR'S ITEMS (Items
17 through 24)**

ADMINISTRATIVE AND BUSINESS SERVICES

ITEMS FOR INFORMATION

17. CONTRACTS UNDER \$15,000
Summary of contracts for April and May.
18. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and
transactions through the end of the prior month.

ITEMS RECOMMENDED FOR APPROVAL/RATIFICATION

19. **ACADEMIC PERSONNEL ACTIONS**
Academic Employment; Request for Paid Leave of Absence; Request for Administrator Contract Extension; Additional Compensation; Temporary Part-Time/Substitute Staff; Authorization to Revise Existing Vice Chancellor Position.
Acting Vice Chancellor Education position.
20. **CLASSIFIED PERSONNEL ACTIONS**
New Personnel Appointments; Volunteers; Out-of-Class Assignments; Leave of Absence; Resignation/Termination/Conclusion of Employment; Retirement; Authorization to Establish and Announce; Promotion; Administrative Leave.
21. **CLASSIFIED EMPLOYEE LAYOFF**
Services of 1 Data Management Analyst; 2 grant-funded Program Assistants; and 1 grant-funded Matriculation Specialist.
22. **SOCCCD: ARCHITECT FOR MASTER PLAN OF ADVANCED TECHNOLOGY AND EDUCATION PARK**
Selection of Hardy Holzman Pfeiffer Associates to provide master planning services for ATEP.

SPECIAL REPORTS

23. **REPORTS**
Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."
Speakers are limited to two minutes each.

ITEMS RECOMMENDED FOR APPROVAL/RATIFICATION

19. **ACADEMIC PERSONNEL ACTIONS**
Academic Employment; Request for Paid Leave of Absence; Request for Administrator Contract Extension; Additional Compensation; Temporary Part-Time/Substitute Staff; Authorization to Revise Existing Vice Chancellor Position.
Acting Vice Chancellor Education position.
20. **CLASSIFIED PERSONNEL ACTIONS**
New Personnel Appointments; Volunteers; Out-of-Class Assignments; Leave of Absence; Resignation/Termination/Conclusion of Employment; Retirement; Authorization to Establish and Announce; Promotion; Administrative Leave.
21. **CLASSIFIED EMPLOYEE LAYOFF**
Services of 1 Data Management Analyst; 2 grant-funded Program Assistants; and 1 grant-funded Matriculation Specialist.
22. **SOCCCD: ARCHITECT FOR MASTER PLAN OF ADVANCED TECHNOLOGY AND EDUCATION PARK**
Selection of Hardy Holzman Pfeiffer Associates to provide master planning services for ATEP.

SPECIAL REPORTS

23. **REPORTS**
Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."
Speakers are limited to two minutes each.

- a. **STUDENT GOVERNMENT REPORTS**
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- b. **ACADEMIC SENATES' REPORTS**
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- c. **FACULTY ASSOCIATION REPORT**
- d. **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT**
- e. **CLASSIFIED SENATES'/COUNCIL'S REPORTS**
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council

CORRESPONDENCE

- 24. **CORRESPONDENCE**
 - Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

ADDITIONAL ITEM TO THE 5/22/00 REGULAR BOARD
MEETING AGENDA

CHANCELLOR'S ITEM

ITEM FOR REVIEW AND STUDY

25. DISTRICT EXECUTIVE ADMINISTRATIVE
STRUCTURE

District Organizational Chart