



# Retirement Board of Authority (RBOA) Meeting AGENDA

**March 25, 2020**

11:30am – 12:30 pm

District Office

Chancellor's Conference Room #324

28000 Marguerite Parkway

Mission Viejo, CA 92692-3635

(949) 582-4999

**The Retirement Board of Authority (the "Board") members:** Ann-Marie Gabel, Dr. Cindy Vyskocil, Kim McCord; Cory Wathen; Davit Khachatryan.

**Program Coordinator: Keenan Financial Services:** Gail Beal; Roslyn Washington; Jefferey Mizokawa

**Consultants:** Scott Rankin, Benefit Trust Company; Cary Allison, Morgan Stanley;

**Roll Call:**

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**Retirement Board of Authority (RBOA) Charge:** The Retirement Board of Authority is charged with ongoing Governance of the District's OPEB Trust. Effective Governance for the District's OPEB Trust requires the delineation of plan-related roles and responsibilities; the capture of key delegations and appointments in writing; the creation of reporting protocols across all plan-related parties; the use of applicable metrics to monitor and measure investment performance; the management of administration and compliance milestones; the maintenance of robust documentation to support, guide and demonstrate prudence ; while RBOA members keep fiduciary skills sharp and investment knowledge current.

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**15. Approval of Agenda for RBOA meeting on March 25, 2020: (Action)** The RBOA retains the right to change the order in which agenda items are discussed. Subject to review by the RBOA, the agenda is to be accepted and approved as presented. Items may be deleted or added for discussion only according to California Government Code section 54954.2 provisions.

**16. Approval of Minutes from September 25, 2019 Meeting: (Action)** The RBOA will review the minutes from the previous RBOA Meeting for any adjustments and adoption.

**17. Review of Action Items from Previous Meeting on September 25, 2019:**

	<b>Actions:</b>	<b>Assigned to:</b>	<b>Deadline:</b>	<b>Status/Comments:</b>
A.	None at this time			

**18. Portfolio Performance Review: (Action)** Morgan Stanley (MS) will review the overall performance of the District's Public Entity Investment Trust (the "Trust") portfolio.

**19. Market Overview: (Information)** Morgan Stanley (MS) will provide an overview of current global capital market

**20. Disbursement Report: (Action)** The Retirement Board of Authority members will ratify all reasonable expenses associated with the management and operation of the District's OPEB Investment Trust.

**21. Annual Actuarial Valuation Study/2020 Update Report: (Information)** The RBOA members shall discuss the District's 2020 Actuarial Valuation Study.

**22. Information Report: Retirement Board of Authority Comments:** Each member may report about various matters involving the Retirement Board of Authority (RBOA). There will be no RBOA discussion except to ask questions or refer matters to staff, and no action will be taken unless listed on a subsequent agenda.

**23. Information Report: Program Coordinator/Consultant Comments:** The Program Coordinator and Consultants will report to the Retirement Board of Authority about various matters involving the RBOA. There will be no discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**24. Information Report: Public Comments:** The public may address the Retirement Board of Authority on any matters pertaining to the RBOA that is not on the agenda. The Chairperson reserves the right to limit the time of presentations by individual or topic.

**25. Date, Time and Agenda Items for Next Meeting:** Core Agenda Items will be the same as for this meeting. RBOA members and visitors may recommend additional items for consideration at the next Retirement Board of Authority meeting. **The next RBOA meeting is September 23, 2020 11:30 – 12:30 P.M.**

**26. Adjournment:**

Americans with Disabilities Act: The South Orange County Community College District Retirement Board of Authority conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the South Orange County Community College District Retirement Board of Authority meeting, shall be made to: Kim McCord, District Director, Fiscal Services, South Orange County Community College District, 28000 Marguerite Parkway, Mission Viejo, CA. 92692-4999.