

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
November 20, 2001
ROOM 240, STUDENT SERVICES CENTER, IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 3:00 p.m. CALLED
TO ORDER

There were no public comments on closed session items. PUBLIC COMMENTS

The open session was recessed to closed session. The Board of Trustees met in closed session from 3:10 p.m. to 6:00 p.m. All trustees were present. CLOSED
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:10 p.m. RECONVENED

Members of the Board of Trustees

Nancy Padberg, President PRESENT
Dorothy Fortune, Vice President (left at 8:06 p.m.)
John Williams, Clerk
Thomas Fuentes, Member
Dave Lang, Member
Marcia Milchiker, Member
Donald Wagner, Member
Steven McCarty, Student Member

Administrative Officers

Richard A. Jones, Acting Chancellor
Gary Poertner, Deputy Chancellor
Tom Anderson, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Alannah Rosenberg

California School Employees Association

Mary Williams

Classified Senates

Matt Suarez

Jamie Cayetano

Associated Student Government

Anthony Quo

Police Officers Association

No representation

Trustee Williams, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 7 to 0 vote, the board dismissed a probationary classified employee.

Trustee Lang led the pledge of allegiance, IVC students Masaya Palmer and Amy Cheema, sang the *National Anthem* and *God Bless America*, respectively. Trustee Lang led the pledge of allegiance and Trustee Wagner spoke words of inspiration.

PLEDGE/
INVOCATION

Three individuals addressed the board on the topics of the cancellation of the Saddleback College Building Construction and Millwork/Cabinetmaking programs, and the 100th Year Anniversary of Community Colleges celebration archive book.

PUBLIC COMMENTS

President Padberg announced that item 11 was pulled from the agenda and, that following board reports and presentations, the board will consider items 47, 42, 32, and 28.

CHANGES TO
THE AGENDA

Trustees Fortune, Lang, Williams, Fortune, Padberg, Milchiker, Wagner, and Student Trustee McCarty gave reports.

#47, BOARD REPORTS

The board unanimously adopted Resolution 01-44 commending Professor Francisco Marmolejo as recipient of the Orange County Teacher of the Year 2002. IVC Public Information Officer Mark Godding gave a brief presentation on his award-winning entry to the National Council for Marketing and Public Relations. Dave Anderson, Director of IVC Emeritus Institute, Community and Contract Education, presented a report on department activities for the board.

PRESENTATIONS

ASIVC Senator Anthony Kuo presented an overview of the budget and answered board members' questions. Motion by Trustee Lang, seconded by Trustee Williams, to ratify the 2001-02 Budget for the Associated Students of Irvine Valley College as presented. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#42, 2001-02
ASIVC BUDGET

Trustee Fortune requested a report on full-time professors in Fall 2001 who did not teach the 15 OSH to fulfill the required contractual load, and why they were excused from that requirement. Trustee Lang requested more information on the possible decision of discontinuing the shop program at Saddleback College. Both requests for reports were unanimously approved.

#47, BOARD
REQUESTS
FOR REPORTS

Deputy Chancellor Poertner introduced Jim Godsey and Jean Horimoto, representing the firm Macias, Gini & Company, Certified Public Accountants, who reviewed the summary of findings and recommendation, and the district's response. Motion by Trustee Williams, seconded by Trustee Lang, to accept the 2000/2001 audit report. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#32, 2000-01
ANNUAL AUDIT
REPORT

Motion by Trustee Williams, seconded by Trustee Milchiker, to approve the proposed trustee area boundaries and authorize forwarding them to the Orange County Committee on School District Organization for further action. Dr. Bill Gayk, Director for the Center for Demographic Research, CSUF, and the district consultant on redrawing the boundaries, reviewed the process and noted that the seven guidelines adopted by the board on September 24, 2001, were followed. President Padberg recessed the board meeting to a public hearing to provide an opportunity for the public to comment on the proposed changes to the SOCCCD trustee area boundaries. There were no public comments and President Padberg reconvened the board meeting. President Padberg commended Dr. Gayk and Trustee Fortune for their leadership on the project. Trustee Lang asked Dr. Gayk, for the record, if it would be correct to say that he was not influenced by any trustee in determining the new configuration, and Dr. Gayk replied that he was not. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#28, TRUSTEE
AREA BOUNDARIES

Item 5 was removed from the consent calendar by a trustee for separate discussion and action. Motion by Trustee Fuentes, seconded by Trustee Lang, to approve the consent calendar as amended (please see the listing of approved consent calendar items that is attached to these minutes). Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#'s 1-21,
CONSENT
CALENDAR

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the Saddleback College Community Education presenters and compensation. Trustee Lang indicated he will abstain due to a conflict. Motion carried with Trustee Lang abstaining and Student Trustee McCarty casting an affirmative advisory vote.

#5, COMMUNITY
EDUCATION

Information was provided to the board on the Academic Year 2002-03 Nonresident Tuition Fees for Foreign and Out-of-State Students; Monthly Financial Status Report; Quarterly Investment Financial Status Report; District Internal Control - Bank Accounts; Board Requested Report (on electronic linkage of IVC and SC libraries; status of Caregiver Training Program; and teaching assignments by SOCCCD administrators); and Men's and Women's Intercollegiate Soccer.

#'s 22 - 27,
INFORMATION
ITEMS

President Padberg advanced item 41. President Bullock stated that she still has questions about the travel in Baja item and would like it to be brought back. Acting Chancellor Jones said he cannot pull the item because the board voted to postpone the item to this meeting. Trustee Fortune moved to table the item for the college president to bring back to the board when she is ready, seconded by Trustee Williams. Motion to table carried with Trustees Milchiker and Lang casting negative votes, and Student Trustee McCarty casting a negative advisory vote.

#41, IDENTIFICATION
REGISTRATION OF
ARCHAEOLOGICAL
SITES

Motion by Trustee Milchiker, seconded by Trustee Lang, to approve/ratify the academic personnel actions. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#29, ACADEMIC
PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve/ratify the classified personnel actions. Deputy Chancellor Poertner removed item F.2. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#30, CLASSIFIED
PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Trustee Lang, to approve the consulting agreement with Keenan and Associates to provide a comprehensive compliance and injury prevention program for the period December 1, 2001, through August 31, 2003, at a cost not to exceed \$85,500. Motion carried with Trustee Fortune absent (she left the meeting at 8:06 p.m.) and Student Trustee McCarty casting an affirmative advisory vote.

**#31, CONTRACT FOR
INJURY PREVENTION
PROGRAM**

Trustee Lang indicated that board members were handed Option B just before the board meeting began and there was not sufficient time for him to consider that option. President Padberg stated that it is on the agenda for Review and Study, not Approval. Professor Rosenberg spoke against Option B. Motion by Trustee Williams, seconded by Trustee Lang, to table the item. Motion failed with Trustees Fuentes, Milchiker, and Wagner casting negative votes and Trustee Fortune absent. Following further discussion, Motion by Trustee Lang, seconded by Trustee Williams, to table the item and return it at the next meeting. Motion carried with Trustee Fortune absent and Student Trustee McCarty casting an affirmative advisory vote.

**#33, 2002-03
ACADEMIC
CALENDAR**

Motion by Trustee Williams, seconded by Trustee Lang, to approve item 34, the Saddleback College Art in Italy Program. Motion by Trustee Fuentes to block vote on the study abroad programs contained in items 34, 35, 36, 37, 39, 40, 43, 44, 45, and 46, and handle item 38 separately. Trustees Williams and Lang removed their motion and Trustee Lang seconded Trustee Fuentes motion to block vote and handle 38 separately. Motion carried with Trustee Fortune absent and Student Trustee McCarty casting an affirmative advisory vote.

**STUDY ABROAD
PROGRAMS**

Motion by Trustee Lang, seconded by Trustee Williams, to approve the Saddleback College Fall Semester 2002 in Salamanca, Spain, and authorize entering into a contract with AIFS. Don Culton, Acting Director of International Projects, answered board members' questions. Motion carried with Trustee Fortune absent and Student Trustee McCarty casting an affirmative advisory vote.

**#38, STUDY ABROAD,
SALAMANCA**

Acting Chancellor Jones, Presidents Bullock and Mathur gave reports.

#47, REPORTS

Ms. Williams, Professor Rosenberg, and Mr. Quo gave reports.

#48, REPORTS

The meeting was adjourned at 8:45 p.m.

ADJOURNMENT

A handwritten signature in blue ink, appearing to read "G. Poertner", is written over a horizontal line.

Gary Poertner, Assistant Secretary

ITEMS APPROVED BY CONSENT CALENDAR
AT THE 11/20/01 BOARD MEETING

Item 5 was removed from the Consent Calendar for separate discussion/action. Please see the minutes of the meeting for action on that item. Item 11 was pulled off the agenda. The following items were approved by vote on the amended Consent Calendar:

1. MINUTES
Minutes of the September 24, 2001, Regular Meeting.
2. SADDLEBACK COLLEGE: SCLO 2002 PRODUCTION EXPENDITURES
Projected expenditures for the Saddleback Civic Light Opera (SCLO) Summer Season 2002.
3. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT FOR RECONSTRUCTION OF PARKING LOTS 9 AND 10
Agreement with Wagner Halladay, Inc., for civil engineering and surveying services in the amount of \$21,000, plus reimbursable expenses.
4. SADDLEBACK COLLEGE: FUNDS FOR SPRING MUSICAL ROYALTY RIGHTS
Expenditure for royalty rights to Saddleback College's Theatre Arts Department Spring musical *Smile* in the amount of \$5,450 payable to Samuel French, Inc.
6. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION
Programs, presenters, and compensation for Spring 2002.
7. IRVINE VALLEY COLLEGE: FOUNDATION BYLAWS REVISION
Revisions to the IVC Foundation bylaws as approved by the IVC Foundation Board of Governors.

8. IRVINE VALLEY COLLEGE: CAMPUS EVENTS
KinderCaminata, April 12; High School Counselors Conference, December 7; and Senior Day, March 20, 2002, for a total cost not to exceed \$11,000.
9. IRVINE VALLEY COLLEGE: CHANGE IN REPORTING MECHANISM
Recommendation to change Director, Child Development Center, to report to Vice President of Student Services, rather than Dean of Students, Guidance and Counseling.
10. IRVINE VALLEY COLLEGE: CALIFORNIA CONCERT ARTISTS (CCA)
Establishment of the CCA as an In-Residence Professional Ensemble at IVC.
12. SOCCCD: 2002-03 SCHEDULED MAINTENANCE PROGRAM
List of 34 projects totaling \$9,225,572 for funding by the State in 2002-03.
13. SOCCCD: CONTRACT WITH ORANGE COUNTY SCHOOL DISTRICT COURIER SERVICE
Agreement to join the Orange County School District Courier Service for \$3,120 per year.
14. SOCCCD: VOYAGERS' BIBLE CHURCH LICENSE AGREEMENT
Contract with Voyagers' Bible Church to use 250 parking spaces at IVC on Sundays between 7 a.m. and 9 p.m.
15. IRVINE VALLEY COLLEGE: BASEBALL FIELD CONSTRUCTION
Approval of Change Order 2 increasing the contract by \$1,598.
16. BUDGET AMENDMENT, RESTRICTED GENERAL FUND AND CAPITAL OUTLAY FUND
Adoption of Resolution 01-43 to amend the 2001-02 Adopted Budget.

17. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
18. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 01765 through 01961 totaling \$1,388,687.90; confirming requisitions dated 10/16/01 through 11/4/01 totaling \$115,890.22.
19. PAYMENT OF BILLS
Checks 4337 through 4910 totaling \$1,746,471.63; Saddleback College Community Education checks 5496 through 5514 totaling \$235,842.03; and IVC Community Education checks 6320 through 6329 totaling \$39,657.17.
20. 2001-02 DISTRICT SERVICES STAFF DEVELOPMENT
COMPUTER TRAINING, WORKSHOPS, AND
ACTIVITIES
Expenditures for the scheduled workshops and activities provided by District Services staff development funding.
21. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL
MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.