

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
October 29, 2001  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:02 p.m. **CALLED TO ORDER**

There were no public comments on closed session items. **PUBLIC COMMENTS**

The open session was recessed to closed session. The Board of Trustees met in closed session from 4:10 p.m. to 6:20 p.m. All trustees were present (Trustee Milchiker arrived late). **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:20 p.m. **RECONVENED**

Members of the Board of Trustees

Nancy Padberg, President **PRESENT**  
Dorothy Fortune, Vice President  
John Williams, Clerk  
Thomas Fuentes, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
Donald Wagner, Member  
Steven McCarty, Student Member

Administrative Officers

Richard A. Jones, Acting Chancellor  
Gary Poertner, Deputy Chancellor  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Alannah Rosenberg  
Lewis Long

California School Employees Association

Mary Williams

Classified Senates

Matt Suarez

Jamie Cayetano

Associated Student Government

Jeff Toulouse

Police Officers Association

Cloyce Kelly

Trustee Williams, Clerk of the board, read out the following actions taken in closed session:

**CLOSED SESSION**

On a 6 to 0 vote with Trustee Milchiker absent, the board dismissed a probationary classified employee.

Trustee Fuentes led the pledge of allegiance, Susan Jeske, former Ms. America, sang the *National Anthem*, Trustee Padberg read words of inspiration, and Ms. Jeske sang *God Bless America*.

**PLEDGE/  
INVOCATION**

Three individuals addressed the board on several topics including the success of the 100<sup>th</sup> Year Anniversary of Community Colleges celebration at SOCCCD, recognition of class members who are currently serving in the military, and a proposed archaeological site survey trip to Baja.

**PUBLIC COMMENTS**

President Padberg announced that item 19 was pulled from the agenda and, that following introduction of the new Vice Chancellor and Dean Cooper's report, the board will consider items 43, 37, and 38.

**CHANGES TO  
THE AGENDA**

Acting Chancellor Jones introduced Dr. Tom Anderson, Vice Chancellor, Educational Services, and welcomed him to the district.

**INTRODUCTION**

Motion by Trustee Wagner, seconded by Trustee Fortune, to limit board reports to one minute each and move them to the beginning of the meeting. Motion to amend by Trustee Milchiker, seconded by Trustee Williams, to move all constituent group reports to the beginning of the meeting as well as board reports. Amendment failed. Main motion carried with Student Trustee McCarty casting an affirmative advisory vote.

**ADVANCE OF  
#47 BOARD  
REPORTS**

Susan Cooper, Dean of IVC Advanced Technology Division, presented a report on division activities for the board. **PRESENTATIONS**

ASG President Julie Breverman presented an overview of the budget and answered board members' questions. Motion by Trustee Lang, seconded by Trustee Williams, to ratify the 2001-02 Budget for the Associated Student Government of Saddleback College as presented. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote. **#43, 2001-02  
ASG BUDGET**

Trustees Wagner, Milchiker, Padberg, Fortune, Lang, and Fuentes gave reports. **#47, BOARD  
REPORTS**

Deborah Shepley and Amy Jane Frater, and Don McMurray representing tBP Architecture, presented an overview of the project, as well as the recommended educational planning and facilities planning goals for both colleges. Motion by Trustee Lang, seconded by Trustee Williams, to approve the District Educational and Facilities Master Plan as presented. Motion to call the question carried. Main motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote. **#37, MASTER PLAN  
PRESENTATION**

Acting Chancellor Jones stated that he is concerned about the Warning List provided by the State Department and recommends no student travel be approved to those countries on the List, although there are no Study Abroad programs to those countries currently. Following discussion and comments, Trustee Fortune moved to postpone consideration of the item until the November meeting, seconded by Trustee Wagner. Motion carried unanimously with Student Trustee McCarty casting a affirmative advisory vote. **#38, TRAVEL  
WARNING LIST/  
STUDY ABROAD**

Trustee Milchiker requested a report on linking the Saddleback College and Irvine Valley College libraries together electronically. Trustee Williams asked for reports on the status of the Caregiver Program at Saddleback College, and on the board taking a position on recommending that administrators teach a class. The requests for reports were unanimously approved. **#47, BOARD  
REQUESTS  
FOR REPORTS**

Items 2, 7, 11, 16, 17, and 23 were removed from the consent calendar by trustees for separate discussion and action. Motion by Trustee Fuentes, seconded by Trustee Lang, to approve the consent calendar as amended (please see the listing of approved consent calendar items attached to these minutes). Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#’s 1-32,  
CONSENT  
CALENDAR**

Motion by Trustee Milchiker, seconded by Trustee Lang, to approve IVC’s application for funding from the National Science Foundation for the project “Bringing Biotechnology Programs to Irvine Valley College.” Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#2, GRANT  
APPLICATION**

Motion by Trustee Lang, seconded by Trustee Williams, to ratify Saddleback College’s payment of honorarium to Rigoberta Menchú Tum in the amount of \$3,000 for her presentation on October 17, 2001. Motion carried with Trustee Fuentes casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.

**#7, GUEST  
SPEAKER**

Motion by Trustee Lang, seconded by Trustee Wagner, to approve the Saddleback College Anthropology Club’s request for up to ten students and an advisor to participate in a tour of archaeological sites and museums in Arizona for a cost not to exceed \$1,884. Motion by Trustee Fortune, seconded by Trustee Williams, to table. Motion failed with Trustees Fortune, Williams, and Fuentes casting affirmative votes and Student Trustee McCarty casting a negative advisory vote. Motion by Trustee Fuentes to postpone the item until next month. Motion carried with Trustees Milchiker and Lang casting negative votes and Student Trustee McCarty casting an affirmative advisory vote.

**#11, IDENTIFICATION  
/REGISTRATION OF  
ARCHAEOLOGICAL  
SITES**

Motion by Trustee Lang, seconded by Trustee Wagner, to award Bid 1012 for Science Lab equipment to interface with laptop computers at Saddleback College to Pasco Scientific in the amount of \$83,435.05. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#23, AWARD OF BID  
FOR SCIENCE LAB  
EQUIPMENT**

President Padberg called for a break at 8:50 p.m.

**BREAK**



Motion by Trustee Lang, seconded by Trustee Williams, to approve payment in an amount not to exceed \$15,000 to Evie Einstein for her work on the Statewide Discipline/Industry Collaborative for Business Education grant project at IVC. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#16, CONSULTANT AGREEMENT**

Motion by Trustee Williams, seconded by Trustee Lang, to approve payment in an amount not to exceed \$15,000 to Dion Whitman for his work on the Statewide Discipline/Industry Collaborative for Business Education grant project at IVC. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#17, CONSULTANT AGREEMENT**

Information was provided to the board on the Monthly Financial Status Report; Quarterly Financial Status Report; CCLC Electricity Purchasing Consortium; and Part-Time Faculty Compensation.

**#'s 33 - 36, INFORMATION ITEMS**

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve/ratify the academic personnel actions. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#39, ACADEMIC PERSONNEL ACTIONS**

Motion by Trustee Lang, seconded by Trustee Williams, to approve/ratify the classified personnel actions. Deputy Chancellor Poertner made the following corrections: item A-5, effective November 5; H-1, Pos. 1892. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#40, CLASSIFIED PERSONNEL ACTIONS**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve a contract with LPA to provide architectural services for the District Office Building project and approve the architectural services agreement. Motion carried with Trustees Milchiker and Lang casting negative votes, and Student Trustee McCarty casting a negative advisory vote.

**#41, ARCHITECT FOR DISTRICT OFFICE BUILDING**

The board accepted for review and study the revisions to Board Policy 5604, Eligibility for Admission.

**#42, REVISION TO BP 5604**

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve the Independent Consultant Agreement with Sue Ko in the amount of \$10,000 to provide a study of the Child Development Centers and Early Childhood Education Programs at both colleges. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#44, CONSULTANT AGREEMENT**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the submission of the Saddleback College 1998/99 Accreditation Focused Mid-Term Report. Trustee Fortune recommended changes to page 16, item 7, from “. . . along with encouragement from members of the Board of Trustees” to “were organized by the Board of Trustees to plan an anniversary . . .;” page 13, paragraph beginning “In July 2001 . . .,” from “. . . agendas are reviewed, modified, and developed by a constituency group at “Docket” meetings . . .” to “. . . agendas are reviewed by a constituency group at “Docket” meetings. . .” Trustees Williams and Fuentes accepted Trustee Fortune’s recommendations. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#45, ACCREDITATION MID-TERM REPORT**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the Irvine Valley College Accreditation Mid-Term Report. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#46, ACCREDITATION MID-TERM REPORT**

Motion by Trustee Fuentes, seconded by Trustee Williams, to terminate the property lease with Irvine Unified School District for a temporary location for a pre-school/kindergarten Montessori School program at the end of the five-year term. Motion carried with Trustee Lang casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.

**#50, PROPERTY LEASE**

Acting Chancellor Jones, Presidents Bullock and Mathur gave reports.

**#47, REPORTS**

Mr. Toulouse, Ms. Cayetano, Professors Long, Rosenberg, and Haggerty gave reports.

**#48, REPORTS**

The meeting was adjourned at 9:55 p.m.

ADJOURNMENT

  
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Gary Poertner, Assistant Secretary

**ITEMS APPROVED BY CONSENT CALENDAR**  
**AT THE 10/29/01 BOARD MEETING**

**Items 2, 7, 11, 16, 17, and 23 were removed from the Consent Calendar for separate discussion/action. Please see the minutes of the meeting for action on those items. Item 19 was pulled off the agenda. The following items were approved by vote on the amended Consent Calendar:**

1. MINUTES  
Minutes of the July 30 and August 27, 2001, Regular Meetings, and of the August 8, 2001, Special Meeting.
  
3. SADDLEBACK COLLEGE: GRANT AWARD EXTENSION  
Amendment to the Economic Development grant to extend the grant performance date to January 31, 2002.
  
4. SADDLEBACK COLLEGE: GRANT ACCEPTANCE  
Acceptance of \$178,875 for third-year funding of the Health Care Delivery Centers (RHORC) grant.
  
5. SADDLEBACK COLLEGE: GRANT ACCEPTANCE  
Acceptance of \$244,092 for the Collaborative Nursing Education Project.
  
6. SADDLEBACK COLLEGE: GRANT ACCEPTANCE  
Acceptance of \$135,000 for P-PIE Professional-Partnership with Industry and Education Renewal.
  
8. SADDLEBACK COLLEGE: GUEST SPEAKER  
Presentation by Dr. Paul Lam to the Eastern Arts Club for an honorarium not to exceed \$1,000.
  
9. SADDLEBACK COLLEGE: GUEST SPEAKER  
Teach-in on international government relationships on November 13 and 15 by Blasé Bonpane, Leah Wells, and Hwa-Young Kim at no cost.



10. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL  
Request for up to ten students and an advisor from the Anthropology Club to participate in a tour of archaeological sites and museums in Arizona for a cost not to exceed \$1,884.
12. SADDLEBACK COLLEGE: CHANGE ORDER/NOTICE OF COMPLETION FOR FIRE ALARM REPLACEMENT  
Approval of Change Order 1 increasing the contract by \$7,166, and authorization to file Notice of Completion.
13. IRVINE VALLEY COLLEGE: WOMEN'S BASKETBALL ARIZONA TRIP  
Travel to South Mountain Community College in Phoenix for competition November 16 and 17 for a cost of \$2,350.
14. IRVINE VALLEY COLLEGE: CURRICULUM DELETIONS FOR 2002-03 ACADEMIC YEAR  
Deletion of inactive courses from the curriculum.
15. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES FOR SPRING 2002  
Individual course fees effective Spring 2002.
18. SOCCCD: SOFTWARE LICENSE CURRICULUM SYSTEM (WEB CMS) - ITPI  
Contract with ITPI in the amount of \$53,865 for a software license for the Web CMS Curriculum System.
20. SOCCCD: CHANGE ORDER/NOTICE OF COMPLETION FOR I.T. EMERGENCY GENERATOR  
Approval of Change Order 1 increasing the contract by \$250 and authorization to file Notice of Completion.
21. SADDLEBACK COLLEGE: AWARD OF BID FOR P.E. COMPLEX AND LIBRARY BUILDINGS  
Bid 1011 to Skora Electric for the amount of \$342,000.

22. SADDLEBACK COLLEGE: AWARD OF BID FOR DEMOLITION OF "J" BUILDING  
Bid 1010 to CST Demolition & Environmental Services for the amount of \$59,800.
24. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR RELOCATABLE MODULAR CLASSROOM FACILITY  
Approval of Change Order 1 increasing the contract by \$9,500.
25. IRVINE VALLEY COLLEGE: CHANGE ORDER/NOTICE OF COMPLETION FOR HVAC SYSTEM REPLACEMENT  
Approval of Change Order 1 increasing the contract by \$1,900 and authorization to file a Notice of Completion.
26. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR BASEBALL FIELD CONSTRUCTION  
Approval of Change Order 1 increasing the contract by \$2,913.58.
27. IRVINE VALLEY COLLEGE: CHANGE ORDER/NOTICE OF COMPLETION FOR SOCCER FIELD RENOVATION  
Approval of Change Order 1 increasing the contract by \$9,975 and authorization to file a Notice of Completion.
28. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
29. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 01315 through 01764 totaling \$886,188.21; confirming requisitions dated 9/11/01 through 10/15/01 totaling \$278,674.10.
30. PAYMENT OF BILLS  
Checks 3312 through 4336 totaling \$3,559,483.25; Saddleback College Community Education checks 5442 through 5495 totaling \$187,103.67; and IVC Community Education checks 6310 through 6319 totaling \$6,422.77.
31. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various items donated to the district.