

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
July 30, 2001
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 3:12 p.m.	CALLED TO ORDER
There were no public comments concerning items to be discussed in closed session.	PUBLIC COMMENTS
The open session was recessed to closed session. The Board of Trustees met in closed session from p.m. to p.m. All trustees were present except Trustee Milchiker.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 7:03 p.m.	RECONVENED

Members of the Board of Trustees

Nancy Padberg, President	PRESENT
Dorothy Fortune, Vice President	
John Williams, Clerk	
Thomas Fuentes, Member	
Dave Lang, Member	
Donald Wagner, Member	
Steven McCarty, Student Member	

Absent

Marcia Milchiker, Member

Administrative Officers

Richard A. Jones, Acting Chancellor
Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park
Dixie Bullock, President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate
Alannah Rosenberg
Lewis Long

California School Employees Association
Mary Williams

Classified Senates
Berit Austin

Associated Student Government
No representation

There were no actions to be read out from closed session.

CLOSED SESSION

Trustee Wagner led the pledge of allegiance and Trustee Fuentes read words of inspiration.

**PLEDGE/
INVOCATION**

There were no public comments

PUBLIC COMMENTS

Allan MacDougall, Director of District Information Technology, presented a report on departmental activities for the board. Tim Shaw, Director of the Irvine Valley College Foundation, presented a report on Foundation activities. President Mathur introduced Dr. Rodney Poindexter, the newly hired Dean of Health Sciences, Physical Education and Athletics at IVC.

PRESENTATIONS

There were no reports for information requested by members of the Board of Trustees.

**BOARD REQUESTED
REPORTS**

Acting Chancellor Jones pulled items 9, 14, 15, 16 and 17 from the consent calendar and advanced item 14 along with items 31 and 40. Items 2, 3, 4, 5, 6, 7, 8, 10, 11, and 12 were removed from the consent calendar by trustees for separate discussion. Motion by Trustee Fortune, seconded by Trustee Williams, to approve the consent calendar as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**CONSENT
CALENDAR**

Motion by Trustee Williams, seconded by Trustee Wagner, to approve Change Order 4 increasing the contract for the Fire Safety Emergency Access Road at IVC by \$35,869.12 and extending the project completion date by ninety days. President Padberg questioned why cracks developed within a couple of months of top coat application. Raul Villalba, Director of Facilities Planning and Purchasing, stated that the contractor complied with the project specifications, and introduced Civil Engineer Larry Wlezien who inspected the road. Mr. Wlezien stated that rapid expansion of the soil, which produced the cracks, is due to the moisture content in the subgrade soil. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**CHANGE ORDER
FOR FIRE SAFETY
EMERGENCY ACCESS
ROAD PROJECT**

Motion by Trustee Williams, seconded by Trustee Wagner, to authorize funding of the district's 100th Year Community College Birthday Celebration not to exceed \$120,000. Professors Lee Walker, Terri Whitt, Lee Haggerty, and Television Production Specialist P.J. Schramel reported on their committees' efforts and upcoming activities. Following discussion about reducing the budget amount, Trustee Fortune amended the motion to reduce the budget to \$100,000 from \$120,000, seconded by Student Trustee McCarty. Amended motion failed with Trustees Fuentes, Lang, and Williams casting negative votes and Trustee Milchiker absent. Main motion carried with Trustee Fuentes and Lang casting negative votes and Student Trustee McCarty casting an affirmative advisory vote.

**BUDGET FOR
100TH YEAR
BIRTHDAY
CELEBRATION**

Executive Vice Chancellor Poertner commended Acting Vice Chancellor Mathur for his analysis of the organizational structure and staffing needs of the Human Resources Department. Acting Chancellor Jones indicated that he recommends filling the Assistant Director of Recruitment, Diversity, Training, and Staff Development position, and one of the four classified staff positions. Following discussion, President Padberg moved to hire the Assistant Director position and two classified staff members, seconded by Trustee Fuentes. Following further discussion, Trustee Williams moved to amend the amendment, to hire an Assistant Director of Recruitment, Diversity, Training, and Staff Development; Manager of Human Resources Information System; and four additional classified staff members. There was no second. Trustee Fuentes moved to amend the amendment to hire the Assistant Director position, the Manager position, and two of the four classified positions, seconded by Trustee

**ORGANIZATIONAL
STRUCTURE
REVIEW OF HUMAN
RESOURCES**

Williams. Motion failed with Trustees Lang, Fortune, and Wagner casting negative votes and Trustee Milchiker absent. President Padberg's motion carried with Trustee Lang casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.

The board approved minutes of the May 29, 2001, regular board meeting.

MINUTES

President Padberg called for a break at 9:00 p.m.

BREAK

Motion by Trustee Lang, seconded by Trustee Williams, to approve IVC's application for funding from the State Chancellor's Office for the grant projects "Capacity Development," and "Tech Prep Local Consortia." Trustee Lang indicated that page 3 of 5 should be pulled from the exhibit. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**GRANT
APPLICATIONS**

Motion by Trustee Williams, seconded by Trustee Lang, to approve the revised course materials fees, effective as indicated, for the IVC Emeritus classes listed. Motion carried with President Padberg casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.

**REVISED
FEES**

Motion by Trustee Williams, seconded by Trustee Lang, to approve an agreement with Prometric, Inc., to continue computer-based testing services at IVC. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**INDEPENDENT
CONTRACTORS'
AGREEMENTS**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve an agreement with ACT, Inc., through which IVC will deliver computerized testing and training services to individuals and businesses. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

Motion by Trustee Wagner, seconded by Trustee Lang, to approve payment by IVC to Evie Einstein in the amount of \$14,000 for her assistance in meeting the objectives of the Statewide Discipline/Industry Collaborative for Business Education Grant. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**CONSULTANT
AGREEMENT**

Motion by Trustee Lang, seconded by Trustee Williams, to approve contracts with Anaheim Ballet of Orange County for \$7,500; Lazer Vaudeville for \$5,000; An Evening of Comedy and Magic for \$7,000; and The River City Brass Band for \$10,500 for their performances at Saddleback College. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**GUEST ARTIST
SERIES**

Motion by Trustee Williams, seconded by Trustee Wagner, to approve the Saddleback College Community Education course titles, presenters, and compensation for Fall 2001. Motion carried with Trustee Lang abstaining and Student Trustee McCarty casting an affirmative advisory vote.

**COMMUNITY
EDUCATION**

Motion by Trustee Lang, seconded by Trustee Williams, to approve a consultant agreement with Joanne Gray to serve as RHORC Center Coordinator and Project Director at Saddleback College for an amount not to exceed \$197,600 plus expenses. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**CONSULTANT
AGREEMENTS/
CONTRACTS**

Motion by Trustee Williams, seconded by Trustee Lang, to approve a consultant agreement with The Dayle McIntosh Center for the Disabled to serve as a referral source for interpreter services at Saddleback College for an amount not to exceed \$13,000. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

Motion by Trustees Lang, seconded by Trustee Williams, to approve a contract agreement with the California State Department of Alcohol and Drug Programs for Saddleback College to continue its curriculum development work for a fee of \$29,997. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

Motion by Trustee Fuentes, seconded by Trustee Lang, to approve an agreement with Ken Reynoso to coordinate the operation of the Management Information Center at Saddleback College for an amount not to exceed \$54,000. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

The board approved the removal of subcontractor Alder Landscape Service, Inc., and substitution of U.P. Landscape for the IVC soccer field renovation project at the general contractor's request.

**SUBSTITUTION OF
SUBCONTRACTOR**

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve Change Order 1 increasing the expenditure for architectural, civil and construction documents for the Saddleback College track and field renovations project by \$13,290 in additional basic aid funds. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**CHANGE
ORDERS**

Motion by Trustee Williams, seconded by Trustee Wagner, to approve Change Orders 1, 2, 3, and 4 increasing the contract by \$31,390.17 for the Saddleback College track renovation project. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

Motion by Trustee Williams, seconded by Trustee Wagner, to authorize filing a Notice of Completion for the Admissions and Records counter remodel project at Saddleback College. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

The board approved separate contracts for the 2001-02 academic year with Elegante Beauty College and Lake Forest Beauty Colleges for instructional services through Saddleback College.

**CONTRACT FOR
INSTRUCTION**

The board approved an agreement with Atkinson, Andelson, Loya, Ruud & Romo for continuation of legal services on an as needed basis effective July 1, 2001, through June 30, 2003.

**LEGAL SERVICES
AGREEMENT**

The board approved continuation of the contract with the Gartner Group to provide their specialized consulting services through June 30, 2002, at a cost not to exceed \$41,000.

**CONSULTING
SERVICES
AGREEMENT**

The board approved an agreement with Litigation Management and Training Services, Inc., for sexual harassment prevention training for an amount not to exceed \$5,725.

**TRAINING
AGREEMENT**

The board approved purchase orders 04908 through 05059 totaling \$1,012,152.23; 00001 through 00453 totaling \$25,060,705.01; and confirming requisitions dated 6/13/01 through 7/16/01 totaling \$280,485.78.

**PURCHASE
ORDERS**

<p>The board approved checks 146251 through 146700 totaling \$6,345,142.12; Saddleback College Community Education checks 1001 through 1640 totaling \$2,251,862.79; and IVC Community Education checks 6278 through 6284 totaling \$15,964.36.</p>	<p>PAYMENT OF BILLS</p>
<p>The board approved acceptance of various items donated to the district.</p>	<p>GIFTS TO DISTRICT</p>
<p>The board approved the trustees' requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.</p>	<p>BOARD TRAVEL/ MILEAGE</p>
<p>The board approved the trustees' reimbursement claims for required attendance at board meetings.</p>	
<p>The board approved payment to Student Trustee Steven McCarty for absence from the July 18, 2001, board meeting.</p>	<p>PAYMENT FOR ABSENCE</p>
<p>Information on the Quarterly Investment Financial Report for the quarter ending June 30, 2001, was provided for the board's review.</p>	<p>INVESTMENT REPORT</p>
<p>Information on the IVC faculty extracontractual assignments for Fall 2001 was provided for the board's review.</p>	<p>ACADEMIC STIPENDS</p>
<p>Information on the Saddleback College faculty extracontractual assignments for Fall 2001 was provided for the board's review.</p>	
<p>Motion by Trustee Williams, seconded by Trustee Fortune, to approve payment of up to \$1,000 each to the Chair and Co-Chairs of committees and overall Coordinator of the 100th Birthday Celebration Week for Community Colleges. Motion carried with Trustee Wagner casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.</p>	<p>PAYMENT TO COMMITTEE CHAIRS, CO-CHAIRS</p>
<p>Motion by Trustee Lang, seconded by Trustee Fuentes, to approve the Chancellor position announcement and authorize hiring Dr. Alfred Fernandez to assist in recruiting for an amount not to exceed \$6,000. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.</p>	<p>CHANCELLOR HIRING PROCESS</p>

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve the academic personnel actions as submitted. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**PERSONNEL
ACTIONS**

Motion by Trustee Lang, seconded by Trustee Fuentes, to approve the classified personnel actions. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

Motion by Trustee Lang, seconded by Trustee Williams, to approve a COLA increase of 3.87% to executive staff, administrators, managers and confidential employee groups for fiscal year 2001-02 equal to the percentage amount provided by the State budget.

**COLA
INCREASE**

At 9:50 p.m., Trustee Lang moved to continue the meeting until 10:30 pm. and direct that all reports be submitted in writing, seconded by Trustee Williams. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**SUSPENSION
OF RULES**

Motion by Trustee Fortune, seconded by Trustee Fuentes, to separate executive staff and administrators from managers and confidential staff for the vote. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote. Acting Chancellor Jones indicated that part one of the vote, executive staff and administrators, excludes the Chancellor, and that the COLA increase applies to salaries as they exist currently. President Padberg moved to amend the main motion to limit COLA to 3% with the remaining .87% placed in a holding account, seconded by Trustee Fuentes. Call the question carried. Motion to amend failed with Trustees Wagner, Lang, and Williams casting negative votes and Trustee Milchiker absent. Part one of the motion carried with Trustee Fuentes and Fortune casting negative votes. Part two of the motion carried with Trustee Fuentes casting a negative vote. Student Trustee McCarty cast affirmative advisory votes.

**CONTINUATION
OF COLA INCREASE
AGENDA ITEM**

Executive Vice Chancellor Poertner and Facilities Planning and Purchasing Director Villalba reviewed potential sites for a new District Office facility. Following discussion, President Padberg moved that the board authorize setting aside \$4 million of basic aid

**DISTRICT OFFICE
FACILITY**

funds for the construction of a new District Office facility to be located at the Saddleback College campus, and that a maximum expenditure of \$9 million of monies be used for this construction, seconded by Trustee Fuentes.

At 10:30 p.m., Trustee Williams moved to extend the meeting another ten minutes. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**SUSPENSION
OF RULES**

Motion by Trustee Padberg carried with Trustee Lang casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.

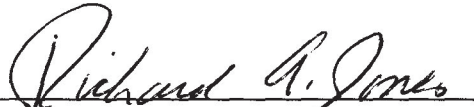
**CONTINUATION
OF DISTRICT OFFICE
FACILITY ITEM**

Motion by Trustee Williams, seconded by Trustee Lang, to award Bid 245 for the Construction of the Baseball Field at IVC to Consolidated Contracting Services, Inc., approve the agreement for construction, and authorize the use of an additional \$80,000 of IVC's basic aid 2001-02 allocation for this project. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**AWARD OF BID
FOR CONSTRUCTION
OF BASEBALL FIELD**

The meeting was adjourned at 10:35 p.m.

ADJOURNMENT


Richard A. Jones, Secretary