

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
May 29, 2001
ROOM 240, STUDENT SERVICES CENTER, IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 3:06 p.m. CALLED TO ORDER

There were no public comments concerning items to be discussed in closed session. PUBLIC COMMENTS

The open session was recessed to closed session. The Board of Trustees met in closed session from 3:10 p.m. to 6:08 p.m. All trustees were present. CLOSED SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:08 p.m. RECONVENED

Members of the Board of Trustees

Nancy Padberg, President PRESENT
Dorothy Fortune, Vice President
John Williams, Clerk
Thomas Fuentes, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
Jason Wamhoff, Student Member

Administrative Officers

Gary Poertner, Executive Vice Chancellor, Administrative and Business Services
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park
Dixie Bullock, President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate
Alannah Rosenberg
Lewis Long

California School Employees Association
Mary Williams

Classified Senates
Linda Bashor

Associated Student Government
Jeff Toulouse

Trustee Williams, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 7 to 0 vote, the board appointed Owen Kreza to the position of Chief of Police, Irvine Valley College. On a 7 to 0 vote, the board appointed Rocco Cifone to the position of Dean, Fine Arts, Physical Education, and Athletics, Saddleback College. On a 7 to 0 vote, the board voted to terminate a classified employee. On a 5 to 2 vote with Trustees Milchiker and Lang casting negative votes, the board appointed Dr. John Rodney Poindexter to the position of Dean, Health Sciences, Physical Education, and Athletics, Irvine Valley College.

Trustee Lang led the pledge of allegiance and Trustee Williams read words of inspiration.

PLEDGE/
INVOCATION

There were no public comments.

PUBLIC COMMENTS

President Padberg administered the oath of office to Steven McCarty who replaces Jason Wamhoff as student trustee for the 2001-02 academic year. The board unanimously adopted Resolution 01-26 commending Information Technology Director MacDougall and staff members as recipients of the 2001 State Chancellor Technology Focus Award for the development and implementation of the MySite web portal. The board unanimously adopted Resolution 01-30 commending Dr. Terri Whitt as recipient of the State Chancellor Region 8 "Student Success Award" for the Service Learning Partner-

PRESENTATIONS

ship with Homeless Agencies and Nursing Programs with Telediagnosics. Jess Craig, Dean of Students and Counseling Division at IVC, presented a report on division activities for the board. The board unanimously adopted Resolution 01-31 commemorating the founding of Soka University of America Aliso Viejo Campus in Orange County.

The board unanimously approved President Padberg's request for a quarterly report from Vice Chancellor Goodwin on programs that were started under the DICAST grant.

**BOARD REQUESTS
FOR REPORTS**

President Padberg indicated that the minutes of April 12 and April 30 board meetings were not completed for inclusion in item 1 on the agenda. Items 2, 5, 7, 8, 11, 13, and 17 were removed from the consent calendar for separate discussion. Vice Chancellor Goodwin pulled item 30 to be brought back at another time. Motion by Trustee Fuentes, seconded by Trustee Lang, to approve the consent calendar as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**CONSENT
CALENDAR**

President Mathur indicated that, if directed by the board, he would serve as Project Administrator for the Center for Applied Competitive Technologies (CACT) as he had previously. Trustee Fortune had spoken to President Mathur about the grant location because of the uncertain state of housing the grant on the Tustin Base property. Following discussion, Trustee Fuentes moved that the role of Project Administrator be conveyed to President Mathur for both the CACT grant project and the "Optics Technician Training Program (IDRC)" grant project until such time as Tustin can assume and house them, seconded by Trustee Williams. Motion as amended carried with Trustees Milchiker and Lang casting negative votes and Student Trustee McCarty casting an affirmative advisory vote.

**GRANT
APPLICATIONS**

The board accepted \$93,000 from the Orange County Health Care Agency for the "Operation Clean Sweep" grant project at Saddleback College.

**GRANT
ACCEPTANCE**

Motion by Trustee Williams, seconded by Trustee Wagner, to approve an agreement with Michael Wilson for Project Management services at Saddleback College at a rate of \$40 per hour not to exceed \$80,000. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**CONSULTANT
AGREEMENTS**

The board approved a consultant agreement with Jennifer Mason, M.D., for the position of Medical Director for the Paramedic Training Program at Saddleback College for an amount not to exceed \$17,500.

In response to a question by Trustee Lang, Vice President Busché indicated that the position in this agenda item would involve approximately 40 hours per week for a full year. Motion by Trustee Fortune, seconded by Trustee Williams, to approve a consultant agreement with Kathleen Scruton to coordinate the operation of the Management Information Center at Saddleback College for an amount not to exceed \$54,000. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

President Mathur distributed a page deleting "or as otherwise designated by the Board of Governors" from the first sentence of Article III, and corrected the first sentence of Article VI, Section I, to state ". . . at any such place *within the boundaries of SOCCCD . . .*" Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the Bylaws of the Irvine Valley College Foundation as amended. Trustee Fuentes asked if Trustee Williams would incorporate the following language into the motion: that the motion be to approve these bylaws as corrected by President Mathur and, further, that the board request of the board of the foundation that they incorporate at their first opportunity of revision an annual report and address the issue and report to this board consideration of self-sufficiency. President Padberg indicated that since the foundation board has not had a chance to review the amendment, perhaps the item should be tabled until they can consider the amendment. Motion by Trustee Lang, seconded by Trustee Williams, to table the item and bring it back. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

FOUNDATION
BYLAWS
REVISION

The board approved the Saddleback College field trip to Zion National Park by the Geology 170, Field Geology of National Parks and Monuments, class June 8-10.

OUT-OF-STATE
FIELD TRIP

The board approved revisions to IVC's general education requirements for the 2001-02 academic year.

GENERAL ED
REQUIREMENTS

Motion by Trustee Fortune, seconded by Trustee Fuentes, to approve the addition of \$7,512 to the existing contract between the Center for Applied Competitive Technologies (CACT) and California Manufacturing Technology Center (CMTC) for increased instruction. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**ATEP EDUCATIONAL
CONTRACT**

The board approved an extension of the agreement with Carl Warren & Company for liability and property claims administration for the period July 1, 2001, through June 30, 2004.

**CLAIMS
MANAGEMENT
AGREEMENT**

In response to a question by Trustee Fuentes, Vice President Hodge indicated that with the new student and athlete insurance carrier, the district will experience about a 9% savings and a two-year rate guarantee. Motion by Trustee Fuentes, seconded by Trustee Lang, to approve changing from Student Insurance Company to Somerton Insurance Company for the 2001-02 academic year. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**STUDENT AND
ATHLETE
INSURANCE
PROGRAM**

The board approved the award of Bid 239D for the Printing and Mailing of the Class Schedules for the 2001-02 Academic Year for both colleges to Trend Offset Printing.

BID AWARDS

The board approved the award of Bid 1009 for construction of the Stairway to Central Campus project at Saddleback College to MVP Commercial, Inc.

The board approved beneficial occupancy for the Fire Safety Emergency Access Road project at IVC.

**BENEFICIAL
OCCUPANCY**

Motion by Trustee Williams, seconded by Trustee Lang, to approve additional architectural services in an amount not to exceed \$48,000 for the SOCCCD Educational and Facilities Master Plan. Motion carried with Trustee Wagner casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.

**ADDITIONAL
ARCHITECTURAL
SERVICES**

The board adopted Resolution 01-29 authorizing the OCDE to make budget transfers and entries necessary during the year-end closing process.

**TRANSFER OF
APPROPRIATIONS
AT YEAR END**

The board approved the transfer of budget appropriations as delineated.	BUDGET TRANSFERS
The board approved adoption of Resolution 01-28, Capital Outlay Fund, to amend the 2000-2001 budget by \$287,000.	BUDGET AMENDMENTS
The board approved adoption of Resolution 01-27, Restricted General Fund, to amend the 2000-2001 budget by \$40,616.	
The board approved purchase orders 03970 through 04447 totaling \$1,656,451.66; and confirming requisitions dated 4/13/01 through 5/15/01 totaling \$273,865.64.	PURCHASE ORDERS
The board approved checks 144258 through 145040 totaling \$2,332,811.15; Saddleback College Community Education checks 5244 through 5269 totaling \$110,935.24; and IVC Community Education checks 6219 through 6246 totaling \$147,137.35.	PAYMENT OF BILLS
The board approved the District Services Staff Development Committee 2001 Annual Retreat for the Advisory Committee on August 10 at Aliso Creek for \$700.	STAFF DEVELOPMENT RETREAT
The board approved the Trustees' requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.	BOARD TRAVEL/ MILEAGE
Executive Vice Chancellor Poertner indicated that item F-1 is not an administrator position as the title indicates. Motion by Trustee Williams, seconded by Trustee Fuentes, to approve/ratify the academic personnel actions. Motion carried unanimously.	PERSONNEL ACTIONS
Executive Vice Chancellor Poertner corrected item D-1 to read <i>termination</i> rather than <i>resignation</i> . Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify the classified personnel actions. Motion carried unanimously.	

Motion by Trustee Fuentes, seconded by Trustee Lang, to approve the district purchase of an IBM Clustered Server through CMAS for the amount of \$79,076.12. Executive Vice Chancellor Poertner indicated that the last sentence in the Status should state General Fund Expense account not General Fund Reserve account. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

PURCHASE OF
IBM ENTERPRISE
CLUSTERED
SERVER

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve Saddleback College's purchase of 163 computers from Micron Electronics through CMAS for \$217,629.45. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

PURCHASE OF
NETWORK
WORKSTATIONS

Motion by Trustee Williams, seconded by Trustee Fortune, to approve IVC's purchase of a 48' x 60' modular classroom from William Scotsman, Inc., for \$133,787.51, with an addition to the Recommendation adding "and prepare an appropriate contract to be reviewed by Gary Poertner and counsel," and deletion of reference to the exhibit. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

PURCHASE OF
RELOCATABLE
CLASSROOM
BUILDING

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the agreement with Nyberg Architects to provide architectural services for the relocatable modular building at IVC, with correction to the date on page 1. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

ARCHITECTURAL
SERVICES FOR
RELOCATABLE
BUILDING

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve IVC's purchase of 45 Apple Computer systems for the amount of \$148,704.75 by piggybacking on Glendale Unified's Bid P-1098a. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

PURCHASE
OF NETWORK
WORKSTATIONS

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve IVC's purchase of Dell computer systems, printers, data projectors, and servers through CMAS for the amount of \$788,799.49. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve IVC's purchase of Cisco network infrastructure and services from Network Catalyst through CMAS for the amount of \$133,282.37. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**PURCHASE OF
NETWORK
INFRASTRUCTURE**

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve an Equipment Lease Purchase Agreement for financing IVC's technology equipment over a 36-month period through Koch Financial and the GS Smart Program of the California Department of General Services in the amount of \$1,060,507.89. Motion carried with Trustee Lang casting a negative vote and Student Trustee McCarty casting an affirmative advisory vote.

**FINANCING OF
NETWORK
WORKSTATIONS/
INFRASTRUCTURE**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the IVC Vision and Mission Statements. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**VISION AND
MISSION
STATEMENTS**

Information on the adopted budget, revised budget, and transactions through the end of the prior month were provided for the board's review.

**MONTHLY
FINANCIAL
REPORT**

Information on the Quarterly Investment Financial Report as required by law for the quarter ending March 31, 2001, was provided for the board's review.

**INVESTMENT
REPORT**

Information on the summary of contracts for April/May 2001 was provided for the board's review.

**CONTRACTS
UNDER \$5,000**

The Saddleback College 2000-01 Annual Accreditation Report for submission to the Accreditation Commission was provided for the board's review.

**ACCREDITATION
REPORT**

President Padberg called for a break at 8:00 p.m.

BREAK

Saddleback College's extracontractual assignments for Summer 2001 were provided for the board's review.

**ACADEMIC
STIPENDS**

Vice Chancellor Goodwin distributed an updated V-TEC equipment list reflecting property that continues to be located. He indicated that all but one item has been found and its location is being investigated. He reviewed the history of the V-TEC program which emanated from the Bridge Grant, and a relationship with Prosolvvia to provide virtual reality software, and stated that V-TEC officially closed in early 1999 with some of the equipment remaining in the V-TEC office at Saddleback College. Vice Chancellor Goodwin added that other pieces were located at EON Reality, a spin-off of Prosolvvia, for use by interns who were assigned there by the college and that equipment is now back on campus.

BOARD
REQUESTED
REPORT

Vice Chancellor Goodwin indicated that this item was agendized to eliminate any confusion about whether or not the V-TEC program is still active, which it is not although some course work has been integrated at Saddleback College. Following considerable discussion on enrollment, use and estimated value of the software, and other issues, Trustee Williams moved to approve the Recommendation to affirm discontinuation of the V-TEC project. Motion was seconded by Trustee Wagner. President Padberg amended the motion to state that the equipment and activities of V-TEC be integrated and the employees be reassigned to Saddleback College Business Science and Vocational Education. Following further discussion, President Padberg changed her amendment to state that the equipment and activities of V-TEC be integrated and the employees be reassigned as administration directs, but the program be assigned to the Saddleback College Business Science and Vocational Education; also that the section referred to as Innovative Technology Center be ended so that the facility can be freed up for classes. Revised amendment seconded by Trustee Fortune. Vice Chancellor Goodwin provided additional details and President Padberg stated she is concerned about equipment having been placed at EON and believes faculty who took the class should have been listed as in-service participants, not students. President Padberg revised her amendment to state that the sentence in the Recommendation should stand and add that the equipment of V-TEC be moved back to Saddleback College, that the activities be integrated and that the employees be reassigned as administration determines, and that the section referred to as the Innovative Technology Center located at Saddleback College and is part of ATEP be ended, and the district will so reflect that in its 2001-

V-TEC PROGRAM
DISCONTINUATION

2002 budget. Vice Chancellor Goodwin recommended that the equipment that is on inventory be made available to Saddleback or IVC because there is the issue of obsolescence. Motion to call the question passed. Motion as finally amended carried with Trustee Milchiker and Lang casting negative votes and Student Trustee McCarty casting an affirmative advisory vote.

Following discussion, motion by Trustee Williams, seconded by Trustee Fortune that the SOCCCD 100 Year Celebration of American Community Colleges be scheduled for September 15 through September 25, and that the budget for this celebration be determined by the Chancellor and two Presidents, and come from district and college funds for staff development, community outreach, and marketing, in addition to undetermined donations from student government funds, each college foundation, and private sponsors, among other sources. Motion carried with Trustee Wagner casting a negative vote and Student Trustee McCarty casting a negative advisory vote.

100TH BIRTHDAY
CELEBRATION

Motion by Trustee Fuentes, seconded by Trustee Padberg, to approve hiring a consultant to assess the Child Development Center programs and services at both colleges. Trustee Lang stated that there are two aspects to the programs, the educational component and community service component, and he wants both to be adequately addressed. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

ASSESSMENT
OF CHILD
DEVELOPMENT
CENTERS

Acting Vice Chancellor Mathur indicated that Board Policy 4000.4 is one of two remaining policies to be submitted to the State Chancellor's Office by July 20 to ensure compliance with minimum conditions review. Motion by Trustee Fuentes, seconded by Trustee Lang, to accept Board Policy 4000.4, Affirmative Action and Diversity, for review and study. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

BP4000.4
REVISION

Presidents Bullock and Mathur provided current information on the impact of increased energy costs to the colleges.

COLLEGE
ENERGY UPDATE

Trustees Wagner, Milchiker, Padberg, Fortune, Williams, Lang, Fuentes, and Student Trustee McCarty gave reports. Executive Vice Chancellor Poertner, and Presidents Bullock and Mathur also gave reports.

BOARD/
CHANCELLOR/
PRESIDENTS'
REPORTS

ASIVC Senator-at-Large Toulouse, Ms. Williams, and Professor Haggerty gave reports.

GOVERNANCE
GROUP REPORTS

The meeting was adjourned at 9:25 p.m.

ADJOURNMENT



Gary Poertner, Assistant Secretary