

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
April 30, 2001
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 3:09 p.m. Trustee Fuentes was not present. CALLED
TO ORDER

There were no public comments concerning items to be discussed in closed session. PUBLIC
COMMENTS

The open session was recessed to closed session. The Board of Trustees met in closed session from 3:15 p.m. to 6:40p.m. All trustees were present. CLOSED
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:42 p.m. RECONVENED

Members of the Board of Trustees

Nancy Padberg, President PRESENT
Dorothy Fortune, Vice President
John Williams, Clerk
Thomas Fuentes, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member

Absent

Jason Wamhoff, Student Member

Administrative Officers

Richard A. Jones, Acting Chancellor

Gary Poertner, Executive Vice Chancellor, Administrative and
Business Services

Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park

Dixie Bullock, President, Saddleback College

Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Patrizia Boen

Lewis Long

California School Employees Association

Mary Williams

Classified Senates

Berit Austin

Associated Student Government

David Placek

There were no actions to report from closed session.

CLOSED SESSION

Trustee Fuentes led the pledge of allegiance and Trustee Wagner offered words of inspiration.

PLEDGE/
INVOCATION

There were no public comments.

PUBLIC COMMENTS

The recipients of the 2000-01 Outstanding Service Awards were introduced and resolutions of commendation were read. The board adopted Resolution 01-21 commending Candi Kincaid, Senior Payroll Technician, Business Services, District; Resolution 01-19 commending Mikel Bistany, Alternate Media Specialist, Disabled Students Program, Irvine Valley College; and Resolution 01-20 commending Susan Lemkin, Public Information Officer, Saddleback College.

RESOLUTIONS/
PRESENTATIONS

The board also adopted Resolution 01-22, Classified School Employees Week, commending the contributions of classified employees; Resolution 01-25, commending the team members and coaches of the SOCCCD Forensics Team for their superior performance and outstanding achievements; and Resolution 01-23 congratulating Jason Wamhoff for his service as Student Trustee during the 2000-2001 year.

Bill Kelly, Acting Dean of Fine Arts and Communications at Saddleback College, provided a presentation on division activities for the board. Susan Corum, Dean of Business and Social Sciences at IVC, also provided a division activities report.

Items 6, 7, 8, 9, 12, 13, 14, 15, 16, 18, 23 and 24 were removed by the board from the consent calendar for separate discussion. Chancellor Jones pulled item 4, and President Mathur pulled items 2, 3, and 39 to be brought back at another time. Motion by Trustee Williams, seconded by Trustee Wagner, to approve the consent calendar as amended. Motion carried unanimously.

**CONSENT
CALENDAR**

The board approved Minutes of the Regular Meeting of January 29, 2001, Regular Meeting of February 26, 2001, Special Meeting of March 6, 2001, and Regular Meeting of March 26, 2001.

MINUTES

The board approved the IVC 2001 Classified Staff Development Day on June 1 with expenses not to exceed \$5,000.

**CLASSIFIED STAFF
DAY**

Motion by Trustee Milchiker, seconded by Trustee Wagner, to approve the sub-contract agreement between Rancho Santiago CCD and the district effective April 30 through June 30, 2001, for reimbursement at the completion of the program in an amount not to exceed \$4,552 to Irvine Valley College. Motion by Trustee Lang, seconded by Trustee Wagner, to approve the same for Saddleback College. Both motions carried unanimously.

**DUAL
ADMISSIONS
PILOT PROJECT**

Motion by Trustee Williams, seconded by Trustee Wagner, to approve Saddleback College's participation in the Orange County Regional Early Childhood Mentor Program. In response to a question by Trustee Fuentes, Vice President Busché indicated San Francisco CCD is paying Saddleback for its participation. Motion carried unanimously.

**EARLY CHILDHOOD
MENTOR
PROGRAM**

Motion by Trustee Williams, seconded by Trustee Lang, to approve the agreement for the college to act as liaison between Capabilities, Inc., and the State in facilitating youth development leadership training. In response to questions by Trustee Fuentes, President Bullock indicated that Saddleback College is the fiscal agent for this program. Motion carried unanimously.

**CALIFORNIA
MENTOR
INITIATIVE**

Motion by Trustee Lang, seconded by Trustee Wagner, to approve the Saddleback College Social Science Division field trip on May 5-7 to Museo de Historia in Ensenada, Mexico. Trustee Fortune moved to amend the third sentence under Status by removing the word "establish" and inserting "begin discussion of." Amendment seconded by Trustee Wagner. Following discussion, motion to call the question carried. Motion to amend carried unanimously. Trustee Fortune moved to amend the fourth sentence under Status to state "Transportation will not be by school van" and remove the rest of the sentence. Executive Vice Chancellor Poertner indicated that SWACC covers worldwide liability including automobile after the first \$25,000, and, in addition, the district's student accident insurance would cover students on a field trip to Mexico. He added that SWACC does caution that insurance while in Mexico be purchased at the border because that is separate from the district's coverage. Second motion to amend failed with Trustees Fortune, Fuentes, and Milchiker casting positive votes. Main motion carried with Trustee Fortune casting a negative vote.

**FIELD TRIP
TO MEXICO**

The board approved a presentation to the Saddleback College Eastern Arts Club by Kam Lau Fung for an honorarium not to exceed \$2,000.

**GUEST
SPEAKER**

The board approved compensation for services rendered by technicians and musicians at the Saddleback College commencement on May 18.

**COMMENCEMENT
SERVICES**

Motion by Trustee Lang, seconded by Trustee Milchiker, to approve and authorize contracts for the Saddleback College study abroad programs titled Semester in Oxford, Semester in Salamanca (2), Semester in Florence (2), and Semester in Paris (2002). Motion carried unanimously.

**STUDY ABROAD
PROGRAMS**

Motion by Trustee Williams, seconded by Trustee Lang, to approve a \$1.00 increase to the student health fee each semester and summer session, effective Fall 2001. Vice Presidents Hodge and Ruiz indicated that the fees offset all expenses within the health centers, and that all fees have risen including the doctors'. Following discussion, Trustee Fuentes moved to refer the matter back to staff for further information to be presented to the board that would justify the increase. Motion seconded by Trustee Wagner. Motion carried with Trustee Lang casting a negative vote.

**HEALTH FEE
INCREASE**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve a three year contract with DMG-MAXIMUS to provide Mandated Cost Claiming Services. Trustee Fuentes asked that a report on mandated costs be provided to the board once a year. Motion carried unanimously.

**MANDATED
COSTS**

Motion by Trustee Williams, seconded by Trustee Wagner, to adopt a contract with Pension Consultants, Inc., to provide administrative services for the district's Section 125 plan. Motion carried unanimously.

**SECTION 125
FLEXIBLE BENEFIT
PLAN**

Motion by Trustee Williams, seconded by Trustee Lang, to approve the award of Bid 240, IVC Soccer Field Renovation, to Golden West Building Company in the amount of \$103,890; Bid 242, Spectrometer Complete System for IVC, to Anasazi Instruments, Inc., in the amount of \$67,483.13; Bid 1006, Saddleback College Fire Alarm System Replacement, to Skora Electric in the amount of \$149,944; and Bid 1008, Saddleback College Television Playback System Purchase and Installation, to Media Control System for \$101,244.58. Motion carried unanimously.

BID AWARDS

The board approved the Award of Bid 1005 for the New Installation of Occupancy Sensors at Saddleback College to Skora Electric in the amount of \$191,119, and Change Order 1 reducing the contract amount by \$21,185.

**AWARD OF
BID/CHANGE
ORDER**

Motion by Trustee Williams, seconded by Trustee Lang, to approve Change Order 1 increasing the contract amount by \$21,849.94 for the printing of the Saddleback College Class Schedule. President Bullock added that the increase covers changes that will enhance the piece's effectiveness as a marketing and recruitment tool. Trustee Fortune indicated that she would like to see both colleges' class schedules combined in the future. Motion to call the question carried. Main motion carried with Trustee Wagner casting a negative vote.

**CHANGE
ORDER FOR
PRINTING CLASS
SCHEDULES**

The board declared that it is in the best interest of the district to purchase computer equipment for Saddleback College through CMAS and approved purchase of 74 computers through Micron Electronics for \$103,494.55.

**PURCHASE OF
NETWORK
WORKSTATIONS**

<p>The board rejected the claim against the district by Dorothy Fitzsimons and directed referral to the district's insurance administrator for processing.</p>	<p>CLAIM AGAINST THE DISTRICT</p>
<p>The board approved Resolution 01-17, Capital Outlay Fund, to amend the budget by \$96,000, and Resolution 01-18, Restrict General Fund, to amend the budget by \$185,667.</p>	<p>BUDGET AMENDMENTS</p>
<p>The board approved the transfer of budget appropriations as delineated.</p>	<p>BUDGET TRANSFERS</p>
<p>Motion by Trustee Williams, seconded by Trustee Lang, to approve purchase orders 03484 through 03969 totaling \$1,118,091.72, and confirming requisitions dated 3/10/01 through 4/12/01 totaling \$281,361.66. Motion carried with Trustee Milchiker absent.</p>	<p>PURCHASE ORDERS</p>
<p>Motion by Trustee Lang, seconded by Trustee Wagner, to approve checks 123699 through 124570 totaling \$2,682,259.61; Saddleback College Community Education checks 5179 through 5243 totaling \$91,148.42 and IVC Community Education checks 6193 through 6218 totaling \$207,613.33. Motion carried with Trustee Milchiker absent.</p>	<p>PAYMENT OF BILLS</p>
<p>The board approved acceptance of various items donated to the district.</p>	<p>GIFTS TO DISTRICT</p>
<p>The board approved the Trustees' requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.</p>	<p>BOARD TRAVEL/ MILEAGE</p>
<p>President Padberg called for a break at 8:34 p.m. She announced that items 41d, Board Requests for Reports, and 44, Feasibility Study for College Production of Electricity, would be moved forward for consideration following the break.</p>	<p>BREAK</p>
<p>Trustee Fuentes stated that he would like to have an item to decline use of leased space for the DICAST program placed on an agenda for action at the first opportunity. The request was seconded by Trustee Williams and carried unanimously. Trustee Fuentes repeated his earlier request for a report which was for the board to receive a report on mandated costs once a year. Trustee Lang seconded the request and it carried unanimously.</p>	<p>BOARD REQUESTS FOR REPORTS</p>

<p>College Facilities Directors John Ozurovich and Nelson Cayabyab indicated that cogeneration would cost approximately \$6 million with a four-year payback, and generation of electricity alone would cost about \$4 million with a four-year payback at Saddleback; cost for installation at IVC would equal about half the cost at Saddleback; and that it would take two years to construct because the waiting time for the delivery of generators is roughly 18 months. They added that the results of the feasibility study by Southern California Gas approximate previous reports from other sources.</p>	<p>FEASIBILITY STUDY ON COLLEGE PRODUCTION OF ELECTRICITY</p>
<p>Information on the summary of contracts for March and April was provided for the board's review.</p>	<p>CONTRACTS UNDER \$5,000</p>
<p>Information on the adopted budget, revised budget, and transactions through the end of the prior month were provided for the board's review.</p>	<p>MONTHLY FINANCIAL REPORT</p>
<p>The California Community Colleges Quarterly Financial Status Report as of March 31, 2001, for the 2000-2001 fiscal year was provided for the board's review.</p>	<p>QUARTERLY FINANCIAL REPORT</p>
<p>Information on the Teacher of the Year 2001 Nominations was provided by both colleges: Professor Carmenmara Hernandez-Bravo is Saddleback College's nominee; and Dr. Francisco Marmolejo, IVC's full-time faculty nominee, and Professor Beth Clary, IVC's part-time faculty nominee.</p>	<p>TEACHER OF THE YEAR NOMINATIONS</p>
<p>Information on the extracontractual assignments at IVC for Summer 2001 was provided for the board's review.</p>	<p>SUMMER STIPENDS</p>
<p>At Vice President Fortune's request, information was provided by both colleges on the status of current TV courses, number of programs broadcast, number of distance education courses and students, and potential use of the two TV channels for more classes and public information programs.</p>	<p>BOARD REQUESTED REPORT</p>

Chancellor Jones presented an overview of the Order of Priority and Schedule of Funds for the Five Year Construction Plan 2003-04 - 2007-08. Following discussion, Trustee Fortune suggested seeking funding for one building at each campus. She moved to amend the Recommendation to state that the district allocate \$2 million in basic aid money for #3 on the list, Health Science/Human Services Building Replacement, at Saddleback College; commit \$1.429 million to building the New Loop Road, item #14, at Saddleback College; and that the district give a 2 to 1 allocation of basic aid or \$1.6 million to build the Performing Arts Center/Theater, #5, at IVC. At Chancellor Jones' request, she agreed to change the latter figure to \$1.644 million to equal 10%. Motion to amend seconded by Trustee Fuentes. Amendment carried with Trustees Lang and Milchiker casting negative votes. Main motion as amended carried unanimously.

**FIVE-YEAR
CONSTRUCTION
PLAN**

Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify the academic personnel actions. Lewis Long, representing the IVC Academic Senate, stated that although the administration brought forward the position in E-1 for a good reason, the senate voted against the recommendation that one of two counselor positions be altered to generalist/articulation. President Mathur stated that he objects to non-counselors performing articulation work, and added that the Vice President of Student Services strongly recommended the change. Motion by Trustee Lang, seconded by Trustee Williams, to remove E-1 and approve the remainder of the item. Motion to approve all but E-1 carried with Trustee Wagner casting a negative vote. Motion to approve E-1 carried with Trustees Lang, Milchiker, and Wagner casting negative votes.

**ACADEMIC
PERSONNEL
ACTIONS**

Motion by Trustee Lang, seconded by Trustee Williams, to approve/ratify the classified personnel actions. Motion carried with Trustee Wagner casting a negative vote.

**CLASSIFIED
PERSONNEL
ACTIONS**

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve the extension of the Donovan Bros. Golf Driving Range for the period April 1 through March 31, 2002. Executive Vice Chancellor Poertner stated that up until present time the district has incurred a debt payment to make in the area of \$450,000, but this year the COPS debt will pay for the retirement of that facility in August, leaving the district with about \$200,000 in revenues from the operation. Following discussion, President Padberg stated she would like to amend the contract to include a clause indicating that when there is a State Two power alert the range will not open at night. Trustee Fortune suggested adding a clause restricting the use of electricity if electric prices rise above a certain rate. Trustee Fuentes accepted the latter amendment to his motion. Motion to call the question carried. Motion as amended carried unanimously.

**CONTRACT
EXTENSION FOR
GOLF DRIVING
RANGE**

Motion by Trustee Williams, seconded by Trustee Lang, to extend the meeting by 15 minutes. Motion carried unanimously.

**SUSPENSION
OF RULES**

Motion by Trustee Williams, seconded by Trustee Lang, to approve the district's participation in the natural gas consortium organized by the Community College League of California, with the contract concluding on March 30, 2003. Motion to call the question carried. Main motion carried unanimously.

**NATURAL GAS
CONSORTIUM**

Motion by Trustee Williams, seconded by Trustee Fortune, to approve the award of Bid 1007 to Zaino Tennis Courts, Inc., for the Track Renovation at Saddleback College for a fee of \$572,011. President Bullock stated that the college has \$405,000 only to devote to the project. Following discussion, President Padberg amended the motion to approve the award of bid to include that the district will allocate 50% of the cost from basic aid funds. Following discussion, President Padberg changed her amendment to state that the district will provide the remaining amount of the project above \$405,000 from basic aid, seconded by Trustee Williams. Motion to call the question carried. Motion as amended carried with Trustees Milchiker, Lang, and Wagner casting negative votes.

**AWARD OF
BID FOR TRACK
RENOVATION**

Motion by Trustee Williams, seconded by Trustee Lang, to approve the award of Bid 238D to Pacific General Contractors for \$153,375. Executive Vice Chancellor Poertner explained that, with warnings of rolling blackouts projected to begin in May and June which is a particularly critical time for data processing operations with registration activities, it is essential to obtain a back-up generator for IT. He recommended using basic aid funds because this priority was an unknown when the budget was developed. Following discussion, Trustee Fortune moved not to use basic aid funds and substitute in the Recommendation that district or ATEP budget fund be used, seconded by Trustee Williams. Trustee Fortune indicated that the district budgeted over \$800,000 for Tustin Base start-up funds which have not been used, and budgeted to set aside \$3 million by the end of this year for the base project. Motion to call the question carried. Motion as amended carried with Trustee Milchiker, Lang, and Wagner casting negative votes.

**EMERGENCY
GENERATOR FOR
INFO TECH**

Trustee Lang moved to extend the meeting time to 10:45 p.m., seconded by Trustee Milchiker. Motion carried with Trustee Wagner casting a negative vote.

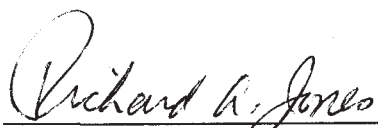
**SUSPENSION
OF RULES**

Vice Chancellor Goodwin pulled item 40c from the list of ATEP consultant/independent agreements. Motion by Trustee Williams, seconded by Trustee Lang, to approve an independent contractor agreement with InfoTek Research for an amount not to exceed \$30,652. Motion carried with Trustees Fortune and Wagner casting negative votes. Motion by Trustee Williams, seconded by Trustee Lang, to approve a consulting agreement with Brian Lumberton for an amount not to exceed \$1,500. Motion carried unanimously. Student Trustee Wamhoff cast affirmative advisory votes.

**ATEP
INDEPENDENT
CONTRACTOR/
CONSULTING
AGREEMENTS**

The meeting was adjourned at 10:39 p.m.

ADJOURNMENT



Richard A. Jones, Secretary