

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
FEBRUARY 26, 2001  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 3:15 p.m. (Trustees Milchiker, Lang, and Wagner were not present.)

**CALLED  
TO ORDER**

There were no public comments concerning items to be discussed in closed session.

**PUBLIC  
COMMENTS**

The open session was recessed to closed session. The Board of Trustees met in closed session from 3:20 p.m. to 6:15 p.m. All trustees were present (Trustees Lang and Wagner arrived late).

**CLOSED  
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:15 p.m.

**RECONVENED**

Members of the Board of Trustees

Nancy Padberg, President  
Dorothy Fortune, Vice President  
John Williams, Clerk  
Thomas Fuentes, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Jason Wamhoff, Student Member

**PRESENT**

Administrative Officers

Richard A. Jones, Acting Chancellor  
Gary Poertner, Executive Vice Chancellor, Administrative and  
Business Services  
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College ✓

Faculty Association

Lee Haggerty

Academic Senate

Patrizia Boen

Lewis Long

California School Employees Association

No representation

Classified Senates

Linda Bashor

Associated Student Government

David Placek

Trustee Williams, Clerk of the board, read out the following actions taken in closed session:

**CLOSED SESSION**

On a 5 to 0 vote, with Trustees Lang and Wagner absent, the board appointed Raghu Mathur to the position of Part-Time Acting Vice Chancellor, Educational Services, effective March 1, 2001. On a 5 to 0 vote, with Trustees Lang and Wagner absent, the board appointed Michelle Anstadt to the position of Director, Foundation, Saddleback College.

Trustee Williams led the pledge of allegiance and Trustee Milchiker read words of inspiration.

**PLEDGE/  
INVOCATION**

There were no public comments.

**PUBLIC COMMENTS**

President Padberg announced that items 27 and 29 were pulled from the agenda, and that item 35 will follow the presentations before the Status Report on the Educational and Facilities Master Plan. President Mathur pulled item H-4 from the classified personnel actions, and President Bullock pulled Beth Hansen and Stacey Juhl from item B-1 in the academic personnel actions.

**ANNOUNCEMENT**

John Sedlack from San Diego Gas and Electric presented an award to President Bullock and Saddleback College for their excellent energy conservation efforts. Athletic Director/ Assistant Dean Tony Lipold presented information on the Saddleback College basketball program and distributed T-shirts to the board. Facilities and Physical Plant Director John Ozurovich presented information on a recent summit at DeAnza College concerning the energy crisis, and reported on the excessive increase in energy costs at Saddleback College as well as short-term and long-term solutions.

**PRESENTATIONS**

Motion by Trustee Lang, seconded by Student Trustee Wamhoff, to approve utilizing the services of Mr. Greg Heintz and his team to conduct studies at both Saddleback College and Irvine Valley College to determine the feasibility of the colleges generating their own electricity. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**FEASIBILITY STUDY  
FOR COLLEGE  
PRODUCTION OF  
ELECTRICITY**

Michael Maas and Joyce Black, representing the Maas Companies, and Deborah Shepley and Amy Jane Frater, representing tBP Architecture, presented a detailed status report the Educational and Facilities Master Plan, including information on the assignable square feet, total building requirements, and proposed site plans for both colleges.

**MASTER PLAN  
PRESENTATION**

Items 5 and 11a were removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Trustee Lang, to approve the consent calendar as amended. Motion carried with Trustee Fuentes out of the room and Student Trustee Wamhoff casting an affirmative advisory vote.

**CONSENT  
CALENDAR**

The board approved Minutes of the November 27, 2000, Regular Meeting, December 11, 2000, Organizational Meeting, and January 31, 2001, Special Meeting.

**MINUTES**

The board approved IVC's Summer and Fall 2001 new and revised course fees for instructional materials.

**REVISED  
COURSE FEES**

The board approved IVC's application for FIPSE funds to address the needs of faculty and students nationwide where Information Technology is taught.

**GRANT  
APPLICATIONS**

The board approved Saddleback College's application for funding from the Orange County Health Care Agency for the project titled "Operation Clean Sweep."

Motion by Trustee Williams, seconded by Trustee Lang, to approve Saddleback College's 2001-2002 instructional lab fees. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**REVISED  
COURSE FEES**

The board approved Saddleback College's 2001-2002 curriculum adjustments for publication in the 2001-2002 catalog.

**CURRICULUM  
ADJUSTMENTS**

The board approved Saddleback Colleges Eastern Arts Club guest speakers Larry Johnson for a fee of \$300 and Kam Lau Fung for a fee of \$2,500 to give presentations at the Tai Chi Seminars in March and April 2001.

**GUEST  
SPEAKERS**

The board approved Saddleback College's request for up to eight students and an advisor to attend the 41<sup>st</sup> National Conference on Student Services in Washington D.C. at a cost not to exceed \$7,000.

**STUDENT  
OUT-OF-STATE  
TRAVEL**

The board approved the selection of Mr. Scott Blum as Saddleback College's commencement guest speaker.

**COMMENCEMENT  
SPEAKER**

The board approved an agreement with DSE Architecture to provide construction documents for the Track and Field Renovations project at Saddleback College for a sum of \$51,040.

**TRACK AND FIELD  
RENOVATIONS**

Motion by Trustee Fortune, seconded by Trustee Williams, to approve Bid 1003, Remodel Admissions and Records Counter, to GreSean Industries and approve the corresponding construction agreement.

**AWARD  
OF BIDS**

The board approved Bid 237D, Office Supplies Contract, to Boise Cascade starting 3/1/01 and ending 12/31/03.

President Padberg called for a break at 8:15 p.m. and announced that she will advance items 33, 34, and 36 to follow the break.

**BREAK**

Vice Chancellor Goodwin stated that he believes the district should encourage Christ Our Redeemer Economic Development Corporation (COR-EDC) to pursue the digital media business incubator in Orange County on its own, and the district should withdraw its application. Following discussion, motion by Trustee Lang, seconded by Trustee Wagner, to follow the recommendation of Vice Chancellor Goodwin which is to withdraw the district's application and recommend COR proceed on its own. Motion carried with Trustee Milchiker casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.

**EDA BUSINESS  
INCUBATOR  
FULL GRANT  
APPLICATION**

Executive Vice Chancellor Poertner indicated that the current practice has led to some concern and he is willing to rescind the policy. Motion by Trustee Fortune, seconded by Trustee Williams, to rescind the delegation of authority to the Chancellor and Executive Vice Chancellor to approve contracts under \$15,000. Following discussion, Trustee Williams moved to amend the current policy to lower the amount to \$5,000, seconded by Trustee Fuentes. Motion to amend carried with Trustee Fortune casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.

**RESCISSION  
OF AUTHORITY  
TO CONTRACT**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the 2001-2002 Goals and Objectives. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**2001-2002  
GOALS AND  
OBJECTIVES**

The board adopted Resolution 01-03 to close the Foundation Trust Fund in the Orange County Treasury.

**CLOSURE  
OF FUND**

The board approved the transfer of budget appropriations as delineated, and adopted Resolution 01-04 to amend the 2000-2001 adopted budget by \$4,217,600.

**BUDGET  
ACTIONS**

The board approved purchase orders 02726 through 03090 totaling \$889,898.55, and confirming requisitions dated 1/13/01 through 2/8/01 totaling \$262,159.83.

**PURCHASE  
ORDERS**

The board approved checks 122052 through 122897 totaling \$2,639,836.51; Saddleback College Community Education checks 5129 through 5152 totaling \$327,147.07; and IVC Community Education checks 6166 through 6172 totaling \$96,286.61.

**PAYMENT OF  
BILLS**

<p>The board rejected the claim by Kobra Mina Torab Darabi dated January 25, 2001, and directed its referral to the district's insurance administrator for processing.</p>	<p><b>CLAIM AGAINST THE DISTRICT</b></p>
<p>The board approved acceptance of various items donated to the district.</p>	<p><b>GIFTS TO DISTRICT</b></p>
<p>The board approved the Trustees' requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.</p>	<p><b>BOARD TRAVEL/ MILEAGE</b></p>
<p>Information on the adopted budget, revised budget, and transactions through the end of the prior month were provided for the board's review.</p>	<p><b>MONTHLY FINANCIAL REPORT</b></p>
<p>Information on the summary of contracts for January and February was provided for the board's review.</p>	<p><b>CONTRACTS UNDER \$15,000</b></p>
<p>Information on OCSBA's recruitment of interested trustees to serve on the OCSBA Board of Officers and Directors.</p>	<p><b>OCSBA BOARD ELECTION</b></p>
<p>Motion by Trustee Williams, seconded by Trustee Wagner, to nominate Nancy Padberg for the ACCT Regional Award - 2001. Trustee Lang nominated Marcia Milchiker but Trustee Milchiker declined and stated she would support the nomination of President Padberg. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p><b>ACCT REGIONAL AWARD</b></p>
<p>Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify the academic personnel actions with the exception of Beth Hansen and Stacey Juhl in item B-1 who were pulled previously by President Bullock, the second name in item 3 for separate vote, and the removal of "Chair" after Linda Newell's name in item C-1. Motion carried unanimously. Motion by Trustee Fortune, seconded by Trustee Wagner, to approve the second person listed in item 3. Motion carried with Trustee Lang casting a negative vote and Trustee Milchiker and Student Trustee Wamhoff abstaining.</p>	<p><b>ACADEMIC PERSONNEL ACTIONS</b></p>

Motion by Trustee Wagner, seconded by Trustee Fortune, to approve/ratify the classified personnel actions. Motion by Trustee Williams, seconded by Trustee Lang, to pull for discussion items G-1 and 2 and associated items H-1 and 3. Motion by Trustee Williams carried unanimously. Following questions by the board, President Bullock and Vice President Ruiz confirmed that both positions in question are vacant. Main motion carried unanimously, excluding those items pulled previously at the beginning of the meeting and including G-1 and 2 and H-1 and 3. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**CLASSIFIED  
PERSONNEL  
ACTIONS**

Motion by Trustee Williams, seconded by Trustee Lang, to declare that it is in the best interest of the district to purchase computer equipment through CMAS and approve the purchase of 125 computers from Micron for \$214,462.50. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**PURCHASE OF  
NETWORK  
WORKSTATIONS**

Motion by Trustee Williams, seconded by Trustee Wagner, to approve independent contractor/consultant agreements for ATEP with Jan Kjallstrom in the amount of \$12,900; Don Hucker in the amount of \$6,000; and Gayla Smith and Ginger Braun for a total amount of \$12,000. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**ATEP CONSULTANT  
AGREEMENTS**

Motion by Trustee Lang, seconded by Trustee Williams, to accept the award of \$358,333 to IVC from the State Chancellor's Office Vocational Unit for the project Statewide Discipline/Industry Collaborative for Business Education. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**GRANT  
ACCEPTANCE**

Mr. Placek, Mr. Jeff Toulouse, Professors Boen, Long, and Haggerty gave reports.

**GOVERNANCE  
GROUP REPORTS**

Trustees Lang, Williams, Fortune, Padberg, Milchiker, Wagner, Acting Chancellor Jones, and Presidents Bullock and Mathur gave reports.

**BOARD/CHANCELLOR/  
PRESIDENTS'  
REPORTS**

Trustee Wagner stated that with the recent passage of Proposition 39 there is some talk in the State halls that before certain community college projects will be funded by the State, there must be an effort by the community college to float a bond or perhaps pay half of it. He indicated that he believes that would be counterproductive and asked administration to stay on top of this particular issue. The board unanimously approved the request.

**BOARD REQUESTS  
FOR REPORTS**

Student Trustee Wamhoff stated that he has two requests for reports. He stated that he believes there are certain signs at Saddleback College that violate BP 8000. He asked that administration investigate the issue and report back to the board. The board approved his request with Trustee Fortune casting a negative vote. Student Trustee Wamhoff stated that \$750 of student funds at IVC have been unaccounted for nearly a year. He asked that the matter be investigated and any findings be reported back to the board. The board approved his request with Trustee Fortune casting a negative vote.

The meeting was recessed at 9:50 p.m. to continue closed session. No actions were taken in closed session.

The meeting was adjourned at 10:00 p.m.

**ADJOURNMENT**

  
Richard A. Jones, Secretary